



Agenda

Te Raangai Whakakaupapa Koorero (Māori Relations Committee) Meeting

**Wednesday 8 October 2025
at 10.00am**

Waitomo District Council is committed to conducting its business in a manner that is open, transparent and facilitates accountability and public participation. Any member(s) of the public wishing to address the Council at a Meeting or Workshop are asked to make arrangements through the Mayor's Office at least three clear working days before the scheduled Meeting or Workshop.

All attendees at this meeting are advised that the meeting will be electronically recorded (audio and video) for the purpose of webcasting to the Council's website. Every care will be taken to maintain individuals' privacy; however, attendees are advised they may be recorded as part of the general meeting proceedings.

NOTICE OF MEETING

A MEETING OF THE WAITOMO DISTRICT COUNCIL TE RAANGAI WHAKAKAUPAPA KOORERO (MĀORI RELATIONS COMMITTEE) IS TO BE HELD IN THE COUNCIL CHAMBERS, QUEEN STREET, TE KUITI ON WEDNESDAY 8 OCTOBER 2025 COMMENCING AT 10:00AM

COMMITTEE MEMBERS

Cr Eady Manawaiti (Chairperson)

Mayor John Robertson

Cr Dan Tasker



MICHELLE HIGGIE

MANAGER – GOVERNANCE SUPPORT

ORDER PAPER

<u>Item of Business</u>	<u>Page No</u>
1. Karakia Tuwhera	
2. Apologies	
3. Declarations of Member Conflicts of Interest	
<i>Resolution to suspend Standing Orders</i>	
4. Whare Roopu Forum	
Forum for Whare Roopu to provide input on the business contained in this Agenda	
<i>Resolution to reinstate Standing Orders</i>	
5. Confirmation of Minutes – 10 December 2024	3
6. Receipt of Te Raangai Whakakaupapa Koorero/Whare Hui Minutes – 6 April 2025	8
7. Activity Report: October 2025	11
8. Te Raangai Whakakaupapa Koorero – Work Plan	13
9. Proposed Road Name Change: Te Kumi Station Road to Tuariri Road	19
10. Terms of Reference Review (including recommendation on the future of Te Raangai Whakakaupapa Koorero (Māori Relations Committee) following the 2025 Triennial Elections)	33
11. Karakia Whakamutunga	

IMPORTANT NOTE

1. The business papers attached to this Order Paper set out recommendations and suggested resolutions only. Those recommendations and suggested resolutions **DO NOT** represent Council policy until such time as they might be adopted by Council resolution.
2. This Order Paper may be subject to amendment either by the addition or withdrawal of items contained therein.
3. This Meeting will be **webcast** in real time to the Waitomo District Council website and will also be available for viewing on demand as soon as reasonably practicable following the meeting.

**WAITOMO DISTRICT COUNCIL
TE RAANGAI WHAKAKAUPAPA KOORERO (MĀORI RELATIONS COMMITTEE)**

MINUTES OF A MEETING OF THE WAITOMO DISTRICT COUNCIL TE RAANGAI WHAKAKAUPAPA KOORERO (MĀORI RELATIONS COMMITTEE) HELD IN THE COUNCIL CHAMBERS, QUEEN STREET, TE KUITI ON TUESDAY 10 DECEMBER 2024 AT 9.00AM

PRESENT: Councillor Eady Manawaiti (Chairperson)
Mayor John Robertson
Councillor Dan Tasker

IN ATTENDANCE: Grant and Maryanne Morgan

Ben Smit, Chief Executive
Michelle Higgie, Manager – Governance Support

1. Karakia Tuwhera

2. Public Forum

The Chairperson provided a public forum at the beginning of the meeting to enable members of the public to address the Committee.

Grant and Maryanne Morgan

Te Kuiti Aerodrome Land History

Grant Morgan addressed the Committee on the history of the land on which the Te Kuiti Aerodrome is situated and suggested the Committee consider renaming Te Kumi Station Road to Tuariri Road to acknowledge the history of the land.

Arapae Reserve

Grant Morgan advised the Committee that he would like to meet and undertake a site visit to discuss the future of the Arapae Reserve (the Quarry Reserve on Arapae Road) which he advised is currently leased to a neighbouring farmer who has his properties on the market.

3. Receipt of Joint Whare/Te Raangai Whakakaupapa Koorero Hui Minutes – 10 November 2024

The Chairperson asked Grant Morgan to comment on the Hui convened on 10 November 2024.

Grant Morgan advised the Committee that he is a great believer in the concept of the Hui, however noted that after talking with the Chief Executive of Te Nehenehenui the biggest problem with that process is that the Chief Executive believes that the whares are part of Te Nehenehenui through the Joint Management Agreement and therefore a whare relationship needs to go through Te Nehenehenui, or the relationship needs to be Marae based.

The Chairperson acknowledged the tupuna that Grant and Maryanne Morgan had brought to the meeting and also their whakapapa connection.

Committee members commented on the success of the Hui.

Resolution

- 1 The business paper on Receipt of Joint Whare/Te Raangai Whakakaupapa Koorero Hui Minutes – 10 November 2024 - be received.
- 2 The Minutes of the joint Whare/Te Raangai Whakakaupapa Koorero Hui held on 10 November 2024 be received.
- 3 The next 6-Monthly Joint Hui be scheduled for (date to be agreed) May 2025 to be held in the Council Chambers, 15 Queen Street, Te Kuiti.

Tasker/Robertson Carried

Grant and Maryanne Morgan left the meeting at 9.42am.

4. Declarations of Member Conflicts of Interest

No declarations were made.

5. Confirmation of Minutes – 15 August 2024

Resolution

The Minutes of a meeting of the Te Raangai Whakakaupapa Koorero (Māori Relations Committee) held on 15 August 2024 be confirmed as a true and correct record.

Tasker/Robertson Carried

6. Activity Report: December 2024

The Committee considered a business paper documenting, for recording and transparency purposes, the activities of Te Raangai Whakakaupapa Koorero (Māori Relations Committee) during the period ending December 2024 as follows:

Meetings with Whare

25 January 2024	Meeting at Piopio School with Te Whare ki Mōkau ki Runga
27 February 2024	Meeting at Council Chambers with Te Whare ki Rereahu representatives
7 March 2024	Meeting at Council Chambers with Te Runanga o Ngāti Mahuta ki te Hauāuru
15 April 2024	Meeting at Te Nehenehenui Office
12 August 2024	Meeting at Tokikapu Marae with Te Whare Hauaaauru ki Uta
10 December 2024	TRWK Hui with Whare at Waitomo District Council Chambers

