



Agenda Council Meeting

**Tuesday 25 November 2025
9.00am**

**Council Chambers
Queen Street
TE KUITI**

Waitomo District Council is committed to conducting its business in a manner that is open, transparent and facilitates accountability and public participation. Any member(s) of the public wishing to address the Council at a Meeting or Workshop are asked to make arrangements through the Mayor's Office at least three clear working days before the scheduled Meeting or Workshop.

All attendees at this meeting are advised that the meeting will be electronically recorded (audio and video) for the purpose of webcasting to the Council's website. Every care will be taken to maintain individuals' privacy; however, attendees are advised they may be recorded as part of the general meeting proceedings.



NOTICE OF MEETING

**A MEETING OF THE WAITOMO DISTRICT COUNCIL IS TO BE HELD IN
THE COUNCIL CHAMBERS, QUEEN STREET, TE KUITI ON TUESDAY 25
NOVEMBER 2025 COMMENCING AT 9.00AM**

COUNCIL MEMBERS

Mayor John Robertson
Deputy Mayor Allan Goddard

Cr Dan Tasker
Cr Janene New

Cr Eady Manawaiti
Cr Janette Osborne

Cr Gavin Todd

MICHELLE HIGGIE
MANAGER – GOVERNANCE SUPPORT

ORDER PAPER

Items of Business

Page No.

-
1. Karakia Tuwhera
 2. Apologies

10:30am Presentation

New Zealand Transport Agency representatives Andrew Corkill, Jeena Paul, Roger Brady and Stephanie Slattery will be in attendance to provide an induction briefing on their activity within the Waitomo District.

11:45am Presentation

Former Councillors Phil Brodie, Janene New and Gavin Todd and their spouses will be in attendance to receive a gift acknowledging their service to Council and will then be invited to join the Council for lunch

3. Declarations of Member Conflicts of Interest

File One

4. Confirmation of Minutes: 28 October 2025 1
5. Mayor's Report – November 2025 3
6. Bi-Monthly Activity Report: Community and Partnerships 5

Items of Business	Page No.
7. Standing Orders for Meetings	10
8. Code of Conduct (and Policy)	13
9. Establishment of Committees (including Terms of Reference) and Steering Groups	16
10. Member's Pecuniary Interests Annual Returns and Declaration of Interests – Appointment of Registrar	33
11. Elected Members Appointments, Roles and Responsibilities	35
12. Elected Members Remuneration	43
13. Adoption of 2026 Meeting Schedule	48
14. CoLab 2024/25 Annual Report	51
15. Treasury Management Report for the period ended 30 September 2025	54
16. Finance Report for the period ended 30 September 2024	To be circulated separately
17. Quarterly Report - Key Performance Indicators for the period 1 July to 30 September 2025	66
18. Review of Use of Common Seal Policy	86
19. Determination Paper – Solid Waste Bylaw	94
20. Bi-Monthly Activity Report: Infrastructure Services	115
21. Roothing Storm Damage – July and October 2025	123
22. Motion to Exclude the Public	139

File Two (Public Excluded)

1. Road Stopping Proposal – Marokopa Road, Marokopa	1
2. Road Stopping Proposal – Mathers Road, Te Kuiti	To be circulated separately
3. Update - Performance of Recently Installed Three Waters Infrastructure	20
4. Te Kūiti Water Supply Resilience Improvements Update	29

-
- | | | |
|-----|---|-----------------------------|
| 5. | Review of the Te Kuiti Stormwater Catchment Modelling Results | To be circulated separately |
| 6. | Waikato Waters Ltd – Transfer Agreement | To be circulated separately |
| 7. | Consideration of Public Excluded Items for the purpose of making information public following Council’s decision taking | |
| 8. | Resolution to Re-Open Meeting to the Public | |
| 23. | Public Excluded Items to be made public following Council’s decision taking | |
| 24. | Karakia Whakamutunga | |

PLEASE NOTE

1. The business papers attached to this Order Paper set out recommendations and suggested resolutions only. Those recommendations and suggested resolutions **DO NOT** represent Council policy until such time as they might be adopted by Council resolution.
2. This Order Paper may be subject to amendment either by the addition or withdrawal of items contained therein.
3. This Meeting will be **webcast** in real time to the Waitomo District Council website and will also be available for viewing on demand as soon as reasonably practicable following the meeting.