

STATEMENT OF PROPOSAL

Review of Fees and Charges 2024-2025

Waitomo District Council

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PURPOSE

Our fees and charges play an important role in the delivery of the services we provide to our communities. To ensure our fees and charges are robust, we review them annually.

BACKGROUND

Council provides a wide range of services and functions to the community which have a cost associated with them.

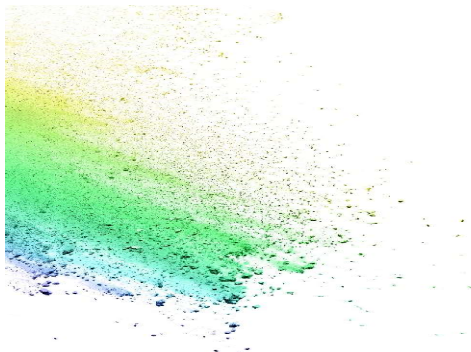
Council's Revenue and Financing Policy identifies two sources of funding for the provision of these services and functions being user charges (private good), and rates (public good).

Fees and charges are set by Council to recover costs in varying proportion dependent on where the benefit of the service or function falls.

Fees and charges are set according to Council's Revenue and Financing Policy where:

- It is assessed that the level of benefit to identified user groups justifies the seeking of charges; and
- There are identifiable and distinct user groups identified by Council's Revenue and Financing Policy; and
- User fees represent the fairest method to seek a contribution from identified users.

The Revenue and Financing Policy includes the percentage of fees and charges Council aspires to collect for the relevant activity. The actual fees and charges collected by Council will vary dependent on a number of external factors.



REASON FOR PROPOSAL

As part of the budgeting process for Year 1 of the LTP, fees and charges are reviewed to ensure the costs of providing these Council services are recovered by those who use them. This annual review provides the opportunity to reflect changes in the costs and services.

Due to the increased operating costs most fees and charges are being increased by 5% in line with current inflation. We need to ensure costs are recovered so that Council services are not subsidised further by rates.

There are some fees and charges that we have been able to maintain at the 2023/24 level as the cost recovery is being met.

We are seeking feedback on the 2024/25 fees and charges schedule under the Special Consultative Procedure.

We value your opinion, so please have your say by making a submission online or send via email or post.

You can read more about our new Fees and Charges schedule [here](#)

Council is seeking public feedback on the proposed changes.

Key dates

| WHEN | WHAT |
|---------------|---|
| 16 April 2024 | Submissions open |
| 17 May 2024 | Submissions close |
| 28 May 2024 | Hearings (should people wish to speak to their submissions) |
| 28 May 2024 | Deliberation and adoption of dog related fees |
| 4 June 2024 | Deliberations – changes are agreed |
| 25 June 2024 | Council adopts the Fees and Charges schedule |

This Statement of Proposal has been prepared to fulfil the requirements of section 81(1) (a) and 87(2)(a) of the Local Government Act 2002 (LGA) for the 2024-25 year.

SUMMARY OF CHANGES

The majority of the fees and charges have increased by 5% in line with inflation. The following outlines the changes to Council's fees and charges that have further increases or are additional or have been removed as the service or product is no longer offered.

An additional provision is proposed to add to the schedule that non-legislated fees can be reduced in exceptional circumstances at the discretion of the Chief Executive.

All fees and charges are subject to public consultation and may be submitted on.

Services provided by contractors are also increasing in areas of roading, water supply, wastewater, stormwater and solid waste. As there are cost increases forecast for water supply, metered water charges will also increase.

COMPLIANCE

Building Fees

An allowance for the increase in Alpha (consent software) charges has increased a number of building fees.

Travel costs set at the IRD tier 1 mileage rate of 95 cents per km for 2024.

Pool inspection fee per inspection to cover staff and administration costs.

Additional workload for accredited and regulatory associated costs has been applied to some fees.

Animal and Dog Control Fees

Discounts similar to other councils have been proposed for dog owners that have a Gold Card and those with a significant number of rural dogs, such as large farms.

Bark collars batteries are now offered for sale alongside the collars.

Grazing rates for stock increased to cover costs of pasture maintenance and staff time.

Environmental Health and Alcohol Licensing

Majority of fees are set by the relevant legislation, some correction has been made to where some amounts in the schedule were not correct.

Alignment to other councils has been made where shared services are involved. Food premises inspection fees are now incorporated into the Food Control Plan fees.

Hawkers, Mobile Shops and Stalls

New fees have been established for stalls while making allowance for non-commercial stalls such as raffles and street collections not being required to pay the fee.

Mobile shops and traders now have daily, monthly, and annual fees to provide better cost recovery while giving flexibility for traders.

RESOURCE MANAGEMENT

Increase in some fees to fully recover staff costs and to align with other councils.

Some fees remain unchanged as costs are being recovered and additional costs can be on-charged if required.

RECREATION AND PROPERTY

Hall hireage

Hireage of the Les Munro Centre has been simplified to include the electronic systems and items (crockery, tables, chairs, etc.). A Commercial rate has been set to recover the cost of hireage for a full day and an hourly rate.

A community rate at half the commercial rate has been set to support community groups bringing beneficial events to our district.

Bonds for all hall hireage is now by way of a credit card hold, Les Munro has 3 bond levels based on number attending.

Les Munro has a cancellation fee of 50% if cancelled within 5 working days and a minimum hireage of 2 hours.

Piopia Hall and Railway building 3 now both have full day and hourly rates and a minimum 2 hour hireage.

A new fee of \$50.00 will be imposed for pre-inspections of venues if hirer fails to attend within 15 minutes of agreed meeting time.

Elderly Persons Housing

Currently the weekly rentals are being increased by \$5.00 per annum with the objective of moving towards the elderly persons housing becoming cost neutral, this approach would take at least another LTP cycle to achieve this. Applying the relative operational cost increases (including rates, overheads and additional renewals) the room prices would be \$140 for a small single, \$150 for a large single, and \$130 for a bed-sit. This will be reviewed with any submissions after consultation for the Long Term Plan.

Te Kuiti Aerodrome

Ground lease fees have been set for >200sqm and <200sqm sites, commercial and aeroclub landing fees.

COMMUNITY AND PARTNERSHIPS

Waitomo District Library

Most fees have increased by inflation, some retained as appropriate.

DVD collection about to be removed, proposed to offer at no charge to encourage use of the collection before it is discontinued, may encourage people to the library by offering something for free.

New services or board games and 3D printing have been added.

Overdue charges for magazines and board games to encourage quick returns of these popular items.

CORPORATE SERVICES

Photocopying and laminating service is now only offered at the Library. Postage and Courier service also not required as Paper Plus offer this across the road.

ASSETS

3 Waters Connections

Connection fees for water, wastewater and stormwater include a provision to charge actual costs for pipe length installations past 8 metres. The standard connection fee covers cost of up to 8 metres, after this material costs and day rates are applied by the contractor so these costs will be passed on to the applicant.

Water Supply

Metered water rates are also impacted by cost increases the new rates per m3 above 292m3 proposed are:

| | |
|---|--------|
| Te Kuiti (currently \$3.31) | \$3.94 |
| Piopio (currently \$3.61) | \$4.30 |
| Maniaiti/Benneydale (currently \$3.98) | \$4.74 |
| Mokau (currently \$5.29) | \$6.30 |

Water metered rates for each scheme will be calculated through the rates modelling once a final rate has been set.

Bulk Water

A new administration fee and annual fee have been added for taking of bulk drinking water. This covers the cost associated with management of hydrant standpipe, contractors, volume of water take calculation and annual calibration of water meter and testing of non-return valve.

Trade Waste

Tankered trade waste costs need to be increased for full cost recovery of disposal of solids, staff time and transport costs. Fees are higher for out of district waste to discourage additional waste coming into the wastewater treatment plant.

Landfill and Transfer Stations

An increase in charges (per tonne) to a number of waste types at the District Landfill due to Emission Trading Scheme charges and an increase in the waste levy (\$60 per tonne as of 1 July 2024) is proposed.

The following types of waste are affected by this increase:

- General refuse
- Green waste
- Timber waste
- Contaminated soils
- Contaminated waste

The official and unofficial rubbish bags are also proposed to be increased by \$0.20 to \$5.00 in keeping with the increased General refuse tonnage price.

The minimum waste charge is proposed to increase to \$12 to cover the increases in operational costs but also to help encourage the landfill to be used for larger waste volumes.

Small waste volumes are more efficiently collected by kerbside collection and reduced traffic volumes help alleviate Health and Safety issues at the landfill site.

Some items no longer accepted have been removed from the schedule such as shredded tyres and tyres removed from the rim. This reduces the risk of bulk tyre disposals.

Limestone fines, chip and aggregate are also no longer supplied so have been removed.