Meetings of TRWK

23 February 2023
9 November 2023
7 March 2024
15 August 2024
10 December 2024

Meetings with Hapu and Whanau over issues

8 May 2023	Meeting at Korapatu Marae with Te Whare ki Hauāuru ki Uta
15 May 2023	Meeting at Te Nehenehenui Office
12 June 2023	Meeting at Te Kūiti Pā
8 August 2023	Meeting at Council Chambers with Te Whare ki Rereahu representatives
14 August 2023	Meeting at Rereamanu Pā with Te Whare ki Hauāuru ki Uta
17 August 2023	Drop-in session at Railway Building 3, open to public
21 August 2023	Meeting at Te Nehenehenui offices with Te Whare ki Tokanganui a Noho
31 August 2023	Meeting at Piopio College with Te Whare o Mokau ki Runga
29 June 2023	Meeting at Hetet Homestead with Holland Whanau to discuss the Water Reservoir and Te Kūiti Water Resilience Project
24 July 2023	Meeting via ZOOM with Mana Whenua o Marokopa (Working Group) to discuss the future development of the Marokopa Campground, the old School House and the Tennis Courts
25 January 2024	Meeting at Piopio School with Te Whare ki Mōkau ki Runga
27 February 2024	Meeting at Council Chambers with Te Whare ki Rereahu representatives
7 May 2024	Meeting with Jimmy Holland re Hetet Water Reservoir
8 May 2024	Tiroa/Te Hape Trust Governance meeting in Te Kūiti
24 June 2024	TRWK Catch Up/Priorities with Chief Executive, Ben Smit
3 July 2024	Meeting with Mayor John Robertson and Councillor Dan Tasker on TRWK issues. Follow up meeting with Te Tai Hauauru Ki Uta Whare representative Ronnie Takarei re: Māori Representation Model discussion with Whare representatives.
12 July 2024	Meeting with Holland/Searancke representatives re: Hetet Water Reservoir access and easement.

Resolution

1 The Activity Report – December 2024 be received.

Tasker/Robertson Carried

7. 2024 Work Plan

The Committee considered a business paper seeking consideration of a revised Work Plan.

The Chief Executive and Chairperson expanded verbally on the business paper and answered questions.

Resolution

- 1 The business paper on Te Raangai Whakakaupapa Koorero Work Plan be received.
- 2 Te Raangai Whakakaupapa Koorero note the report on progress against the Workshop adopted on 15 August 2024.
- 3 Te Raangai Whakakaupapa Koorero adopt the following Work Plan for 2025:

Activity	Timeframe
Implement the engagement model with Māori developed at the joint Whare hui on 10 November 2024.	March - October 2025
Support whanau with their historical concerns with the Hetet water reservoir and surrounding land.	Ongoing
Support the development of a model to improve the understanding of staff (and potentially Elected Members) of Te Reo, Te Ao Māori and Tiriti.	Model developed and is in place for staff for 2025
Kiritehere Cemetery/Urupa. Ashes wall development	December 2024 to April 2025
Motakiora/Brook Park - Kaitiaki Agreement with Ngāti Rora	Ongoing

- 4 The matters raised at the Joint Whare/Te Raangai Whakakaupapa Koorero Hui convened on 10 November 2024 be included in the Work Plan as follows:

Activity	Action
Summary of Concepts	
<ul style="list-style-type: none"> Improving the relationship between Council and whare is a good concept that should be developed. A great way to see Māori have a voice into Council. This will improve the familiarity with Council and should encourage more Māori to vote and put themselves forward to be elected to Council. 	Ongoing
<ul style="list-style-type: none"> Important that the whare roopu is developed as separate from TRWK and that there is a partnership between the two entities. 	Approve / not approve
<ul style="list-style-type: none"> The membership of the whare roopu should be flexible i.e. not restricted to, say two people. This will make the group more inclusive and allow people with particular thoughts to share that at hui. The membership of the whare roopu would therefore be up to the whare. 	Approve / not approve
<ul style="list-style-type: none"> Early involvement in discussions on points where mana whenua could be interested is important. 	Ongoing
<ul style="list-style-type: none"> Relationship between Te Nehenehenui, whare, marae and hapu is complex and needs to be recognised that this is still evolving. 	Ongoing
<ul style="list-style-type: none"> Involvement with rangatahi is important to get their input and allow them to develop as leaders. 	Ongoing
<ul style="list-style-type: none"> Any potential structure needs to be drawn up so that this can be discussed by whare with marae. 	Whare to distribute minutes to marae for approval.

Activity	Action
Summary of Concepts	
<ul style="list-style-type: none"> The ability for marae to have direct contact with TRWK to have the ability for TRWK to visit marae is important. 	Ongoing
<ul style="list-style-type: none"> Whare members should be part of the roopu only for a set term. 	Approve / not approve
<ul style="list-style-type: none"> Relationships take time to develop – don't rush this. 	Ongoing
Concerns / Questions	
<ul style="list-style-type: none"> Will this roopu and TRWK still exist past the next local government election? 	Best way to ensure the continuity of this is to make this successful over the next year so very difficult to remove.
<ul style="list-style-type: none"> What happens if Council does not support TRWK recommendation. 	Probably rare that a council would not support the recommendation of a Mayor and a committee like this.
<ul style="list-style-type: none"> Should the whare roopu involve Ngāti Mahuta as part of the district? 	Approve / not approve
<ul style="list-style-type: none"> Joint Whare / TRWK hui timing – every six months. 	Dealt with in separate paper

Robertson/Tasker Carried

8. Karakia Whakamutunga

There being no further business the meeting closed at 10.02am.

Dated this day of 2025

EADY MANAWAITI
CHAIRPERSON



Minutes

Te Raangai Whakakaupapa Koorero (TRWK)/ Whare Hui

Sunday 6 April 2025

12.30pm

Waitomo District Council Chambers

15 Queen Street

Te Kūiti



Minutes

1. Previous minutes were noted.

2.

Apologies –

- Ronald Takerei - Mirumiru paa ki Marokopa (late arrival).
- Te Whare ki Tokanganui a Noho
- Kahutoi Te Kanawa

In attendance -

Te Whare ki Hauāuru ki Uta

- Dawn Magner - Deputy Chairperson and Pohatuiri Representative
- Alex Moerua, Grant and Maryanne Morgan - Te Korapa Tuu Representatives
- Maude Green - Rereamanu Representative
- Huia Davis - Kaumatua for Tokikapu

Tutehanga Tepu – Rereahu representative

Antonio Tipene – Te Ihihingarangi representative

Mary Tapu – Te Whare ki Rereahu

Muiora Barry - Te Whare ki Mōkau ki Runga

Anne Lemieux - Te Whare ki Mōkau ki Runga

Cr Dan Tasker

Mayor John Robertson

Cr Eady Manawaiti

CE Ben Smit

Charmaine Ellery - Manager - Strategy and Policy

3. Update of the Water Services Delivery Plan options

Waikato Waters Korero

The proposal for Waitomo District Council transferring the ownership and management of its wastewater and drinking water operations and assets to a potential new Waikato-wide business was discussed. Stormwater would stay the responsibility of Council. The costs, opportunities and risks of a combined waters entity with six other Waikato councils was discussed. Feedback from the Whare representatives was:

- Try to make sure that local procurement of services was stressed.
- The potential new entity formed links with the Whare roopu.

- The Waitomo Village water and wastewater plants were discussed and whether the assets and operations from Tourism Holdings would pass to the potential new entity. At this stage this was not part of scope of the change but could be in the future.
- It was important that building capability and capacity to consider environmental impacts was highlighted.

