

# Section F: Appendices

*This section provides information about the Waitomo District Council, a Glossary of terms and acronyms used in the LTP.*

Creating a better future with vibrant communities and thriving business.



# The Waitomo District Council

## Background

The Waitomo County Act was passed in 1904 and the first meeting of the Waitomo County Council was held in September 1905.

The Borough of Te Kuiti was constituted in 1910.

In 1922 the Awakino County was amalgamated with the Waitomo Council in an area of the then Otorohanga County to form a separate local authority.

Part of the Kawhia County was included with Waitomo County in 1956 and the balance incorporated with Otorohanga.

The Te Kuiti Borough and Waitomo County Councils were amalgamated to form the Waitomo District Council on 1st April 1976, and although minor changes to boundaries occurred with the 1989 reorganisation, the District remained substantially unchanged.

The present Waitomo District Council was reconstituted on 1st November 1989 as a result of the local government reorganisation process that occurred across New Zealand.



## District Statistics

### LOCATION

Latitude:	38° 21' South
Longitude:	175° 11' East of Greenwich
Altitude:	55m above mean sea level
Area:	336,357 hectares (3363.57 sq km)

### CLIMATE

Temperature Summer Average	18.5°C
Winter Average	9.5°C
Sunshine Mean Average	1,749 hours
Rainfall Average	1,473 mm per year
Frosts Average	47 days per year

### POPULATION ANALYSIS

(Source data 2006 Census)

Total Population	9,441
2010 estimated population	9,640
Median age	35
Number of households	3,390
Electors	5,793

### RATING STATISTICS

Total Rates Revenue 2011/12 (excluding Penalties) Budget	\$15,489,000
Total Rateable Capital Value as at 30 June 2011	\$3,152,627,850
Total Capital Value as at 30 June 2011	\$3,867,568,500
Number of Rateable Properties as at 30 June 2011	5,640

### PUBLIC DEBT OUTSTANDING

30 June 2011 (Actual)	\$45,372,000
30 June 2012 (Budget)	\$44,642,000

### PUBLIC EQUITY

30 June 2011 (Actual)	\$243,913,000
30 June 2012 (Budget)	\$250,909,000

### OTHER INFORMATION

Number of Building Consents 2010/11	204
Value of Building Consents 2010/11	\$15,157,696
Total District Roading Sealed	464.16 kilometres
Total District Roading Unsealed	547.88 kilometres
Registered Dogs Total (30 June 2011)	3,781

# Elected Representatives



**Mayor Brian Hanna**

Phone: (07) 878 7227  
 Mobile: 021 726 282  
 Email: brian.hanna@waitomo.govt.nz  
 Address: 160 Tate Road, RD2,  
 Te Kuiti 3982.



**Allan Goddard**  
 (Deputy Mayor)

Phone: (07) 878 7865  
 Email: allan.goddard@waitomo.govt.nz  
 Address: 566 Mangaokewa Road,  
 RD7, Te Kuiti 3987.



**Pat Hickey**

Phone: (07) 878 6316  
 Phone (work): (07) 878 3408  
 Email: pat.hickey@waitomo.govt.nz  
 Postal Address: 1604 Te Kumi  
 Road, RD5, Te Kuiti 3985.



**Lorrene Te Kanawa**

Phone: (07) 878 7306  
 Phone (work): (07) 878 8184  
 Mobile: 027 333 8531  
 Email: lorrene.tekanawa@waitomo.govt.nz  
 Address: 23 Hetet Street,  
 Te Kuiti 3910.



**Guy Whitaker**

Phone: (07) 878 3331  
 Phone (work): (07) 878 8147  
 Mobile: 021 151 5575  
 Email: guy.whitaker@waitomo.govt.nz  
 Address: 15 Liverpool Street,  
 Te Kuiti 3910.



