

PROGRESS REPORT [INTERIM REPORT]

FOR THE PERIOD 1 JULY 2020 TO 30 JUNE 2021



TABLE OF CONTENTS

INTRODUCTION	3	COMMUNITY OUTCOMES	37
SUMMARY	4	PROJECTS AND PROGRAMME UPDATES	37
FINANCIALS.....	8	SERVICE PERFORMANCE MEASURES	39
INCOME STATEMENT HIGHLIGHTS	8	FINANCIAL UPDATE	40
BALANCE SHEET HIGHLIGHTS	9	STORMWATER DRAINAGE	41
TREASURY MANAGEMENT HIGHLIGHTS	12	COMMUNITY OUTCOMES	41
RATES RECEIVABLES.....	13	PROJECTS AND PROGRAMME UPDATES	41
SUMMARY OF COST OF SERVICE STATEMENT ..	15	SERVICE PERFORMANCE MEASURES	42
GOVERNANCE: LEADERSHIP AND INVESTMENTS		FINANCIAL UPDATE	43
.....	16	RESOURCE MANAGEMENT	44
COMMUNITY OUTCOMES.....	16	COMMUNITY OUTCOMES	44
PROJECTS AND PROGRAMME UPDATES	16	PROJECTS AND PROGRAMME UPDATES	44
SERVICE PERFORMANCE MEASURES	18	SERVICE PERFORMANCE MEASURES	45
FINANCIAL UPDATE.....	19	FINANCIAL UPDATE	45
COMMUNITY SERVICES.....	21	SEWERAGE AND TREATMENT AND DISPOSAL OF	
COMMUNITY OUTCOMES.....	21	SEWAGE	47
PROJECTS AND PROGRAMME UPDATES	21	COMMUNITY OUTCOMES	47
SERVICE PERFORMANCE MEASURES	25	PROJECTS AND PROGRAMME UPDATES	47
FINANCIAL UPDATE.....	26	SERVICE PERFORMANCE MEASURES	49
COMMUNITY DEVELOPMENT	28	FINANCIAL UPDATE	50
COMMUNITY OUTCOMES.....	28	WATER SUPPLY.....	52
PROJECTS AND PROGRAMME UPDATES	28	COMMUNITY OUTCOMES	52
SERVICE PERFORMANCE MEASURES	31	PROJECTS AND PROGRAMME UPDATES	52
FINANCIAL UPDATE.....	33	SERVICE PERFORMANCE MEASURES	55
COMPLIANCE	34	FINANCIAL UPDATE	57
COMMUNITY OUTCOMES.....	34	ROADS AND FOOTPATHS	59
PROJECTS AND PROGRAMME UPDATES	34	COMMUNITY OUTCOMES	59
SERVICE PERFORMANCE MEASURES	35	PROJECTS AND PROGRAMME UPDATES	59
FINANCIAL UPDATE.....	36	SERVICE PERFORMANCE MEASURES	62
SOLID WASTE MANAGEMENT.....	37	FINANCIAL UPDATE	64

INTRODUCTION

The 2018-28 10 Year Plan (10YP) was adopted in June 2018. It sets out outcomes we aim to deliver for our community, through the activities we undertake. Within each group of activity outlined in the 10YP, we have outlined the levels of service we intend to deliver.

Council also uses Activity/Asset Management Plans to outline the detailed work programme and further communicate an annual programme of work at a high level through the Exception Annual Plan 2020/21.






Progress on the Exceptions Annual Plan is reported back to the community at the year-end through Council's Annual Report.

The purpose of this report is to provide high-level updates of these Council activities for the months of July 2020 to June 2021. The report covers progress on groups of activities (i.e., as outlined in the 10YP and reported annually through the Annual Report). The progress update includes:

- High level summary of progress against major programmes of work and projects.
- Updates on Business as Usual (BAU) programmes, where the activity is linked to the delivery of a core service and/or linked to a 10YP Key performance measure.
- Non financial KPI reporting
- Financial reporting.

Keys

Project /Programme stage	
Scoping	Decision on whether to pursue a project or not, and if pursuing the project, what the scope will be.
Planning	Phase where the project is being planned alongside resourcing, timeframes and risk identification.
Delivering	Executing all deliverables.
Completed	Completion of the project.
BAU – Business as usual	Ongoing programme of work with no start or end date. Noting that some programmes of work may have projects or programmes that have annual targets which will be treated as a project.

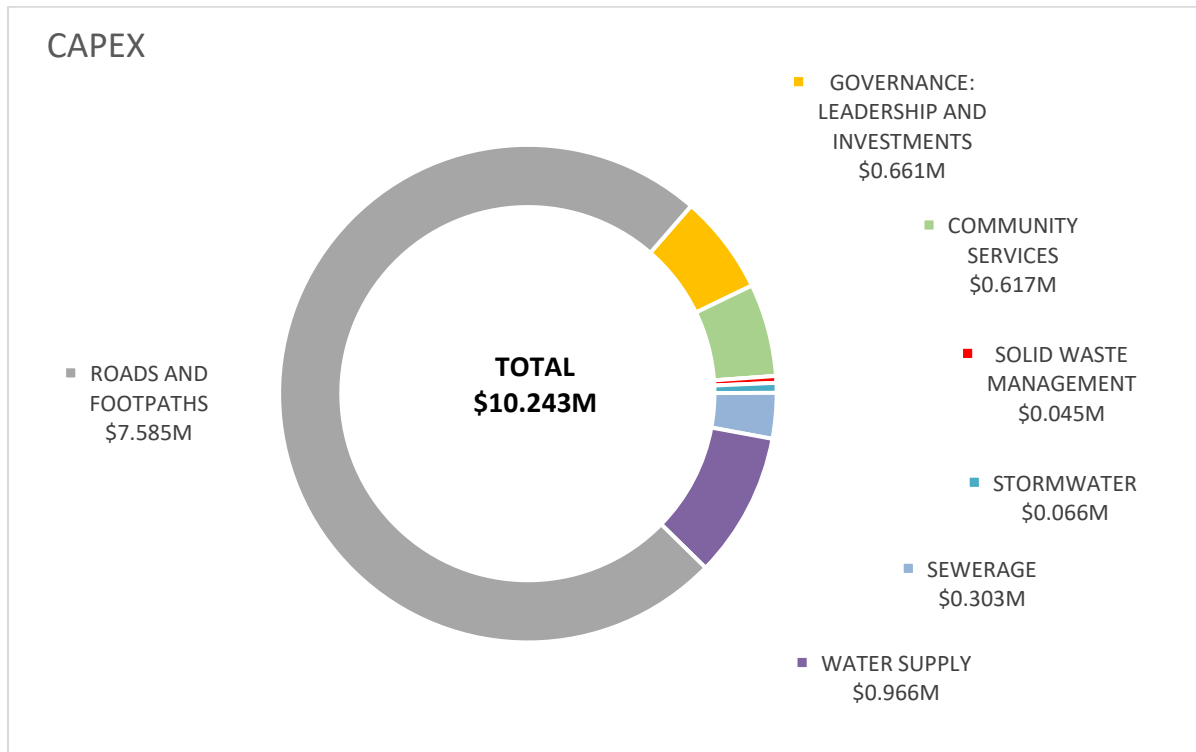
Project/ Programme status	
	Suggests that risks are present that require the intervention of the project team to resolve in order to deliver the project successfully.
	Usually indicates that there are issues and potential risks that may get the project schedule off track and need early intervention to ensure that the project remains on track.
	The project is going well and is progressing as planned, and according to the designated time, budget, and scope.
	Ongoing programme of work with no start or end date. Noting that some programmes of work may have projects or programmes that have annual targets which will be treated as a project.
	Project has been completed.

Performance Measure Status

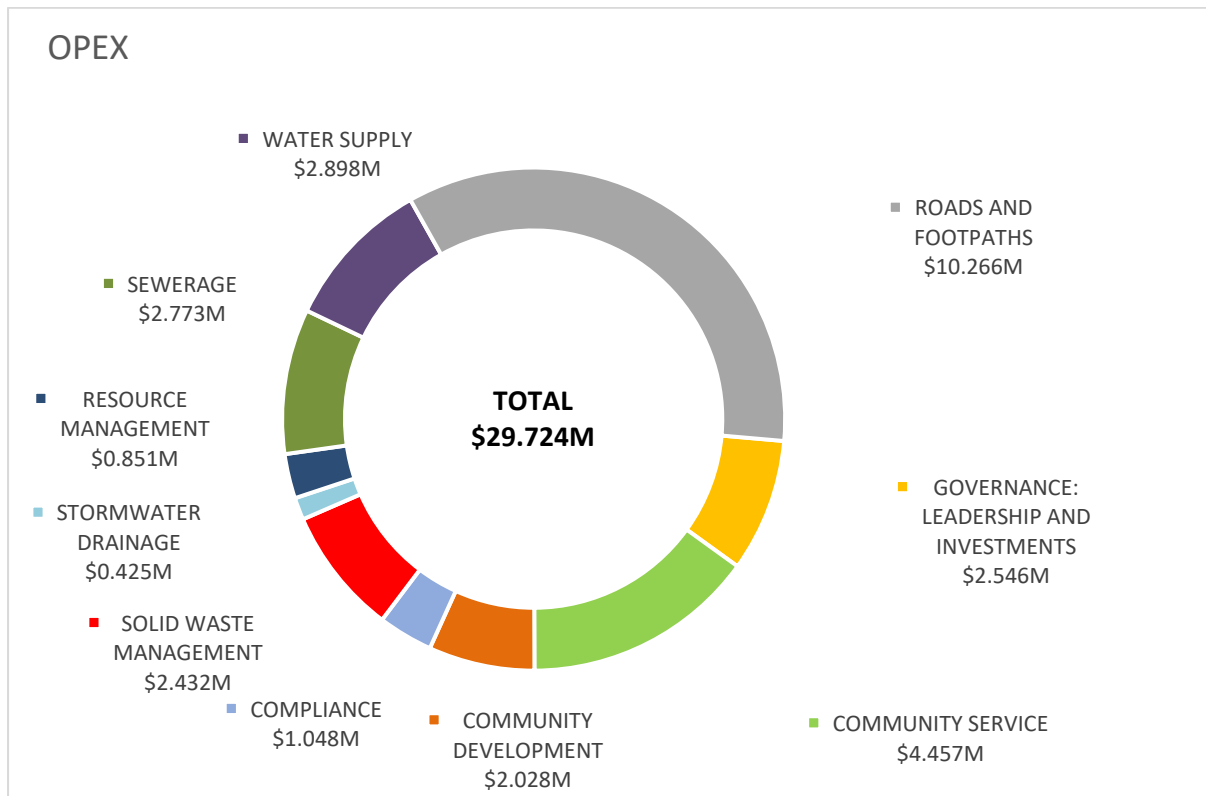
 Not Achieved	 Off track	 Achieved	 On track	 Data not available
--	---	--	--	--

SUMMARY

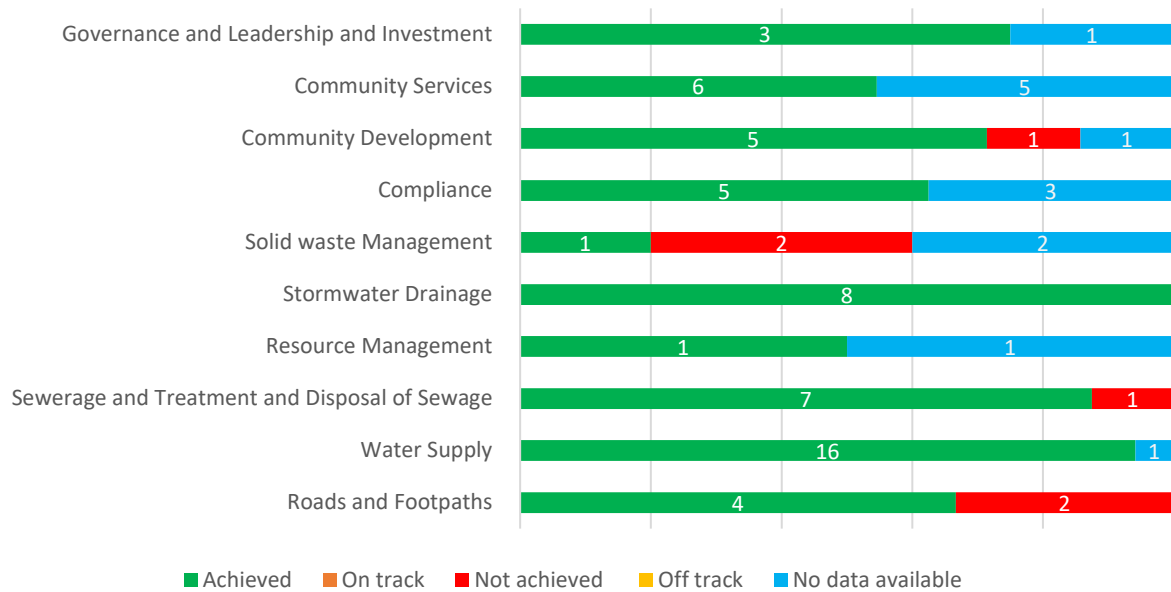
CAPITAL EXPENDITURE SUMMARY AS AT 30 JUNE 2021



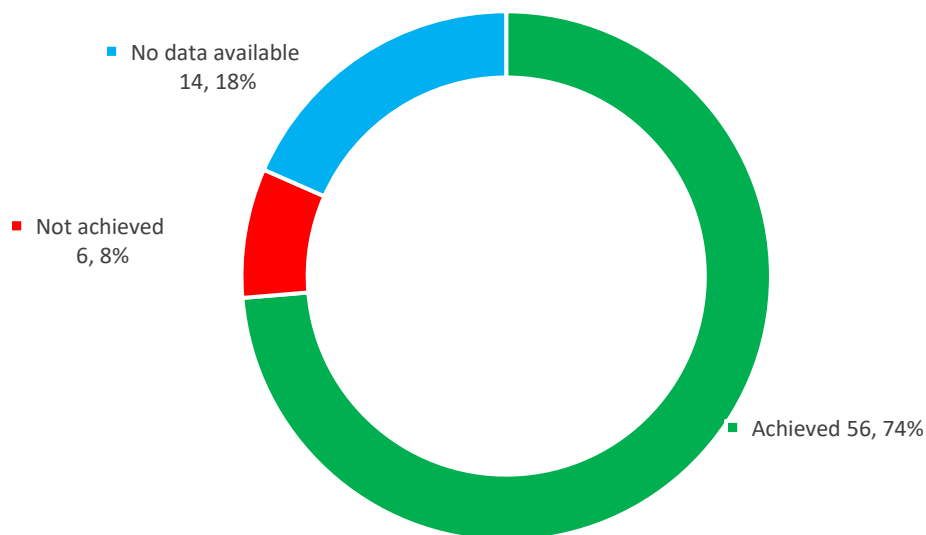
OPERATIONAL EXPENDITURE SUMMARY AS AT 30 JUNE 2021



SERVICE PERFORMANCE SUMMARY 30 JUNE 2021 | YEAR END



Of the 76 key performance indicators measured, 56 (74%) have been achieved, 6 (8%) not achieved, and 14 (18%) with no data available. Data for these measures are largely derived from the Resident Satisfaction Survey. Results will be reported through the Annual Report.