4. **Annual Plan Consultation:** An overview of council's key projects and Annual Plan consultation occurred. Following topics in particular were discussed:

- **Mokau Seawall**

The topic of whether Council should rebuild a seawall to protect the road, carpark and stair access at the end of Point Road was discussed.

There was a strong feeling from the roopu that the environment, and in this case the sea, should be left to find its own outcomes and that rebuilding the seawall is fighting against mother nature and that we would ultimately lose anyway.

It was also important to hear that the roopu strongly believe that residential housing and therefore infrastructure like roads and seawalls should not be there anyway because the whole area is an Urupa.

- **Waitomo District Landfill**

Discussion on the proposal not to develop the next cell of Waitomo District Landfill and transport waste out of the district.

Preference is to deal with waste in the District and not make it someone else's problem. Raglan Zero waste centre given as a good example of how this can work. Some concern on long term viability and keeping costs down. Council's approach is to maximise the amount of waste diverted to minimise the amount that is transported.

5. **Road naming policy and update on Te Kumi Station Road**

Whanau indicated a strong desire for Te Kumi Station Road to be renamed to recognise the original ownership of the land.

Council has a policy on the naming of roads and will work with whanau to detail what is required to develop an application for the change in road name.

Since the hui Council have provided the policy and application form to the potential applicant. We will assist as needed.

6. **Other notes:**

Important that the whare roopu is developed as separate from TRWK and that there is a partnership between the two entities. WDC would like to acknowledge the support from whare members regarding the development of this opportunity.

Whare members should be part of the roopu only for a set term. This requires further discussion.

7. **Next hui** - the next hui will be scheduled for September 2025 before the local government elections.

Document ID: 912592	
Report To: Te Raangai Whakakaupapa Koorero (Māori Relations Committee)	
	Meeting Date: 8 October 2025
	Subject: Activity Report: October 2025
	Type: Information Only
	Author(s): Michelle Higgie Manager – Governance Support

1. Purpose of Report

- 1.1 The purpose of this business paper is to document, for recording and transparency purposes, the activities of Te Raangai Whakakaupapa Koorero (Māori Relations Committee) during the period January to October 2025.

2. Suggested Resolutions

- 2.1 The following are suggested resolutions only and do not represent Council policy until such time as they are adopted by formal resolution.

- 1 The Activity Report – October 2025 be received.

3. Background

- 3.1 At a Workshop of the Te Raangai Whakakaupapa Koorero (Māori Relations Committee) (TRWK) in May 2023, it was acknowledged by the Committee that carrying out many of the responsibilities delegated by Council and documented in the Terms of Reference, would be unachievable solely through the convening of formal meetings of TRWK.
- 3.2 This was due to a number of reasons including, but not limited to –
- Public notification requirements in accordance with the Local Government Official Information and Meetings Act 1987 (LGOIMA) i.e. all meetings of Council (which includes its Committees) to be publicly notified, not more than 14 days and not less than 5 days before the end of the month that is prior to month in which the meeting is to be held.
 - The need to prepare formal Agendas and associated taking of Minutes.
 - All Council meetings (including Committees) are to be run in accordance with WDC's Standing Orders for Meetings.
- 3.3 Council accepted a recommendation from the TRWK to amend the Terms of Reference so that the TRWK could meet on an "as required" basis, however the restrictions of the legislative requirements of LGOIMA and Standing Orders cannot be changed.
- 3.4 The TRWK noted that much of the workload would need to be completed outside of formal Committee meetings i.e. hui with Te Nehenehenui, Whare, Hapū, and other stakeholder groups and interested parties at various locations around the Waitomo District.

- 3.5 Therefore, for recording and transparency purposes the activities undertaken by the TRWK between formal meetings should be reported by way of an Activity Report.

4. Commentary

- 4.1 Frequently members of the TRWK attend meetings/events where the subject of the meeting/event falls within the responsibilities of TRWK as documented in the Terms of Reference. In these situations members have two roles – one as a Waitomo District elected member and the other as a TRWK Committee member.
- 4.2 Set out below are details of various activities/events/hui TRWK members have attended in the period January to October 2025:

Meetings with Whare 2025	
6 April 2025	TRWK Hui with Whare, Marae, and whanau representatives at Waitomo District Council Chambers

Meetings with Hapu and Whanau over issues 2025	
13 March 2025	Discussion with WDC Chief Executive and TRWK members on finalising agenda and attendees for 6 April 2025 TRWK/Whare hui
3 September 2025	Meeting with Mayor Robertson on agenda and attendees for upcoming TRWK hui at Council in October
4 September 2025	Follow up hui with Grant Morgan re – Road Renaming Proposal

Meetings of TRWK 2025	
8 October 2025	

Document ID: 912590	
Report To:	Te Raangai Whakakaupapa Koorero (Māori Relations Committee)
	Meeting Date: 8 October 2025
	Subject: Te Raangai Whakakaupapa Koorero – Work Plan
	Type: Information Only
	Author(s): Ben Smit Chief Executive

1. Purpose of Report

- 1.1 The purpose of this business paper is to provide an update on progress against the Te Raangai Whakakaupapa Koorero Work Plan adopted on 10 December 2024.

2. Suggested Resolutions

- 2.1 The following are suggested resolutions only and do not represent Council policy until such time as they are adopted by formal resolution.

- 1 The business paper on Te Raangai Whakakaupapa Koorero – Work Plan be received.

3. Background

- 3.1 Te Raangai Whakakaupapa Koorero (TRWK) was formed as part of Council's committee structure introduced after the 2022 Election for the purpose of providing guidance, assistance, and support to Waitomo District Council (WDC) on matters specific to Iwi and Mana Whenua relationships.
- 3.2 TRWK was involved with the Representation Review on Māori Representation for the Waitomo District Council and is now involved with the development of an appropriate model of engagement working directly with the Whare who have a presence in our District.
- 3.3 In December 2024, TRWK updated its annual Work Plan for 2025, noting that much of the August 2024 Work Plan was still relevant (with removal of the "Town/District Gateway Entrance" project), and that the matters raised at the joint Whare/TRWK Hui convened on 10 November 2024 should be included in the Work Plan.
- 3.4 As a result of the above, at its 10 December 2024 meeting TRWK adopted a Work Plan for 2025. That Work Plan is set out in Section 4 below and includes progress commentary for each of the Activities at of October 2025.

