



# **Agenda Council Meeting**

**Tuesday 29 November 2022  
at 9.00am**

All attendees at this meeting are advised that the meeting will be electronically recorded (audio and video) for the purpose of webcasting to the Council 's website. Every care will be taken to maintain individuals' privacy; however, attendees are advised they may be recorded as part of the general meeting proceedings.



## NOTICE OF MEETING

**A MEETING OF THE WAITOMO DISTRICT COUNCIL IS TO BE HELD IN THE  
WAITOMO DISTRICT COUNCIL CHAMBERS, QUEEN STREET, TE KUITI ON  
TUESDAY 29 NOVEMBER 2022 COMMENCING AT 9.00AM**

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### COUNCIL MEMBERS

Mayor John Robertson      Cr Dan Tasker      Cr Eady Manawaiti      Cr Gavin Todd  
Deputy Mayor Allan Goddard      Cr Janene New      Cr Janette Osborne

**MICHELLE HIGGIE**  
**MANAGER – GOVERNANCE SUPPORT**

### ORDER PAPER

<b>Items of Business</b>	<b>Page No.</b>
1. Karakia Tuwhera	
2. Apologies	
<b>File 1 of 2</b>	
3. <b>9:00am</b> Deputation: Representatives from Oparure Marae, Kohanga Reo and Wharekura – Roothing and Speed Issues	1
4. Declarations of Member Conflicts of Interest	
5. Confirmation of Minutes: 25 October 2022	2 – 3
6. Verbal Reports: Elected Member Roles and Responsibilities	
7. Mayor's Report – November 2022	4
8. Adoption of Standing Orders for Meetings	5 – 12
9. Adoption of Code of Conduct and Policy	13 – 15
10. Establishment of Committees (including adoption of Terms of Reference)	16 – 34
• Audit and Risk Committee	
• Te Raanga Whakakaupapa Koorero (Maori Relationship Committee)	
• Appointments and Chief Executive Relationship Committee	
11. Elected Member Appointments, Roles and Responsibilities	35 – 44
12. Adoption of Meeting Schedule for 2023	45 – 46
13. Elected Member Remuneration – Recommendations to the Remuneration Authority and review of Policy on Elected Members Allowances and Recovery of Expenses	47 – 61

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14. Te Nehenehenui Joint Committee – Terms of Reference	62 – 66
15. Progress Report: North King Country Sports and Recreation Centre	67 – 70
16. Civic Financial Services Ltd – Half-Yearly Report to 30 June 2022	71 – 76
17. External Debt Reconciliation (Actual -v- Budget)	77 – 79
18. Financial and Performance Delivery Report for the period ended 30 September 2022	80 – 139
19. Annual Report 2021/22 – Adoption <i>Council’s Auditors will attend via Zoom at 11.30am to speak to the Audit Report for the Annual Report</i>	140 – 148
20. Motion to Exclude the Public	149 - 150

### **File 2 of 2 – Public Excluded**

1. Te Kuiti West Catchment Improvements – Request for Additional Funding	1 – 4
2. Consideration of Public Excluded Items for the purpose of making information public following Council’s decision taking	
3. Resolution to Re-Open Meeting to the Public	
21. Public Excluded Items to be made public following Council’s decision taking	
22. Karakia Whakamutunga	

#### **PLEASE NOTE**

The business papers attached to this Order Paper set out recommendations and suggested resolutions only. Those recommendations and suggested resolutions **DO NOT** represent Council policy until such time as they might be adopted by Council resolution.

1. This Order Paper may be subject to amendment either by the addition or withdrawal of items contained therein.
2. This Meeting will be **webcast** in real time to the Waitomo District Council website and will also be available for viewing on demand as soon as reasonably practicable following the meeting.