PROGRAMME/PROJECT PERFORMANCE SUMMARY 30 JUNE 2021 | YEAR END

GOVERNANCE: LEADERSHIP AND INVESTMENTS		
Programme / Project	Status	
Annual Report 2019/20	Completed	●
Digitisation Project	Delivering	●
Phone System upgrade	Completed	●
Fibre Upgrade – remote locations	Completed	●
Review of Council's Risk Management Framework and Strategic Risks	Delivering	●
COMMUNITY SERVICES		
Programme / Project	Status	
Lease Agreements	Ongoing	●
Te Kuiti Aerodrome – demolition of unsafe buildings	Completed	●
Esplanade Reserves: Mokau beach access	Delivering	●
Piopia Hall	Delivering	●
Public Toilet Counters	Completed	●
Mokau Peak Season Temporary Toilet Facilities	Completed	●
Te Maika Jetty	Completed	●
Mokau Jetty	Completed	●
Motakiora / Brook Park Tree Planting	On Hold	
Library Upgrades	Completed	●
Railway corridor fencing	Completed	●
Te Kuiti New Cemetery Extension	Completed	●
Rental Properties and Elderly Pensioner Housing (EPH)	Completed	●
Civil Defence	Ongoing	●
COMMUNITY DEVELOPMENT		
Programme / Project	Status	
Vibrant Safe Waitomo (VSW)	Ongoing	●
Youth Liaison/ Waitomo District Youth Council	Ongoing	●
Mayor's Taskforce for Jobs (MTFJ) Community Recovery Programme	Completed	●
Novice Driving Training Programme	Completed	●
Community Development Fund Policy Implementation	Ongoing	●
Community / Civic Events	Ongoing	●
COMPLIANCE		
Programme / Project	Status	
All programmes of work - <i>specific reporting on exceptions basis</i>	Ongoing	●
SOLID WASTE MANAGEMENT		
Programme / Project	Status	
Landfill	Ongoing	●
Waste minimisation promotion and educational programmes	Ongoing	●
Development of the new cell	Delivering	●
Infrastructure maintenance and transfer station safety improvements	Delivering	●
STORMWATER DRAINAGE		
Programme / Project	Status	
Completion of Stormwater Catchment Plans	Completed	●
Completion of the annual renewals programmes based on conditions assessment	Scoping/planning	●
Monitoring and maintenance of stormwater exit and entry points	Ongoing	●

RESOURCE MANAGEMENT		
Programme / Project	Status	
All Programmes of work – <i>reporting on exceptions basis</i>	Ongoing	
District Plan Review	Ongoing	

SEWERAGE AND TREATMENT AND DISPOSAL OF SEWAGE		
Programme / Project	Status	
Wastewater Treatment Plant Bulk Lime Silo	Delivering	
Reticulation Renewal - Minor	Completed	
Treatment Plant Renewal – Minor, Te Kuiti	Completed	
Te Kuiti Sewer Renewals	Ongoing	
Renew and Extend Soakage Field (Te Waitere)	Project being rescoped	
Treatment Plant Renewal Minor (Maniaiti / Benneydale)	Completed	
Riparian Planting at Te Kuiti	Delivering	

WATER SUPPLY		
Programme / Project	Status	
Te Kuiti Alternative water supply investigation	On Hold	
Installation of backflow preventers – Te Kuiti, Mokau, and Piopio	Ongoing	
Access easement or purchase of land (where applicable) to secure assets	Completed	
Te Kuiti Supervisory control and data acquisition (SCADA)	Ongoing	
Mokau water-main renewals	Planning	
New pumping line to reservoir (Piopio)	Deferred	
Additional monitoring and control – Maniaiti / Benneydale	On Hold	
Mechanical renewals – Te Kuiti	Planning	
Treatment Plant renewals – Mokau	Delivering	
Mechanical renewals - Piopio	Planning	
Reticulation Renewals – Piopio and Te Kuiti	Planning	
Seismic strengthening of WDC reservoirs	On Hold	

ROADS AND FOOTPATHS		
Programme / Project	Status	
Road and Footpath Maintenance	Ongoing	
Sealed Road Pavement Rehabilitation	Completed	
Sealed Road Resurfacing	Completed	
Bridge and Structural Renewals	Completed	
Footpath Renewals	Delivering	
Minor Improvements Local Roads	Completed	
Unsealed Road Metalling	Ongoing	
Te Ara Tika	Delivering	
Marokopa Road-End Protection	Delivering	

Several build projects have had delays primarily bought about by issues with contractor availability and supply of materials. This has resulted in pushing out expected completion dates, in some cases by several months. With the current economic stimulus from central government, tight labour market and global supply chain issues all projects currently face a higher risk of delays. A few projects have had to be re-scoped, or fixes applied during the project as problems were encountered after the commencement of the project. This has also led to budget overspends or putting the project on hold until additional budget is approved.

FINANCIALS

All figures in the tables, except percentages, are expressed in thousands of dollars (\$000s).

INCOME STATEMENT HIGHLIGHTS

Set out below is the summary of financial information for the period ended 30 June 2021 (Detailed Cost of Service Statements can be found within each Group of Activities).

FINANCIAL HIGHLIGHTS (Amounts in \$000's)	Actual 2019/20	EAP Budget 2020/21	Interim Unaudited Actual Jun 2021	Variance Jun 2021	% Variance
Total Revenue					
- Direct Operating	12,967	14,166	15,959	(1,792)	
- Indirect Operating	20,183	20,854	20,872	(18)	
Total Revenue	33,150	35,020	36,831	(1,810)	5%
Total Expenditure					
- Operating Revenue	15,832	18,888	16,375	(2,511)	
- Rates Revenue	12,701	13,161	13,349	184	
Total Expenditure	28,533	32,049	29,724	(2,327)	-7%
Net Surplus/(Deficit)	4,617	2,971	7,107	(4,137)	139%
Other Comprehensive Revenue and Expense					
- Revaluation of Property, plant and equipment	16,004	4,291	0	(4,291)	
- Gains/(Loss) from Cash Flow Hedges	(420)	0	1,404	1,404	
- Revaluation of available for sale assets	(2,610)	0	0	0	
Total Other Comprehensive Revenue and Expense	12,974	4,291	1,404	(2,887)	
Total Comprehensive Revenue and Expense	17,591	7,262	8,511	1,249	17%

Net Operating Surplus: The net operating surplus of \$7.107 million was \$4.137 million more than budget for the period ended 30 June 2021.

Total Expenditure was \$2.327 million less than budget for the period ended 30 June 2021.

- Community Development: \$813,000 less than budget largely due to the resequencing of the NKC stadium project. This was partly offset by costs associated with the Mayors Taskforce for Jobs Programme.
- Resource Management: \$651,000 less, as legal and consultants' fees for the District Plan Review were less than budget due to timing of this project.
- Leadership: \$415,000 less than budget for long term plan, risk management due to timing of project implementation and the remuneration for RMA Commissioners for District Plan hearings was not spent during the period.
- Sewerage: \$220,000 less than budget for electricity, operations and maintenance and sludge disposal.
- Community Services: \$210,000 less than budget for repairs and maintenance, electricity, water billing charges and ISU costs.

Total Revenue was \$1,810,000 more than budget for the period ended 30 June 2021.

- Community Development: \$500,000 was received for the Mayors Taskforce for Jobs (MTFJ) community recovery programme grant.
- Water Supply: \$359,000 more than budget as subsidy revenue was received for Three Waters Reform stimulus funding.

- Roads and Footpaths: \$374,000 more as subsidy revenue is based on both maintenance and capital expenditure and for most work categories the subsidy rate is 73%. As capital expenditures were more than budget, the subsidy associated was also more than budget.

BALANCE SHEET HIGHLIGHTS

Balance Sheet highlights presented below show the movement in Council's financial position from 30 June 2020 to 30 June 2021.

BALANCE SHEET HIGHLIGHTS (Amounts in \$000's)	Actual Position 30 Jun 2020	Unaudited Interim Actual Position 30 Jun 2021	Movement from 30 June 2020
Assets			
- Cash and cash equivalents	4,243	6,380	2,137
- Receivables	4,138	4,216	78
- Other current assets	133	111	(22)
- Other financial assets	9,355	9,396	41
- Non current assets	362,802	366,309	3,672
TOTAL ASSETS	380,506	386,411	5,905
Liabilities			
- Other Liabilities	4,794	6,660	1,866
- Total Borrowings	37,260	34,191	(3,069)
- Derivative financial instruments	2,941	1,539	(1,402)
Total Liabilities	44,995	42,392	(2,603)
Equity			
- Equity	335,676	344,022	8,511
TOTAL LIABILITIES AND EQUITY	380,506	386,411	5,905

Total Assets have increased from \$380.51 million to \$386.41 million.

- Cash and cash equivalents have increased by \$2.137 million from \$4.243 million to \$6.38 million.
- Receivables increased by \$78,000 since 30 June 2020 from \$4.14 million to \$4.22 million mostly due to prepayments and dog debtors accounts which were partly offset by a decrease in water and rate debtors.
- Non-current assets have increased by \$3.672 million. The increase is due to the net effect of asset additions of \$10.243 million less depreciation of \$6.458 million and asset disposal of \$113,000.

Total Liabilities decreased from \$45.00 million to \$42.39 million.

- Other Liabilities increased by \$1.866 million due to an increase in Payables compared to June 2020, as a portion of the Three Waters Reform stimulus funding received is recognised as Deferred Revenue until the expenditure on these projects has been incurred.
- Total Borrowings decreased by \$3.069 million from \$37.26 million to \$34.19 million.

Total equity increased by \$8.51 million to \$344.02 million, which was the total comprehensive revenue and expense for the period.

CAPITAL EXPENDITURE

Set out below is the full year Capital Expenditure budget for the year compared to actual expenditure for the period ended 30 June 2021.

CAPITAL EXPENDITURE SUMMARY (Amounts in \$000's)	EAP 2020/21	Revised Budget incl 3 water stimulus funding	Projected Spend at 30 June 2021	Actual to 30 June 2021	Variance Actual to Revised Budget	Variance Actual to Projected Spend at 30 June 2021
GOVERNANCE: LEADERSHIP AND INVESTMENTS	723	1,342	731	661	(681)	(70)
COMMUNITY SERVICES	786	1,575	1,000	617	(958)	(383)
COMMUNITY DEVELOPMENT	0	50	0	0	(50)	0
SOLID WASTE MANAGEMENT	1,181	1,181	100	45	(1,136)	(55)
STORMWATER	133	133	70	66	(67)	(4)
SEWERAGE	378	738	485	303	(435)	(182)
WATER SUPPLY	1,046	2,070	674	966	(1,104)	292
ROADS AND FOOTPATHS	6,968	10,484	9,188	7,585	(2,899)	(1,603)
TOTAL CAPITAL EXPENDITURE	11,215	17,573	12,248	10,243	(7,330)	(2,005)

Capital Expenditure was \$10.243 million for the period ended 30 June 2021, of which \$7.585 million (74%) relates to Roads, \$966,000 (9%) relates to Water Supply, and \$661,000 (7%) relates to Leadership.

The capital expenditure budget was revised to incorporate unspent carryovers from the 2019/20 year as well as the Three Waters Reform stimulus funding to give a total budget of \$17.57 million.

Due to delays in delivery of the capital expenditure programme, a projected spend to June 2021 of \$12.25m was forecast for the March quarterly report. The delivery of the capital expenditure projects were impacted by a variety of factors including internal resourcing, delays in receiving supplies, and contractor availability.

Significant work has been completed to determine a realistic capital works programme for 2021/22 and it is anticipated that \$4 million of unspent capital budget including three water reform stimulus funding can be incorporated into the 2021/22 programme.

Set out below is the proposed list of carryover capital projects for:

Proposed Carryover Expenditure (\$000's)	Unspent 20/21 Budget	Unspent Three Waters Reform	Estimated Carryover
Leadership	609	0	609
Community Services	942	0	942
Sewerage	100	308	408
Water Supply	234	842	1,076
Roads and Footpaths	968	0	968
Total	2,853	1,150	4,003

Of the \$4 million proposed to be carried over, the significant projects are:

- \$609K seismic strengthening and renovation of the Administration Building. This project has been carried over due to changes in the scope of works to incorporate the change in delivery of customer services and final approval of concept plans.
- Mokau Public Toilets including effluent field \$514K. This project has been impacted by delays in the acquisition of land and further investigation of the requirements of the effluent field. A land purchase agreement has been finalised.
- Te Kuiti Sewerage reticulation renewal \$85K. A review of the project design has delayed going out to tender for the King Street West pipeline replacement. This renewal project was initially planned over a two year period ending June 2022.

- Alternative water supply investigation \$92K. This project has been delayed due to the unavailability of contractors. Now scheduled to start late August 2021.
- Included in the carryovers is \$1.15 million of Three Waters Reform stimulus funding that was initially expected to be spent in the 20/21 year.
- Te Ara Tika and amenity areas \$1.04 million. This project is due to completion in the next quarter.
- Marokopa Road-End Protection \$197K. This project has been impacted by tidal impacts and reduced daylight hours.

The carryovers will be finalised as part of the year end process after final adjustments are processed for the annual report. The final carryovers will be incorporated into Q1 report for 2021/22 year.

ADJUSTMENTS AND OTHER CONSIDERATIONS FOR THE ANNUAL REPORT

The following adjustments have yet to be made to the accounts and will be completed as part of development of the annual report.

- Stormwater, Sewerage and Water Supply, Land and Building asset revaluation: These valuations are underway, but draft results have not been received for review and inclusion into the accounts. It is anticipated that a number of council properties have been identified as Investment Properties as a result of development of the 10YP, and will therefore be re-classed from property, plant and equipment.
- Depreciation has been estimated for the purposes of this report for Stormwater, Water Supply, Sewerage and Roads assets.
- Throughout the valuation process, there may be changes required to be made to asset data and attributes, which could affect the valuation outcome. Data improvement is an ongoing process however it is anticipated that changes will have minor impact in subsequent periods.
- As a result of commercial interest being shown in the pine forest at the landfill and improved market conditions, the value of the forestry asset will be included in the balance sheet at 30 June. The valuation report for this is currently being prepared by external valuers.
- Valuation of Council's Investment in Inframax Construction Limited: The annual valuation of the company is underway, however the revaluation results have not been received for inclusion in this report.
- Completion of the asset ledger which involve finalising asset additions, disposals and depreciation expense for stormwater, sewerage and water supply and roading assets for the year.
- Other minor adjustments: Throughout finalising the annual report minor adjustments may be required. These changes are not expected to materially alter the financial result reported in this report.
- This report includes rates paid on Council owned properties, as both rates revenue and expenditure. These transactions will be eliminated in the final Annual Report.

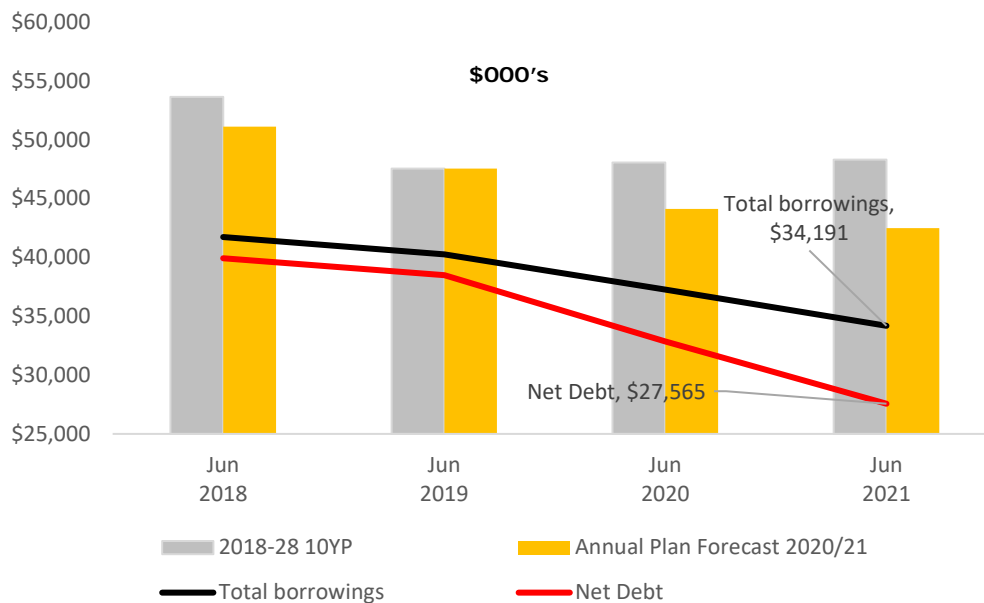
TREASURY MANAGEMENT HIGHLIGHTS

At 30 June 2021 public debt was \$34.19 million and net debt was \$27.57 million. At 30 June 2020 it was \$37.26 million and net debt was \$32.86 million.

For the year total external interest paid for the year was \$1.20 million which equated to 3.38% interest rate over average total borrowings. Budgeted external interest cost in the EAP 2020/21 was \$1.43 million or 3.50% based on a projected opening debt balance of \$42.48 million.

As at 30 June 2021, the effective interest rate going forward into the new financial year was 2.84%, including the credit facility fee applicable to the Westpac Call Advance Facility.

The following graph portrays the total borrowings and net debt position compared to forecast debt from the 10YP's and Annual Plans.



Of the borrowing limits set in the Finance Strategy, the following can be measured.

	Limit	Actual Jun 2020	Actual June 2021
Total borrowing cost/total revenue	<10%	4%	3%
Total borrowing/total assets	<20%	10%	9%
Net borrowings/total revenue	<170%	64%	75%
Net interest/total revenue	<20%	4%	3%
Net interest/annual rates	<20%	7%	6%

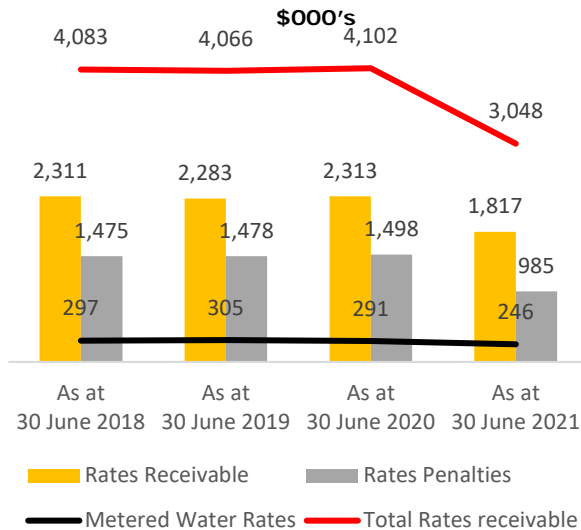
A standby credit facility with Westpac bank with a credit limit of \$10 million is in place. At report date none of this facility was drawn from.