4. 2025 Work Plan – Report on Progress

4.1 Progress against 2025 Work Plan

Activity	Timeframe	Progress – December 2024	Progress – October 2025
TRWK Work Plan 2025			
1. Implement the engagement model with Māori developed at the joint Whare hui on 10 November 2024.	March - October 2025	Refer to the business paper "Options for New Model of Māori Representation" contained elsewhere in this Agenda for this update.	Hui with whare roopu have occurred with agreement on how the whare roopu and TRWK would work together. Very good positive progress. See outcomes of 10 November 2024 hui below. The next hui is planned for ?
2. Support with whanau with their historical concerns with the Hetet water reservoir and surrounding land.	Ongoing		Ongoing.
3. Support the development of a model to improve the understanding of staff (and potentially Elected Members) of Te Reo, Te Ao Māori and Tiriti.	Model developed and is in place for staff for 2025	A program has been developed to assist Waitomo District Council in fulfilling its cultural responsibilities by building upon the existing cultural capabilities of all staff members. The launch for this occurred at a staff hui on 19 November 2024 and will be implemented in 12 sessions over 2025 (15-20 staff per group)	The program has been implemented with monthly training hui with staff all through the 2026 calendar year. Success can be gaged by the staff satisfaction survey results which indicate a significant increase in understanding of Māori culture with specific reference to understanding of Maniapoto history.
4. Kiritehere Cemetery/Urupa. Ashes wall development	December 2024 to April 2025	A request was received from Kiritehere whanau in relation to the potential reopening of the Kiritehere Cemetery for interments in the form of the development of a wall. Community engagement is planned during the Christmas period to see what level of interest and what the requirements there are for an Ashes Wall.	Approval to reopen the Kiritehere Cemetery has been granted by the Ministry of Health and planning is underway to build an ashes wall.

Activity	Timeframe	Progress – December 2024	Progress – October 2025
5. Motakiora / Brook Park - Kaitiaki Agreement with Ngāti Rora	Ongoing	<p>Staff, through their regular hui with Ngāti Rora have raised the potential for a Kaitiaki Agreement / Memorandum of Understanding between WDC and Ngāti Rora regarding the cultural significance of parts or all of Brook Park.</p> <p>Ngāti Rora have indicated they are developing a legal entity that could be used as the Kaitiaki Agreement partner with WDC.</p> <p>The other consideration is what parts of Brook Park would Ngāti Rora want to have as part of the Kaitiaki Agreement. This is also being considered by them.</p> <p>Progress on both of these components is being discussed with staff. TRWK will be kept informed of progress. Ngāti Rora has been invited to attend this hui to discuss.</p>	This project is awaiting further input from Ngati Rora.
Whare Hui 10 November 2024 - Summary of Concepts			
6. Improving the relationship between Council and whare is a good concept that should be developed. A great way to see Māori have a voice into Council. This will improve the familiarity with Council and should encourage more Māori to vote and put themselves forward to be elected to Council.	Ongoing		All these items, in the table below, will be confirmed, or not, by the Whare Roopu and TRWK members at this hui on 8 October 2025. Whare will, by then, have had engagement with their respective marae.
7. Important that the whare roopu is developed as separate from TRWK and that there is a partnership between the two entities.		Approve / not approve	

Activity	Timeframe	Progress – December 2024	Progress – October 2025
8. The membership of the whare roopu should be flexible i.e. not restricted to, say two people. This will make the group more inclusive and allow people with particular thoughts to share that at hui. The membership of the whare roopu would therefore be up to the whare.		Approve / not approve	
9. Early involvement in discussions on points where mana whenua could be interested is important.	Ongoing		
10. Relationship between Te Nehenehenui, whare, marae and hapu is complex and needs to be recognised that this is still evolving.	Ongoing		
11. Involvement with rangatahi is important to get their input and allow them to develop as leaders.	Ongoing		
12. Any potential structure needs to be drawn up so that this can be discussed by whare with marae.		Whare to distribute minutes to marae for approval.	
13. The ability for marae to have direct contact with TRWK to have the ability for TRWK to visit marae is important.	Ongoing		
14. Whare members should be part of the roopu only for a set term.		Approve / not approve	Was considered again at the 6 April 2025 Hui and requires further discussion.
15. Relationships take time to develop – don't rush this.	Ongoing		

Activity	Timeframe	Progress – December 2024	Progress – October 2025
16. Improving the relationship between Council and whare is a good concept that should be developed. A great way to see Māori have a voice into Council. This will improve the familiarity with Council and should encourage more Māori to vote and put themselves forward to be elected to Council.	Ongoing		
17. Important that the whare roopu is developed as separate from TRWK and that there is a partnership between the two entities.		Approve / not approve	
18. The membership of the whare roopu should be flexible i.e. not restricted to, say two people. This will make the group more inclusive and allow people with particular thoughts to share that at hui. The membership of the whare roopu would therefore be up to the whare.		Approve / not approve	
19. Early involvement in discussions on points where mana whenua could be interested is important.	Ongoing		
Whare Hui 10 November 2024 - Concerns / Questions			
20. Will this roopu and TRWK still exist past the next local government election?		Best way to ensure the continuity of this is to make this successful over the next year so very difficult to remove.	
21. What happens if Council does not support TRWK recommendation.		Probably rare that a council would not support the recommendation of a Mayor and a committee like this.	
22. Should the whare roopu involve Ngāti Mahuta as part of the district?		Approve / not approve	
23. Joint Whare / TRWK hui timing – every six months.		Dealt with in separate paper	

5. Analysis of Options

- 5.1 Not having a defined Work Plan results in a lack of clarity for what the Committee does as the majority of the TRWK work is done outside of formal meetings.
- 5.2 A Work Plan also provides TRWK with a clear direction, including the setting of goals and enabling adequate resourcing is made available moving forward.

6. Considerations

6.1 RISK

- 6.2 As above in Section 5.1.

6.3 CONSISTENCY WITH EXISTING PLANS AND POLICIES

- 6.4 Having a Work Plan is consistent with Council policies.

6.5 SIGNIFICANCE AND COMMUNITY VIEWS

- 6.6 Adopting and monitoring against the TRWK poses no significance or engagement issues.

Document No: 913117

**Report To: Te Raangai Whakakaupapa Koorero
(Māori Relations Committee)**



Meeting Date: 8 October 2025

Subject: **Proposed Road Name Change – Te Kumi Station Road to Tuariri Road**

Type: Decision Required

Author(s): Michelle Higgle
Manager – Governance Support

1. Purpose of Report

- 1.1 The purpose of this business paper is for the Committee to consider making a recommendation to Council to approve a proposed Road Naming Application to rename Te Kumi Station Road, Te Kuiti to Tuariri Road in recognition of the history of the adjacent land.

2. Suggested Resolutions

- 2.1 The following are suggested resolutions only and do not represent Council policy until such time as they are adopted by formal resolution.

- 1 The business paper on Proposed Road Name Change – Te Kumi Station Road be received.
- 2 The Te Raangai Whakakaupapa Koorero (Māori Relations Committee) recommend to Council:

If/when a Road Naming Application is received proposing to rename Te Kumi Station Road to Tuariri Road, and on the basis that all information required to support that application is in order and that the application meets the requirements of the Waitomo District Council's Road Naming Policy 2025, that the application be approved by the Council.

3. Background

- 3.1 At the Te Raangai Whakakaupapa Koorero (Māori Relations Committee) (TRWK) meeting held on Tuesday 10 December 2024, Grant and Maryanne Morgan addressed the Committee as follows:

Te Kuiti Aerodrome Land History

Grant Morgan addressed the Committee on the history of the land on which the Te Kuiti Aerodrome is situated and suggested the Committee consider renaming Te Kumi Station Road to Tuariri Road to acknowledge the history of the land.