DRAFT

FEES AND CHARGES

2024/25

Effective from 1 July 2024

*All Fees and Charges are inclusive of GST,
with the exception of bonds, penalties and residential housing*

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| COMPLIANCE | | |
|--|-----------------------------------|--|
| Description | 2023/24 fee or charge (\$) | Proposed 2024/25 fee or charge (\$) |
| Building consent fees | | |
| Building Consent cost includes Inspection fee (\$190) and Code Compliance Certificate (\$150) All fees are payable on application. | 150.00 | 200.00 |
| | 190.00 | 160.00 |
| Record of title | 30.00 | 30.00 |
| Production of Project Information Memorandum (PIM) | 300.00 | 315.00 |
| Solid Fuel Heaters | | |
| Freestanding (1 inspection) | 535.00 | 555.00 |
| Insert (2 inspections) | 725.00 | 780.00 |
| Minor Works (1 inspection) Garden Sheds Basic Warning System Marquees Plumbing or Drainage Swimming pools/Spa pool fence only | 600.00 | 650.00 |
| Minor Building Works (2 inspections) Carports Demolitions Decks Swimming Pools over 35,000 litre capacity (includes fence) | 995.00 | 1060.00 |
| Other Buildings (2 Inspections) Garages Hay Barns Implement Sheds Bridges | 995.00 | 1060.00 |
| Detached habitable buildings, no plumbing or drainage (5 inspections) Sleep Out Office Studio Additions/alterations up to 30m ² Internal alterations to dwellings | 1,630.00 | 1730.00 |
| Detached habitable buildings, with plumbing or drainage (6 inspections) Sleepout with toilet/shower Additions/alterations up to 60m ² with plumbing and drainage Internal alterations to dwellings | 1,930.00 | 2050.00 |
| Additions/alterations up to 60m² (6 inspections) | 1,930.00 | 2050.00 |
| Other new buildings up to 60m² excluding dwellings and commercial buildings (6 inspections) <i>Note: For other building work over 60m² the below dwelling and commercial/ industrial fees apply.</i> | 1,930.00 | 2050.00 |
| Dairy Sheds (3 inspections) | 2,050.00 | 2170.00 |
| Re-sited Dwellings (3 inspections) | 2,300.00 | 2435.00 |
| Re-sited dwellings with additions or alterations (includes 6 inspections) | 3,320.00 | 3510.00 |
| Dwelling Single Storey up to 100m² (8 inspections) | 3,280.00 | 3460.00 |
| Dwelling Single Storey up to 250m² (9 inspections) | 3,580.00 | 3778.00 |
| Dwelling Single Storey larger than 250m² (9 inspections) | 3,930.00 | 4150.00 |
| Dwelling Two Storey or more up to 250m² (9 inspections) | 4,050.00 | 4270.00 |
| Dwelling Two Storey or more larger than 250m² (9 inspections) | 4,450.00 | 4690.00 |
| Commercial /Industrial up to 300m² (9 inspections) | 4,360.00 | 4600.00 |
| Commercial/Industrial - Basic kit-set type building, no services or internal fit-out (3 inspections) | 1,900.00 | 2015.00 |
| Commercial/Industrial larger than 300m² (9 inspections) | 4,910.00 | 5175.00 |
| Commercial - Internal Alterations (3 inspections) | 1,900.00 | 2015.00 |
| Inspection Fee (compliance inspection/ etc.) per inspection | 190.00 | 190.00 |
| Travel costs – applies to inspections in excess of 5km from the Waitomo District Council Queen Street office | Tier 1 rate per km – 83 cents | Tier 1 rate per km – 95 cents |
| Inspection fee – swimming / spa pools <i>Note: The first triennial inspection is undertaken at no charge. This fee covers all subsequent inspections.</i> | 160.00 | 160.00 |
| Amendments - project value over \$20,001 | 465.00 | 500.00 |

| COMPLIANCE | | |
|---|--|--|
| Description | 2023/24 fee or charge (\$) | Proposed 2024/25 fee or charge (\$) |
| Amendments – minor works with project value up to \$20,000 | 250.00 | 275.00 |
| Compliance Schedules | | |
| New Compliance Schedule (Section 102 Building Act 2004) | 380.00 | 400.00 |
| Amendments to existing Compliance Schedule (Section 106 and 107 Building Act 2004) | 280.00 | 295.00 |
| Request for Extension of Time for a Building Consent – work start or CCC | 160.00 | 168.00 |
| Application for exemption from requirement to carry out seismic work under section 133AN – includes 1 inspection. | 679.00 | 715.00 |
| Applications for waivers or modifications to means of restricting access to residential pools under section 67A – includes 1 inspection. | 679.00 | 715.00 |
| Code Compliance Certificate - CCC | 150.00 | 160.00 |
| Processing of Section 71/77 Certificate | 250.00 | 265.00 |
| Plus on-charge of Solicitors fee to prepare and register certificate. (Actual Cost) | Actual Cost | Actual Cost |
| Certificate of Acceptance - Section 41(c) (1 inspection) Any building work in respect of which a building consent cannot practicably be obtained in advance because the building work has to be carried out urgently. | 940.00 | 990.00 |
| Certificate of Acceptance - Section 96(1)(a) (1 inspection) (i) the work was done by the owner or any predecessor in title of the owner; and (ii) a building consent was required for the work but not obtained. (In addition to the fees that would have been payable had the owner or previous owner applied for a building consent before carrying out the building work). | 1,600.00 | 2000.00 |
| Certificate of Public Use (1 inspection) | 650.00 | 685.00 |
| Certificate of Public Use – reissue for extension of time (1 inspection) | 350.00 | 350.00 |
| Notice to Fix (1 inspection) | 450.00 | 475.00 |
| Accreditation Levy (consents valued over \$20,000) | 1.10 per \$1,000 | 1.75 per \$1,000 |
| Building Research Levy For every building consent with an estimated value of \$20,000 and over, \$1.00 per \$1,000 is payable | 1.00 per \$1,000 | 1.00 per \$1,000 |
| MBIE Levy For every building consent with an estimated value of \$65,000 and over, \$1.75 per \$1,000 is payable | 1.75 per \$1,000 | 1.75 per \$1,000 |
| Lapsed or Refused Building Consents Refunds will be paid to the person(s) who paid the fees on application. <i>Note: Refund will have an administration fee deducted (see below)</i> | Refund of BRANZ and MBIE levies, ccc and unused inspection fees, and less administration fee | Refund of BRANZ and MBIE levies, ccc and unused inspection fees, and less administration fee |
| Administration fee for refund on refused or lapsed consents | 200.00 | 210.00 |
| Peer Review of Specific Designs by External Agents | Actual Cost | Actual Cost |
| Any additional costs incurred in processing a building consent shall be recoverable on actual and reasonable basis. | 160.00 per hour | 170.00 per hour |
| Applying for an exemption from requiring a building consent under schedule 1 clause 2 of the Building Act 2004, project value over \$20,001. <i>Note: this is an application for an exemption only. It is not guaranteed that the exemption will be granted. The application fee is non-refundable.</i> | 525.00 | 555.00 |
| Applying for an exemption from requiring a building consent under schedule 1 clause 2 of the Building Act 2004, project value up to \$20,000 <i>Note: this is an application for an exemption only. It is not guaranteed that the exemption will be granted. The application fee is non-refundable.</i> | 250.00 | 265.00 |
| Application for an exemption to carry out seismic work (1 inspection) Process application for exemption from requirement to carry out seismic work on a building subject to an earthquake-prone building notice (Section 133AN Building Act 2004) | 600.00 | 630.00 |
| Other Regulatory Fees and Charges | | |
| Overseas investment certificates – for determining and issuing | 315.00 | 330.00 |
| Section 348 – Right of way (ROW) application – processing application for ROW under the Local Government Act 1974 | 630.00 | 680.00 |
| Sale and Supply of Alcohol Certificates for Building Certification | 210.00 | 220.00 |

| COMPLIANCE | | |
|--|----------------------------|-------------------------------------|
| Description | 2023/24 fee or charge (\$) | Proposed 2024/25 fee or charge (\$) |
| Record of Title search | 30.00 | 30.00 |
| Fee for uplifting building line restrictions. Note: <i>It is not guaranteed that the building line restriction will be approved. The application fee is non-refundable.</i> Note: <i>There are legal fees associated with having the BLR removed from the Record of Title. These legal fees are not included in this fee. Please enquire with your solicitor or conveyancer regarding their fees.</i> | 630.00 | 700.00 |

Building Act 2004 – explanatory note

- These fees and charges become operative on 1 July 2024 and will apply for all work carried out and decisions issued on or after 1 July 2024, irrespective of when the application was lodged with the Council.
- The charges set out in this schedule are pursuant to Subpart 9, Section 281 A, B and C of the Building Act 2004.
- All such charges are stated inclusive of GST at 15%, however should the GST rate be amended, GST will be charged at the prevailing rate.
- Where a fixed charge is in any particular case inadequate pursuant to section 281B to enable the Council to recover its actual and reasonable costs in respect of the matter concerned, the Council will require the applicant to pay an additional charge to the Council.