For more details of Council's public debt and the positions of Council's financial risk minimisation strategies in relation to debt please refer to the Bancorp Treasury Report for the year ended 30 June 2021, as attached.

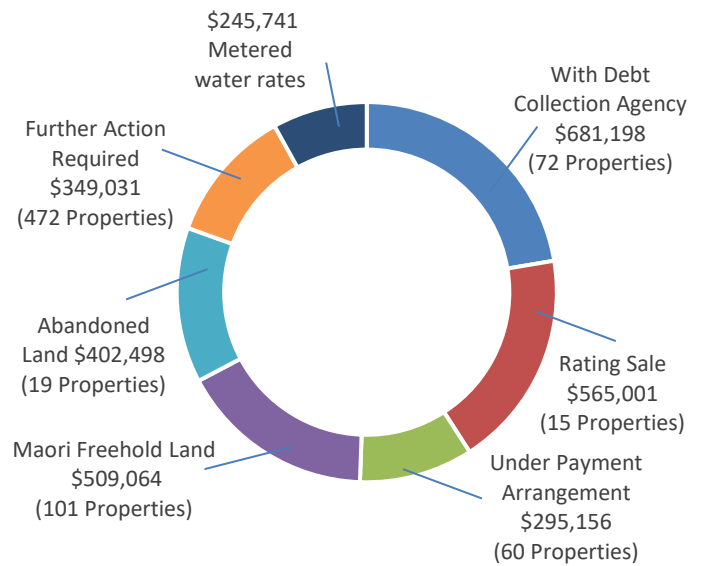
RATES RECEIVABLES

TOTAL RATES RECEIVABLE

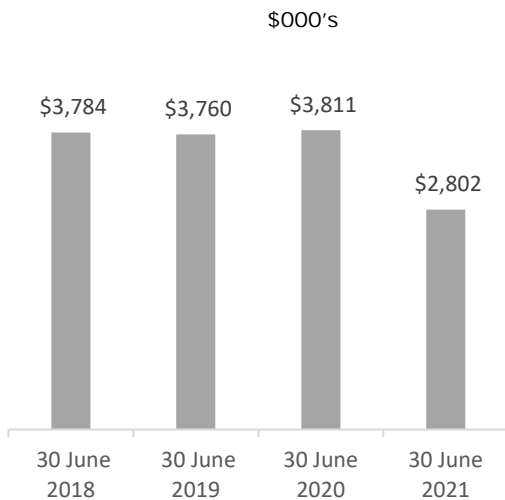
Set out below is the summary of Rates Receivables as at 30 June 2021.



RATES ARREARS SUMMARY AS AT 30 JUNE 2021

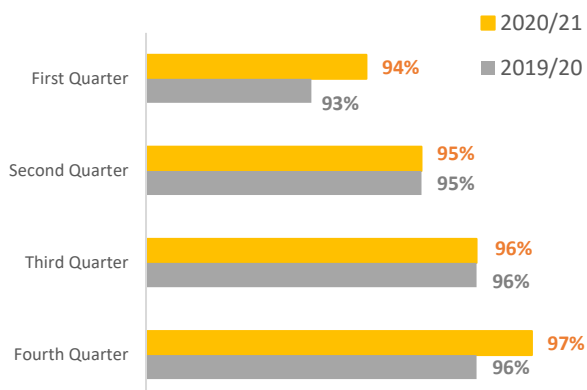


PREVIOUS YEARS RATES ARREARS SUMMARY*



*excludes metered water rates

RATES INSTALMENT COLLECTION TRACKER



Progress:

Significant work has been completed in relation to the changes imposed by the Rating of Whenua Maori Amendment Act 2021. 122 properties have been identified as being unused Maori Freehold Land and accordingly are non-rateable for the 2021/2022 rating year. Of these properties 23 had rates arrears for which a write off has been processed totaling \$129,332 (incl GST).

An additional write off of \$1,032,629 (incl GST) has been processed for rates arrears which cannot be reasonably recovered. Accordingly, the rates receivable balance at 30 June 2021 is considerably lower than it has been for many years.

It is anticipated that further changes and write offs will take place during the 2021/22 year as staff engage with owners of Maori Freehold Land and embed new processes.

During July 94 property owners received final notice to pay their outstanding rates (total arrears \$149,331). Any accounts still outstanding after 6 August 2021 will be sent to Council's debt collection agency for collection.

During the next quarter application will be made in the High Court to enforce judgment on 7 properties with arrears totaling \$290,000. Four of the properties are located in the Maniaiti/Bennydale township and the remaining three properties are located in Piopio, Mokau and Te Kuiti townships.

RATES REMISSIONS

A total of \$320,192 in rates and penalty remissions were granted against a full year budget of \$383,500.

The breakdown per remission category is detailed in the following graph:

Remission Category	20/21	20/21	19/20	19/20
	Actual	No.	Actual	No.
Clubs, Societies and Community Organisations	62,786	29	58,068	28
Maori Freehold Land	139,269	115	148,625	114
Organisations providing care for the Elderly	25,083	2	26,607	2
Penalties	37,943	94	70,374	122
Properties used joint as a single unit	47,995	51	44,044	45
New residential subdivisions	0	0	0	0
Cases of genuine financial hardship	693	1	1,729	2
New Businesses	389	1	0	0
Natural Calamity	899	1	1,847	1
Abandoned Land Sale	4,652	1	18,588	4
Total remissions under policy	319,709	295	369,863	318
Remissions granted by Council resolution	483	1	473	1
Total remissions granted	320,192	296	370,336	319

The following clubs, societies and community organisations were granted rates remission during the 2020/21 year:

- The Order of St John Central Region Trust Board (Mokau)
- The Order of St John Central Region Trust Board (Benneydale)
- The Order of St John Central Region Trust Board (Piopio)
- The Order of St John Central Region Trust Board (Te Kuiti)
- Piopio-Aria Golf Club Incorporated
- Piopio Lawn Tennis Club Incorporated
- Waitete Rugby Football Club Incorporated
- Waitomo Caves Museum Society Incorporated
- The Scout Association of New Zealand
- Tainui Historical Society Incorporated
- Hamilton Tomo Group Incorporated
- Te Kuiti Motor Cycle Club Incorporated
- Otorohanga Club (Incorporated) (Waitomo Golf)
- Piopio Bowling Club Incorporated
- Te Kuiti Lyceum Club Incorporated
- Te Kuiti Pig Hunting Club Incorporated
- The Piopio Senior Citizens Club Incorporated
- Tainui District Fire Party
- Awakino Bowling Club Incorporated
- The Te Kuiti Indoor Bowling Club Incorporated
- Te Kuiti Trapshooters Club
- Te Kuiti Bowling Club Incorporated
- Maniapoto Rugby Sub-Union Incorporated
- Te Waitere Boating Club Incorporated
- Senior Net
- Aria Toy Library
- Te Kuiti & District Historical Charitable Trust
- Waikato Diocesan Trust Board / Piopio Trust Fund - Bus Museum
- Waikato Christian Fellowship Trust Board - Te Kuiti Foodbank

SUMMARY OF COST OF SERVICE STATEMENT

SUMMARY (Amounts in \$000's)	Actual 2019/20	EAP Budget 2020/21	Interim Unaudited Actual Jun 2021	Variance June 2021	% Var
Direct Operating Expenditure					
- Leadership	674	1,097	680	(415)	
- Community Services	2,289	2,602	2,392	(210)	
- Community Development	836	2,109	1,296	(813)	
- Compliance	231	311	204	(107)	
- Solid Waste Management	1,639	1,756	1,735	(21)	
- Stormwater Drainage	114	134	124	(10)	
- Resource Management	198	891	240	(651)	
- Sewerage	1,319	1,661	1,441	(220)	
- Water Supply	1,629	1,704	1,772	68	
- Roads and Footpaths	6,903	6,623	6,491	(132)	
Total Direct Operating Expenditure	15,832	18,888	16,375	(2,511)	-13%
Indirect Expenditure					
- Allocated Costs	5,246	5,627	5,691	60	
- Interest	1,435	1,425	1,200	(225)	
- Depreciation	6,020	6,109	6,458	349	
Total Indirect Expenditure	12,701	13,161	13,349	184	1%
TOTAL EXPENDITURE	28,533	32,049	29,724	(2,327)	-7%
Operating Revenue					
- Leadership	(672)	(582)	(588)	(5)	
- Community Services	(857)	(577)	(844)	(267)	
- Community Development	(31)	(34)	(523)	(489)	
- Compliance	(497)	(465)	(565)	(100)	
- Solid Waste Management	(1,382)	(1,551)	(1,585)	(34)	
- Stormwater Drainage	(22)	0	(18)	(18)	
- Resource Management	(303)	(165)	(189)	(24)	
- Sewerage	(992)	(821)	(943)	(122)	
- Water Supply	(31)	0	(359)	(359)	
- Roads and Footpaths	(8,180)	(9,971)	(10,345)	(374)	
Total Operating Revenue	(12,967)	(14,166)	(15,959)	(1,792)	13%
Rates Revenue					
- General Rate	(4,496)	(5,280)	(5,290)	(10)	
- UAGC	(3,352)	(3,558)	(3,560)	(2)	
- Targeted Rate	(11,439)	(11,124)	(11,131)	(7)	
- Metered Water Rates	(896)	(892)	(891)	1	
Total Rates Revenue	(20,183)	(20,854)	(20,872)	(18)	0%
TOTAL REVENUE	(33,150)	(35,020)	(36,831)	(1,810)	5%
Net Operating Cost/(Surplus)	(4,617)	(2,971)	(7,107)	(4,137)	139%

The actuals for 2019/20 excludes rates on Council properties from both revenue and expenditure.

GOVERNANCE: LEADERSHIP AND INVESTMENTS

This group comprises Representation, Planning and Policy and Monitoring, Investments and Treasury Management and Organisational Overhead activities and service groups.

- **Leadership** includes preparation of policies guiding strategic direction and strategic financial decisions.
- **Investments** includes investment in Waikato Local Authority Shared Services (WLASS), Inframax Construction Ltd (ICL), Council owned quarries and investment in Civic Financial Services Ltd.

COMMUNITY OUTCOMES



PROJECTS AND PROGRAMME UPDATES

Annual Report 2019/20

Project Summary: The Annual Report captures the financial and non-financial performance of Waitomo District Council for the year ended 30 June 2020.

Project Stage **Completed** ●

10 Year Plan 2021-2031 Development Project

Project Summary: The purpose of the 10 Year Plan (10YP) is to pull together a large number of complex 'building blocks' to produce an integrated 10YP with a complete and accurate base of underlying financial, asset and performance information. It requires considerable resourcing capacity and careful sequencing of tasks. This project will deliver the 10YP (process to development of the document).

Progress: The project has been completed with the adoption of the 10YP 2021-31 on 29 June 2021.

Project Stage **Completed** ●

Digitisation Project

Project Summary: WDC is acquiring a fully digitised and legislatively compliant collection (records) of Building Consents and Resource Consents for upload into and integrated business processing in Council's Electronic Document and Records Management System (Objective). The project will result in enhanced business efficiencies with respect to ready access to property information for WDC's five thousand properties.

Progress: Stage One of the Digitisation project: Project is tracking satisfactorily. Document upload testing resulted in further fixes by the provider development team being required for accurate upload indexing. A slow feed of files was received as part of the testing and Quality Assurance sign-off. Bulk uploading of files commenced 14 July 2021.

The Building Consents collection is being uploaded to Council's electronic document management system, Objective, first. This will be followed by the Resource Consents collection. On track to be mostly completed July 2021. Project closeout activities may take this end date into August 2021.

Project Stage	Q1	Q2	Q3	Q4
	Delivering ●	Delivering ●	Delivering ●	Delivering ●

End date: 30 June 2021/ new date end August 2021

Phone System upgrade

Project Summary: Replacement of old non-supported phone system to a Mitel phone system.

Project Stage Completed ●

Fibre Upgrade – remote locations

Project Summary: Currently there is a Radio network which connects all Councils remote sites such as the i-Site, library, landfill, water and wastewater treatment plants and Les Munro Centre. This project will upgrade the remote locations fibre connections, and upgrade security by installing new firewalls and routers.

Project scope update: Wastewater treatment plant and landfill have been removed from the scope of the project due to the unfeasibility of the site for fibre (i.e., distance).

Progress: Fibre has been installed and configured at i-SITE , the library, and the Les Munro Centre. The Te Kuiti water treatment plant required additional cabling, cabinet installation to house the Firewall appliance and switch, this has now been completed.

Project Stage	Q1	Q2	Q3	Q4
	Delivering ●	Delivering ●	Delivering ●	Completed ●

End date: 30 June 2021

Review of Council's Risk Management Framework and Strategic Risks

Project Summary: Review of Council's Risk Management Framework and Strategic Risks.

Progress: Work is currently underway to review the risk framework including the criteria of assessments, following the feedback from Council's previous workshop. The Risk Management Framework was reviewed in May and the plan is to reassess the identified key strategic risks on the new framework and understand the residual risk and risk appetite at a workshop in August.

Project Stage	Q1	Q2	Q3	Q4
	Delivering ●	Delivering ●	Delivering ●	Delivering ●

End date: 31 December 2021

SERVICE PERFORMANCE MEASURES

		Overall result for GOA (as at 30 June 2021)						
You can expect	Measure					Target/Result	YE	Commentary
		Q1	Q2	Q3	YE			
Decision making in compliance with provisions of the Local Government Act 2002 (LGA).	Number of successful challenges to the decision-making process.	○	○	○	Target: 0 Result: Achieved	●	No challenges to the decision-making process during the year.	
Consultation is in accordance with the procedures outlined in LGA. Depending on the nature of the consultation, the procedure will either be the Special Consultative Procedure or a process that gives effect to the requirements of section 82 of the LGA.	Number of successful challenges to the decision-making process.	○	○	○	Target: 0 Result: Achieved	●	No challenges to the decision-making process during the year.	
Effective communication with the community.	Percentage of residents satisfied with the effectiveness and usefulness of Council Communications	●	●	●	Target: 90% Result: N/A	●	Performance will be reported in the Annual Report when the results of the Resident Satisfaction Survey is available.	
Investments are managed prudently and in a manner that promotes the current and future interests of the community.	Analysis of investment financials and activity including investment company reporting statements are reported to Council and made available to the public as applicable.	○	○	○	Target: 2 reports per year Result: 2	●	Year end report and six-monthly reports from Inframax Construction Ltd and WLASS have been received by Council.	

FINANCIAL UPDATE

OPERATING EXPENDITURE

GOVERNANCE: LEADERSHIP AND INVESTMENT (Amounts in \$000's)	Actual 2019/20	EAP Budget 2020/21	Interim Unaudited Actual Jun 2021	Variance June 2021	% Var and Reference
Direct Expenditure					
- Representation	350	445	382	(63)	A
- Planning & Policy & Monitoring	102	568	165	(403)	B
- Investments	94	82	133	51	C
- Treasury Management and Overhead Accounts	128	2	0	0	
Total Direct Expenditure	674	1,097	680	(415)	-38%
- Allocated Costs	1,017	1,219	1,376	156	D
- Interest	95	148	14	(134)	E
- Depreciation	502	539	476	(63)	F
Total Operating Expenditure	2,288	3,003	2,546	(456)	-15%
Operating Revenue					
- Representation	(465)	(461)	(429)	32	G
- Investments	(87)	(108)	(139)	(30)	H
- Treasury Management and Overhead Accounts	(120)	(13)	(20)	(7)	
Total Operating Revenue	(672)	(582)	(588)	(5)	1%
Net Operating Cost/(Surplus)	1,616	2,421	1,958	(461)	-19%

Variance comments:

- A Representation activity expenditure for elected members' remuneration was less as the budget includes remuneration for RMA Commissioners for the Proposed District Plan hearings. The Proposed District Plan hearings will be held in the 2021/22 year.
- B Planning, Policy and Monitoring expenditure is lower than expected due to the delivery and timing of three projects. The development of the policy based rationale for the ownership of Inframax was budgeted to be delivered by a consultant, however this project was predominantly delivered inhouse. The risk management project has been delayed due to the project lead being redirected to support the Three Waters Reform work. The change in the focus of the development of the Ten Year Plan, from a comprehensive review to a "fit for purpose" review reduced the need for consultancy support.
- C Investments activity was more than budget for WLASS member charges and regional initiatives due to the funding of the structural change and the service delivery agent focus of WLASS.
- D Allocated costs were more than budget due to additional organisational capacity being re-directed to 10YP development and Three Waters Reform Programme. The 10YP development was predominately delivered by in-house resources.
- E Interest expense on the floating rate note for Investments activity borrowing was significantly less than the interest expense assumed in the budget.
- F Depreciation was less than budget due to reduced depreciation for computers hardware and software and motor vehicles.
- G Representation revenue was less than budget for rates penalties due to the reduction in penalty charge to 4% on the first instalment and less arrears penalties charged in January.
- H Investment revenue was more than budget for the quarry royalties.