**Phil Brodie**

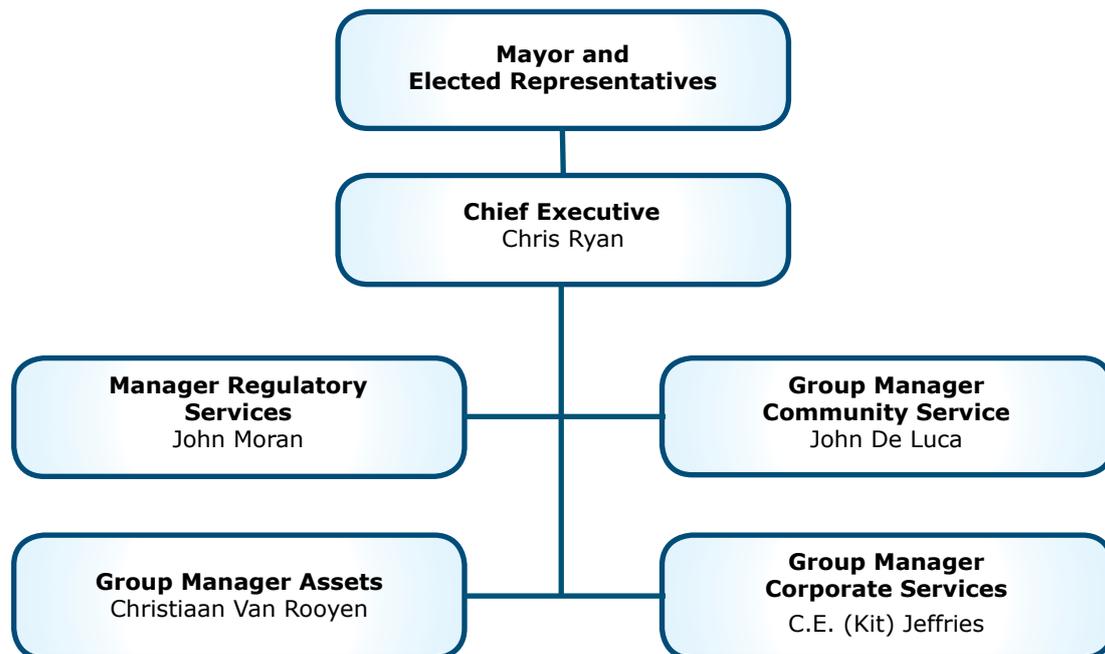
Phone: (07) 877 8033  
 Mobile: 027 347 9843  
 Email: phil.brodie@waitomo.govt.nz  
 Address: 112 Auahi North Road,  
 RD2, Piopio 3970



**Charles Digby**

Phone: (07) 878 8642  
 Email: charles.digby@waitomo.  
 govt.nz  
 Address: 1777 State Highway  
 4, RD3,  
 Te Kuiti 3983.

