

1. Applicant Details

Name in Full	<input type="text"/>		
Postal Address	<input type="text"/>		
	<input type="text"/>		
Contact Numbers	<input type="text"/>	<input type="text"/>	<input type="text"/>
	Phone	Mobile	Fax
Email	<input type="text"/>		

2. Registration Details

Type of Registration New Premises New Operator/Owner - Transfer of Registration

Hairdressing

Funeral Director

Itinerant Trader

Camp Ground

Mortuary/Funeral Parlour

Saleyards

Offensive Trade
please specify type of trade

Food Premises - Transfer of Registration ONLY (where 'Transition Schedule' under Food Act 2014 applies)

Site Address of Premises	<input type="text"/>
	<input type="text"/>
Trading Name	<input type="text"/>
Previous Trading Name	<input type="text"/>
Business Manager	<input type="text"/>
	<input type="text"/>

3. Applicant's Declaration

I understand that Council will send all invoices for registration fees and all correspondence related to the application to the holder of the registration and that the information provided on the application form is true and correct.

Name	<input type="text"/>	
Signature	<input type="text"/>	Date <input type="text"/>

4. Office Use Only

Date Received	<input type="text"/>	Amount Paid	<input type="text"/>	EHO Approved	<input type="text"/>
Received by	<input type="text"/>	Receipt No	<input type="text"/>	Date	<input type="text"/>

Health Act Registration

The Health Act 1956 and Regulations made thereunder, the Health (Registration of Premises) Regulations 1966, requires occupiers of premises used for hairdressing, mortuary/funeral parlour, camping grounds, saleyards and offensive trades to obtain a registration before the activity commences. In order to obtain the registration, the premises must comply with the standards and requirements set down by the Health Act and all other relevant legislation.

Funeral Directors

Funeral Directors are required to be registered and inspected under the Health (Burial) Regulations 1946.

Itinerant Trader

An Itinerant Trader includes any person who is not continuously resident in the district for at least six months and does not own or have a lease over a premise for a period greater than six months and sells any goods, wares or merchandise. The holder of a Itinerant Traders Licence is required to abide by the Waitomo District Council's Public Places Bylaw 2009 and any conditions set in their licence.

Applications must be accompanied with at least 1 character reference.

Registration Fees

Registrations are renewed annually. A renewal notice will be sent to prior to your registration expiring. Application fees are payable upon renewal.

The registration year is from 1 July to 30 June the following year.

The current fees and charges schedule can be found on our website www.waitomo.govt.nz.