

1. Your Organisation

This Accountability Form must be completed and returned to Waitomo District Council at the end of the financial year. Please include a copy of the relevant years financial report.

Organisation Name

Name and Location of Project/Service (for which you received funding)

Date Grant Approved

Date of Project/Service

Describe your project and the success of the project/service

How many people participated?

How did your Organisation benefit?

How did the Waitomo District benefit?

How did you assess these benefits?

How was the Waitomo District Council support acknowledged by your Organisation?

2. Project Income and Expenditure

The grant was spent as follows: (Summary of project income and expenditure)

Please provide evidence of expenditure (receipts/invoices)

Expenditure	\$	Income	\$
Cost of the Project		Contributions and Income	

Please explain any difference between the project/service figures on this form and the figures entered on the application form.

3. Declaration

I solemnly declare that all details contained in this report are true and correct to the best of my knowledge and that we have the authority to provide this information on behalf of our organisation.

Name	<input type="text"/>		
Position	<input type="text"/>		
Signature	<input type="text"/>	Phone No	<input type="text"/>
Email	<input type="text"/>	Date	<input type="text"/>