Charge-out rates for council officers and mileage

Charge out rates for Council officers are set out in this schedule and:

- Are fixed charges;
- If reference is made in the schedule to actual staff time, it will be charged in accordance with the relevant hourly charge-out rates;
- The charge-out rates for Council officers and for mileage will apply to all matters listed in the Schedule so that:
 - if the fixed charge which has been paid in advance is greater by more than \$50.00 than the actual and reasonable costs incurred by the Council relating to that application, a refund will be given when those costs are finally assessed; and
 - if the actual and reasonable costs incurred by the Council relating to that application are inadequate to enable the Council to recover its actual and reasonable costs then additional charges calculated for staff time at the same rate will be payable (as well as any other items of additional charge which may have been incurred).

| COMPLIANCE | | |
|--|--|--|
| Description | 2023/24 fee or charge (\$) | Proposed 2024/25 fee or charge (\$) |
| Land Information Memorandum (LIM) | 315.00 | 330.00 |
| Administration Fee for refund on cancelled LIM (note where substantial work has been completed on the LIM a refund will not be given; where substantial work has not been completed, the LIM fee will be refunded minus the administration fee). | 52.50 | 55.00 |
| Hardcopy LIM | 21.00 | 25.00 |
| Animal and Dog Control Fees | | |
| All Fees are set in accordance with the Dog Control Act 1996 and by Council Resolution. | | |
| Urban Fee (for dogs in an urban area which comply with the provisions of Dog Control Act 1996) | 125.00 | 130.00 |
| Spayed or Neutered Dogs in the Urban Area | 93.00 | 98.00 |
| Selected Owner (Dog Control Policy) Dogs | 73.00 | 77.00 |
| Gold card discount of 10% for urban dogs | New charge | 117.00 |
| Rural Dogs | 52.00 | 55.00 |
| Rural Dogs > 5 For every 5 rural dogs you register the 6th dog registration is free if paid on or before registration date. | New charge | Multiple rural dog discount |
| Late registration fee | 50% of the fee that would have been payable if that dog had been registered on the | 50% of the fee that would have been payable if that dog had been registered on the |

| COMPLIANCE | | |
|---|---|---|
| Description | 2023/24 fee or charge (\$) | Proposed 2024/25 fee or charge (\$) |
| | first day of the registration year. | first day of the registration |
| Dangerous Dogs registration fee | 150% of the fee that would apply if the dog were not classified as a Dangerous Dog. | 150% of the fee that would apply if the dog were not classified as a Dangerous Dog. |
| Disability Assist Dog registration fee <i>Note: To be eligible, the dog must be certified as a disability assist dog in accordance with Schedule 5 of the Dog Control Act 1996.</i> | No charge | No charge |
| Replacement Registration Tag | 5.00 | 5.25 |
| Impounding (Poundage) Fees | | |
| The owner of an impounded dog that is not claimed or signed over to Council remains liable for all impounding and sustenance fees irrespective of the fate of the dog. | | |
| Seizure Fee (per dog seized) | 65.00 | 68.00 |
| First Impounding (registered dog) | 70.00 | 75.00 |
| First Impounding (unregistered dog) | 105.00 | 110.00 |
| Second Impounding | 145.00 | 150.00 |
| Third and subsequent impounding | 210.00 | 220.00 |
| Plus Sustenance fees - per day | 18.00 | 18.00 |
| Re-Homing Fee Re-homing of unwanted/ unclaimed dogs (unregistered) dogs will be the applicable registration fee and micro-chipping fee and all other reasonable associated costs. | | Applicable costs |
| Surrender/disposal fee (in addition to applicable impounding charges and sustenance) | 80.00 | 80.00 |
| Micro-chipping Fee | 25.00 | 30.00 |
| Consent to keep more than 2 dogs in the urban area. Provided that if more than one inspection is required prior to approval, a further fee of \$30.00 will apply per inspection. | 40.00 | 60.00 |
| Barking collars | 35.00 | 40.00 |
| Batteries for barking collars | New product | 6.00 |
| First impounded animal | | |
| Per animal thereafter (impounded at the same time as the first impounded animal) | 115.50 | 125.00 |
| | 42.00 | 45.00 |
| Subsequent Impounding – within any 24 month period involving animals owned by the same person/organisation | | |
| Per animal thereafter (impounded at the same time as the subsequently impounded animal) | 231.00 | 245.00 |
| | 42.00 | 45.00 |
| Driving charges – (per hour, per officer) - leading, driving or conveying stock (pursuant to section 14 of the Impounding Act 1955) plus mileage at local government rates, plus any other reasonable costs incurred, including the full costs of any after-hours response | 131.00 | 140.00 |
| Grazing (per day) – horses, cattle, mules, ass, deer, pigs plus costs of any hard/ supplementary feeds i.e. hay, grain | 8.00 | 10.00 |
| Grazing (per day) – sheep, goats, and any others plus costs of any hard/ supplementary feeds i.e. hay, grain | 2.00 | 5.00 |
| Advertising costs (pursuant to the Impounding Act 1988) | Actual cost | Actual cost |

| ENVIRONMENTAL HEALTH AND ALCOHOL LICENSING | | |
|---|----------------------------|-------------------------------------|
| Description | 2023/24 fee or charge (\$) | Proposed 2024/25 fee or charge (\$) |
| Health Act Licence Fees | | |
| Amusement Device Permits (Section 11 Amusement Device Regulations 1978) | | |
| 1. First Device (first 7 days or part thereof) | 11.50 | 10.00 |
| 2. Each additional Device (first 7 days or part thereof) | 2.30 | 2.00 |
| 3. Each device for further period of 7 days or part thereof | | 1.00 |
| Fees for Functions under the Food Act 2014 | | |
| All administration and verification activities including annual verification, reporting, non- | 170.00 | 185.00 |

| ENVIRONMENTAL HEALTH AND ALCOHOL LICENSING | | |
|--|-----------------------------------|--|
| Description | 2023/24 fee or charge (\$) | Proposed 2024/25 fee or charge (\$) |
| conformance visits and any activity not specified in the schedule below | | |
| Fees applicable to Template Food Control Plans | | |
| Application for new registration of Template Food Control Plan (plus hourly rate of 185 after the first hour) | 430.00 | 450.00 |
| Application for renewal of registration of Template Food Control Plan (plus hourly rate of 185 after the first hour) | 170.00 | 360.00 |
| | 170.00 | 185.00 |
| Application for a significant amendment (section 45(3)) of registration of Template Food Control Plan, or move from Template Food Control Plan to National Programme (plus hourly rate of 185 after the first hour) | 170.00 | 180.00 |
| | 170.00 | 185.00 |
| Application for a minor amendment (section 45(2)) of registration of Template Food Control Plan. <i>Note: Minor changes constitute changes to details such as contact information (email, phone, day to day manager, and postal address).</i> | No charge | 80.00 |
| Voluntary suspension of Template Food Control Plan (plus hourly rate of 185 after the first hour) | 85.00 | 90.00 |
| | 160.00 | 185.00 |
| Fees applicable to National Programmes | | |
| Application for new registration of premises under a National Programme (plus hourly rate of 185 after the first hour) | 430.00 | 450.00 |
| | | 185.00 |
| Application for renewal of registration of premises under a National Programme. (plus hourly rate of 185 after the first hour) | 115.00 | 360.00 |
| | 170.00 | 185.00 |
| Application for significant amendment (section 81) of registration under a National Programme or move from National Programme to Template Food Control Plan during the registration year. (plus hourly rate of 185 after the first hour) | 170.00 | 180.00 |
| | 170.00 | 185.00 |
| Application for a minor amendment of registration under a National Programme, such as a change in contact information, trading name. | No charge | 180.00 |
| Voluntary suspension of National Programme. (plus hourly rate of 185 after the first hour) | 85.00 | 90.00 |
| | 160.00 | 185.00 |
| Issue of improvement notice, or review of an improvement notice. (plus hourly rate of 185 after the first hour) | 155.00 | 170.00 |
| | 170.00 | 185.00 |
| | 155.00 | 170.00 |
| Application for statement of compliance. (plus hourly rate of 185 after the first hour) | 170 | 185.00 |
| Copy of Food Control Plan folder and documents. | 25.00 | 30.00 |
| Cancelling an audit or verification within 24 hours of the scheduled date and time of audit. | 105.00 | 110.00 |
| Administration fee for refund on cancelled applications pursuant to the Food Act (note where substantial work has been completed on the application a refund will not be given, where substantial work has not been completed, the application fee will be refunded minus the administration fee). | 52.50 | 55.00 |
| Hawkers, Mobile Shops, and Stalls (Public Places Bylaw Clause 11) | | |
| Hawkers | | |
| Note: Some applicants may be eligible for a fee waiver -to check for eligibility please enquire with WDC Customer Services. | 63.00 | 66.00 |
| Street stalls, raffle days, street collections - non commercial | New charge | Free |
| Street Stalls day | New charge | 20.00 |
| Street Stalls month | New charge | 60.00 |
| Mobile Shop | | |
| Mobile Shop 1 day rate | New charge | 40.00 |
| Mobile shop 1 month rate | New charge | 80.00 |
| Mobile shop annual fee | New charge | 400.00 |
| Mobile Trader 1 day rate | New charge | 40.00 |
| Mobile trader 1 month rate | New charge | 80.00 |
| Mobile Trader annual fee | New charge | 400.00 |
| Impounding of Stereo | | |
| Impounding Charges for Stereo (RMA 1991 sec 336). Note: Impounded stereo will be sold after six months if not claimed and impounding fees not paid. | 189.00 | 198.45 |
| Licensing – Alcohol (Ref: Sale and Supply of Alcohol (Fees) Regulations 2013) | | |
| New Licenses, Renewals and Variations | | |
| Existing premises - Section 100(f) certificates certifying that the proposed use of the premises | 150.00 | 157.50 |

