Applicant	Te Waitere Boating Club
Project	To lay out and prepare 2 courses (1 short course and 1 longer advanced course) for cross country mountain bike trail. The main purpose of the trail is to provide a yearly fundraiser for the Te Waitere Boating Club to sustain the club's activities.
Type of group or organisation	Incorporated Society
Community Benefit	The trail will provide the Waitomo and wider Waikato area the opportunity to enjoy the area and harbor environment and expect participants will want to revisit the area as they become aware of the area's potential to visit for sport and recreation.
Total cost	\$7,623.00
Funds raised	\$5,250.00
Amount requested	\$2,373.00
Previous Funding received from WDC within past 3 years	Discretionary Grant 2018 - \$675.00 - Assessment report
Comments	

## RECEIVED



About your Organisation

2 5 OCT 2018

WAITOMO DISTRICT

# Community Development Fund Community Partnership Fund Application

Te Waitere Boating Club Full Name 965 Te Waitere Road Postal Address RD 8 Te Kuiti 1230 Te Waitere Road Physical Location 0277106640 07 8767577 Contact Numbers n.a. Mobile Phone Fax allapt@xtra.co.nz Email 51-215-680 GST Number Legal Status Trust Formally Constituted Society Incorporated Society Informal Group or Committee Other (Please Describe) 60 + years Years of Operation Organisational Categories Please identify which of the following areas your organisation supports. Tick as many, or as few, as appropriate. Environmental and Animal International Organisations, Culture and Recreation Protection Aid and Relief Religious Congregations √ Education and Research Development and Housing and Associations Health Civic and Advocacy Groups Not elsewhere classified Social Services and Emergency Philanthropic Organisation, Relief Aid and Relief Purpose - What is the organisations main purpose and objectives? Main purposes of the club: To promote sport of boating, rowing and other allied sports and pastimes and to encourage healthy and rational recreation and social engagement of members. To establish, maintain and conduct a club house and boat shed To provide facilities for and conduct tournaments, compettions etc. To provide a facility for the community's use when needed

Contact Pers Two contact nan on page 6 of the	nes are required. These must b	e the same peo	ple who make t	the declaration	on on behalf of your organisation
Name	Titia Allaries		Name	Nikki Ma	ikuku
Position	Funding coordinator		Position	Secretary	
Phone(day)	07 8767577		Phone(day)	07 87674	89
Email	allapt@xtra.co.nz	and the state of t	Email	twbcsec	cretary@gmail.com
Referee Deta	ails				
Name	Sydney Uerata		Name	Katey G	riffin
Position	boatclub member/pare	ent	Position	Treasure	٢
Phone(day)	07 8767387		Phone(day)	0220736	3133
Email	syduerata@outlook.co	m ·	Email	twbctreas	surer@gmail.com.
Which of the (Tick as many	e following Community Cate , or as few, as appropriate)	egories will be	enefit from th	ie project o	or initiative?
<b>⊘</b> ∪	rban	Rural		3	All of District
2. About y	our Project or Initiative			a series	
2019 and 2020 This event will The project inv ' Preparing cou ' Setting up we ' Putting all ne ' Organising pe ' Organising pr ' Organise man ' Organise Firs	bsite for publication/registration cessary health and safety plans in armits as needed ivate or farm access shalls t Aid (St Johns) eshment stations	e Waitere on the r nt in April 2019, o taking care of:	he club's activitie	es. Surplus fui rful place for s	nds to go to whaleboat repairs in port and recreation.
	Project - How long will you nt to become a yearly				pril 2019
\$					
After the init basis.     This will give the fantastic conduction.      It is not enviously the funding of help funding of the same and the sam	ountry and harbour environment w saged that Te Waitere Boating Clu calculations and estimates lead us f many of the Te Waitere Boating (	and compliance usiasts and those e enjoy in the Ka ub will be making to belief that onc Club's projects ar	in The Waitom whia South area a large profit in the event has ad activities.	st year, we into and wider Works the first year are run the first year	lend to run the event on a yearly  Jaikato area the opportunity to enjoy  after deducting the set up costs of the ear, the next events should be able to
again after the	a lot of the participating riders and y have become aware of the area	s potential to visi	t for sport and re	creation.	
Project Fo	<b>cus</b> - Is your project or init  Yes	ciative focused	I within the V $\bigcirc$ No		strict?
	V Tes		140	,	1

### 3. Community Outcomes and Funding Priorities

The basis of this Community Development Fund is to ensure recipients are undertaking projects that make a positive contribution to achieving the Council's Strategic Community Outcomes. Below is a list of Community Outcomes that contribute to the Community Development Group. Please identify which outcomes your project or activity will contribute to. Tick as many or as few as appropriate.