- 3.2 Below is a link to that TRWK meeting recording on Council's website, which includes the address by the Morgans.

<https://www.youtube.com/watch?v=Tzkg42Z-9Uo>

- 3.3 At the TRWK/Whare hui held on Sunday 6 April 2025, discussion on the proposal to rename Te Kumi Station Road to Tuariri Road was included on the Agenda. At that hui, whanau indicated a strong desire for Te Kumi Station Road to be renamed in recognition of the history/original ownership of the adjacent land.
- 3.4 A copy of the Minutes from the 6 April 2025 TRWK/Whare hui are included elsewhere in this Agenda and set out the Whare representatives present at that hui.
- 3.5 Following the 6 April 2025 TRWK/Whare hui, the Morgans were provided with copies of Waitomo District Council's Road Naming Policy and a Road Naming Application Form for completion and submission to the Council.
- 3.6 Copies of WDC's Road Naming Application Form and Road Naming Policy 2025 are attached to this business paper for members' information. **(Attachments 1 and 2)**

4. Commentary

- 4.1 At the time of preparing this business paper, Council has not received a Road Naming Application for the renaming of Te Kumi Station Road.
- 4.2 Te Kumi Station Road is a short (557m in length) road running between State Highway 3 and the intersection with Somerville and Hangatiki East Roads and is to the immediate south of the Te Kuiti Aerodrome. (Refer aerial below)



- 4.3 Noting the support received to the road renaming proposal as discussed at the TRWK/Whare hui on 6 April 2025, the TRWK Chair is recommending that TRWK support the proposal and recommend to Council that if/when a Road Naming Application proposing Te Kumi Station Road be renamed Tuariri Road is received, and subject to that application containing all the required supporting information/evidence of consultation and complies with the Road Naming Policy, that Council approve the application.

5. Analysis of Options

- 5.1 There are two options available to TRWK as follows:

5.2 Option 1: Pass a resolution recommending Council approve any conforming Road Naming Application proposing Te Kumi Station Road be renamed Tuariri Road

- 5.3 While no Road Naming Application has been received at this time, Grant Morgan has confirmed with the TRWK Chair that an application proposing Te Kumi Station Road be renamed Tuariri Road will be lodged soon.

- 5.4 TRWK can pass a resolution recommending to Council that if/when the application is received, so long as the application contains all required information and complies with the WDC Road Naming Policy, then Council should approve the application.

5.5 Option 2: Do Nothing

- 5.6 Should TRWK choose to take no action on this proposal, as soon as the Road Naming Application is received by the Council it will automatically go through the process outlined in Council's Road Naming Policy and will be presented to the Council for consideration.

- 5.7 So long as an application is complete (including the necessary supporting information/evidence of consultation) and complies with WDC's Road Naming Policy, it is unlikely that Council would decline the application.

6. Considerations

6.1 RISK

- 6.2 There is no risk in TRWK making a recommendation to the Council on this matter.

6.3 CONSISTENCY WITH EXISTING PLANS AND POLICIES

- 6.4 So long as TRWK makes it clear in any recommendation that an application received must be complete and comply with WDC's Road Naming Policy, then recommending the support of such an application is consistent with existing plans and policies.

6.5 SIGNIFICANCE AND COMMUNITY VIEWS

- 6.6 So long as the applicant(s) provide adequate evidence of consultation with mana whenua and other stakeholders and that consultation results in majority support of the proposal, then the proposal to rename the road would not trigger Council's Significance and Engagement Policy.

7. Attachments/Separate Enclosures

Attachments:

- 1 Road Naming Application Form (Doc 913118)
- 2 Road Naming Policy 2025 (Doc 913119)

1. Applicant Details

Name

Postal Address

Email Address

Contact Number

Phone

Mobile

Are you applying on behalf of a group or organisation? ☐ Yes ☐ No - go to section 2

If yes, please provide the name of the group or organisation

2. Naming of a road

Is this a new road? ☐ Yes - go to section 4 ☐ No - go to section 3

Resource consent application number

Legal description

Please attach a map showing the new road.

3. Renaming of a road

Current name of road

Location of road

Please state reasons for requesting a road name change (attach extra pages if necessary).
If known, please state history of the existing road name.

4. Proposed road name details

Type of road

☐

public road

☐

private road

☐

right-of-way

Proposed road name 1 and reason

Proposed road name 2 and reason

Proposed road name 3 and reason

Consultation with mana whenua and other stakeholders

The applicant is required to consult with mana whenua in the rohe in which the road is located to determine appropriate names and the order of preference prior to submitting the application. **Please attach evidence of consultation and engagement (for example - meeting minutes), and state the date that iwi and mana whenua were initially contacted.**

Note: The Council may seek its own direct feedback from mana whenua where it considers this appropriate especially where locations may have significant cultural importance to mana whenua.

5. Documents required

☐

A map showing the proposed road name

☐

Evidence of consultation with mana whenua, Te Nehenehenui and key stakeholders

Please refer to the Road Naming Policy prior to making the application - <https://www.waitomo.govt.nz/council/publications/policy/>

Signature

Date

6. Office Use Only

Date application received

Receipt of application acknowledged

☐

email

☐

phone

Waitomo District Council

Road Naming Policy

First Adopted:	25 February 2025
Document Number:	733602 Version Number 1.0.43
Date of Next Review:	(3 yearly) February 2028
Responsibility:	General Manager Strategy and Environment
Adopted by:	Council 25 February 2025

Contents

INTRODUCTION KUPU ARATAKI.....	4
PURPOSE AND SCOPE TE ARONGA ME TE KORAHİ.....	4
DEFINITIONS NGĀ WHAKAMĀRAMATANGA.....	4
POLICY KAUPAPA HERE	5
1. Procedure for naming a new road	5
2. Renaming an existing road	6
3. Naming of private ways.....	6
4. Property addressing	6
5. Relevant documents	7
SCHEDULE 1 ROAD NAMING STANDARDS.....	8

INTRODUCTION | KUPU ARATAKI

Waitomo District Council is responsible for the naming of roads and numbering of land and buildings under the Local Government Act 1974 (LGA 1974). Road names and property numbers are used for the accurate and quick identification of properties. It is essential that properties have a formal and unique address by which they can be identified.

The Road Naming Policy (the Policy) formalises the process and creates certainty for applicants, Council, and the wider community.

A standard for street addressing has been developed by ICSM (Intergovernmental Committee on Surveying and Mapping), AS/NZS 4819:2011 – Australian /New Zealand Standard — Rural and urban addressing and released for local governments and other organisations to voluntarily adopt. Council has chosen to adopt the standard as the base criteria, along with additional guidelines to be used throughout the Waitomo District.

PURPOSE AND SCOPE | TE ARONGA ME TE KORAHĪ

1. The purpose of this Policy is to provide a process for naming roads in the Waitomo District.
2. To Policy applies to the naming and renaming of roads.
3. The Council has full discretion in deciding road names and may determine that a road name is not required.
4. This Policy applies only to formed roads and will not apply to unformed roads or paper roads unless deemed necessary by Council.
5. Naming a private way does not mean the Council is accepting responsibility for that private way, other than ensuring its name is in line with the Policy and to update Land Information New Zealand (LINZ).
6. The Policy covers the addressing and numbering of property.