CAPITAL EXPENDITURE

000's



Total expenditure for year end was \$661,000 against a projection (including carryovers) of \$731,000.

COMMUNITY SERVICES

This group comprises parks and reserves, housing and other properties, recreation and culture, public amenities and safety.

- **Parks and Reserves** involves the provision of parks and reserves for recreation, green places and landscapes that are restful and enhance the visual amenity of our communities.
- **Housing and other property** involves the provision of housing community facilities such as halls and housing.
- **Recreation and culture** involves the provision of recreation and cultural opportunities to support the health and well-being of the community.
- **Public amenities** involves the provision of cemeteries, public car parks, public toilets, street furniture and our CCTV system.
- **Safety** involves the administration of the Civil Defence Emergency Management function; to coordinate a response to an emergency, and to manage recovery in the District.

COMMUNITY OUTCOMES



PROJECTS AND PROGRAMME UPDATES

Lease Agreements

Project Summary: Currently a review on all property arrangements is being taken to ensure all required lease agreements, H&S and other legislative requirements are in place. This also includes condition assessments and maintenance inspections to determine the current structural condition of playgrounds and other structures located on these properties. Lease agreements are required to meet applicable New Zealand legislation such as the Residential Tenancies Act 1986, Property Law Act 2007 and Land Transfer Act 1952.

Progress: An initial investigation and assessment of the current status of existing lease and deed documentation has identified a range of administrative matters which will require specialist legal advice to address issues and challenges.

Update: The project scope is limited to addressing leases or license agreements that are coming up for renewal or expiry due to capacity and competing priorities. Progress of the review of historic agreements is on a case by case basis.

BAU | Ongoing

Te Kuiti Aerodrome

Project Summary: Demolition of unsafe buildings as part of the agreed work programme - Stage 2.

Progress: The demolition of the two unsafe buildings was undertaken in June 2021.

	Q1	Q2	Q3	Q4
Project Stage	Scoping	Scoping	Scoping	Completed

End date: 30 June 2021

Esplanade Reserves: Mokau

Project Summary: Maintaining beach access points in Mokau.

Progress: The contractor for project delivery has been notified to proceed. However, there has been a delay in the commencement of the project due to material supply issues and the contractor's other work commitments; resulting in the completion date extending to 31 August 2021.


	Q1	Q2	Q3	Q4
Project Stage	Delivering	Delivering	Delivering	Delivering

End date: 30 June 2021 / extended to 31 August 2021

Piopio Hall

Project Summary: Safety issues are being addressed. The work required includes stabilisation of the front wall of the hall and fixing two windows on the front wall. Stabilisation of the front wall at the Piopio Hall commenced on 2 November 2020. The wall is required to be stabilised prior to fixing the windows.

Progress: The structural work to the front wall is complete with some minor strengthening still to be completed to the front section of the roof. The contractor's workload has delayed the completion of this final stage of structural strengthening, which requires a strap bracing to be installed between the front wall and first row of portacom. The work is scheduled for completion by the end of August 2021.

Project Stage	Q1	Q2	Q3	Q4
	Planned to commence 	Delivering 	Delivering 	Delivering 

End date: 30 April 2021 | Further delays with the completion date extended to 31 August 2021.

Public Toilet Counters

Project Summary: Information gathering initiative.

Progress: Toilet counters were installed at the Piopio Toilets (Kara Park) and Mokau Hall Toilets. Counter numbers for the 15th and 16th of October 2020 are shown in the table.


Location	Date	Count
Kara Park	15/10/2020	339
	16/10/2020	327
Mokau Hall toilets	15/10/2020	130
	16/10/2020	433

Project Stage Completed 

Mokau Peak Season Temporary Toilet Facilities

Project Summary: For the last three summers, extra portaloos have been installed near the Mokau toilet block to address demand.

Progress: Four Portaloos at the Mokau Toilet block and two at Point Road were installed. These portaloos were in place over the peak season until Anzac Day 2021.

Project Stage Completed 

Te Maika Jetty

Project Summary: Upgrading the Jetty by replacing the main deck and handrailing of the jetty and construction of a retaining wall along the high tide line to address erosion.

Progress: In late September 2020 the existing timber and concrete main jetty was removed and replaced with marine grade timber and a new concrete deck, along with new marine grade timber handrailing. The retaining wall along the high tide line has now been completed and no further work will be required on this jetty for many years.

Project Stage Completed 

Mokau Jetty

Project Summary: Replacing the floating pontoon, four piles and walkway to address health and safety concerns.

Progress: The walkway, pontoon and six piles have been replaced. The jetty has been reopened and is now in use.

Project Stage Completed 

Motakiora / Brook Park Tree Planting

Project Summary: Matariki Tu Rakau is a partnership between Te Uru Rakau (Forestry New Zealand) and the community to plant native trees to recognise the service of New Zealander's who have made a significant difference to their community in their field of work. Council applied for this funding and funding was approved for \$11,673 (incl GST) for the trees and the drone spraying of the gorse. The funding agreement was signed 28th July 2020.

Progress: The tree planting was scheduled to be undertaken in the autumn of 2021, however, the plants are now unable to be sourced from the supplier. Another supplier has been found for part of the plant order but plants are very small. Contact with MBIE has been made requesting if the plants could be sourced this year and planted next autumn as they are very small. Once funding is confirmed, the trees will be purchased and planting expected in August 2022.

Project Stage	Q1	Q2	Q3	Q4
	Planning 	Delivering 	Delivering 	On Hold

End date: 30 June 2021/ project delay, new expected completion date 31 August 2022.

Library upgrades

Project Summary: Replacement of the carpets and new shelving in the storeroom.

Progress: Both the replacement of the carpets and new shelving in the storeroom has been completed.

Project Stage: Completed ●

Railway corridor fencing

Project Summary: New fencing along railway corridor between the Japanese Garden and south end of Railway Building 3.

Progress: The contract was awarded to a local contractor, fencing has been completed.

Project Stage	Q1	Q2	Q3	Q4
	N/A	Delivering ●	Delivering ●	Completed ●

Te Kuiti New Cemetery Extension

Project Summary: Fencing the Te Kuiti New Cemetery extension and future development plan for berm layout and landscaping.

Progress: The gifted land has now been surveyed and amalgamated into the Te Kuiti New Cemetery. The fencing of the new boundary is now complete.

Project Stage	Q1	Q2	Q3	Q4
	Scoping ●	Delivering ●	Delivering ●	Completed ●

Rental Properties and Elderly Pensioner Housing (EPH)

Project Summary: Upgrading of rental properties to comply with 'Healthy Homes' requirements.

Progress: An assessment was recently conducted on all Council rental properties including EPH. It was found that minor upgrades were required, mainly ventilation and draft sealing. All properties are now upgraded to the required standard.

Project Stage	Q1	Q2	Q3	Q4
	N/A	N/A	Delivering ●	Completed ●

Civil Defence

Programme Summary: WDC provides Civil Defence and Emergency Management (CDEM) functions for the District as required by the Civil Defence and Emergency Management Act 2002. Emergency Management activities are assisted by the Emergency Management Operations Manager and Emergency Management Coordinator employed by Waipā District Council to provide a shared service arrangement for Waitomo, Waipā and Ōtorohanga District Councils; jointly operating and collaborating as the Western Waikato Emergency Operating Area (WWEOA).

The New Zealand integrated approach to civil defence emergency management can be described by the four areas of activity, known as the '4 Rs': Reduction, Readiness, Response and Recovery.

Progress:

Integrating Māori Perspectives in Emergency Management

A new Ministerial Advisory Committee has been established by the Minister for Emergency Management Kiri Allan, to provide greater recognition, understanding and integration of iwi/Māori perspectives and tikanga in emergency management.

The members of the Committee are:

Robyn Wallace (Chair) (Ngāi Tahu – Ngāi Tūāhuriri, Ngāti Kuri, Ngāi Te Ruahikihiki). Mrs Wallace is the former Ngāi Tahu Emergency Director and has substantial practical experience and extensive relationships across the emergency management sector as well as a Chair in governance positions.

Chris Tooley (Ngāti Kahungunu). Dr Tooley is the current Chief Executive of Te Puna Mataatua, a health and social services provider and has comprehensive experience in the provision of advice both to Ministers and iwi chairs. In addition, Dr Tooley was a member of the Ministry of Health's COVID-19 Māori Reference Group.

Kelly Stratford (Ngā Puhi, Ngāi Te Rangi). Mrs Stratford has local government experience as a councillor on the Far North District Council, representing the Bay of Islands-Whangaroa Ward. She also brings community experience and has a background in business, strategic planning and governance.

Shane Graham (Ngāti Raukawa, Ngāti Koroki-Kahukura). Mr Graham has extensive leadership experience as the current Chief Executive of Te Rūnanga o Ngāti Rarua. He also brings experience within government and in leading in disasters through both the Tasman Fires and the COVID-19 response.

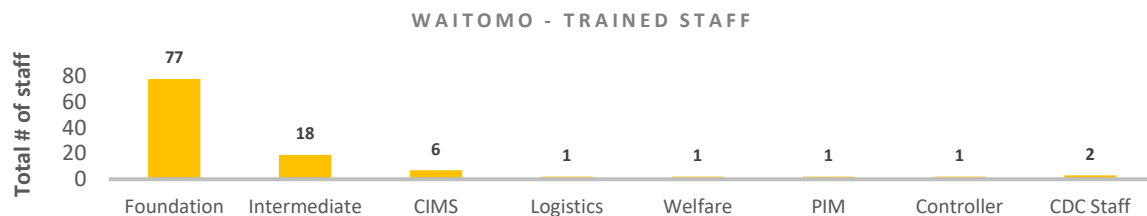
Readiness

Civil Defence staff have been involved with planning of a Regional Exercise that will be held in November 2021 with EOC's from Waitomo, Waipā and Ōtorohanga District Councils all participating in this region-wide exercise to test readiness and capability.

COVID-19 Resurgence Workshops were attended in Hamilton during this quarter. These predominantly focussed on boundary locations following a COVID-19 community outbreak based on 3 scenario's. These workshops were hosted by the DPMC and MSD on 24 June and the Covid Regional Leadership Group on 29 June 2021.

Training

Further Introductory Civil Defence Foundation Training was undertaken. Additional intermediate training along with the new functional Intel training was attended by staff from all three Councils. The graph below shows current levels of trained staff for Waitomo:



Response

On Saturday 27 June 2021 heavy rain predicated in the Met Service Orange Warning materialised across the central North Island resulted in high river levels and in some areas minor surface flooding.

River alerts were recorded at the Mangaokewa River (1st alert level) and Awakino River (2nd alert level) before retreating. Local CDEM Controllers liaised with the Regional Council Flood Room which had been activated, at the operational level of 'monitoring' throughout this period.

BAU | Ongoing 

SERVICE PERFORMANCE MEASURES

Community Services		Overall result for GOA (as at 30 June 2021)					
						YE	Commentary
You can expect	Measure	Q1	Q2	Q3	Target/Result	YE	Commentary
High quality Parks and Reserves will be provided.	Percentage of residents satisfied with the quality of Parks and Reserves.				Target: ≥ 80% Result: N/A		Performance will be reported in the Annual Report when the results of the Resident Satisfaction Survey is available.
Provision and maintenance of Elderly Persons Housing that meets the needs of the tenants.	Percentage of tenants satisfied with the provision and maintenance of Elderly Persons Housing.				Target: > 80% Result: 86%		Of the 14 tenants that responded to the satisfaction survey, 12 stated that they were satisfied with the service council provides.
Quality public amenities will be provided.	Percentage of residents satisfied with the quality of public amenities (Public Toilets and Cemeteries).				Target: ≥ 85% Result: N/A		Performance will be reported in the Annual Report when the results of the Resident Satisfaction Survey are available.
Provision of effective pool facilities for the community.	Percentage of residents satisfied with the quality of the pool facilities and service.				Target: ≥ 80% Result: N/A		Performance will be reported in the Annual Report when the results of the Resident Satisfaction Survey are available.
Provision of effective Arts and Culture facilities for the community.	Provision of effective Arts and Culture facilities for the community.				Target: ≥ 80% Result: N/A		Performance will be reported in the Annual Report when the results of the Resident Satisfaction Survey are available.
Council's public facilities are provided to standards of fitness for use.	Current Building Warrant Of Fitness (BWOFF) for facilities with compliance schedules.				Target: 100% Result: 100%		All BWOFF's have been received and are current.
Pool is safe for use of pool patrons at all times.	Pool accreditation in place.				Target: 100% Result: 100%		Poolsafe accreditation is in place for the season 2020/21
	Number of pool non complying water quality readings per year.				Target: < 2 Result: 0		Readings undertaken shows that the pool water quality is compliant.

You can expect	Measure	Q1	Q2	Q3	Target/Result	YE	Commentary
Community education and information provided to build community awareness and preparedness.	The number of residents who understand the need to plan for the ability to survive on their own for 3 days if there was an emergency event.				Target: ≥ 75% Result: N/A		Performance will be reported in the Annual Report when the results of the Resident Satisfaction Survey is available.
WDC is resourced and staff trained to a level sufficient to efficiently operate the Civil Defence Headquarters during an emergency.	One major training exercise involving Civil Defence HQ staff will be held per year.				Target: One exercise per year Result: 1		On 3 December 2020 HQ staff took part in a Civil Defence training exercise. The scenario for the exercise was based on a water crisis during drought conditions.
Playground equipment is safe to use for parks and reserves playground users.	Number of accidents directly attributable to playground equipment failure.				Target: Nil Accidents Result: Achieved		No service requests or incident reports received.

FINANCIAL UPDATE

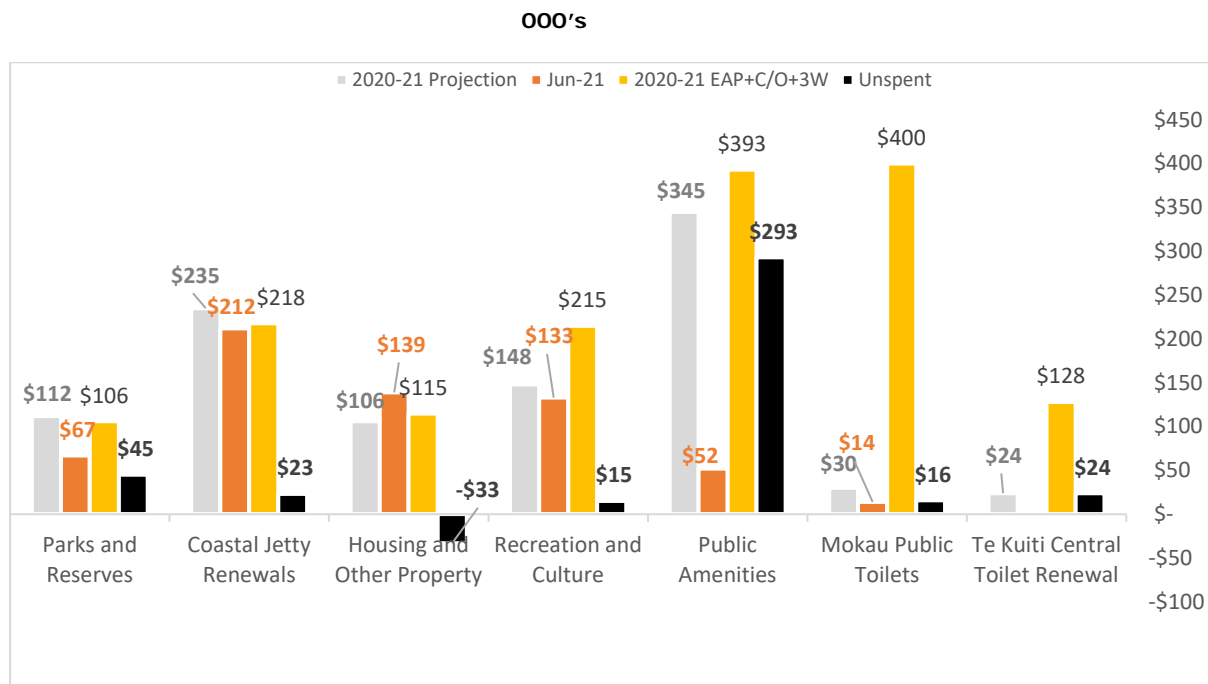
OPERATING EXPENDITURE

COMMUNITY SERVICE (Amounts in \$000's)	Actual 2019/20	EAP Budget 2020/21	Interim Unaudited Actual Jun 2021	Variance June 2021	% Var and Refer ence
Direct Expenditure					
- Parks and Reserves	481	591	444	(147)	A
- Housing and Other Property	502	467	578	111	B
- Recreation and Culture	543	616	512	(104)	C
- Public Amenities	665	804	755	(49)	D
- Safety	98	124	103	(21)	
Total Direct Expenditure	2,289	2,602	2,392	(210)	-8%
- Allocated Costs	867	999	1,020	21	
- Interest	102	112	93	(19)	
- Depreciation	926	980	952	(28)	
Total Operating Expenditure	4,184	4,693	4,457	(236)	-5%
Operating Revenue					
- Parks and Reserves	(62)	(23)	(19)	4	
- Housing and Other Property	(384)	(329)	(303)	26	E
- Recreation and Culture	(104)	(147)	(129)	18	
- Public Amenities	(307)	(78)	(393)	(315)	F
Total Operating Revenue	(857)	(577)	(844)	(267)	46%
Net Operating Cost/(Surplus)	3,327	4,116	3,613	(503)	-12%