| ENVIRONMENTAL HEALTH AND ALCOHOL LICENSING | | |
|---|---|---|
| Description | 2023/24 fee or charge (\$) | Proposed 2024/25 fee or charge (\$) |
| meets the requirements of the RMA | | |
| New or altered premises - Section 100(f) certificates certifying that the proposed use of the premises meets the requirements of the RMA | 250.00 | 262.50 |
| Off/On/Club Application Fee – Very Low Risk | 368.00 | 368.00 |
| Off/On/Club Application Fee – Low Risk | 609.50 | 609.50 |
| Off/On/Club Application Fee – Medium Risk | 816.50 | 816.50 |
| Off/On/Club Application Fee – High Risk | 1,023.50 | 1,023.50 |
| Off/On/Club Application Fee – Very High Risk | 1,207.50 | 1,207.50 |
| Annual Fees | | |
| Off/On/Club Application Fee – Very Low Risk | 161.00 | 161.00 |
| Off/On/Club Application Fee – Low Risk | 391.00 | 391.00 |
| Off/On/Club Application Fee – Medium Risk | 632.50 | 632.50 |
| Off/On/Club Application Fee – High Risk | 1,035.50 | 1,035.50 |
| Off/On/Club Application Fee – Very High Risk | 1,437.50 | 1,437.50 |
| Managers Certificate – New and Renewal | 316.25 | 316.25 |
| Temporary Authority | 296.70 | 296.70 |
| Special Licences | | |
| Class 1 | 575.00 | 575.00 |
| Class 2 | 207.00 | 207.00 |
| Class 3 | 63.25 | 63.25 |
| Administration fee for refund on cancelled sale and supply of alcohol applications (note where substantial work has been completed on the application a refund will not be given, where substantial work has not been completed, the application fee will be refunded minus the administration fee) | 50.00 | 53.00 |
| Licensing – Other | | |
| Transfer of Certificates of Registration or Licence <i>Note: This covers transfer of certificates of registration or licence due to change in ownership of the business.</i> | 94.50 | 100.00 |
| Offensive Trades – Registration Fees | 252.00 | |
| Saleyards – Registration Fees | 252.00 | 265.00 |
| Hairdressers – Registration Fees | 252.00 | 265.00 |
| Funeral Director – Registration Fees | 252.00 | 265.00 |
| Mortuary Premises – Registration Fees | 252.00 | 265.00 |
| Camping Grounds – Registration Fees | 252.00 | 265.00 |
| Skateboarding impounding fee | 63.00 | 66.00 |
| Application for Lease of Airspace | 105.00 | 110.00 |
| Lease of Airspace | Charge will be assessed on a site by site basis | Charge will be assessed on a site by site basis |
| Parking Infringement Fees | | |
| Excess Parking – For parking on a road in breach of the provisions of Waitomo District Council's Land Transport Bylaw 2015, in excess of a period fixed by the bylaw or otherwise where the excess is: | | |
| Not more than 30 minutes | 12.60 | 12.00 |
| More than 30 minutes but not more than 1 hour | 15.70 | 15.00 |
| More than 1 hours but not more than 2 hours | 22.00 | 21.00 |
| More than 2 hours but not more than 4 hours | 31.50 | 30.00 |
| More than 4 hours but not more than 6 hours | 44.10 | 42.00 |
| More than 6 hours | 59.80 | 57.00 |
| Other Parking Offences | | |
| Parking on designated bus stop | 42.00 | 40.00 |
| Parking on designated loading zone | 42.00 | 40.00 |
| Parking on a footpath | 42.00 | 40.00 |
| Parking contrary to parking signage | 42.00 | 40.00 |
| Parking on ornamental verge | 42.00 | 40.00 |
| Parking within 1 m of a vehicle entrance | 42.00 | 40.00 |
| Parking on or within 6m of an intersection | 63.00 | 60.00 |
| Inconsiderate parking | 63.00 | 60.00 |
| Double parking | 63.00 | 60.00 |
| Parking on a yellow broken line | 63.00 | 60.00 |
| Parking in a designated space for disabled persons | 157.00 | 150.00 |
| Towage Fees | | |
| Towage fees are additional to the above fines. | Actual Cost | Actual Cost |

| ENVIRONMENTAL HEALTH AND ALCOHOL LICENSING | | |
|---|----------------------------|-------------------------------------|
| Description | 2023/24 fee or charge (\$) | Proposed 2024/25 fee or charge (\$) |
| Litter Infringement Fee | | |
| Litter, of less than or equal to 1 litre, left in a public space, or on private land, without the occupier's consent – First Offence | 105.00 | 110.00 |
| Litter, of less than or equal to 1 litre, left in a public space, or on private land, without the occupier's consent – Second or Subsequent Offence within a Year | 420.00 | 400.00 |
| Litter, of more than 1 litre and less than or equal to 20 litres ¹ , left in a public space, or on private land, without the occupier's consent – First Offence | 157.00 | 165.00 |
| Litter, of more than 1 litre and less than or equal to 20 litres ¹ , left in a public space, or on private land, without the occupier's consent – Second or Subsequent Offence within a Year | 420.00 | 400.00 |
| Litter, of more than 20 litres ¹ and less than or equal to 120 litres ² , left in a public space, or on private land, without the occupier's consent – First Offence | 262.00 | 275.00 |
| Litter, of more than 20 litres ¹ and less than or equal to 120 litres ² , left in a public space, or on private land, without the occupier's consent – Second or Subsequent Offence within a Year | 420.00 | 400.00 |
| Litter, of more than 120 litres ² left in a public space, or on private land, without the occupier's consent – First Offence | 420.00 | 400.00 |
| Litter, of more than 120 litres ² left in a public space, or on private land, without the occupier's consent – Second or Subsequent Offence within a Year | 420.00 | 400.00 |
| Hazardous ³ or offensive litter ⁴ left in a public space, or on private land without the occupier's consent – First Offence | 420.00 | 400.00 |
| Hazardous ³ or offensive litter ⁴ left in a public space, or on private land without the occupier's consent – Second or Subsequent Offence within a Year | 420.00 | 400.00 |
| <i>1– 20 litres is the approximate maximum capacity of two standard supermarket bags in normal conditions</i> | | |
| <i>2– 120 litres is the approximate maximum capacity of a standard mobile garbage bin in normal conditions (for example the red lid 'wheelie bin' used for domestic refuse collection in the Waitomo area)</i> | | |
| <i>3– Hazardous litter includes broken glass, barbed wire, jagged metal, medicines, hazardous waste etc</i> | | |
| <i>4– Offensive waste includes rotting food, animal remains, faeces including discarded nappies etc</i> | | |

| RESOURCE MANAGEMENT | | |
|--|----------------------------|-------------------------------------|
| Description | 2023/24 fee or charge (\$) | Proposed 2024/25 fee or charge (\$) |
| General | | |
| Pre application meeting | Actual staff time | Actual staff time |
| To lodge any consent | Actual staff time | Actual staff time |
| For any meeting or mediation held (s99) | Actual staff time | Actual staff time |
| Consider and issue notice (s87BA) | Fixed 400.00 | Fixed 420.00 |
| Consider and issue notice (if applicable) | Fixed 600.00 | Fixed 700.00 |
| <i>Note: please discuss this with Council's Planner prior to application</i> | | |
| Land use consents | | |
| All land use consents, except as otherwise provided below | Deposit 1500.00 | Deposit 1500.00 |
| Notified resource consents | | |
| Any resource consent application that requires limited notification | Deposit 6,500.00 | Deposit 6,500.00 |
| Any resource consent application that requires public | Deposit 10,000.00 | Deposit 10,000.00 |

