

1. Applicant Details

Name in Full

Postal Address

Contact Numbers
Phone Mobile Fax

Email

2. Registration Details

Type of Registration New Premises New Operator/Owner - Transfer of Registration

- Itinerant Trader Hairdressing Funeral Director
 Hawker Camp Ground Mortuary/Funeral Parlour
 Saleyards

Offensive Trade
please specify type of trade

Mobile Shop
please specify goods for sale

Food Premises - Transfer of Registration ONLY (where 'Transition Schedule' under Food Act 2014 applies)

Site Address of Premises
Mobile Shops - Please provide make, model and registration of vehicle

Trading Name

Previous Trading Name

Business Manager

3. Applicant's Declaration

I understand that Council will send all invoices for registration fees and all correspondence related to the application to the holder of the registration and that the information provided on the application form is true and correct.

Name

Signature Date

4. Office Use Only

Date Received Amount Paid EHO Approved
Received by Receipt No Date

Health Act Registration

The Health Act 1956 and Regulations made thereunder, the Health (Registration of Premises) Regulations 1966, requires occupiers of premises used for hairdressing, mortuary/funeral parlour, camping grounds, saleyards and offensive trades to obtain a registration before the activity commences. In order to obtain the registration, the premises must comply with the standards and requirements set down by the Health Act and all other relevant legislation.

Funeral Directors

Funeral Directors are required to be registered and inspected under the Health (Burial) Regulations 1946.

Mobile Shop

A Mobile Shop Licence covers people who sell products or services in public places to customers from a vehicle (self-propelled or not) by visiting without making prior arrangements or from which services are offered for sale in the street.

The holder of a Mobile Shop Licence is required to abide by the Waitomo District Council's Public Places Bylaw 2009 and any conditions set in their licence. Failure to comply with the Bylaws or any conditions of a Mobile Shop Licence can result in the revoking of the licence. Mobile Shops selling food are also required to meet appropriate health requirements.

Itinerant Trader

An Itinerant Trader includes any person who is not continuously resident in the district for at least six months and does not own or have a lease over a premise for a period greater than six months and sells any goods, wares or merchandise. The holder of a Itinerant Traders Licence is required to abide by the Waitomo District Council's Public Places Bylaw 2009 and any conditions set in their licence.

Applications must be accompanied with at least 1 character reference.

Hawker

A Hawkers Licence covers people who sell products or services to customers by visiting without making prior arrangements. The holder of a Hawkers Licence is required to abide by the Waitomo District Council's Public Places Bylaw 2009 and any conditions set in their licence.

Applications must be accompanied with at least 1 character reference.

Registration Fees

Registrations are renewed annually. A renewal notice will be sent to prior to your registration expiring. Application fees are payable upon renewal.

The registration year is from 1 July to 30 June the following year.

The current fees and charges schedule can be found on our website www.waitomo.govt.nz.