Variance comments:

- A Parks and Reserves budgets for repairs and maintenance and tree and track maintenance were not fully spent as no trees were identified requiring maintenance for the period. Legal costs forecast for the year were also unspent.
- B Housing and Other Property expenditure was more than budget for Piopio Hall building maintenance. Te Kuiti and Marokopa Holiday Park operational costs were more than budget however these additional costs were funded by increased revenue from users and grant funding from MBIE for the peak season costs. Replacement of the flooring in one of the railway buildings and refurbishment of the Te Kuiti Domain building necessitated disposal of part of the existing asset component, resulting in a loss on disposal being recognised for these assets.
- C Recreation and Culture activity expenditure was less for electricity and gas, and repairs and maintenance for the period.
- D Public amenities expenditure was less for repairs and maintenance, water billing and ISU charges for the period.
- E Housing and Other Property revenue was less than forecast. Included in the revenue budget is a capitation fee from a commercial licensee that is based on the volume of visitor numbers, as the number of visitors to the area have reduced due to the impact of the pandemic, associated revenue has also decreased.
- F Public Amenities revenue was more than budget due to the grant received for Responsible Camping initiatives to fund the costs of operating and maintaining tourism facilities over the peak season including the hireage of temporary toilets in Mokau. A gain on sale of surplus land (adjacent to the Te Kuiti Cemetery) was also recognised during the period.

CAPITAL EXPENDITURE



Total expenditure for year end was \$617,000 against a projection (including carryovers) of \$1m.

COMMUNITY DEVELOPMENT

This group of activities represents a range of collaborative and partnership approaches and initiatives involving many agencies and organisations. These activities involve a common theme of promoting a better quality of life within the District.

- **Community support** seeks to improve social outcomes within Waitomo District by working closely with community and sporting groups within the District community.
- **Tourism development and district promotion** is delivered through a partnership between central government, local government and the tourism industry.
- **District development** involves the facilitation and support of initiatives that will enhance the District's economic sustainability.
- **Te Kuiti i-SITE Visitor Information Centre** provides a free, friendly and objective information service to visitors and the local community.

COMMUNITY OUTCOMES



PROJECTS AND PROGRAMME UPDATES

Vibrant Safe Waitomo (VSW)

Programme Summary: Council through the 10YP process agreed to the development and implementation of this strategy. The strategy is governed by a VSW Regional Coalition.

Progress: The 12 month term has been completed with 36 planned actions to report against. An Impact Evaluation Report is being prepared to assess progress to date against the VSW five year Strategy, along with reporting on achievements of the 2020/2021 Action Plan. The intention is to be able to not only report on individual actions and output measures, but to also report on overall progress towards VSW's priorities and outcomes.

The Impact Evaluation Report will be presented to the Regional Coalition and Council upon completion.

BAU| Ongoing 

Youth Liaison/ Waitomo District Youth Council

Programme Summary: Support the positive development of youth within the Waitomo District.

Progress: The Waitomo District Youth Council (WDYC) undertook two youth related projects over the past 12 months which have, through their own evaluation, been successful.

The WDYC co-hosted for the Maniapoto Arts Festival which was held in November 2020. A Colour Run, delivered in conjunction with the Te Kuiti High School Student Council was held in May 2021.

A further highlight for the year was the opportunity for a WDYC representative to take part in a consultation process associated with the Rural Policing Enhancement Project. This is a strategic project run by the New Zealand Police to ensure rural policing is fit for purpose and responsive to changing rural needs.

The WDYC took up the opportunity to attend the 10 Year Plan (10YP) 'Drop In Session' held at the Railway Building in Te Kuiti. WDYC members discussed the 10YP Consultation Document with elected members and provided feedback on document, from a young person's perspective. The WDYC provided a Submission to the 2021-2031 10YP.

BAU| Ongoing 


Mayor’s Taskforce for Jobs (MTFJ) Community Recovery Programme

Project Summary: The MTFJ Community Recovery Programme has been developed in collaboration with the Ministry of Social Development (MSD) as a response to the COVID-19 pandemic. The programme sees rural Councils assisting local businesses with recruitment, training, guidance and in some cases subsidies, to assist small businesses to take on young workers.

Progress: The 2020/2021 MTFJ Community Recovery Programme concluded on 30 June 2021 with 80 people placed into employment over a seven month period. This includes 8 apprenticeships. Of those 80 people, 59 remain in fulltime employment.

The approach taken in delivering the Programme locally has included a range of workshops covering topics such as financial literacy, understanding employment contracts, Kiwisaver, etc. Training workshops offered have included first aid, chainsaw, chemical handling, forklift, grow safe, light utility vehicle, tractor and quad bike training.

Maintaining liaison with NEET’s/job seekers and local employers has been a priority throughout delivery of the programme, as has pastoral care.

Project Stage	Q1	Q2	Q3	Q4
	Delivering 	Delivering 	Delivering 	Completed 


Start date: 1 November 2020
End date: 30 June 2021

Novice Driving Training Programme

Project Summary: To support a locally delivered driver training programme with a goal of reducing the number of young drivers involved in road crashes and improving their safety on our roads.

Target rate for learners (30 p.a.), restricted (50 p.a.) and full licence (30 p.a.).

Progress: Over the past 12 months a total of 228 young people have moved through the various stages in obtaining a full driver’s licence. This exceeds the required target of 110 outcomes. The breakdown for the Waitomo District is 140 young people; of this number 48 achieved their learner licence, 53 achieved their restricted licence and 39 achieved their full driver licence during the period.

Project Stage	Q1	Q2	Q3	Q4
	Delivering 	Delivering 	Delivering 	Completed 

Start date: 1 July 2020
End date: 30 June 2021

Community Development Fund Policy

Programme Summary: The Community Development Fund Policy establishes funding policies and principles, which form the basis for the provision of funding grants to assist organisations and funding partners who provide projects, activities, services and facilities that benefit communities within the Waitomo District. The policy also captures the grants disbursed on behalf of the DC Tynan Trust and the Creative Communities New Zealand fund.

Progress: Two grant funds (Discretionary Grant Fund – Round 4 and Creative Communities – Round 2) have been administered between April and June 2021.

In partnership with Community Waikato and Te Kuiti Community House, a Grants and Funding Expo was held in April 2021. Participants heard from key funders and were informed of funding opportunities available to them. Funding workshops were held with participants where they learnt how to complete a successful funding application. The Expo also provided an opportunity to socialise the WDC Community and Partnerships Fund Policy with community groups. The Expo was a success with over 100 participants attending the two sessions.

BAU | Ongoing 

Community / Civic Events

Programme Summary: This programme of work includes the Citizens Awards, Combined Mayoral Industry Training Organisation (ITO) Graduation Ceremony, Citizenship Ceremony, the Great NZ Muster and Te Kuiti Christmas Parade.

Progress:

Citizen's Awards

The Waitomo District Citizens Awards were held on 4 July 2021. Six Waitomo District residents were honoured for their contribution and dedication to the community:

- **Citizen Award** – Fay Pascoe
- **Lifetime Achievement Awards** - Reverend Barney Winikerei, Brian Hanna, Kevin Forgeson, Shirley Pierce and Val Brett

The Great NZ Muster


The Great NZ Muster was held on 10 April 2021. Despite considerable weather disruptions market goers were in good numbers and the atmosphere of those attending was positive. Community comment shared throughout the day and in the following weeks confirmed this observation.

There were 74 stalls registered in total. Nine of the registered stalls did not attend due to the poor weather forecast.

A range of entertainment was provided throughout the day, and this was well patronised by the community.

The Running of the Sheep, provided by the NZ Shearing Championship Committee (NZSCC), was once again a success.

A good summary of the day from seasoned MC Ronny Phillips was "Despite the rain Te Kuiti keeps on keeping on, a real testament to people wanting to connect in a positive way".

BAU | Ongoing 

SERVICE PERFORMANCE MEASURES

Community Development		Overall result for GOA (as at 30 June 2021)					
You can expect	Measure	Q1	Q2	Q3	Target/Result	YE	Commentary
Provide assistance for community support activities.	Advertisement and administration of all WDC Funding Rounds as per the Community Development Fund Policy.				Target: 100% Compliance Result: 100%		Advertisement and administration of the following grants have been completed as per policy. <ul style="list-style-type: none"> Discretionary Grant Round 1,2,3 and 4 Community Partnership DC Tynan Trust Creative Communities Round 1 and 2
	Youth Council meet with Council once per year.				Target: 1 per annum Result: 0		Youth Council members were unable to present their survey results at the hearings process as planned.
Support the positive development of youth within the District.	Youth Council undertakes two youth related projects per year.				Target: 2 per annum Result: 2		The WDYC co-hosted for the Maniapoto Arts Festival where photos were exhibited from the WDYC organised photo competition. This provided a youth component at the Arts Festival which was held 17 to 19 November 2020. The WDYC co-hosted a Colour Run in conjunction with the Te Kuiti High School Student Council.

You can expect	Measure	Q1	Q2	Q3	Target/Result	YE	Commentary
Council will support major District events that build community pride and raise the District's profile.	Council provide support for major district events.				Target: 2 per annum Result: 2		The Waitomo District Christmas Parade was held on 27 November 2020. The Great NZ Muster was held on 10 April 2021.
Provision of comprehensive library facilities for the community.	Percentage of residents satisfied with the quality of the library facilities and service.				Target: ≥ 85% Result: N/A		Performance will be reported in the Annual Report when the results of the Resident Satisfaction Survey is available.
Council will encourage and support sustainable economic development opportunities within the District.	Enhance the promotion of the District with the support of Hamilton Waikato Tourism (HWT) through taking up District promotion opportunities in key publications and industry events.				Target: > 4 promotion opportunities taken up Result: 5		The Waitomo District was profiled in a range of key publications and industry events. Marketing initiatives included: <ul style="list-style-type: none"> Media hosting and famils profiling Waitomo - Bare Kiwi, Stuff.co.nz Roadie, NZ Herald Famil, Cuisine Summer 'Explore Your Own Backyard' Campaign. 'Open for Exploration' Campaign which ran across multiple social media and digital platforms. 2021 Hamilton and Waikato Regional Visitor Guide. Waitomo profiled through HWT's website and various social media profiles.
	Involvement in economic development initiatives alongside Waikato Means Business.				Target: 1 initiative per annum Result: 1		The Business Growth Advisor Services initiative is ongoing, held once per month. Te Waka partnered with WDC and Legendary Te Kuiti to distribute a follow-up local business sentiment survey in response to the impacts of COVID-19.

FINANCIAL UPDATE

OPERATING EXPENDITURE

COMMUNITY DEVELOPMENT (Amounts in \$000's)	Actual 2019/20	EAP Budget 2020/21	Interim Unaudited Actual Jun 2021	Variance June 2021	% Var and Reference
Direct Expenditure					
- Community Support	689	1,798	1,046	(752)	A
- District Development	147	311	250	(61)	B
Total Direct Expenditure	836	2,109	1,296	(813)	-39%
- Allocated Costs	755	765	719	(46)	
- Depreciation	13	13	13	0	
Total Expenditure	1,604	2,887	2,028	(859)	-30%
Operating Revenue					
- Community Support	(10)	(2)	(510)	(508)	C
- District Development	(21)	(32)	(13)	19	D
- Agencies	0	0	0	0	
Total Operating Revenue	(31)	(34)	(523)	(489)	1438%
Net Operating Cost/(Surplus)	1,573	2,853	1,505	(1,348)	-47%

Variance comments:

- A Expenditure for the Community Support activity is less than budget largely due to the resequencing of the NKC stadium project. This is partly offset by costs incurred for the Mayors Taskforce For Job Community Recovery Programme.
- B Expenditure for the District Development activity is less than budget at the end of the period. Expenditure for the Te Kuiti Visitor Information Centre is under budget due to level of service changes as a result of COVID-19. District promotion initiatives have also been delayed.
- C Revenue for the Community Support activity was \$508,000 more than budget. This is due to receipt of grant funding for the Mayors Taskforce for Jobs Community Recovery Programme and a funding contribution from Accident Compensation Corporation in support of Vibrant Safe Waitomo.
- D Revenue for the District Development activity is less than budget. Revenue for the Te Kuiti i-SITE Visitor Information Centre was less than budget for the financial year due to the ongoing effects of the COVID-19 pandemic on the tourism sector.

COMPLIANCE

This group includes the regulatory functions devolved to Council by legislation including administering the necessary policies and bylaws to ensure a safe and nuisance free environment for all the residents and visitors of the District.

- **Building control** covers the processing and monitoring of building consents, and the issuing of Code of Compliance certificates pursuant to the Building Act 2004. This activity also covers the monitoring and enforcement of residential pools and earthquake-prone buildings requirements.
- **Alcohol licensing** oversees the administration of the Sale and Supply of Alcohol Act 2012 at a local level by way of the Waitomo District Licensing Committee.
- **Environmental health** involves the provision of environmental health services. This includes general public health inspections, licensing and inspection of food premises and hairdressers; and responding to noise and public health complaints.
- **Bylaw administration** involves managing a range of bylaws that Council has in place.
- **Animal and dog control** involve the registration and impounding of dogs, owner education, and implementing and enforcing our Dog Control Bylaw and Policy. This activity also covers wandering stock.

COMMUNITY OUTCOMES



PROJECTS AND PROGRAMME UPDATES

Consents are closely monitored to ensure statutory timeframes are adhered to. Building processes are monitored biannually with an audit undertaken by IANZ (International Accreditation New Zealand). WDC's latest IANZ audit was undertaken in June 2020, with accreditation achieved.

Feedback from our customers is one form used to ensure these activities are being delivered to a high standard and will continue to be used as a key indicator.

The work programmes in the Compliance Group are statutory in nature and 'business as usual' to comply with Council's legislative requirements. Progress reporting on the programme of work will be undertaken on an exceptions basis.

The Earthquake Prone Building (EPB) work programme is progressing, with initial profiling of buildings largely completed subject to final review processes. The project is a multi-year project and will continue into 2021/22 and beyond. The first letters informing owners their buildings are potentially an EPB were sent out at the end of April 2021, these relate to priority buildings only.

BAU | Ongoing 

SERVICE PERFORMANCE MEASURES

		Overall result for GOA (as at 30 June 2021)					
Compliance							
You can expect	Measure	Q1	Q2	Q3	Target/Result	YE	Commentary
All food and liquor retail premises will be inspected and appropriately registered and licensed.	Percentage of food and alcohol premises that are licensed or registered.				Target: 100% Compliance Result: 100%		100% compliance
Provision of an effective environmental health service for the community.	Percentage of residents satisfied with the provision of the Environmental Health Service.				Target: > 85% Result: N/A		Performance will be reported in the Annual Report when the results of the Resident Satisfaction Survey is available.
Building consents and project information memoranda (PIMs) processed within 20 working days.	Building consents and project information memoranda (PIMs) processed within 20 working days.				Target: 100% Result: 100%		100% of consents and PIMs were processed within 20 working days for this period.
Council will process, inspect and certify building work in the Waitomo District.	WDC maintains building control systems and process to meet IANZ Audit requirements Target BCA Accreditation.				Target: BCA Accreditation achieved Result: Achieved		Accreditation achieved.
Provision of an effective building control service to the community.	Percentage of users satisfied with the provision of the Building Control Service.				Target: > 75% Result: N/A		Performance will be reported in the Annual Report when the results of the Resident Satisfaction Survey is available.
Council meets its obligations under the Dog Control Act 1996.	Percentage of Special Owner Status properties (SOPs) inspected per year.				Target: 100% Result: 100%		Inspections have been completed.
Provision of an effective Animal Control Service.	Percentage of residents satisfied with the provision of the Animal Control Service.				Target: ≥ 75% Result: N/A		Performance will be reported in the Annual Report when the results of the Resident Satisfaction Survey is available.
Dog Owners are well informed of their responsibilities and WDC Support.	Number of Dog/Owner Education initiatives.				Target: ≥ 2 Result: 2		2 initiatives have been undertaken during the year.