# Management Structure



# Glossary

## Terms used in the Long Term Plan

<b>Activity</b>	The goods or services that WDC provides to the Community.
<b>Annual Report</b>	A document that WDC prepares each year which provides the public with information on the performance of the WDC during the year (in both financial and non-financial terms).
<b>Assets</b>	Assets are things that WDC owns, such as roads, parks, buildings and cash holdings.
<b>Asset Management Plan</b>	A planning document that combines management, financial, strategic and engineering techniques to ensure an asset continues to provide the desired level of service to its customers at the lowest long term cost.
<b>Capital Expenditure</b>	The term used to describe expenditure on assets (land, infrastructure, plant and equipment) that will provide benefit to the Community for a period greater than 12 months.
<b>Capital Value</b>	The sum of the unimproved value (land value), and the value of the improvements is equal to the capital value of the land.
<b>Community</b>	A network of people and organisations linked together by common factors. This might refer to a network of people linked by place (that is, a geographic community), common interest or identity (for example, a Hapu, a voluntary organisation or society), or an administrative community (such as a District).
<b>Community Outcomes</b>	The Community's view of what is important for its current and future social, economic, environmental and cultural well-being as identified through a special consultative procedure. These outcomes inform the development of WDC's planning and co-ordinate the activities and planning of all sectors of the community.
<b>Community Well-beings</b>	One of the main purposes of councils, as stated in the LGA 2002, is to promote the social, economic, environmental and cultural well-being of communities, in the present and for the future. These four aspects are known as the 'four community well-beings'.
<b>Corporate Support</b>	Used to describe the inputs that are used by all of WDC's activities.
<b>Current Assets</b>	Assets that can be readily converted to cash, or will be used up during the year. These include cash, stock, debtors, and operational investments.
<b>Current Liabilities</b>	Creditors and other liabilities due for payment within the financial year.
<b>Designated Investments</b>	Investments representing Special Funds and Reserve Accounts.
<b>Development Expenditure</b>	A form of capital expenditure that refers to an investment in an asset to improve its value. The investment in the asset results in the asset's condition being better than when it was first purchased, or built by WDC. This does not include renewing old assets to their original state; these are classed as renewal works.
<b>Exception Annual Plan</b>	A document adopted by WDC in each of the years between LTPs which sets out the budget and sources of funding for the year and reports on any exceptions from those forecast in the LTP.
<b>Infrastructural Assets</b>	Fixed utility systems that provide a continuing service to the Community and are not generally regarded as tradable. WDC's infrastructural assets consist of roads, waste disposal systems, sewerage, stormwater systems and landfill assets.
<b>Key Performance Indicators</b>	Targets set by WDC to enable the Community to monitor WDC's progress towards agreed outcomes each year. A table of performance measures is provided in each activity section.
<b>Levels of Service</b>	WDC has Levels of Service that it has agreed to provide to the Community. Examples include the number of times reserves are mowed per year or response times to customer concerns. Operational levels of service are stated in the activity sections of the Waitomo District WDC Long Term WDC Community Plan (LTP).
<b>Level of Service Expenditure</b>	A form of capital expenditure that refers to an investment in an asset to improve its value as a result of improving the service that the asset provides to the community. The level of service investment in the asset results in the asset's condition being better than when it was first purchased or built by WDC. This does not include improvements to assets as a result of increased need or demand for that asset due to growth, this is classed as Development Expenditure; or renewal of old assets to their original state, which is classed as Renewal Expenditure.
<b>Local Government Act 2002</b>	The Key legislation that defines the regulations and responsibilities for local authorities.
<b>2006-16 Long Term WDC Community Plan</b>	A plan covering a period of 10 years (2006-2016), developed by the WDC and describing what the WDC will do to contribute to the achievement of Community Outcomes. An LTP describes what the WDC will do over the ten year period, why it plans to do these things, how much these things will cost including how they will be funded and how success will be judged.
<b>2009-19 Long Term Plan</b>	A plan covering a period of 10 years (2009-2019), developed by the WDC and describing what the WDC will do to contribute to the achievement of Community Outcomes. An LTP describes what the WDC will do over the ten year period, why it plans to do these things, how much these things will cost including how they will be funded and how success will be judged.
<b>Operations Expenditure</b>	The expenditure required to meet the costs of normal day-to-day services provided by WDC. This includes expenditure resulting from inputs on such items as contract costs, materials, electricity and plant hire.
<b>Operating Revenue</b>	Money earned through WDC activities in return for service provided, or by way of a grant or subsidy to ensure particular services or goods are provided. Examples include Land Transport New Zealand (LTNZ) Financial Assistance Rates (FAR) subsidies, rental income and fees and charges.
<b>Operating Surplus</b>	An accounting term meaning the excess of income over expenditure. Income and expenditure in this context excludes "capital" items such as the receipt of repayment of intergeneration loans, the cost of capital works and transfers to and from reserves. An operating surplus is inclusive of non-cash items such as income and expenditure owing but not paid (debtors and creditors) and depreciation.
<b>Outputs</b>	Goods and services the WDC will produce or provide to achieve agreed outcomes.
<b>Renewal Expenditure</b>	A form of capital expenditure that describes WDC's ongoing programme of works, which is aimed at maintaining the District's assets in a good condition by 'renewing' them back to their original state.
<b>Separately Used or Inhabited Part</b>	A separately used or occupied part of a rating unit includes any part of a rating unit that is used or occupied by any person, other than the ratepayer, having a right to use or inhabit that part by virtue of a tenancy, lease, licence, or other agreement, or any part or parts of a rating unit that are used or occupied by the ratepayer for more than one single use. As a minimum, the land or premises intended to form the separately used or inhabited part of the rating unit must be capable of actual habitation or actual separate use. For the avoidance of doubt, a rating unit that has only one use (i.e. does not have separate parts or is vacant land) is treated as being one separately used or inhabited part.
<b>Stakeholders</b>	People, groups and or organisations that have an interest in what happens in the District.
<b>Strategic Goals</b>	WDC has set Strategic Goals for each of its activities. These goals are targeted at ensuring WDC's work programmes are promoting the achievement of Community Outcomes. The goals are long-term and in most cases will take many years to achieve.