DEFINITIONS | NGĀ WHAKAMĀRAMATANGA

Applicant	An individual or entity making an application. This may include Council, a consent holder, or the part developing the infrastructure including but not limited to a developer.
Council	Waitomo District Council.
LGA	Local Government Act 1974
Mana whenua	The indigenous people (Māori) who have historic and territorial rights over the land.
Private way	Roads and accessways as defined under section 315(1) of the Local Government Act 1974 and includes right-of-ways, common access lots, retirement village roads.
Road	Road as defined in section 315 of the Local Government Act 1974 and includes access ways and service lanes as defined in section 315, any square and any public place intended for the use of the public generally.
Road Types	Road types in accordance with the Australian/New Zealand Standard on Rural and Urban Addressing AS/NZS 4819:2011 (outlined in Schedule 1 below).

POLICY | KAUPAPA HERE

1. Procedure for naming a new road

Note: all applications to name or rename a road must follow this general procedure as well as additional steps set out in applicable sections of this Policy.

- 1.1. To name a new road, the applicant must apply to Council using the prescribed form (*form description*).
- 1.2. The application must explain and provide evidence that the proposed name reflects one or more of the following:
 - a) The local identity
 - b) The historical significance of the location
 - c) The cultural significance to mana whenua
 - d) People important in the history of the area
 - e) Events, people and places significant to a community or communities locally, nationally or internationally; and/or
 - f) Flora and fauna significant or important to the history of an area
- 1.3. Where there is a theme or grouping of names in an area, names submitted should have an appropriate association with other names in the area.
- 1.4. Road names and their type must meet the criteria set out in Schedule 1.
- 1.5. Applicants must provide Council with a preferred name and at least one alternative option for naming a public road.
- 1.6. The General Manager Strategy and Environment will review any application and present options and recommendations to Council for consideration. Suggested names should be sent to Land Information New Zealand (LINZ) prior to approval by Council for advice in relation to the AS/NZS 4819:2011 Addressing Standard.
- 1.7. Decisions on naming or renaming any road or officially naming private way will be made by Council resolution. As soon as practicable, a copy of the relevant resolution must be sent to the Registrar-General of Land and the Surveyor General in accordance with section 319a of the LGA 1974.
- 1.8. **Consultation**
- 1.9. Prior to making an application to name a public road, applicants are required to consult with local mana whenua and Te Nehenehenui. Council can provide contact information for this purpose.
- 1.10. Applicants must provide an opportunity for mana whenua to include a response regarding the area connected to the new road, this may include:
 - a) Identifying if the area has cultural significance; and
 - b) recommending a name suitable to the geographical area; and/or
 - c) Offer any relevant feedback to the applicant.
- 1.11. Applicants must provide evidence of engagement and feedback from mana whenua in writing.
- 1.12. The applicant may also wish to consult with local historians, community groups, and members of the public as appropriate.
- 1.13. **Cost allocation**
- 1.14. For new roads and subdivisions, the applicant shall pay Council for the required signage and installation.

- 1.15. Where new roads are being built and named by Council, Council shall meet the cost of signage and installation.
- 1.16. Where a developer has erected their own ornamental signage or nameplate in addition to the standard street sign, and that ornamental signage is damaged or stolen, Council shall not be responsible for the cleaning, maintenance, repair, or replacement.
- 1.17. Where an application is made to change the name of an existing road, any associated costs shall be borne by the applicant unless a historic error is being corrected.

2. Renaming an existing road

- 2.1. Road names are intended to be enduring and should only be changed when absolutely necessary. Such circumstances could include:
 - a) The change is required to correct a spelling mistake.
 - b) Two or more road names in the district have the same spelling or sound causing confusion.
 - c) To prevent confusion following major changes to road layout.
 - d) To assign different names to separate ends of a road with a permanently impassable section somewhere along the length.
 - e) A geographical correction is required.
 - f) A road name has changed or been corrupted over time. The name and spelling that is currently in use should be adopted rather than trying to reinstate an old name.
 - g) The current road name is culturally inappropriate.
 - h) Where changes to the road suffix is required.
- 2.2. Members of the public may request for Council to change the name of an existing road by following the same application process above (section 1). An alternative naming option need not be supplied when the request is only to make a spelling or geographical correction.
- 2.3. In addition to the above process (section 1), Council will consult with residents and business owners on the road to seek their feedback on any proposed changes.
- 2.4. A change in name will only be made if the Council consider that the change will result in a clear benefit to the community taking into account the economic, social, cultural and environmental impact of the decision to the community, stakeholders and residents on the road.

3. Naming of private ways

- 3.1. Council does not have any statutory power to allocate names to private ways. However, if an applicant wishes to officially name a private way, the name must not be offensive or a duplicate of any other road name in the District.
- 3.2. Council has no responsibility for the signage, maintenance, or upkeep of any private way.

4. Property addressing

- 4.1. Council may allocate a number to any area of land or building or part of a building within its district and may change the number allocated to any such area of land or building.
- 4.2. Road numbers will be assigned within the standards set out in the Australian/New Zealand Standards: Rural and urban addressing – AS/NZS 4819:2011.
- 4.3. Rural roads will usually be numbered using the Rural Address Property Identification (RAPID) scheme a distance-based address numbering method. Rural roads are generally defined through the zoning of a property and neighbouring properties in the District Plan.

- 4.4. Rural and urban roads will generally be numbered consecutively from the start of the road, with odd numbers on the left and even on the right.
- 4.5. If the zoning of a property changes, consideration will then be given to the suitability of the current numbering and renumbering may be required.
- 4.6. Council does not normally number properties off a private way where there are fewer than 6 separate dwellings (for more than this a road name and associated property numbering is required in accordance with the National Standards 4.2.2). Numbering is instead from the adjoining, officially named road which gives access to the private way. Council will give consideration to issuing separate numbers, only if the private way is officially named. Numbers will only be issued once the road name has been accepted through a resolution of the Council.
- 4.7. In all cases where Council decides to renumber a road or private way, property owners and residents affected by the renumbering will be given a minimum of one month's notice.