| RESOURCE MANAGEMENT | | | |
|---|--|-----------------------------------|--|
| Description | | 2023/24 fee or charge (\$) | Proposed 2024/25 fee or charge (\$) |
| | notification | | |
| Subdivision Consents | | | |
| Application for subdivision consent | Creating 9 lots or less where no road/reserves proposed | Deposit 3,000.00 | Deposit 3,000.00 |
| Application for subdivision consent | Creating 10 lots or more, or any subdivision where a road/reserve is proposed | Deposit 4,500.00 | Deposit 4,500.00 |
| Application for joint subdivision and land use consent | For any joint subdivision and land use application | Deposit 4,500.00 | Deposit 4,500.00 |
| Subdivision processes (post approval) | | | |
| Section 223 certification | for subdivisions < 2 Lots | 250.00 | 300.00 |
| Section 223 certification | For subdivisions > 3 Lots | 600.00 | 600.00 |
| Section 224C certification | | 250.00 | 500.00 |
| Section 241 | Cancellation/partial cancellation of amalgamation condition | Fixed 450.00 | Fixed 550.00 |
| Section 221 | Consent notice – preparation, authorisation, change or cancellation | Fixed 300.00 | Fixed 350.00 |
| Cross lease | Amendments to flats plans | Deposit 600.00 | Deposit 630.00 |
| Engineering | For inspections of any works for conditions, including checking engineering plans and any amendments | Actual staff time | Actual staff time |
| Other resource management activities | | | |
| Section 127 | Application to change or cancel condition(s) of consent (non-notified only, notified consents will be charged the relevant notification fee) | Deposit 1500.00 | Deposit 1500.00 |
| Section 125/126 | Applications for extensions of consent periods | Deposit 600.00 | Deposit 600.00 |
| Section 124 | Exercise of resource consent while applying for new consent | Deposit 1,500.00 | Deposit 1,500.00 |
| Section 128-132 | Review of consent conditions (non-notified only, notified consents will be charged the relevant notification fee) | Deposit 800.00 | Deposit 800.00 |
| Section 134 | Transfer of holders interest in a consent (fixed fee) | Deposit 150.00 | Deposit 150.00 |
| Section 139A | Existing use right determination | Deposit 2,000.00 | Deposit 2,000.00 |
| Section 138 | Application to surrender a resource consent | Deposit 500.00 | Deposit 500.00 |
| Section 139 | Application for Certificate of Compliance | Deposit 1,000.00 | Deposit 1,000.00 |
| Section 357 | Objection pursuant to sections 357(A) or (B) | Deposit 450.00 | Deposit 450.00 |
| NES | Confirmation of compliance with National Environmental Standard | Actual staff time | Actual staff time |
| Other | Any application pursuant to the RMA not listed elsewhere | Deposit 1,500.00 | Deposit 1,500.00 |
| Designations | | | |
| Public or limited notified | Notice of Requirement for Designation | Deposit 10,000.00 | Deposit 10,000.00 |
| Non-notified | Notice of Requirement for Designation | Deposit 5,000.00 | Deposit 5,000.00 |
| Sections 181, 182 | Requirement for alteration or removal/partial removal of designation | Deposit 1,500.00 | Deposit 1,500.00 |
| Section 184/184A | Application to determine designation lapsing | Deposit 2,500.00 | Deposit 2,500.00 |
| Section 180 | Transfer of rights and responsibilities for designations | Deposit 1,500.00 | Deposit 1,500.00 |
| Sections 177, 178 | Request to the requiring authority responsible for an earlier designation. Application to do anything which would prevent or hinder the public work or project | Deposit 600.00 | Deposit 600.00 |
| Section 176 | Application for outline plan | Deposit 800.00 | Deposit 800.00 |
| Section 176A (2) | Waiver of requirement for outline plan | Deposit 250.00 | Deposit 250.00 |
| Heritage orders | | | |
| Sections 189/189A, 196, 177 | Requirement for a heritage order. Requirement for removal of heritage order. Request to requiring authority responsible for the earlier heritage order. | Deposit 1,500.00 | Deposit 1,500.00 |
| Plan Change application (to amend the District Plan) | | | |
| 1st schedule | Processing, considering and determining a private plan change application. | Deposit 30,000.00 | Deposit 30,000.00 |
| Compliance and monitoring | | | |
| General | Administration, review, correspondence. | Actual staff time | Actual staff time |
| Inspections (excluding engineering) | To monitor progress with giving effect to any resource consent, and compliance with consent conditions. | 150.00 per inspection | 150.00 per inspection |

| RESOURCE MANAGEMENT | | | |
|--|--|---|---|
| Description | | 2023/24 fee or charge (\$) | Proposed 2024/25 fee or charge (\$) |
| Engineering | For any inspection required. | Actual staff time | Actual staff time |
| Miscellaneous charges | | | |
| Legal instruments | Search for easement documents, covenants, encumbrances, or any other document registered on Certificates of Title. | Actual staff time + LINZ costs | Actual staff time + LINZ costs |
| Affixing council's seal/authorising document | For administrative costs incurred in affixing council's seal and/or signature to any document where a charge is not otherwise listed. | Fixed 170.00 | Fixed 250.00 |
| Variation/cancellations | Variation or cancellation of any legal document/instrument not otherwise listed. | Fixed 450.00 | Fixed 450.00 |
| Public notice | Costs associated with public notices. | Actual staff time + advertisement fees | Actual staff time + advertisement fees |
| Signs | Affixing signs on site. | Fixed 35.00 per sign | Fixed 35.00 per sign |
| Delegated approvals | Staff decision on application, acting under delegated authority. | Actual staff time | Actual staff time |
| Bonds – excluding engineering | Preparation, release and signing of any bond (excluding engineering). | Fixed 300.00 | Fixed 1000.00 |
| Bonds - engineering | Preparation, release and signing of any bond - engineering (roading and servicing works). | Fixed 400.00 | Fixed 1000.00 |
| Consultants | The applicant will reimburse council for any fees paid by council to any consultants. | Actual consultant costs + actual costs | Actual consultant costs + actual costs |
| Noise control (for the return of equipment seized under the RMA) | For the return of equipment seized under the RMA. | Fixed 180.00 | Fixed 180.00 |
| Hearings | | | |
| Attendance | A charge will be made for the costs of all staff and/ or consultants required to attend a hearing. | Actual staff/ consultant time | Actual staff/ consultant time |
| Hearing by commissioner(s) | Where independent commissioner(s) preside. | Actual costs | Actual costs |
| Hearings by commissioner(s) where requested pursuant to s100A of the RMA | 1. Where applicant requests (whether or not also requested by a submitter(s)) 2. Where requested by a submitter(s): (a) The applicant shall pay the amount WDC estimates it would cost for the applicant to be heard and decided if the request was not made. (b) The submitter(s) who made the request will pay equal shares of any amount by which the cost of the application being heard/decided exceeds the amount payable by the applicant (i.e. in (a) above). | Actual costs to be paid by applicant Actual costs As per 2(a) and (b) | Actual costs to be paid by applicant Actual costs As per 2(a) and (b) |
| Note: applies to applicants and Requiring Authorities | | | |
| Hearing by Council | A charge will be made per councillor, as set by the Remuneration Authority , including time spent on site visits. | 260.00 + 204.00 for each half hour or part | \$93 for Hearing Member \$116 for Hearing Chair |
| Postponement/withdrawal or cancellation | If the applicant fails to give a minimum of 5 working days written notice of a request for cancellation, withdrawal or postponement of a scheduled hearing. | Actual Costs | Actual Costs |
| Venue | Hiring a venue for the hearing | Actual Costs | Actual Costs |
| Request for information/supply of resource management documents | | | |
| Providing information | Any request to provide information in respect of the District Plan or any consent. | Actual staff time | Actual staff time |
| Providing copies | Copying information relating to consents and Council's functions under section 35 of RMA and the supply of any document. | Actual staff time + photocopying costs | Actual staff time + photocopying costs |
| Waitomo District Plan | Full printed copy of text and planning maps. | 157.00 per copy | 200.00 per copy |
| Photocopying – charged as per Council's corporate rate | | | |
| Officer's hourly charge out rates | | | |
| General Manager – Strategy and Environment | | 200.00 per hour | 200.00 per hour |
| Managers – any other | | 185.00 per hour | 185.00 per hour |
| Principal / Senior Planner | | 185.00 per hour | 185.00 per hour |
| Planner | | 175.00 per hour | 175.00 per hour |
| Engineer | | 170.00 per hour | 170.00 per hour |
| Technical staff – any other | | 170.00 per hour | 170.00 per hour |
| Team Leader Monitoring and Compliance/ Officer | | 160.00 | 160.00 |

RESOURCE MANAGEMENT

| Description | 2023/24 fee or charge (\$) | Proposed 2024/25 fee or charge (\$) |
|---|----------------------------|-------------------------------------|
| Environmental Health Officer | 170.00 per hour | 185.00 per hour |
| Administrator (any) and any other staff member not listed | 100.00 per hour | 100.00 per hour |
| Consultant | Actual costs | Actual costs |
| Mileage | | |
| For each kilometre travelled | 1.25 per km | 1.35 per km |
| Hazardous Activities and Industries List (HAIL) determinations | | |
| Investigation fee | 157.00 | 157.00 |

Resource Management - explanatory notes

These fees and charges become operative on 1 July 2024 and will apply for all work carried out and decisions issued on or after 1 July 2024, irrespective of when the application was lodged with the Council.