<b>Sustainable Development</b>	Development that meets the needs of the present without compromising the reasonably foreseeable needs of future generations.
<b>Targeted Uniform Annual Charge</b>	A targeted rate based strictly on a uniform amount set for each separately used or inhabited rating unit, within a defined (targeted) area, e.g. stormwater, solid waste kerbside collection, etc.
<b>Uniform Annual Charge</b>	A service charge that is levied on each separately used or inhabited rating unit, e.g. solid waste management, sewerage, water supply, etc.
<b>Uniform Annual General Charge</b>	Uniform Annual General Charge that is levied on all separately used or inhabited rating units in the District.
<b>Waitomo District Council</b>	Waitomo District WDC: the organisation established to administer WDC affairs, conduct operations and bring effect to WDC policy and strategies.
<b>WDC</b>	The seven elected members that form the governing body (WDC) of the WDC.
<b>WDC Organisation</b>	Any organisation in which one or more local authorities own or control any proportion of the voting rights or have the right to appoint one or more of the directors, trustees, etc.
<b>WDC Controlled Organisation</b>	Any organisation in which one or more local authorities own or control 50 percent or more of the voting rights or have the right to appoint 50 percent or more of the directors of the organisation.
<b>WDC Controlled Trading Organisation</b>	A council-controlled organisation that operates a trading undertaking for the purpose of making a profit.

## Acronyms

<b>AMP</b>	Asset Management Plan
<b>AP</b>	Advisory Panel
<b>Board</b>	District Economic Development Board
<b>Capex</b>	Capital Expenditure
<b>CCO</b>	Council Controlled Organisation
<b>COs</b>	Community Outcomes
<b>DDR</b>	District Development Rate
<b>DWS</b>	2005 Drinking Water Standards
<b>EAP</b>	Exceptions Annual Plan
<b>FAR</b>	Financial Assistance Rates
<b>ICL</b>	Inframax Construction Limited
<b>KPI</b>	Key Performance Indicator
<b>LGA 2002</b>	Local Government Act 2002
<b>LoS</b>	Level of Service
<b>LTP</b>	Long Term Plan
<b>LTNZ</b>	Land Transport New Zealand
<b>MoH</b>	Ministry of Health
<b>NAASRA</b>	National Association of Australian State Roading Authorities
<b>Opex</b>	Operational Expenditure
<b>PHRMP</b>	Public Health Risk Management Plans
<b>PWBRA</b>	Piopio Wider Benefit Rating Area
<b>RFS</b>	Request for Service - Waitomo District Council's service request system.
<b>RSS</b>	Resident Satisfaction Survey
<b>RTO</b>	Regional Tourism Organisation
<b>SUIP</b>	Separately Used or Inhabited Part
<b>SWaMMP</b>	Solid Waste (Activity) Management and Minimisation Plan
<b>SWSS</b>	Sanitary Waste Subsidy Scheme
<b>TKISA</b>	Te Kuiti Infrastructure Support Area
<b>TKWTP</b>	Te Kuiti Water Treatment Plant
<b>TKWWTP</b>	Te Kuiti Waste Water Treatment Plant
<b>TUAC</b>	Targeted Uniform Annual Charge
<b>UAC</b>	Uniform Annual Charge
<b>UAGC</b>	Uniform Annual General Charge
<b>WDC</b>	Waitomo District Council
<b>WDHB</b>	Waikato District Health Board
<b>WRC</b>	Waikato Regional Council (formally known as Environment Waikato)

## Tables and Figures

No.	Description	Page
1.1	Structure of the 2012-22 Long Term Plan	7
1.2	Waitomo District's Community Outcomes	25
1.3	Contribution of Community Outcomes to Well-beings	26
1.4	Councils Vision	27
1.5	Council's Group of Activities structure	40
1.6	Council's Performance Framework	41
1.7	Effect on Councils Debt Reduction Strategy (should dividend and/or subvention income projected (from Year 5 onwards) not be received from ICL).	103