### CO1 Cultural Heritage

A place where people are enriched by the multicultural values of all its people and, in particular, Maori heritage and culture are an inherent and valued part of decision making that affects community life.

### CO2 Recreation and Social Amenities

A place where all age groups have the opportunity to enjoy social, cultural and sporting activities within our District.

#### CO3 Youth

- 1. A place where young people have access to education, training and work opportunities.
- 2. A place where young people feel valued and have opportunities for input into the District.

## CO4 Vibrant and Prosperous District

- 1. A place that attracts more people who want to live, work and play, and raise a family.
- 2. A place where wealth and employment are created through local businesses and development of tourism opportunities.

### 4. Funding for this Project or Initiative

- If you are GST registered please do not include GST in these costs.
- Please round all figures to the nearest dollar.
- Please list separate costs (attached written estimates for verification) and not just a total figure.

Cost of the project	\$
compliance, safety	2223.00
First Response	900.00
Equipment and print	1000.00
Website	1000.00
Medals	1900.00
Race timing	600.00
A Total Cost of Project/Service	7623.00

Income How do you plan to fund the project	\$ 1
entry fees, est.	5250.00
B Funds for Project/Service	5250.00

Total amount applied for(A - B)	\$ 2,373.00
IOI (A - B)	·

5. Funding from other Parties for this Project or Initia	itive y				
Have you applied to, do you intend to apply to, or will you the project or initiative?	receive funding from any other group for				
No Yes					
If Yes, please detail below:	If Yes, please detail below:				
Name of Group \$					
Grassroots	\$2000.00				
6. Previous Council funding for this Project or any otl					
Have you received financial assistance from Waitomo Distri- purpose? (i.e. rates relief, reduced rental, Triennial Grant /	ct Council during the last three years for any 'Discretionary Grants)				
No Ves					
If Yes, please detail below:					
What was the purpose of funding?	\$				
assessment report whaleboats \$ 675.00					
yearly rates relief \$ 2,544.00					
7. Previous Funding for any other Projects or Initiativ	e				
Have you received financial assistance from any other body	or organisation during the last three years				
for any purpose?  No Yes	t				
If Yes, please detail below:					
What was the purpose of funding?	What was the purpose of funding? \$				
Trust Waikato travel for rowing	\$ 1,500.00				
	The same of the sa				

Financial Report, a statement of income ar	last Annual Financial Report, or, in the absence of the nd expenditure for the past 12 months. If neither of these below and attach a copy of your organisations latest bank
Attached	
*	
9. Volunteer Support	
What level of volunteer support will this pr	roject or service receive from your organisation?
Number of volunteer workers involved?	30 plus
Describe the week velocities are will us destal	
Describe the work volunteers will undertal	KE
Phyysically test/explore the routes for the bike trail Associate with the land owners	
All Compliance work and all Health and Safety prep.	work
Marshalls/safety personnel on the day Food and drink facilities	
Food and drink facilities	
Resources supplied by volunteers	
Cars where needed	
A lot ot working hours	4
10. Further Information	
Please add any further information you mainput towards the project or service and he impact would be on the community if it	ay wish to provide. This could include details of voluntary ow you think the project will benefit our community, or what the project is not provided. Letters of support from other assist with defining the level of community benefit.
Please add any further information you mainput towards the project or service and he the impact would be on the community if torganisations within the community would.  We are seeking to expand the number of people who	ow you think the project will benefit our community, or what the project is not provided. Letters of support from other assist with defining the level of community benefit.
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8. Financial Accounts

### 11. Declaration and Consent

In making this funding application I/we declare that:

- 1. I/We are authorised to do so and to the best of my/our knowledge the information contained herein is true and correct.
- 2. I/We have read the Community Development Funding Policy and understand and meet the criteria for applying to the Community Partnership Fund.