Fixed charges

- The charges set out in this schedule are charges which are fixed pursuant to Section 36 of the Resource Management Act 1991 (RMA).

All such charges are stated inclusive of GST at 15%, however should the GST rate be amended, GST will be charged at the prevailing rate.

- All fixed charges are payable in full in advance. Pursuant to Section 36AAB (2) of the RMA, the Council will not perform the action or commence processing the application to which the charge relates until it has been so paid.

Note: Documentation or certificates will not be issued until payment of charges have been cleared.

Additional charges

Where a fixed charge is in any particular case inadequate to enable the Council to recover its actual and reasonable costs in respect of the matter concerned, the Council will require the applicant to pay an additional charge to the Council.

The following may also be included as additional charges:

- If it is necessary for the services of a consultant to be engaged by the Council (including their attendance at any hearing or meeting) then the consultant's fees will be charged in full to the applicant as an additional charge;
- If any legal fees are incurred by the Council in relation to legal advice obtained for any particular application, including any fees incurred if Council's solicitor is required to be present at any hearing, mediations or meetings, these fees will be charged in full to the applicant as an additional charge;
- If any Commissioner hearing fees and associated costs are incurred in considering and determining any particular application, these fees will be charged in full to the applicant as an additional charge.

Purpose

The purpose of each fixed charge and any additional charge is to recover the actual and reasonable costs incurred by the Council in receiving and processing applications and in issuing decisions and monitoring performance of conditions.

Charge out rates for council officers and mileage

Charge out rates for Council officers are set out in this schedule and:

- Are fixed charges;
- If reference is made in the schedule to actual staff time, it will be charged in accordance with the relevant hourly charge-out rates;
- The charge-out rates for Council officers and for mileage will apply to all matters listed in the Schedule so that:
 - if the fixed charge which has been paid in advance is greater by more than \$20.00 than the actual and reasonable costs incurred by the Council relating to that application, a refund will be given when those costs are finally assessed; and
 - if the actual and reasonable costs incurred by the Council relating to that application are inadequate to enable the Council to recover its actual and reasonable costs then additional charges calculated for staff time at the same rate will be payable (as well as any other items of additional charge which may have been incurred)

Remission of fees

Staff with delegated authority may decide to reduce any charges Section 36AAB(1) of the RMA.

| RECREATION AND PROPERTY | | |
|---|-------------------------------------|--|
| Description | 2023/24 fee or charge (\$) | Proposed 2024/25 fee or charge (\$) |
| Cemeteries (Public Amenities Bylaw Clause 8) | | |
| Te Kuiti Cemetery | | |
| Plot Purchase (Berm and Lawn Cemetery) | | |
| Adult | 1708.00 | 1793.00 |
| Child (under 12 years) | 718.00 | 754.00 |
| Ashes Plot | | |
| Ashes Wall | 363.00 | 381.00 |
| Garden of Memories | 485.00 | 509.00 |
| RSA | | |
| Interment Fees Te Kuiti | | |
| Adult | 1312.00 | 1378.00 |
| Child (under 12 years) | 681.00 | 715.00 |
| Ashes interment | 275.00 | 289.00 |
| Stillborn | 146.00 | 153.00 |
| Rural Cemeteries: Piopio, Mokau, Te Waitere and Aria | | |
| Plot Purchase | | |
| Adult | 1267.00 | 1330.00 |
| Child (under 12 years) | 530.00 | 557.00 |
| Ashes Plot | 220.00 | 231.00 |
| Interment Fees | | |
| Adult | 1399.00 | 1467.00 |
| Child (under 12 years) | 692.00 | 726.60 |
| Ashes interment | 385.00 | 404.00 |
| Stillborn | 216.00 | 227.00 |
| Sundry (for all cemeteries in the District) | | |
| Extra for breaking concrete | 172.00 | 180.60 |
| Additional depth | 241.00 | 253.00 |
| Extra Saturday | 231.00 | 243.00 |
| Extra Public Holiday | 462.00 | 485.00 |
| Fixing of Plaque | 172.00 | 181.00 |
| Disinterment Fees (all Cemeteries) | | |
| An estimate will be provided to customer, actual cost will be charged | | |
| Burial | Actual Cost Plus 10% Administration | Actual Cost Plus 10% Administration |
| Ashes | Actual Cost Plus 10% Administration | Actual Cost Plus 10% Administration |
| Non-Residents (out of district burials) | | |
| | Add 60% to plot purchase | Add 60% to plot purchase |
| Research Fees | 63.00 | 66.00 |
| Hall Hire – Les Munro Centre | | |
| Full day - Commercial | 910.00 | 960.00 |
| Full Day - Community Group* | New charge | 480.00 |
| Hourly Rate - Commercial | New charge | 120.00 |
| Hourly Rate - Community Group* | New charge | 60.00 |
| Funeral Rate | 321.00 | 480.00 |
| Booking Fee | New charge | 5.00 |
| Bond - Credit card hold | New charge | 50.00 |
| <i>Bookings of less than 50 people - card holder bond \$50.00. Bookings of more than 50 people and less than 100 people - card holder bond \$250.00. Bookings of more than 100 people - card holder bond of \$500.00</i> | | |
| | | 250.00 |
| | | 500.00 |
| <i>Cancellation Fee - 50% of the hire cost if canceled within 5 working days</i> | New charge | 50% of hire cost |
| <i>A minimum hire duration of 2 hours applies to Les Munro Centre, Railway Building 3 and Piopio Hall, a fee of \$50.00 will be imposed for pre-inspections if hirer fails to attend within 15 minutes of agreed meeting time.</i> | | |
| <i>*Community Group means a not-for-profit organisation that has the primary objective to provide programmes, services or activities that benefit any or all of the social, cultural, economic, and environmental wellbeing of communities.</i> | | |
| Community Halls | | |
| Piopio Hall | | |

| RECREATION AND PROPERTY | | |
|---|---|--|
| Description | 2023/24 fee or charge (\$) | Proposed 2024/25 fee or charge (\$) |
| Complex hire | | |
| Full day | 220.00 | 160.00 |
| Hourly rate | 39.00 | 20.00 |
| PA system | 70.00 | No charge |
| Bond – Credit card hold of \$100.00 | 105.00 | 100.00 |
| Te Kuiti Railway Station Buildings 3 | | |
| Full day | 134.00 | 140.00 |
| Hourly rate | 31.00 | 32.00 |
| Bond - Credit card hold of \$100.00 | 106.00 | 100.00 |
| <i>Community Groups may be eligible for a subsidy for hall hireage. To check for eligibility please enquire with WDC Customer Services.</i> | | |
| Elderly Persons Housing - Tenancy arrangement | | |
| Small single bedroom - per week | \$130.00 | 150.00 |
| Large single bedroom - per week | \$140.00 | 160.00 |
| Bedsit - per week | \$120.00 | 140.00 |
| Parks and Reserves | | |
| Commercial Users Only – All Parks | | |
| Ground Hire (per day) | 349.00 | 366.00 |
| Bond | To be determined on hire but no less than 500.00. | 525.00 |
| Application fee for an Activity Requiring Authorisation pursuant to the Reserve Management Plan | 160.00 | 168.00 |
| Application fee for a variation to an existing Activity Requiring Authorisation pursuant to the Reserve Management Plan | 160.00 | 168.00 |
| Application fee for an allowed activity pursuant to the Reserves Management Plan | New charge | 30.00 |
| District Aquatic Centre | | |
| Adult | 4.70 | 5.00 |
| Adult swimmer with an under 5 | 3.20 | 3.50 |
| Seniors | 3.20 | 3.50 |
| Disability/health (green script of letter from health professional required) | 2.10 | 2.10 |
| Child | 2.10 | 2.50 |
| Students | 3.20 | 3.50 |
| Under 5's | | |
| Spectators | 1.00 | 1.00 |
| Learn to Swim Classes (per lesson) | 12.60 | 13.50 |
| Hire of whole complex (per hour) under 50 swimmers + 31.00 for lifeguard per hour | 105.00 | 110.00 |
| Hire of whole complex (per hour) over 50 swimmers + 31.00 per lifeguard per hour e.g. 300 people would require 6 lifeguards | 105.00 | 110.00 |
| Lane Hire (per lane per hour) | 16.80 | 17.50 |
| Lane Hire for Swimming Club (per lane per hour) | 12.60 | 13.20 |
| Schools Base Fee (per hour) | | |
| 31.00 per lifeguard per hour | 37.00 | 39.00 |
| BBQ Hire (per hour) | | |
| a refundable cleaning bond of 22.00 | 31.50 | 33.00 |
| Te Kuiti Aerodrome | | |
| Visiting Aircraft Landing Fee | 11.00 | 15.00 |
| Touch and go First | 11.00 | 15.00 |
| Te Kuiti Aeroclub Members Landing Fee | | 15.00 |
| Commercial Users | | 20.00 |
| Annual Plane Storage (casual) | 525.00 | 562.00 |
| Ground lease fees (annual) >200sqm | Market rates | \$3.18/sqm |
| Ground lease fees (annual) <200sqm | Market rates | \$6.61/sqm |