5. Relevant documents

- 5.1. This Policy should be read and applied alongside the following:
 - AS/NZS 4819:2011 – Australian /New Zealand Standard — Rural and urban addressing.
 - Local Government Act 1974 – sections 319, 319A and 319B

SCHEDULE 1 | ROAD NAMING STANDARDS

1. The National Standards for road naming (AS/NZS 4819:2011), should be adhered to when developing proposed road names for consideration. Exceptions can be made where there is particular significance of a name, but only after seeking a recommendation from LINZ. These include the following requirements:
 - a) Not be duplicated in Waitomo, and consideration of any neighbouring district.
 - b) The length of the name should preferably be short (15 or fewer characters), especially for short roads for mapping purposes.
 - c) When a personal name is used, consideration should be given to using only the surname.
 - d) The use of hyphens to connect parts of names should be avoided. Either run together if applicable or use two separate words.
 - e) Be single words to avoid mapping problems.
 - f) Be easy to spell and pronounce.
 - g) Not sound similar, or be similar in spelling, to an existing road name.
 - h) Not include a preposition, e.g. Avenue of the Allies.
 - i) Cardinal points of the compass as a prefix or suffix should not be used.
 - j) Not be abbreviated or contain an abbreviation. Excepting in the case of "St" can be used for "saint" and 'Mt' can be used for "mount". 'Maunga' must not be abbreviated or combined with 'Mt' e.g. Maungawhau' not 'Mt Maungawhau'.
 - k) To ensure clarity, accents should not be used, except for the use of macrons for Māori words.
 - l) Not be in poor taste or likely to cause offense.
 - m) The possessive or plural apostrophe shall not be used (i.e. Lawson Rd rather than Lawson's Rd, though an apostrophe can be used for a name like O'Connor).
 - n) Not lead with 'The'. An exception to this is the use of 'Te' in Te Reo Māori names.
 - o) The road type should appropriately match the definition of the suffix, with reference to the below:

Road type	Abbreviation	Description	Open-ended	Cul-de-sac	Pedestrian only
Alley	Aly	Usually narrow roadway in a city or towns	√	√	
Ara	Ara	Road –option to be used as a prefix for Te Reo Māori or Moriori road names	√	√	√
Arcade	Arc	Covered walkway with shops along the sides			√
Avenue	Ave	Broad roadway, usually planted on each side with trees	√		
Boulevard	Blvd	Wide roadway, well paved, usually ornamented with trees and grass plots	√		
Circle	Cir	Roadway that generally forms a circle; or a short enclosed roadway bounded by a circle	√	√	
Close	Cl	Short enclosed roadway		√	

Court	Crt	Short enclosed roadway, usually surrounded by buildings		√	
Crescent	Cres	Crescent shaped roadway, especially where both ends join the same thoroughfare.	√		
Drive	Dr	Wide main roadway without many cross-streets	√		
Esplanade	Esp	Level roadway along the seaside, lake, or a river	√		
Glade	Gld	Roadway usually in a valley of trees	√	√	
Green	Grn	Roadway often leading to a grassed public recreation area		√	
Grove	Grv	Roadway that features a group of trees standing together		√	
Highway	Hwy	Main thoroughfare between major destinations	√		
Lane	Lane	Narrow roadway between walls, buildings or a narrow country roadway	√	√	√
Loop	Loop	Roadway that diverges from and rejoins the main thoroughfare	√		
Mall	Mall	Wide walkway, usually with shops along the sides			√
Mews	Mews	Roadway in a group of houses		√	
Parade	Pde	Public roadway or promenade that has good pedestrian facilities along the side	√		
Place	Pl	Short, sometimes narrow, enclosed roadway		√	
Promenade	Prom	Wide flat walkway, usually along the water's edge			√
Quay	Qy	Roadway alongside or projecting into the water	√	√	
Rise	Rise	Roadway going to a higher place or position	√	√	
Road	Rd	Open roadway primarily for vehicles	√		
Square	Sq	Roadway which generally forms a square shape, or an area of roadway bounded by four sides	√	√	
Steps	Stps	Walkway consisting mainly of steps			√
Street	St	Public roadway in an urban area, especially where paved with footpaths and buildings along one or both sides	√		
Terrace	Tce	Roadway on a hilly area that is mainly flat	√	√	
Track	Trk	Walkway in natural setting			√
Walk	Walk	Thoroughfare for pedestrians			√
Way	Way	Short enclosed roadway		√	√
Wharf	Whrf	A roadway on a wharf or pier	√	√	√

This table is referenced from AS/NZS 4819:2011 Appendix B Road Types – New Zealand.

Document ID: 915157

Report To: Te Raangai Whakakaupapa Koorero (Māori Relations Committee)



Meeting Date: 8 October 2025

Subject: **Terms of Reference Review (including recommendation on the future of Te Raangai Whakakaupapa Koorero (Māori Relations Committee) following the 2025 Triennial Elections)**

Type: Decision Required

Author(s): Michelle Higgie
Manager – Governance Support

1. Purpose of Report

- 1 The purpose of this business paper is to provide an opportunity for Te Raangai Whakakaupapa Koorero (Māori Relations Committee) to make recommendations to the incoming Council of the 2025-2028 triennium on the re-establishment of the Committee and to review the Committee Terms of Reference.

2. Suggested Resolutions

- 2.1 The following are suggested resolutions only and do not represent Council policy until such time as they are adopted by formal resolution.

- 1 The business paper on Terms of Reference Review (including recommendation on the future of Te Raangai Whakakaupapa Koorero (Māori Relations Committee) following the 2025 Triennial Elections) be received.

- 2 The Te Raangai Whakakaupapa Koorero (Māori Relations Committee) recommends to the incoming Council of the 2025-2028 triennium that it re-establish Te Raangai Whakakaupapa Koorero (Māori Relations Committee) on a similar basis to the current Committee.

- 3 The Te Raangai Whakakaupapa Koorero (Māori Relations Committee) recommends to the incoming Council of the 2025-2028 triennium that it adopt the Terms of Reference with the following amendments:

- 1 Replace Clause 1.3 with:

This Committee will not replace relationships that WDC has with the Whare through the Proposed District Plan (PDP) process and direct relationships with whanau, hapu or iwi of an operational nature. WDC will continue to work with the Whare through the PDP and other engagement processes.

- 2 Replace Clause 2.3 with:

To be the Committee where partnership opportunities with Iwi/Mana Whenua for community initiatives are canvassed, including:

- a. Housing and Papakainga.
- b. Youth Initiatives.
- c. Cultural Hubs.
- d. Education and Health initiatives.

3. Background

3.1 Re-Establishment of Committees following Elections

- 3.2 Section 30(7) of Schedule 7 of the Local Government Act 2002 (the Act) provides that at the end of a council triennium, all committees or sub-committees established by a council are deemed to be discharged unless the local authority has resolved otherwise.
- 3.3 Regardless of any decision made by the current Council, an incoming Council will consider its committee structure and establish or dis-establish committees and subcommittees as it deems appropriate.

3.4 Terms of Reference

- 3.5 TRWK was first established by the Council following the 2022 Triennial Elections for the purpose of providing guidance, assistance, and support to the Waitomo District Council (WDC) on matters specific to Iwi and Mana Whenua relationships.
- 3.6 At the time TRWK was established (29 November 2022) the Council also adopted the Terms of Reference (ToR) setting out the Purpose and Scope, Responsibilities, and Delegations for TRWK.
- 3.7 Since its adoption in November 2022, the ToR has been revised a further two times.
- 3.8 The first review was in May 2023 where it was amended to provide that TRWK be able to meet on an “as required” basis.
- 3.9 The second review in November 2023 included amendments to –
- 1 Address the Joint Management Agreement (JMA) between Te Nehenehenui, Waitomo District Council, Otorohanga District Council and Waikato Regional Council, as required under Section 135 of the Maniapoto Claims Settlement Act 2022; and
 - 2 Acknowledge Council’s delegation to TRWK to work with mana whenua to develop a model of representation that enhances relationships between Council and mana whenua and provides a platform to discuss and advance issues that are of interest to Māori.