3. Any funding received will be used for the project/initiative for which is was approved.

- 4. If the application is successful, on completion of our project/initiative, I/we agree to provide an Accountability Report to the Waitomo District Council.
- 5. I/We also consent to the Waitomo District Council collecting, retaining and using the contact details of our organisation that have been listed in this application.
- 6. I/We agree to repay Waitomo District Council all funding that is not used for the purposes outlined in this application.

Name

Signature

Position

Date

Titia allaries

Sig

71-in 18

Name

Signature

Position

Date

, MAIKUKU

in solver

21-10-18

#### 12. Checklist

Please read and complete the following before submitting your application. Incomplete or late applications will not be accepted.

### Have you:

Use

### Applicant Use

- $\overline{\mathcal{V}}$  Completed **ALL** sections of the application?
- Checked **ALL** figures within the application?
- Attached a copy of your Financial Report/Accounts?
- Attached a detailed Business Plan?
- Attached Referee Details Letters of Support?
- Attached a Bank Deposit Slip (If a donation is approved, payment will be direct credited into your nominated account)

### Please send completed applications to:

Waitomo District Council PO Box 404 Te Kuiti 3941

Ph: 07 878 0800 Fax: 07 878 7771

## FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2017

Schedule of Property, Plant and Equipment

Contents	Page
Trading Account	1
Statement of Financial Performance	2
Statement of Movements in Accumulated Funds	4
Statement of Financial Position	5
Notes to the Financial Statements	6
Compilation Report	18

**Appendix** 

## TRADING STATEMENT FOR THE YEAR ENDED 31 AUGUST 2017

2016		Note	2017
43,6 <b>1</b> 1	INCOME Bar Sales		46,106
7,895 22,833 621 843	LESS COST OF SALES Opening Stock Bar Purchases BOC & Bar Tech Eftpos Rental		5,622 28,168 311 929
32,192		-	35,030
5,622	Closing Stock	-	4,183
(26,570)	Cost of Goods Sold	20000	(30,847)
\$17,041	GROSS PROFIT	-	\$15,259

## STATEMENT OF FINANCIAL PERFORMANCE FOR THE YEAR ENDED 31 AUGUST 2017

20	16	Note	2017
	INCOME		
17,04	1 Gross Surplus From Trading		15,259
33	· · · · · · · · · · · · · · · · · · ·		276
3,68	6 Subscriptions		2,126
	9 Harpoon Day Income		70
95	•		671
4,40	9 Contracting Income		2,689
17			1,092
90	2 Sundry Income		313
20	•		229
7,26	4 Cattle Income		1,243
1,97	0 Donations		500
56	0 Regatta Takings		559
1,78	9 Catering		1,844
	- Speed Shear Income		1,470
12	7 Mud Run Income		-
56	7 Clubrooms Hire		565
40,00	5 TOTAL INCOME		28,906
		-	

## STATEMENT OF FINANCIAL PERFORMANCE FOR THE YEAR ENDED 31 AUGUST 2017

	2016		Note	2017
				i
		•		
		EXPENSES		
		Working Expenses		
	378	Catering Expenses		160
	6,428	Cleaning Expenses		4,522
	-	Clothing & Glass Purchases		1,944
	4,329	Electricity		4,606
	522	Harpoon Day Expenses		
	6,714	Livestock Revaluation		800
	46	Prizes		24
	4,665	Regatta Day Expenses		5,924 922
	1,077	Rowing Expenses		922 978
	-	Speed Shear Expenses		2,948
-	612	TV Decoder Rental		22,828
	24,771			22,626
		Repairs and Maintenance		
	2,942	Buildings		-
	1,068	General Repairs & Low Value Assets Purchased		3,040
_	4,010			3,040
		Fixed Costs		<b>.</b>
	545	Insurance .		3,787
_	3,162	Rates		(1,618)
	3,707			2,169
		Administration		405
	49	Advertising		135 260
	175	Donations		615
	549	Licences & Certificates		150
	157 210	Stationery & Printing Sundry		311
	571	Telephone		674
-	1,711	releptione		2,145
	1,713			_,
	2,713	Depreciation		2,298
-	36,912	TOTAL EXPENSES		32,480
-	\$3,093	NET SURPLUS (DEFICIT)		\$(3,574)
-				