| COMMUNITY AND PARTNERSHIPS | | |
|-----------------------------------|-----------------------------------|--|
| Description | 2023/24 fee or charge (\$) | Proposed 2024/25 fee or charge (\$) |
| Waitomo District Library | | |

| COMMUNITY AND PARTNERSHIPS | | |
|---|----------------------------|--|
| Description | 2023/24 fee or charge (\$) | Proposed 2024/25 fee or charge (\$) |
| Rentals (Fiction) – Books up to 4 years old (Rental 21 Days) | 0.60 | 0.60 |
| Rentals (Fiction) – Books over 4 years old (Rental 21 Days) | No charge | No charge |
| Bestseller Collection - 14 day hire | 5.20 | 5.50 |
| Classic DVDs - 1 week hire | 1.00 | No charge |
| DVDs - 1 week hire | 2.00 | No charge |
| Electronic Games - 1 week hire | 3.00 | 2.00 |
| Magazines - 1 week hire | 1.60 | 1.60 |
| Jigsaw Puzzles (21 days) | 2.10 | 2.20 |
| Children's Wooden Puzzles (21 days) | No charge | No charge |
| Rental Talking Books | 1.60 | 1.70 |
| Board games | New collection | 2.50 |
| Kit Collection (3 Days) | 5.80 | 6.10 |
| Kit Collection (3 Days) – high value kits | 10.00 | 11.00 |
| Kit Collection (1 week) | 10.50 | 11.00 |
| Lost or Damaged Items | Replacement Cost Plus 7.30 | Replacement Cost Plus 7.30 |
| Books by Mail - postage fee (per item) | 6.30 | 6.30 |
| Requests to other Libraries (per item) where reciprocal agreement exists | 6.30 | 6.30 |
| Requests to other Libraries (per item) where no reciprocal agreement exists | 25.20 | 26.50 |
| International Requests to other Libraries (per item) | 52.50 | 55.10 |
| Aotearoa Peoples Network (APNK) internet/computer charges | No charge | No charge |
| Items requests/hold, per request | No charge | No charge |
| Annual Non-Resident Fee (excluding Ōtorohanga and Ruapehu District) | 47.20 | 49.60 |
| Membership Card (initial) | No charge | No charge |
| Temporary membership bond | 21.00 | 22.00 |
| Lost Membership Card replacement | 5.20 | 5.50 |
| Covering Books (Small) | 5.20 | 5.50 |
| Covering Books (Large) | 6.30 | 6.60 |
| Scanning (per request) | 0.60 | 0.6 |
| Binding documents | 5.20 | 5.50 |
| Sale of Books | 0.90 | 0.90 |
| Sale of Books - Fill a Bag | 3.15 | 3.30 |
| Library Bags | 6.00 | 6.30 |
| Overdue Charges | | |
| Overdues – (per day per book) Book collection | No charge | No charge |
| Over dues - All DVDs and Games (per day, per item) | 1.30 | No charge |
| Magazines – Overdues – Magazine (per day) | New charge | 0.10 per day |
| Overdues - Board Games (per day) | New charge | 0.50 per day |
| Overdues - Kit Collection per day | No charge | 1.50 per day |
| 3D printing service | | |
| 3D printing | New service | 2.00 Service fee + 0.30 per gram of filament. |
| Photocopying | | |
| A4 Black and White printing/photocopying – Per side | 0.20 | 0.20 |
| A4 Colour printing/photocopying – Per side | 0.40 | 0.40 |
| Laminating | | |
| A4, per page | 3.20 | 3.40 |
| A3, per page | 6.30 | 6.70 |

| CORPORATE SERVICES | | |
|---|----------------------------|-------------------------------------|
| Description | 2023/24 fee or charge (\$) | Proposed 2024/25 fee or charge (\$) |
| Official Information | | |
| Handling of enquiries - charge per half hour plus actual and reasonable costs (first hour free of charge) | 50.00 | 38.00 |
| Supply of property records (Hardcopy property files accessed by a customer) | 10.50 | 11.00 |
| Record of Title | 31.50 | 30.00 |
| GIS System – Generating and Printing of Maps/ Plans | | |
| A4 (Plan) | 0.40 | 0.50 |

| CORPORATE SERVICES | | |
|--|----------------------------|-------------------------------------|
| Description | 2023/24 fee or charge (\$) | Proposed 2024/25 fee or charge (\$) |
| A4 (Aerial) | 0.60 | 0.70 |
| A3 (Plan) | 1.05 | 1.10 |
| A3 (Aerial) | 2.00 | 2.10 |
| A2 Plotter (plan) | 5.00 | 5.30 |
| A2 Plotter (aerial) | 10.50 | 11.00 |
| A1 Plotter (plan) | 8.20 | 8.60 |
| A1 Plotter (aerial) | 12.60 | 13.30 |
| A0 Plotter (plan) | 15.50 | 16.30 |
| A0 Plotter (aerial) | 19.50 | 20.50 |
| Creation of non-standard maps / plans (cost is per half hour plus printing fees) | 50.00 | 52.50 |
| Supply of data in digital form by email (cost is per half hour) | 50.00 | 52.50 |
| Property number, allocation only (urban and rural RAPID number) | No charge | No charge |
| Email and digital | | |
| Supply of data in digital format by email. Includes producing a document by computer and sending via email to customer. (per half hour plus actual and reasonable costs) | 50.00 | 52.50 |
| Supply of information regarding Rating Information Database to commercial entities (per half hour plus actual and reasonable costs – minimum charge one hour) | 50.00 | 52.50 |
| Community Owned Facility Insurance | | |
| Administration fee | 105.00 | 110.00 |

| ASSETS | | |
|--|----------------------------|-------------------------------------|
| Description | 2023/24 fee or charge (\$) | Proposed 2024/25 fee or charge (\$) |
| Roading | | |
| Traffic Management Plans (TMP) – Processing Fee | | |
| Vehicle crossing and minor works | 150.00 | 157.50 |
| Major works 5+ days or pavement excavation | 300.00 | 315.00 |
| Event minor less 1000 people | 150.00 | 157.50 |
| <i>Does not include Road Closure Fee - Traffic Management Coordinator may use discretion to waive Road Closure Fee dependent on complexity of TMP.</i> | | |
| Urban/CBD major works / Major Events (1000+ people) | 500.00 | 525.00 |
| <i>Does not include Road Closure Fee - Traffic Management Coordinator may use discretion to waive Road Closure Fee dependent on complexity of TMP.</i> | | |
| Road Closure Application Fee | 541.80 | 569.00 |
| <i>Fee includes administration and the cost of one advertisement; two adverts are required. Council will cover the cost of one advertisement</i> | | |
| Entrance way Inspection | 260.00 | 273.00 |
| Annual License to Occupy a Roding Reserve (minimum) | 262.00 | 275.10 |
| Application fee to process a License to Occupy a Roding Reserve | 120.00 | 126.00 |
| Road Damage Deposit | | |
| Bond (deposit refundable) | 5980.00 | 6279.00 |
| Road Opening Notice | 209.00 | 219.50 |
| Road Encroachment | 252.00 | 264.60 |
| Rapid Number | | |
| New | 168.00 | 176.40 |
| Replacement | 84.00 | 88.20 |
| Overweight | | |
| Overweight Permit | 291.00 | 305.60 |
| Overweight Permit Renewal | 247.00 | 259.40 |
| No Spray Zone Application | | |
| Roding Information | | |
| Land Information Request | 70.30 | 74.00 |
| Engineering Consent | 82.00 | 86.10 |
| High Productivity Motor Vehicle (HPMV) Permit | | |
| HPMV Permit | 367.00 | 385.40 |
| HPMV Permit up to 10 identically configured HPVM vehicles, belonging to the same company | 376.00 | 394.80 |
| HPMV Permit Renewal | 247.00 | 259.40 |
| Sewerage Extraction, Treatment and Disposal | | |
| Administration fee for new connections | 239.00 | 251.00 |