FINANCIAL UPDATE

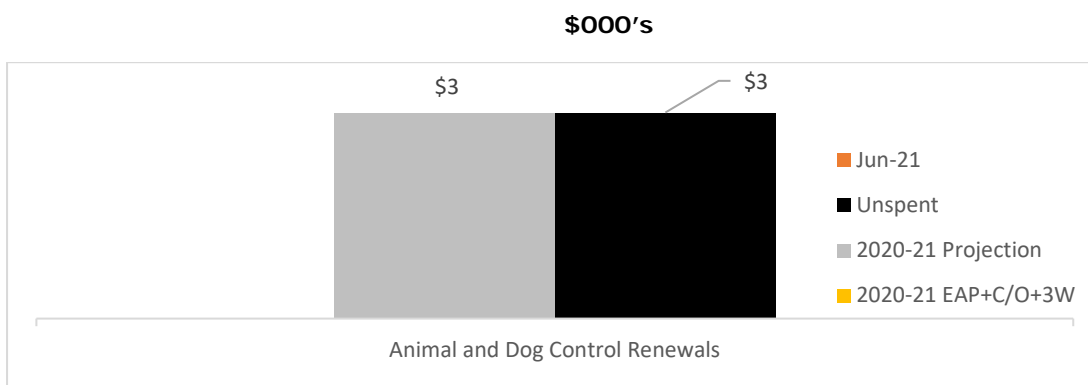
OPERATING EXPENDITURE

COMPLIANCE (Amounts in \$000's)	Actual 2019/20	EAP Budget 2020/21	Interim Unaudited Actual Jun 2021	Variance June 2021	% Var and Reference
Direct Expenditure					
- Compliance	231	311	204	(107)	A
Total Direct Expenditure	231	311	204	(107)	-34%
- Allocated Costs	881	928	837	(91)	
- Depreciation	7	8	7	(1)	
Total Expenditure	1,119	1,247	1,048	(199)	-16%
Operating Revenue					
- Compliance	(497)	(465)	(565)	(100)	B
Total Operating Revenue	(497)	(465)	(565)	(100)	22%
Net Operating Cost/(Surplus)	622	782	483	(299)	-38%

Variance comments:

- A Expenditure for contractors' costs for animal control were less than budget and legal expenses for building control services is less than budget due to the resolution of the CHH litigation. Expenditure for earthquake prone buildings was less than budget due to project variances. District Licensing Committee expenditure was less than budget due to less alcohol licencing matters requiring hearings to date.
- B Building control revenue and accreditation levy revenue were more than budgeted for the period. This revenue is directly linked to the number of consents received and also includes additional revenue for the processing of consents for other Council's. Dog registration and penalty revenue were both less than budget.

CAPITAL EXPENDITURE



There was no expenditure for year end against a projection of \$3,000.

SOLID WASTE MANAGEMENT

This group provides for the environmentally safe reduction, diversion, collection and disposal of the district's solid waste.

- **Waste minimisation** focuses on the reduction and diversion (reuse, recycling and recovery) of solid waste.
- **Kerbside recyclables and refuse collection** is provided for the residents of Te Kuiti, Piopio, Awakino, Mokau, Waitomo Village and some surrounding rural roads.
- **Waste transfer** stations are provided for the communities of Maniaiti/Benneydale, Piopio, Marokopa, Kinohaku and Awakino and a fully consented landfill is located at Te Kuiti.

COMMUNITY OUTCOMES



PROJECTS AND PROGRAMME UPDATES

Solid Waste Management is the combination of asset management, financial, engineering and technical practices to reduce and dispose of general refuse and the promotion of waste minimisation.

The Solid Waste Activity provides for education on waste minimisation, collection and separation of recyclables, and the disposal of residual waste to landfill.

WDC is meeting its waste management obligations under the WMA and SWaMMP by providing:

- weekly kerbside refuse and recyclables collection services
- rural transfer stations, including free recycling services
- street side recycling units

Landfill

Programme Summary: The Waitomo District has a previously consented volume of 232,000 tonnes. Investigations in 2017 confirmed actual landfill volume was approximately 173,000m³ (equivalent to 155,000 tonnes) compared to the consent target of 232,000 tonnes. A new consent came into effect from 24 September 2019 for a term of 35 years. This allows WDC to put into practice its optimised fill capacity strategy (increased to approximately 420,000 tonnes).

The current strategy is to increase the physical capacity of the landfill over the next two financial years by raising the design finish level over the current footprint. That will require progressive lining over the corresponding height of the high-wall. The life of the landfill, at current annual fill rates, will be extended to approximately 2044 i.e., beyond the term of the current consent (expiry date 2033).

Progress:

Description	Quarter 1			Quarter 2		
	Tonnes Deposited July 2020	Tonnes Deposited Aug 2020	Tonnes Deposited Sep 2020	Tonnes Deposited Oct 2020	Tonnes Deposited Nov 2020	Tonnes Deposited Dec 2020
Total To Landfill	848.8	801.23	708.85	871.08	689.17	768.34
Description	Quarter 3			Quarter 4		
	Tonnes Deposited Jan 2021	Tonnes Deposited Feb 2021	Tonnes Deposited Mar 2021	Tonnes Deposited Apr 2021	Tonnes Deposited May 2021	Tonnes Deposited June 2021
Total To Landfill	707.51	606.15	696.58	626.28	751.30	660.88

Diverted Material

- A total of 451.34 tonnes of recyclables has been diverted from the landfill for this financial year.
- A total of 1861.03 tonnes of recyclables have been collected from kerbside collections and transfer stations this financial year.

Waste minimisation promotion and educational programmes

Programme Summary: Events, promotions and workshops held in the community to raise awareness and encourage the minimisation of waste being sent to landfill.

Progress: There were two waste minimisation workshops held during the year. The first was a “Sustainable Living” chat over morning tea on 19th February 2021, held at the maternity resource centre. This workshop focused on the use of reusable menstrual products and nappies. A “Food lovers Masterclass” was held at the Les Munro Centre and presented by Kate Meads on 25th February 2021. The focus of this workshop was around food waste, and how to interpret best before/best by dates and tips on how to prevent surplus food ending up in the rubbish. Attendees received a “goodie” bag with products to aid in reducing food waste such as beeswax wraps. This was a sell-out event with 38 guests in attendance. There was an Agrecovery day held at the Piopio Transfer Station on 11th June 2021 of which they had 997.58 of chemical waste to be collected. Reported as a very successful event.




BAU | Ongoing 

Development of the new cell

Project Summary: The operative landfill cell has a remaining capacity of 12-18 months. The new consent provides for developing the cell against the highwall, over the existing, consented, landfill footprint.

An investigation will be required to determine the method and costs involved to stabilise the highwall. Once completed by end of September, a decision will be made on whether it remains a viable option to extend the life of the landfill.




Progress: Following the installation of geotechnical monitoring instruments on the landfill highwall in early 2020, a quarterly monitoring programme to measure ground movements and groundwater levels was carried out over the past 12 months. That data will ultimately inform a report, due August/September 2021, on wall stability. The cost of mitigation measures required to protect against highwall slippage, while progressive lining and landfilling takes place, will then be compared with the alternative options of either divesting or accelerating the closure, capping and aftercare of the landfill and re-configuring the Te Kuiti waste transfer station suitable for long distance transport of waste to an alternative, out of district, landfill site. The latter option would trigger a significant variation to WDC’s Waste Management and Minimisation Plan, due for review in 2023/24.

Project Stage	Q1	Q2	Q3	Q4
	N/A	Scoping 	Investigating 	Delivering 

Infrastructure maintenance and transfer station safety improvements

Project Summary: Maintenance and improvement of assets located within the Waitomo District landfill and five rural transfer station sites in Piopio, Maniaiti/Benneydale, Marokopa, Kinohaku and Awakino.

Progress: Assessments of asset condition has been completed. Rainwater tanks have been installed for cleaning purposes along with hand sanitiser stations. Other safety aspects are to be audited at all sites and improvements explored during 2021/22.

Project Stage	Q1	Q2	Q3	Q4
	N/A	Scoping 	Investigating 	Delivering 

SERVICE PERFORMANCE MEASURES

Solid Waste Management		Overall result for GOA (as at 30 June 2021)					
You can expect	How we measure performance	Q1	Q2	Q3	Target/Result	YE	Commentary
Provision of safe solid waste facilities within District.	Percentage of users that rate the safety of the facilities (landfill and rural transfer service stations) as satisfactory or better.				Target: ≥ 85 Result: N/A		Performance will be reported in the Annual Report when the results of the Resident Satisfaction Survey are available.
Provision of effective solid waste management services for the community.	Average number of complaints received per month regarding solid waste activities.				Target: ≤ 10 Result: 4.66		Average number of complaints is 4.66/month. Most service requests were due to missed kerbside collection.
	Percentage of users satisfied with the provision of waste management facilities (Landfill and rural transfer stations).				Target: 80% Result: N/A		Performance will be reported in the Annual Report when the results of the Resident Satisfaction Survey are available.
To work towards a waste minimisation outcome.	Percentage reduction per annum in quantity of recyclables (like paper and plastics) in bag collection that goes to landfill.				Target: 1.0% reduction Result: 0.6% increase		There was a 0.6% increase in recyclables found in kerbside rubbish bags in the 2020 waste audit to the 2018 waste audit. This may be due to lack of access to recycling facilities, education or promotion around recycling.
	Percentage reduction per annum in quantity of organic waste (like food scraps) in bag collection that goes to landfill.				Target: 1.0% reduction Result: 4.7% increase		There was a 4.7% increase in food/organic waste found in kerbside rubbish bags in the 2020 waste audit compared to the 2018. Increasing amounts of food waste going to landfill is a national problem. Education and funding of initiatives will continue to address this issue.

FINANCIAL UPDATE

OPERATING EXPENDITURE

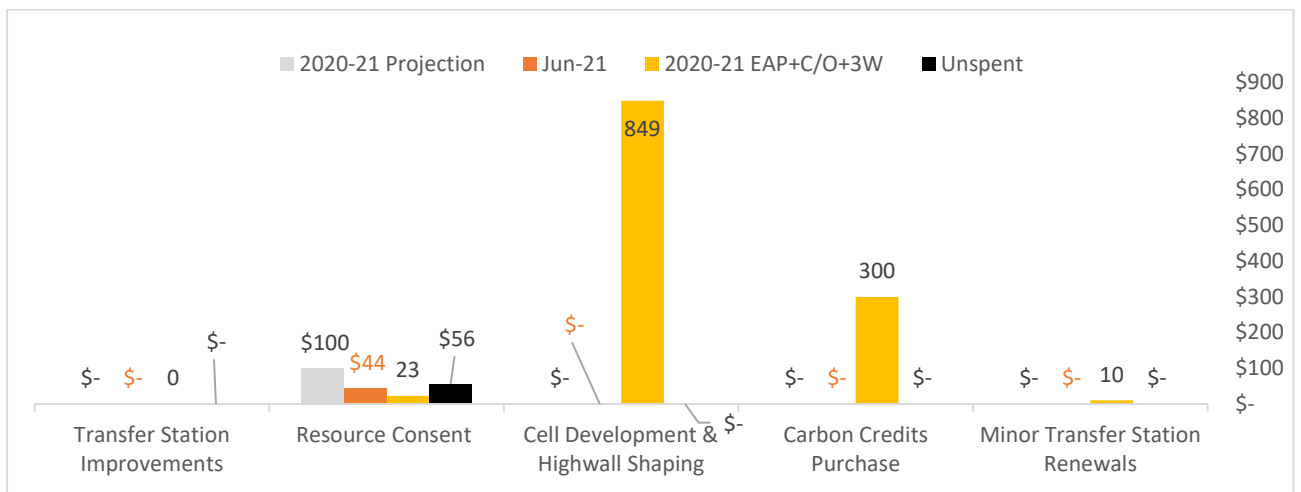
SOLID WASTE MANAGEMENT (Amounts in \$000's)	Actual 2019/20	EAP Budget 2020/21	Interim Unaudited Actual Jun 2021	Variance June 2021	% Var and Reference
Direct Expenditure					
- Collection	278	311	268	(43)	A
- Landfill Management	1,361	1,445	1,467	22	B
Total Direct Expenditure	1,639	1,756	1,735	(21)	-1%
- Allocated Costs	404	462	461	(2)	
- Interest	154	154	138	(16)	
- Depreciation	86	81	98	17	
Total Expenditure	2,283	2,453	2,432	(22)	-1%
Operating Revenue					
- Collection	(135)	(147)	(133)	14	
- Landfill Management	(1,247)	(1,404)	(1,452)	(48)	C
Total Operating Revenue	(1,382)	(1,551)	(1,585)	(34)	2%
Net Operating Cost/(Surplus)	901	902	847	(56)	-6%

Variance comments:

- A Solid waste collection costs are less than budget for the purchase of rubbish bags and landfill disposal costs.
- B Landfill management costs are more than budget for asset management plans, emissions trading scheme and landfill operational costs.
- C Revenue received at the landfill was more than budget due to an increase in revenue from general refuse charges and sale of greenwaste products.

CAPITAL EXPENDITURE

000's



Total expenditure for year end was \$44,000 against a projection of \$100,000. The cell development project has been re-sequenced and is incorporated into 2021-31 10YP. Refer to projects and programme updates section for progress on key capital projects.

STORMWATER DRAINAGE

The Stormwater Drainage Group provides for the collection, diversion, and disposal of urban surface water runoff following rainfall. Surface water flooding can occur in the absence of an effective stormwater drainage system. This group provides for collection, diversion, and disposal of urban surface water runoff following rainfall.

The main activities of this group are:

- Maintenance (Planned and Unplanned)
- Renewals
- New Works/Augmentation

COMMUNITY OUTCOMES



PROJECTS AND PROGRAMME UPDATES

Completion of Stormwater Catchment Plans

Project Summary: Development of the draft Stormwater catchment plans which will be used for the development of Assessment of Environmental Effects required for the application for the comprehensive stormwater discharge consent.

Progress: Draft Catchment Plans were received in late March. Work is currently underway to review the report with the intention of finalising the Plans after comments for change have been submitted.

Project Stage: Completed ●

Completion of the annual renewals programmes based on conditions assessment

Project Summary: This project is currently being scoped. A project summary and progress will be reported once the project planning has been completed.

Progress: No programmes of work has been planned as the condition assessments are not available. At the moment work being delivered is reactive when issues are discovered. Criticality assessments of the stormwater network have been completed and reviewed. Pricing for condition assessments of a representative network sample has commenced. A programme of renewal works will be determined using the results from criticality and condition assessments.

Some renewal work has been completed at Hill Street and Ward Street in Te Kuiti, replacement of old pipe and drainage coil with concrete pipes and manhole at change of direction.

Project Stage	Q1	Q2	Q3	Q4
	Scoping/ planning ●	Scoping/ Planning ●	Scoping/ Planning ●	Scoping/ Planning ●

Monitoring and maintenance of stormwater exit and entry points

Project Summary: This work involves manhole checks, inspection of streamside outlet points for debris and condition (before and after winter flows), fixing outlet grates that are damaged, or opening and collecting built-up debris, and reattaching any opened outlet points with new shearing bolts (break away structural feature for pressure on grate).

Progress:

Renewed shearing bolts as built-up debris behind grate was found after inspection at stormwater outlets in Te Kuiti.

Project Stage: Ongoing ●

SERVICE PERFORMANCE MEASURES

		Overall result for GOA (as at 30 June 2021)					
Stormwater Drainage							
You can expect	Measure	Q1	Q2	Q3	Target/Result	YE	Commentary
Stormwater drainage system is adequate and is sufficiently maintained.	The number of flooding events* that occur in the district in a financial year.				Target: 0 Result: 0		There have been no flooding events in this reporting year.
	For each flooding event* the number of habitable floors affected in a financial year.				Target: ≤ 1 per 1000 connections Result: 0		There have been no flooding events in this reporting year.
Compliance with resource consent conditions for discharge from the Council's urban stormwater system that relate to environmental effects.	Compliance with resource consents for discharge from its Stormwater system, measured by the number of the following (received by Council within a financial year):						
	abatement notices				Target: 0 Result: 0		There have been no notices received.
	infringement notices				Target: ≤ 2 Result: 0		There have been no notices received.
	enforcement orders				Target: 0 Result: 0		There have been no enforcement orders.
	successful prosecutions				Target: 0 Result: 0		There have been no successful prosecutions.
The Council responds to failures and request for service in a prompt and efficient way.	The median response time to attend a flooding event*, (measured from the time that the notification is received to the time that service personnel reach the site).				Target: ≤ 180 minutes (3hrs) Result: 0		There have been no flooding events in this reporting year.
The Council provides a reliable stormwater collection service.	The number of complaints received about the performance of the Council's urban stormwater system per 1,000 properties connected.				Target: ≤ 4 complaints per 1,000 properties (2,056 connections) Result: 0		There have been no flooding events in this reporting year.