# STATEMENT OF MOVEMENTS IN ACCUMULATED FUNDS FOR THE YEAR ENDED 31 AUGUST 2017

2016		Note	2017
3,093	Net Surplus (Deficit) for the Period		(3,574)
3,093	Total Recognised Revenue and Expenses		(3,574)
218,408	GENERAL FUNDS AT START OF PERIOD	_	221,501
221,501			217,927
\$221,501	GENERAL FUNDS AT END OF PERIOD	-	\$217,927

# STATEMENT OF FINANCIAL POSITION AS AT 31 AUGUST 2017

2016				Note	2017
	NON CURRENT ASSETS				
	Property, Plant and Equipment				
8,000	Land				8,000
118,222	Buildings				135,031 15,798
18,096 144,318	Plant & Machinery				158,829
144,010					,
					i
	CURRENT ASSETS				
14,847	Westpac Bonus Saver				15,179
7,219	Westpac Trust General				219
32,980	Westpac Trust Bar Account				11,750
11,783	Westpac (Brian Coombes) Term Deposit				12,082
5,622	Bar Stock				4,183
2,669	Cash on Hand				4,915 30
800	Sundry Debtors Livestock on Hand (at Cost)				5,400
3,236	GST Refund Due				6,066
79,156					59,824
223,474	TOTAL ACCETS				218,653
220,414	TOTAL ASSETS				
	CURRENT LIABILITIES				
1,973	Sundry Creditors				726
1,973	TOTAL LIABILITIES				726
\$221,501	TOTAL FUNDS EMPLOYED				\$217,927
	GENERAL FUNDS				
3,093	Excess of Income over Expenditure				(3,574)
218,408	Balance at Beginning of Year	,		3	221,501
\$221,501	3 0				\$217,927
Chairperson			Date		
			Date		
Treasurer			Date		

The accompanying notes form part of these financial statements.

The above information has been prepared without performance of audit or review engagement procedures and must be read subject to the compilation report.

# NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2017

#### 1 STATEMENT OF ACCOUNTING POLICIES

These are the financial statements of TE WAITERE BOAT CLUB.

TE WAITERE BOAT CLUB is an Incorporated Society established under the Incorporated Societies Act 1908.

These financial statements are a special purpose report for internal management purposes only.

#### Historical cost

These financial statements have been prepared on a historical cost basis, except as noted otherwise below. The financial statements are presented in New Zealand dollars (NZ\$) and all values are rounded to the nearest NZ\$, except when otherwise indicated.

The accounting principles recognised as appropriate for the measurement and reporting of earnings and financial position on an historical cost basis have been used, with the exception of certain items for which specific accounting policies have been identified.

#### Property, Plant, Equipment and Depreciation

Property, plant and equipment are included at cost less aggregate depreciation provided at the maximum rates allowed by the Inland Revenue Department. Property, plant and equipment that are leased under a specified lease for the purposes of the Income Tax Legislation are capitalised and depreciated. The depreciation rates used are shown in the Schedule of Property, Plant and Equipment.

#### Income Tax

The committee has non-profit status and therefore exempt from income tax.

#### Accounts Receivable

Accounts receivable are stated at their estimated realisable value.

#### Foreign Currency

Transactions in foreign currency have been converted at the date of payment or receipt. Year end balances in foreign currency have been converted at the exchange rate ruling at balance date.

#### Goods and Services Tax

Financial information in these accounts is recorded exclusive of GST with the exception of receivables and payables, which include GST. GST payable or receivable at balance date is included in the appropriate category in the Balance Sheet.

### Changes in Accounting Policies

There have been no specific changes in accounting policies and they have been applied on a consistent basis with those of the previous period.

4

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2017

2	PROPERTY, PLANT AND EQUIPMENT SUMM.	ARY		
	2017	Cost	Accum Depn	Book Value
	Buildings & Improvements	192,903	57,872	135,031
	Land	8,000	-	8,000
	Plant	140,152	124,354	15,798
		\$341,055	\$182,226	\$158,829
	2016			
	Buildings & Improvements	176,094	57,872	118,222
	Land	8,000	-	8,000
	Plant	140,152	122,056	18,096
		\$324,246	\$179,928	\$144,318
3	RESERVES		2017	2016
	Balance at Beginning of Year			
	Opening Balance		221,501	218,408
	Net Surplus/Loss for the Period		(3,574)	3,093
	•	-	\$217,927	\$221,501

## 4 CONTINGENT LIABILITIES

There are no contingent liabilities at year end (31 August 2016: \$Nil).