| ASSETS | | |
|---|----------------------------|-------------------------------------|
| Description | 2023/24 fee or charge (\$) | Proposed 2024/25 fee or charge (\$) |
| Connection (Te Kuiti, Te Waitere, Maniaiti/Benneydale - All Council supplies excluding Piopio) Connection length - up to 8 meters to sewermain. Client will be charged actual costs for installation of pipe length past 8 meters. <i>This fee covers the cost associated with accessing Council's infrastructure and are applicable irrespective of existing infrastructure. Traffic Management Plan approval and implementation to be charged at actual cost.</i> | 2300.00 | 2415.00 |
| Disconnection | 238.00 | 250.00 |
| Piopio Wastewater | | |
| Connection involving retrofitting of an existing approved septic tank | 10680.00 | 11214.00 |
| Connection (including new septic tank) Connection length - up to 8 meters to council sewer main. Client will be charged actual costs for installation of pipe length past 8 meters. <i>Traffic Management Plan approval and implementation to be charged at actual cost.</i> | 22,750.00 | 23888.00 |
| Trade Waste | | |
| Administrative Charges | | |
| Required Trade Waste Application Fee | 169.00 | 177.00 |
| Non-compliance Re-inspection Fee | 130.00 | 136.00 |
| Annual Trade Waste Consent Charges | | |
| Exempt Trade Waste Licence | 128.00 | 134.00 |
| Permitted Trade Waste Licence | 253.00 | 266.00 |
| Conditional Trade Waste licence (includes disposal from cleaning of separator unit x2 per annum) | 712.00 | 748.00 |
| Tankered Trade Waste Charges | | |
| Receipt treatment and disposal of liquid trade wastes per m ³ (1,000 litres) at Te Kuiti Waste Water Treatment Plant: | | |
| Septage disposal from within Waitomo District per m ³ (1,000 litres) <i>Septage is septic tank waste including partially treated sludge that accumulates in a septic tank</i> | 244.11 | 267.00 |
| Greywater per m ³ (1,000 litres) | 39.50 | 41.50 |
| Grease Trap waste per m ³ (1,000 litres) | 270.00 | 294.00 |
| All out of Waitomo District tankered waste per m ³ (1,000 litres) casual users <i>Note: Tankered trade waste compromising a mixed waste load will be charged at the higher rate</i> | 319.00 | 345.00 |
| Stormwater | | |
| Connection Connection length - up to 8 meters to stormwater pipemain. Client will be charged actual costs for installation of pipe length past 8 meters. <i>This fee covers the cost associated with accessing Council's infrastructure and are applicable irrespective of existing infrastructure. Traffic Management Plan approval and implementation to be charged at actual cost</i> | 3335.00 | 3502.00 |
| Kerb Connection | 1190.00 | 1250.00 |
| Water Supply (Water Services Bylaw 2015) | | |
| Water Supply Rates | | |
| Cost per m ³ above 292m ³ - Water rates set by RFP new rate calculated annually through rate setting process. | | |
| Te Kuiti | 3.31 | 3.94 |
| Piopio | 3.61 | 4.30 |
| Maniaiti/Benneydale | 3.98 | 4.74 |
| Mokau | 5.29 | 6.30 |
| Bulk Water (tankers/hydrant etc) | | |
| Bulk Water take (tankers/hydrant etc) Cost per m ³ | 12.60 | 13.00 |
| <i>General Administration fee cover cost per invoice received</i> | New charge | 35.00 |
| <i>Annual Fee - this covers the cost associated with management of hydrant standpipe, contractors, volume of water take calculation and annual calibration of water meter and testing of non-return valve.</i> | New charge | 170.00 |
| Administration fee | 239.00 | 251.00 |
| Connection Fee Te Kuiti, Piopio, Mokau, Maniaiti/Benneydale (All council supplies) <i>This fee covers the cost associated with accessing Council's infrastructure and are applicable irrespective if a connection has already been laid. Traffic Management Plan approval and implementation to be charged at actual cost.</i> | 3000.00 | 3150.00 |
| Disconnection Fee | 541.00 | 568.00 |
| Testing Meters Fee | | |
| Domestic 15 mm and 20 mm | 465.00 | 488.00 |
| 40 mm large connection | 552.00 | 580.00 |
| 50 mm and 100 mm bulk | 849.00 | 891.00 |
| Reconnection | 541.00 | 568.00 |

| ASSETS | | |
|---|---|---|
| Description | 2023/24 fee or charge (\$) | Proposed 2024/25 fee or charge (\$) |
| Water Permit (standpipe) Hire | 227.00 | 238.00 |
| Water Take Application Fee | 169.00 | 177.00 |
| Toby/ Valve locates | 151.00 | 159.00 |
| Water Meter Reading Fee 10% administrative costs | | |
| • Te Kuiti | 119.00 | 125.00 |
| • Mokau | 205.00 | 215.00 |
| • Maniaiti/Benneydale | 139.00 | 146.00 |
| • Piopio | 122.00 | 128.00 |
| Other Charges | | |
| For identification of underground services or any other operation deemed to differ from the normal fees and charges line item | Cost Recovery Basis Plus 10% administrative costs | Cost Recovery Basis Plus 10% administrative costs |
| Solid Waste Management | | |
| Kerbside Collection | | |
| Purchase of WDC Rubbish Bags - Residents (each) | 4.80 | 5.00 |
| Landfill and Transfer stations | | |
| Waitomo District Landfill | | |
| <i>(Note: most charges are per 1 tonne (1,000kgs). There is no charge to dispose of official WDC Refuse Bags at Landfill)</i> | | |
| Purchase of Recycle Bin (Green Bin, each) | 15.70 | 16.00 |
| General Refuse | | |
| General Refuse (per tonne), 10kg and above (see below) | 310.00 | 336.00 |
| General refuse minimum charge (under 10kg) | 11.00 | 12.00 |
| <i>*Note: refer to example of weighbridge charges below</i> | | |
| Green Waste | | |
| Green Waste (per tonne) | 200.00 | 220.00 |
| Special Refuse | | |
| Concrete and Bricks (per tonne) | 90.00 | 95.00 |
| Fibreglass (per tonne) | 285.00 | 300.00 |
| Clean Fill (per tonne) | 46.00 | 59.00 |
| Clay (per tonne) | 35.00 | 47.00 |
| Whiteware – each | 22.00 | 35.00 |
| Television - each | 22.00 | 24.00 |
| Computer - each | 20.00 | 21.00 |
| Household kitchen appliances | 8.50 | 9.00 |
| Oil, paint – per litre | 6.50 | 7.00 |
| Lead Cell Batteries (each) | 34.00 | 36.00 |
| Gas Cylinders (each) | 16.00 | 17.00 |
| Metal (scrap only, per tonne) | 98.00 | 103.00 |
| Polystyrene (per tonne) | 1,410.00 | 1491.00 |
| Timber Waste (per tonne) | 171.00 | 190.00 |
| Burial (per unit) | 72.00 | 77.00 |
| Tyres | | |
| Car | 17.00 | 18.00 |
| 4x4 | 22.00 | 23.00 |
| Light Truck | 22.00 | 23.00 |
| Truck | 27.00 | 28.00 |
| Tractor | 66.00 | 69.00 |
| Contaminated Soils | 353.00 | 381.00 |
| Contaminated Waste | 396.00 | 426.00 |
| Bulk Liquid Wastes will not be accepted | | |
| Rural Transfer Stations <i>Charges are per refuse item: Van (each). If the amount of general refuse is over and above the standard item, additional charges will be applied.</i> | | |
| General Refuse | | |
| Disposal of Unofficial rubbish bags - (if the size of the unofficial bag used is similar or smaller than WDC rubbish bag) | 4.80 | 5.00 |
| Wheellie Bin | 35.00 | 37.00 |
| Car boot | 38.00 | 40.00 |
| Van | 66.00 | 70.00 |
| Ute | 75.00 | 80.00 |

ASSETS

| Description | 2023/24 fee or charge (\$) | Proposed 2024/25 fee or charge (\$) |
|---------------------------------|----------------------------|-------------------------------------|
| Trailer | 75.00 | 80.00 |
| Special Refuse (E.g. Whiteware) | 22.00 | 35.00 |
| Televisions – each | 22.00 | 24.00 |
| Computer – each | 20.00 | 21.00 |
| Household kitchen appliances | 8.50 | 9.00 |
| Landscape Supplies | | |
| Riverstone (per tonne) | | |
| Riverstone 19mm Rolys | 117.00 | 123.00 |
| Riverstone 25-65mm Rolys | 127.00 | 134.00 |
| Riverstone 65-200mm Rolys | 142.00 | 150.00 |
| Riverstone Builder Mix | 127.00 | 134.00 |

*Waitomo District Landfill example of weighbridge charges:

6kg - **\$12.00**

11kg - **\$12.34**

19kg - **\$15.02**

22kg - **\$16.03**