* A flooding event means an overflow of stormwater from a territorial authority's stormwater system that enters a habitable floor. Habitable floor refers to the floor of a building (including a basement) but does not include ancillary structures such as stand-alone garden sheds or garages.

FINANCIAL UPDATE

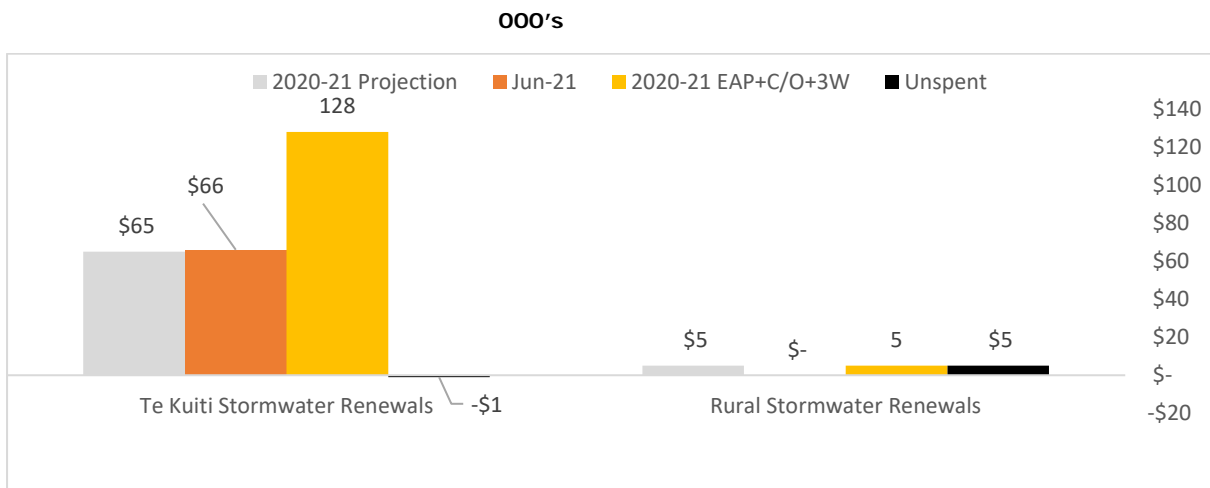
OPERATING EXPENDITURE

STORMWATER DRAINAGE (Amounts in \$000's)	Actual 2019/20	EAP Budget 2020/21	Interim Unaudited Actual Jun 2021	Variance June 2021	% Var and Reference
Direct Expenditure					
- Te Kuiti Stormwater	94	126	119	(7)	
- Rural Stormwater	20	8	5	(3)	
Total Direct Expenditure	114	134	124	(10)	-7%
- Allocated Costs	50	99	99	0	
- Interest	10	9	9	0	
- Depreciation	192	196	193	(3)	
Total Operating Expenditure	366	438	425	(13)	-3%
Operating Revenue					
- Te Kuiti Stormwater	(22)	0	(18)	(18)	A
Total Operating Revenue	(22)	0	(18)	(18)	0%
Net Operating Cost/(Surplus)	344	438	407	(31)	-7%

Variance comments:

A Connection fees were received for Te Kuiti.

CAPITAL EXPENDITURE



Total expenditure for year end was \$66,000 against a projection (including carryovers) of \$70,000. Refer to projects and programme updates section for progress on key capital projects.

RESOURCE MANAGEMENT

This group involves the administration, application and enforcement of the Operative Waitomo District Plan and District Planning.

- **District Plan Administration** covers the planning functions under the Resource Management Act 1991, including the processing, issuing and monitoring of resource consents, designations and other application types. It also includes monitoring compliance with Waitomo’s Operative District Plan.
- **District Planning** involves setting the direction, form and shape of our urban and rural communities to ensure development is sustainably managed, while protecting our cultural and historic heritage, outstanding landscapes and significant natural features. District Plan reviews and structure planning are included in this activity.

COMMUNITY OUTCOMES



PROJECTS AND PROGRAMME UPDATES

The work programmes in the Resource Management Group are statutory in nature and ‘business as usual’ to comply with Council’s legislative requirements. Progress reporting on the programme of work will be undertaken on an exceptions basis.

A review of raw data has commenced to identify consents that require monitoring. The review will be complete by the end of quarter 1 2021-2022. Monitoring of the conditions will then occur.

BAU | Ongoing

District Plan Review

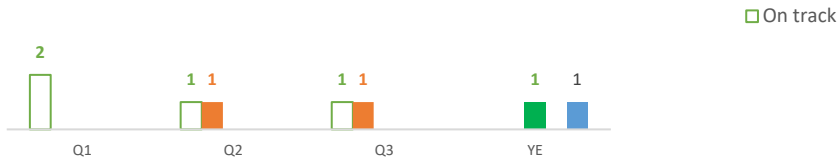
Programme Summary: A review of the Operative Waitomo District Plan in accordance with statutory requirements.

The Proposed Waitomo District Plan (PDP) must be legally robust and provide guidance for long term resource management issues in the District and is inherently complex with many associated workstreams. This project will continue into 2021/22.

Progress: The PDP has been pre-notified to Iwi Authorities in accordance with the requirements of the Resource Management Act 1991. The section 32 (evaluation reports) are underway.

Project Stage	Q1	Q2	Q3	Q4
	Delivering	Delivering	Delivering	Delivering

SERVICE PERFORMANCE MEASURES

Resource Management		Overall result for GOA (as at 30 June 2021)					
							
You can expect	Measure	Q1	Q2	Q3	Target/Result	YE	Commentary
Resource consents are processed consistently, efficiently and to a high standard.	The percentage of resource consent applications which are processed within statutory timeframes.				Target: 100% Result: 100%		All resource consents have been processed within statutory timeframes.
Land use consents are monitored to ensure they comply with the conditions of consent.	All land use consents that require monitoring are monitored.				Target: 100% Result: N/A		A review of raw data has commenced to identify consents that require monitoring. The review will be complete by the end of quarter 1 2021-2022. Monitoring of the conditions will then occur.

FINANCIAL UPDATE

OPERATING EXPENDITURE

RESOURCE MANAGEMENT (Amounts in \$000's)	Actual 2019/20	EAP Budget 2020/21	Interim Unaudited Actual Jun 2021	Variance June 2021	% Var and Reference
Direct Expenditure					
- District Plan Administration	99	171	209	38	A
- District Planning	99	720	31	(689)	B
Total Direct Expenditure	198	891	240	(651)	-73%
- Allocated Costs	622	638	580	(57)	
- Interest	25	38	31	(7)	
Total Operating Expenditure	845	1,567	851	(715)	-46%
Operating Revenue					
- District Plan Administration	(267)	(165)	(189)	(24)	C
- District Planning	(36)	0	0	0	
Total Operating Revenue	(303)	(165)	(189)	(24)	15%
Net Operating Cost/(Surplus)	542	1,402	662	(739)	-53%

Variance comments:

- A District Plan Administration expenditure was more than budget for the period due to the number and complexity of the resource consent applications. Additional processing costs are recoverable from the applicant.
- B The Proposed District Plan development expenditure is less than budgeted for this period. This reduced expenditure is due to the timing of the project, which affects when the expenditure is expected to be incurred. It is noted that the expenditure will still be required.

- C District Plan Administration revenue was more than budget due to the number and complexity of applications being received.

SEWERAGE AND TREATMENT AND DISPOSAL OF SEWAGE

The Sewerage Group provides for the environmentally safe collection, treatment and disposal of the District's sewage waste in Te Kuiti, Te Waitere, Maniaiti/Benneydale and Piopio.

There are three activities under this Group, namely:

- Maintenance
- Renewals and replacements
- Improvements

COMMUNITY OUTCOMES



PROJECTS AND PROGRAMME UPDATES

Wastewater Treatment Plant Bulk Lime Silo

Project Summary: This project is to replace the lime dosing hopper and dosing system at the Te Kuiti Wastewater Treatment Plant, with caustic dosing; minimising potential health and safety issue.

Progress: Installation of pipework and integration with SCADA completed. Commissioning of systems will be completed in July 21.

Project Stage	Q1	Q2	Q3	Q4
	Delivering	Delayed/delivering	Delivering	Delivering

Start date: 2018/19

End date: 30 June 2021 / Extended July 2021

Reticulation Renewal - Minor

Project Summary: This project involves the replacement of manhole components and installation of a short length of pipe in the Te Kuiti Sewerage Network.

Progress: Replacement of 20m of pipe near Te Kuiti High School to resolve issues in flow has now been completed.

Project Stage: Completed

Treatment Plant Renewal – Minor, Te Kuiti

Project Summary: This project involves renewal of components of the aeration and mixers at the Te Kuiti Wastewater Treatment Plant (TKWWTP), to optimise the functionality of the treatment processes and to extend the useful life of the asset.

Progress: Renewal of mixer and aerator components located in the Reactor and Sludge pond at TKWWTP has been completed.

Project Stage: Completed

Te Kuiti Sewer Renewals

Programme Summary: Programme of work relating to renewal of our wastewater network in Te Kuiti.





Progress: A section of wastewater pipe in King Street West is due for replacement, documents for tender are currently being drafted. Other sites are also being investigated.

BAU | Ongoing

Renew and Extend Soakage Field (Te Waitere)

Project Summary: This project involves an investigation of the Te Waitere Sewerage soakage field performance to assess work required to renew and extend the soakage field.

Progress: Investigation into the performance was completed in Q2 and some remedial work was undertaken and a more detailed report was required for loading rates and soakage area necessary for compliance with discharge consent. The detailed report from consultant engineers has now been received. The report identifies a significant increase in soakage area is required. The current project will need to be re-scoped and a business case developed to request a change of scope and additional funding in the EAP.


Project Stage	Q1	Q2	Q3	Q4
	Delivering 	Delivering 	Project is being rescoped 	Project is being rescoped 

End date: New completion date will need to be identified for the re-scoped project.

Treatment Plant Renewal Minor (Maniaiti / Benneydale)

Project Summary: This project involves the installation of an outlet flow meter at the Benneydale Wastewater Treatment Plant.

Progress: Completed the installation of an outlet flow meter.

Project Stage: Completed 

Riparian Planting at Te Kuiti

Project Summary: Riparian planting is a condition of the resource consent for wastewater discharge from Te Kuiti Wastewater Treatment Plant.

Progress: Initial clearing of willow trees on stream bank completed, planting and fencing to follow in subsequent financial years.

Project Stage	Q1	Q2	Q3	Q4
	Halted	Halted	Halted	Delivering 

SERVICE PERFORMANCE MEASURES

Sewerage and Treatment and Disposal of Sewage		Overall result for GOA (as at 30 June 2021)					
You can expect	Measure	Q1	Q2	Q3	Target/Result	YE	Commentary
Sewerage System is adequate and is sufficiently maintained.	Number of complaints received in a financial year about; sewage odour, sewage system faults, sewage system blockages, and Council's response to issues with the sewage system.				Target: Total complaints per 1,000 connections ≤35 (Total number of connections 1,966) Result: 50.25		Q1: 37, Q2: 27, Q3 21, Q4: 14 making it a total of 99 complaints received. Actual number of complaints and requests for Q4 is 9 only but several SR relates to multiple KPIs. Actual total number of complaints and requests is 84, 40 of them were in Piopio as septic tanks approach their end of life. As wastewater complaints usually refer to overflow and odour, the actual events are lower than number indicate. Piopio has a high number of callouts relating to pumps failing at the same time (end of life)
Compliance with the Council's resource consents for discharge from its sewerage system, measured by the number of the following (received by Council in a financial year)	abatement notices				Target: 0 Result: 0		Achieved.
	infringement notices				Target: 0 Result: 0		Achieved.
	enforcement orders				Target: 0 Result: 0		Achieved.
	convictions received				Target: 0 Result: 0		Achieved.
Timely response and resolution for sewage overflows.	The median response times for attendance, in a year, measured from the time that the Council receives notification to the time that service personnel reach the site.				Target: ≤180 minutes (3hrs) Result: 1.1 hrs		Achieved.
	The median response times for resolution, in a year, measured from the time that the Council receives notification to the time that service personnel confirm resolution of the blockage or other fault.				Target: ≤ 540 minutes (9hrs) Result: 8.48 hrs		Achieved.

You can expect	Measure	Q1	Q2	Q3	Target/ Result	YE	Commentary
Provision of effective and reliable sewerage systems and service to the community.	Number of dry weather sewage overflows from the Council's sewerage system in a financial year.				Target: Total complaints per 1,000 connections ≤15 (Total number of connections 1,966) Result: 0.51		Achieved.

FINANCIAL UPDATE

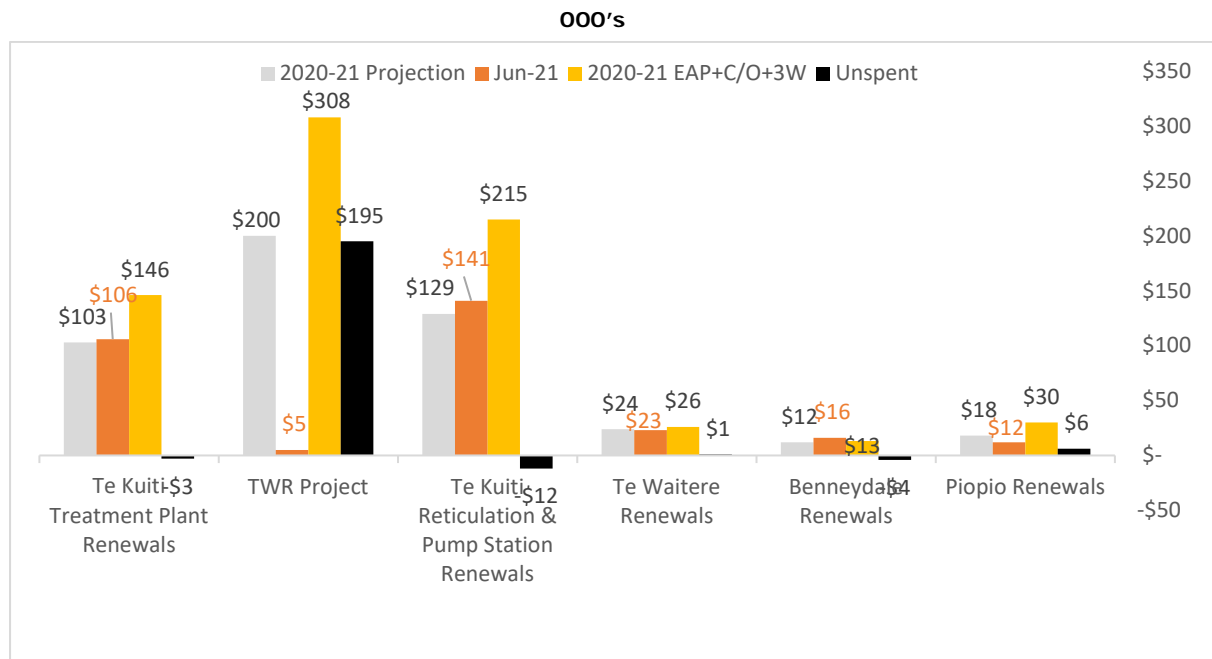
OPERATING EXPENDITURE

SEWERAGE AND TREATMENT AND DISPOSAL OF SEWAGE (Amounts in \$000's)	Actual 2019/20	EAP Budget 2020/21	Interim Unaudited Actual Jun 2021	Variance June 2021	% Var and Reference
Direct Expenditure					
- Te Kuiti	1,085	1,402	1,181	(221)	A
- Te Waitere	30	43	32	(11)	
- Maniaiti / Benneydale	73	85	85	0	
- Piopio	131	131	143	12	B
Total Direct Expenditure	1,319	1,661	1,441	(220)	-13%
- Allocated Costs	250	254	266	12	
- Interest	278	253	244	(9)	
- Depreciation	822	828	822	(6)	
Total Expenditure	2,669	2,996	2,773	(223)	-7%
Operating Revenue					
- Te Kuiti	(976)	(810)	(919)	(109)	C
- Te Waitere	(4)	0	0	0	
- Maniaiti / Benneydale	(1)	(1)	(9)	(8)	D
- Piopio	(11)	(10)	(15)	(5)	
Total Operating Revenue	(992)	(821)	(943)	(122)	15%
Net Operating Cost/(Surplus)	1,677	2,175	1,830	(345)	-16%

Variance comments:

- A Expenditure for power, plant operations and reticulation maintenance, internal WSU costs, asset management plans, sludge disposal and sampling costs were less for Te Kuiti.
- B Piopio reticulation maintenance was more than budget for the period due to callouts and maintenance required for septic tanks. Contract now in place to carry out routine maintenance.
- C Revenue was more than budget for Te Kuiti for trade waste revenue and connection fees. Grant funding revenue was also recognised for the Three Waters Reform Programme.
- D Grant funding revenue was recognised for Maniaiti/Benneydale for the Three Waters Reform Programme.