### 5 CAPITAL COMMITMENTS

There are no capital commitments at year end (31 August 2016: \$Nil).

### 6 RELATED PARTIES

There are no related party transactions at year end (31 August 2016: \$Nil).

#### COMPILATION REPORT

Compilation report to the Committee of TE WAITERE BOAT CLUB.

#### Scope

On the basis of information you provided we have compiled, in accordance with Service Engagement Standard No. 2: Compilation of Financial Information, the financial statements of TE WAITERE BOAT CLUB for the year ended 31 August 2017.

As described in Note 1 to the financial statements, these financial statements are a special purpose report for internal management purposes only.

#### Responsibilities

You are solely responsible for the information contained in the financial statements and have determined that the accounting policies employed are appropriate to meet your needs and to the purpose for which the financial statements were prepared.

#### No Audit or Review Engagement Undertaken

Our procedures use accounting expertise to undertake the compilation of the financial statements from information you provided. Our procedures do not include verification or validation procedures. No audit or a review engagement has been performed, and accordingly no assurance is expressed.

#### Disclaimer

As mentioned earlier in our report, we have compiled the financial information based on information provided to us which has not been subject to an audit or review engagement. Accordingly, neither we, nor any of our employees accept any responsibility for the reliability, accuracy or completeness of the compiled financial information nor do we accept any liability of any kind whatsoever, including liability by reason of negligence, to any person for losses incurred as a result of placing reliance on the compiled financial information.

### Departure from Reporting Framework

The accounting policies adopted are not in conformity with generally accepted accounting practice. Accordingly the financial statements should only be relied on for the expressly stated purpose.

Bailey Ingham Limited
Chartered Accountants

Otorohanga

3 November 2017

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## Business Plan

## WOW Major Fundraiser Inaugural Mountain Bike Ride

Created: 13 August 2018

#### **Overview**

To create, host and raise money for the restoration of Te Waitere Boat Clubs two whaleboats, by way of a mountain bike event over private and public land within 55km of the boat club.

#### Objectives

- Determine 2 courses suitable for beginner to intermediate abilities, starting and finishing from the boat club.
- Establish courses that maximize scenery and exclusivity of land access. 1<sup>st</sup> Course: 15-20km. 2<sup>nd</sup> course 45-55km.
- Consider the tides when selecting the date.
- Delegate coordinator roles (Marketing/advertising, course routes/Marshalls, Road & Traffic/Health & Safety, Catering, Funding/Sponsorship).
- Develop coordinator responsibilities
- Establish start up costs.
- Consider a one-day or two-day event re: return on investment (time and start-up costs)
- Set entry price
- Seek corporate sponsorship/support
- Choose a name
- Check insurances

#### Market

Aim to attract individuals and families of reasonable fitness abilities from around the Waikato region or beyond. Preferred ages: 9-65 years? The unique locale offers magical scenery not accessible to the public. Participants are required to supply their own clean equipment i.e. mountain bike and puncture repair kit.

### **Hosts**

- WOW Group
- Coordinators
- Te Waitere Boat Club Committee

### **Location & Venue**

Te Waitere is located 100 from Hamilton and 235km from Auckland. The Waikato region is serviced by Hamilton Airport. Te Waitere Boat Club is a not-for-profit club run by a volunteer committee. The venue has shower, toilet and kitchen facilities and is licensed to hold 500 people. The venue has lawn space that could provide camping accommodation.

#### Financials Summary (estimate)

(expenses) Start-up costs:	\$7623	See schedule (a)
(income) sponsorship*:	\$4300	See schedule (b)
(income) Entry fee:	\$12,000	See schedule (c)
	\$5250	worst case

### Conclusion statement

The working group expects the event to be successful for the whaleboat project. The event portfolio would be handed to the boat club committee to continue for the future. It's envisaged the event to be an ongoing concern to assist future projects of TWBC or support community/school groups.

[~ estimate]

#### **Timeline**

August: Meeting. Delegate roles. Establish responsibilities. Choose date and name. Start-up costs. Source sponsors.