4. Commentary

- 4.1 The outcome of the comprehensive consultation process for the review of Māori Representation, including the consideration of establishing Māori Wards, completed in 2023 was that Māori Wards (where only 1 or 2 representatives would be elected to represent all Māori within the Waitomo District) was not the best option for Māori representation at the council table in the Waitomo District.
- 4.2 Consultation with individual whare to agree a preferred model of Māori Representation has been ongoing through the convening of hui, and has resulted in the current method of –
- 1 Council having a Māori Relations Committee which can meet when required and where deputations can be made directly by whanau, hapu or iwi, on matters specific the individual groups.
 - 2 When Council identifies specific issues relative to Māori/Mana Whenua that Committee members consult directly with the relevant group(s) on those issues.
 - 3 That joint Committee/Whare hui can be convened where discussion of issues is not hindered by the requirements of Standing Orders (Standing Orders are a legal requirement of all Council meetings including its committees).
- 4.3 If the incoming Council chooses not to re-establish a Māori Relations Committee, it would be reversing the outcome of the comprehensive consultation conducted in 2023, consultation that persuaded Council to have a Māori Relations Committee instead of Māori Wards.
- 4.4 TRWK members agree that a recommendation should be made to the incoming Council that it re-establishes TRWK on a similar basis to what is currently in place.

- 4.5 In recommending the re-establishment of TRWK for the 2025-2028 triennium, it is also appropriate that TRWK review the ToR and make recommendations to the incoming Council on suggested amendments.
- 4.6 An in-house review of the ToR has been completed by TRWK members and for various reasons, including progression of projects, changes in focus/priority and availability of external funding, the following amendments are recommended to the ToR:
- 1 Replace Clause 1.3 with:

This Committee will not replace relationships that WDC has with the Whare through the Proposed District Plan (PDP) process and direct relationships with whanau, hapu or iwi of an operational nature. WDC will continue to work with the Whare through the PDP and other engagement processes.
 - 2 Replace Clause 2.3 with:

To be the Committee where partnership opportunities with Iwi/Mana Whenua for community initiatives are canvassed, including:

 - a. Housing and Papakainga.
 - b. Youth Initiatives.
 - c. Cultural Hubs.
 - d. Education and Health initiatives.
- 4.7 A copy of the ToR with the above recommended amendments highlighted is attached to this business paper.

5. Considerations

5.1 RISK

- 5.2 There is no risk involved with TRWK making a recommendation to Council for consideration.

5.3 CONSISTENCY WITH EXISTING PLANS AND POLICIES

- 5.4 Council having a Māori Relations Committee and an agreed ToR is consistent with existing plans and policies.

5.5 SIGNIFICANCE AND COMMUNITY VIEWS

- 5.6 The significance and community views relating to Māori Representation were canvassed in depth as part of the comprehensive consultation process for the review of Māori Representation, including the consideration of establishing Māori Wards, completed in 2023.
- 5.7 TRWK's recommendations to the incoming Council for the 2025-2028 triennium are based on the result of the 2023 consultation process.

6. Attachments/Separate Enclosures

Attachments:

- 1 Te Raangai Whakakaupapa Koorero (Maori Relations Committee) Terms of Reference (with suggested amendments highlighted) (Doc #915159)

Waitomo District Council

Te Raangai Whakakaupapa Koorero
Māori Relations Committee

Terms of Reference

First Adopted:	29 November 2022
Review History:	Amended 30 May 2023 Amended 28 November 2023
Date of Next Review:	November 2025
Responsibility:	Manager – Governance Support
Adopted by:	Council

CONTENTS

1. PURPOSE AND SCOPE	4
2. RESPONSIBILITIES	4
3. DELEGATIONS.....	5
4. MEETINGS	5
5. REVIEW OF TERMS OF REFERENCE	5



Te Raangai Whakakaupapa Koorero
(Waitomo District Council Māori Relations Committee)

Terms of Reference

1. PURPOSE AND SCOPE

- 1.1 The purpose of the Committee is to provide guidance, assistance, and support to Waitomo District Council (WDC) on matters specific to Iwi and Mana Whenua relationships.
- 1.2 The Committee may also be a place where deputations occur on matters which are of particular interest to Māori.
- 1.3 This Committee will not replace relationships that WDC has with the Whare through the Proposed District Plan (PDP) process and direct relationships with whanau, hapu or iwi of an operational nature. WDC will continue to work with the Whare through the PDP and other engagement processes. ~~This Committee will not replace the existing relationship that WDC has formed with the Regional Management Committees (RMCs) through the Proposed District Plan (PDP) process and direct relationships with hapu such as Te Kūiti Pa Committee. WDC will continue to work with the RMCs through the PDP and other engagement processes.~~
- 1.4 This agreement does not alter or override any of WDCs obligations in the Joint Management Agreement that was developed as part of the Nga Wai o Maniapoto (Waipa River) Act 2012, or any Joint Management Agreement developed as part of the Maniapoto Claims Settlement Act 2022.

2. RESPONSIBILITIES

- 2.1 To be the Committee who works with Mana Whenua to develop a model of representation that enhances relationships between Council and Mana Whenua and provides a platform to discuss and advance issues that are of interest to Māori.
- 2.2 To be the Committee where matters specific to the Maniapoto Settlement are canvassed:
 - a. Motakiora
 - b. Mangaokewa Reserve
 - c. Others that are yet to be advised.
- 2.3 To be the Committee where partnership opportunities with Iwi/Mana Whenua for community initiatives are canvassed, including:
 - a. Housing and Papakainga.
 - b. Youth Initiatives, for example Rangatahi Vocational Pathways.
 - c. Methamphetamine Harm Reduction Programme.
 - d. Town entrance gateways and Cultural Hubs.
 - e. Education and Health initiatives ~~Central Government Reforms.~~
- 2.4 To be the Committee that supports Council with advice on matters like:
 - a. Māori Wards
 - b. Cultural awareness and understanding of staff and elected members (Te Ao Māori, Tiriti, Te Reo).
 - c. General relationships with iwi and mana whenua.
 - d. Workplace practices and protocols.

- 2.5 To be the Committee that assists Council reflect cultural values in terms of strategy, policy, and the written content of Plans.

3. DELEGATIONS

- 3.1 The Council delegates to the Committee the following powers and duties:
- a. Recommend changes to its Terms of Reference to the Council for adoption.
 - b. Receive and consider staff reports.
 - c. Make recommendations to Council with respect to any of the matters listed as Responsibilities in Section 2 above.

4. MEETINGS

- 4.1 Meetings of the Committee shall be conducted in accordance with Model Standing Orders for Meetings of the Waitomo District Council.
- 4.2 The Committee will meet on an as required basis.
- 4.3 All minutes and recommendations of the Committee will be presented to the Council.

5. REVIEW OF TERMS OF REFERENCE

- 5.1 These Terms of Reference will be reviewed by the Council no later than the November following every triennial election.