September: Road & Traffic + Health & Safety plan. Website copy. Participation medals. Club insurances. Grants/Funding

October: Apply for resource consent to WDC. Grants/Funding. Finalise sponsorship and logos. Map my Run.

November: Signage at Kawhia/Pirongia intersection. Website live. Early bird registrations live. Advertise on free websites.

December:

January: Resource consent criteria (advertising). Book first response. Recruit volunteers/course marshals.

February: Meeting. Course equipment. Close early bird registrations.

March: Meeting. Email safety briefing (volunteers/participants) Course ride out.

April: Meeting. Course ride out. Event.

Schedule (a) Start-up costs

\*Road and Traffic Plan:

\$1000~

\*Signage x1:

\$400-500~

Printing:

\$500

\*Finisher medals:

\$1900

Insurance:

WDC resource consent:

\$516

BrandingCo Katev WDC

Robyn/

Special license?:

\$207

**WDC** 

\*Equipment:

\$500~

**Bunnings** 

Race timing?:

\$600

Simple Race Timing St John

\*First Response St John:

\$900~

online form for assessment + quote

1

Website:

\$1000" (free if use BrandingCo for medals)

BrandingCo

Equipment – 30m flag barrier tape x3 (Bunning's) \$17.23ea, distance markers x65?, banner (start/finish), water cups, standards (farmers), volunteer hi-vis vests

Schedule (b) Sponsorship required As above\*

Schedule (c) Entry fee

\$80 x 150 = \$12,000 or

\$35 x 150 = \$5250 (worst case)

## Roles and responsibilities

Position	Responsibilities	Name
Event Manager		
Site Manager – Te		
Waitere Boat Club		
Health & Safety Manager		
Roads/Traffic coordinator		Contractor
Communications		
coordinator		
Registrations coordinator		
Marketing/Media		
Sponsorship	•	
Catering		

Te Kuiti 113 Rora Street, Te Kuiti, NZ

PAID IN BY: (PLEASE PRINT NAME)

TOTAL S

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TRANSFER FROM ACCOUNT NO.

TOTAL CASH \$

COINS

NOTES

DATE

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TE WAITERE BOAT CLUB (INC) FOR THE CREDIT OF Westpac New Zealand Limited



## Kinohaku School 22 Kawhia Harbour Rd RD8 Te Kuiti 3988 Ph/Fax 07 8767550

E-mail: principal@kinohaku.school.nz

3 September 2018

### To whom it may concern

I am writing a letter to support the Te Waitere Boating Club, which is in the process of repairing/restoring their whaleboats.

A large number of our students use these whaleboats to learn how to row and this enables them to not only take part in a wider range of sporting activities, but to remain active throughout the school year. As we live near the sea, it also encourages them to learn how to use the water recreationally, and most importantly, safely.

Kinohaku School would like to support the Te Waitere Boating Club's efforts to maintain and upkeep the whaleboats, as this will ensure that these boats can service the next generation of keen rowers on the Kawhia Harbour. Some of our students are in their second or third generation of rowers and we would encourage this tradition to continue. As a small school, the ability to participate in this activity also widens our children's social experiences, as they are all keen to take part in the whaleboat racing that occurs over the summer months.

If you wish to contact me to discuss this further, or have any queries, please do not hesitate to contact me.

Yours sincerely

MClavas

MaryClare Kavanagh

Principal

Kinohaku School.



2703 Te Anga Road RD 8 Te Kuiti Ph 07 8767522 Fax 07 8767523 Email office@piripiri.school.nz Website: www.piripiri.school.nz Principal: Mandy Woods

September 5th, 2018

To Whom It May Concern,

Te Waitere Boating Club has long been a valuable asset to our local community, providing the school with opportunities we wouldn't normally have access to in our remote location. With various community activities, such as the Mud Run, and the whaleboats for the rowers, our community and the children of our school, have excellent facilities and opportunities just a short drive from home, rather than having to travel for hours for the experience. Through having these opportunities, our children and community members learn to work as a team, learn about water safety and develop new skills.

We fully support Te Waitere Boating Club in their whaleboat restoration project and hope that the club continue to be able to provide these opportunities for our children for many years to come.

Sincerely,

Mandy Woods

Principal, Piripiri School