CAPITAL EXPENDITURE



Total expenditure for year end was \$303,000 against a projection (including carryovers and 3WR programme) of \$485,000. Refer to projects and programme updates section for progress on key capital projects.

WATER SUPPLY

The Water Supply activity provides for the environmentally safe collection, treatment and reticulation of Council's public water supplies. Water supply schemes are provided by Council at Te Kuiti, Maniaiti / Benneydale, Piopio and Mokau.

There are three aspects of operations under this group:

- Maintenance
- Renewals and replacements
- Improvements

COMMUNITY OUTCOMES



PROJECTS AND PROGRAMME UPDATES

Te Kuiti Alternative water supply investigation

Project Summary: Council's Infrastructure Strategy identifies the need to improve the resilience of the current water supply arrangements for Te Kuiti. Provision has been made for construction of a bulk water storage structure in 2040-42, at a preliminary budgeted cost of \$30M (2018 dollars). Given the scale of estimated capital expenditure, plus associated operating costs, more practicable options have been investigated.

The preferred option, involving an alternative groundwater source connected to the Te Kuiti reticulation, is underway. The programme involves a revised, five stage, sequential investigation strategy. The intention is to first locate the depth, geology and water quality of the target aquifer through construction of a relatively low-cost pilot investigation bore. If the results of that work prove positive, construction of a separate production bore in the target aquifer would follow. The five stages comprise:

Stage 1 - Construction of an investigation bore at a greenfield site [Completed]

Stage 2 - Construction of a test/production bore

Stage 3 - Resource consent application (ex WRC) for abstraction

Stage 4 - Defining preliminary source protection zones around the new wellhead and undertake a catchment risk assessment

Stage 5 – Construct a well-field and connect the groundwater supply to a new or existing Te Kuiti Water Treatment Plant.

Progress: Quotations for Stage 2 were obtained and a contract let to McMillan's Drilling Ltd. Due to the unprecedented current high demand for groundwater drilling services in the region (and beyond), the contractor will not be available to start work until late August 2021, with a target finish date of late September 2021. The success of this next stage will inform the decision on whether to proceed with the Stage 3 consent application, necessary before WDC has the legal right to take groundwater for metropolitan purposes. The Stage 2 test bore would become a production bore at that point, forming part of the wellfield required to meet the design capacity of an alternative supply. If the groundwater quality is good, but the yield is low, WDC would then have the option of developing the source as a supplementary supply (as distinct from an alternative supply).

Project Stage	Q1	Q2	Q3	Q4
	Planning	Delivering	Delivering	Delivering

Installation of backflow preventers – Te Kuiti, Mokau, and Piopio

Project Summary: The 2009 Water Safety Plan identified the risk of supply contamination due to the absence of back flow preventers at each point of supply. An annual programme is in place to progressively install back-flow preventers across the network.





Progress: This work is ongoing; old tobies are replaced with new manifold backflow preventers (now also part of the Three Waters Reform delivery programme).

BAU | Ongoing

Access easement or purchase of land (where applicable) to secure assets

Project Summary: Purchase of land located at 5 Waitete Road Te Kuiti, for construction of inlet works at the Te Kuiti Water Treatment Plant.

Progress: Completed.

Project Stage	Q1	Q2	Q3	Q4
	Delivering 	Delivering 	Delivering 	Completed 

End date: 30 April 2021

Te Kuiti Supervisory control and data acquisition (SCADA)

Project Summary: To ensure compliance with the New Zealand Drinking Water Standards (NZDWS), WDC must ensure that our SCADA system can report on the requirements.





Progress: Minor improvements have been delivered and work is ongoing as new instruments are installed (now also part of the Three Waters Reform delivery programme).

BAU | Ongoing 

Mokau water-main renewals

Project Summary: This project involves the replacement of an old asbestos cement (AC) pipe located along the northern part of Tainui Street, Mokau.

Progress: The project has received quotations and physical works will commence in Q1 of the 21-22 financial year.

Project Stage	Q1	Q2	Q3	Q4
	Planning 	Planning 	Planning 	Planning 

New pumping line to reservoir (Piopio)

Project Summary: This project involves construction of a dedicated pumping line to the Piopio reservoir.

Progress: The project has been deferred due to budget constraints; and is proposed to be programmed for year five of the 10 Year Plan 2021-2031.

Project Stage: On hold and deferred to year 5 of the 10 Year Plan 2021-2031.

Additional monitoring and control – Maniaiti / Benneydale

Project Summary: This project includes an additional UV unit.





Progress: This project is currently on hold pending completion of the Mokau Water Plant upgrade.

Project Stage: On hold

Mechanical renewals – Te Kuiti

Project Summary: Renewals of water supply infrastructure involves the replacement of these assets at the end of their useful lives. Mechanical and electrical assets are serviced regularly and repaired as needed.





Progress: Quotes have been received and work is being scheduled. Delivery of the project is expected to commence in early 2022.

Project Stage	Q1	Q2	Q3	Q4
	Planning 	Planning 	Planning 	Planning 

Treatment Plant renewals - Mokau

Project Summary: This project is to replace the treatment plant sand filters and UV systems and installation of purpose-built coagulation and settling stage.

Progress: Clarifier and AVG filters have been delivered waiting on concrete pads being constructed before installation can begin. UV disinfection system expected Q1 in 21-22 financial year





Project Stage	Q1	Q2	Q3	Q4
	Planning 	Planning 	Delivering 	Delivering 

End Date: 30 September 2021

Mechanical renewals - Piopio

Project Summary: This project is to carry out the installation of new pumps and flow meters at the Piopio Water Treatment Plant.

Progress: Components ordered delivery delayed due to shipping constraints





Project Stage	Q1	Q2	Q3	Q4
	Planning 	Planning 	Planning 	Planning 

Reticulation Renewals – Piopio and Te Kuiti

Project Summary: This project is to carry out the replacement of AC pipe infrastructure due to condition and line breaks.

Potential sites are being investigated and engineering drawings being finalised.

Progress: Project in the planning phase and physical works will commence in Q1 and 2 of financial year 21/22.



Project Stage	Q1	Q2	Q3	Q4
	Planning 	Planning 	Planning 	Planning 

Seismic strengthening of WDC reservoirs

Project Summary: This project involves destructive testing when the reservoir is empty. This is not currently an option without significant project planning.

Progress: The survey undertaken was a general condition assessment of the reservoirs, not a seismic strengthening survey. An actual seismic survey is required to progress this strengthening programme.

The project has been put on hold until detailed project planning can be undertaken.

Project Stage	Q1	Q2	Q3	Q4
	Scoping 	Scoping 	On hold	On hold

SERVICE PERFORMANCE MEASURES

		Overall result for GOA (as at 30 June 2021)					
		■ No data available ■ On track ■ Achieved ■ Not achieved					
You can expect	Measure	Q1	Q2	Q3	Target/Result	YE	Commentary
Water supply system is adequate and sufficiently maintained for public health purposes.	The extent to which WDC's drinking water supplies comply with Part 4 of NZ Drinking-water Standards 2005 (revised 2008) (bacteria compliance criteria).				Target: 100% Result: 100%		All WDC Water Treatment Plants and Zones (reticulation) have achieved bacterial compliance during the year.
	The extent to which WDC's drinking water supplies comply with Part 5 of NZ Drinking-water Standards 2005 (revised 2008) (protozoal compliance criteria).				Target: 100% Result: N/A		The results will be confirmed by the Drinking Water Assessor in late Aug 21 or early Sept 21.
Water Supply networks are being maintained adequately.	Percentage of real water loss from the Council's networked reticulation system in a financial year in: <i>(Water Losses includes real losses through leaks in the network and apparent losses through metering inaccuracies or water theft. This does not include unauthorised consumption).</i>						
	Te Kuiti				Target: ≤ 25% Result: 18.28		Data is calculated between from January to December and picks up the minimum flow rate during the year. An error in data capture has been noted and this is currently being investigated.
	Mokau				Target: ≤ 25% Result: 2.92%		
	Piopio				Target: ≤ 25% Result: 0.34%		
Maniaiti / Benneydale				Target: ≤ 15% Result: 1.05%			
Timely response and resolution of service requests.	The median response times for attendance for urgent call-outs in a financial year**				Target: ≤ 180 minutes (3hrs) Result: 0.3 hrs		Achieved.
	The median resolution time of urgent call-outs in a financial year***				Target: ≤ 540 minutes (9 hrs) Result: 3.07 hrs		Achieved.
	The median response times for attendance for non-urgent call outs in a financial year**				Target: ≤ 660 minutes (11 hrs) Result: 5.5 hrs		Achieved.
	The median resolution time of non-urgent call-outs in a financial year***				Target: ≤ 96 hours (4 days) Result: 24:26 hrs		Achieved.

You can expect	Measure	Q1	Q2	Q3	Target/Result	YE	Commentary
	The total number of complaints received by Council in a year for: (Total number of connections (2623))						
	Drinking water clarity				Target: ≤ 5 per 1000 connections Result: 4.95		Achieved.
	Drinking water taste				Target: ≤ 5 per 1000 connections Result: 0		Achieved.
Provision of effective and reliable water supply system to the community.	Drinking water odour				Target: ≤ 5 per 1000 connections Result: 0		Achieved.
	Drinking water pressure flow				Target: ≤ 30 per 1000 connections Result: 3.04		Achieved.
	Continuity of supply				Target: ≤ 25 per 1000 connections Result: 4.95		Achieved.
	Median response time to any of these issues within a year.				Target: ≤ 540 minutes (9hrs) Result: 1.34 hrs		Achieved.
Efficient management of demand for water for the community.	Average consumption of drinking water per day per resident within the district.				Target: ≤ 400 litres per person per day Result: 295 litres /day		Achieved.

*Achievement will be based on timing of completion of the Te Kuiti Water Treatment Plant Upgrade which is being carried out primarily to ensure compliance with New Zealand Drinking Water Standards requirements.

** measured from the time that the local authority received notification to the time that service personnel reach the site.

*** measured from the time that the local authority received notification to the time that service personnel confirm resolution of the fault or interruption.

FINANCIAL UPDATE

OPERATING EXPENDITURE

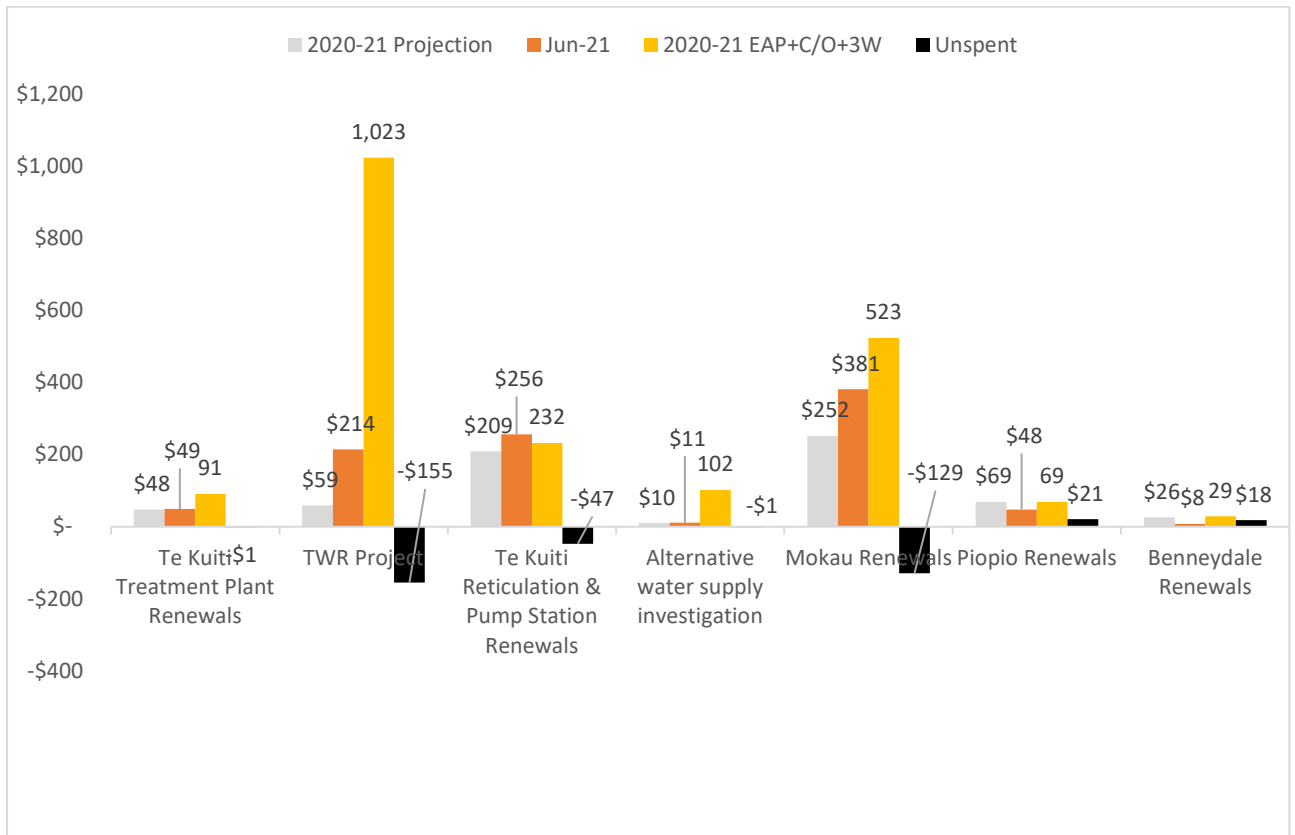
WATER SUPPLY (Amounts in \$000's)	Actual 2019/20	EAP Budget 2020/21	Interim Unaudited Actual Jun 2021	Variance June 2021	% Var and Reference
Direct Expenditure					
- Te Kuiti	1,078	1,158	1,218	60	A
- Mokau	254	193	210	17	B
- Piopio	193	248	240	(8)	
- Maniaiti / Benneydale	94	105	104	(1)	
- Waitomo Village	10	0	0	0	
Total Direct Expenditure	1,629	1,704	1,772	68	4%
- Allocated Costs	245	247	273	24	
- Interest	319	300	287	(13)	
- Depreciation	566	626	566	(60)	C
Total Expenditure	2,759	2,877	2,898	19	1%
Operating Revenue					
- Te Kuiti	(23)	0	(230)	(230)	D
- Mokau	(4)	0	(125)	(125)	D
- Piopio	(2)	0	(4)	(4)	
- Maniaiti / Benneydale	(2)	0	0	0	
Total Operating Revenue	(31)	0	(359)	(359)	
Total Revenue	(31)	0	(359)	(359)	
Net Operating Cost/(Surplus)	2,728	2,877	2,539	(340)	-12%

Variance comments:

- A Te Kuiti scheme expenditure was more than budget for reticulation maintenance, and recognition of the Three Waters Reform (TWR) project costs which are unbudgeted for the period.
- B Mokau scheme direct expenditure was more than budget for treatment plant maintenance and consultants fees.
- C Depreciation was less than budget as a result of 2019/20 capital expenditure programme being delayed due to the impacts of COVID-19 pandemic response.
- D Connection fees and subsidy revenue for the TWR expenditure was recognised for Te Kuiti and Mokau.

CAPITAL EXPENDITURE

000's



Total expenditure for year end was \$966,000 against a projection (including carryovers and 3WR programme) of \$674,000. Refer to projects and programme updates section for progress on key capital projects.

ROADS AND FOOTPATHS

The Roads and Footpaths activity provides a safe and reliable transport infrastructure network to facilitate the movement of people and goods, which includes the provision of roads (excluding state highways), footpaths, bridges, traffic services, streetlights, carparks and traffic safety programmes.

- **Road Network:** WDC manages and maintains a network of 461km of sealed roads and 553km of unsealed roads. This includes identifying the need for and undertaking maintenance and renewals of the road network, footpaths and ancillary systems such as streetlights, signs and road markings.
- **Subsidised roading:** New Zealand Transport Agency (Waka Kotahi - NZTA), provides a subsidy for works that meet their criteria via Waikato Regional Council's Land Transport Programme.
- **Unsubsidised roading:** These activities are carried out to ensure safe and efficient travel within and through the District as necessary for road or pedestrian safety and convenience, but are not subsidised by NZTA.

COMMUNITY OUTCOMES



PROJECTS AND PROGRAMME UPDATES

Road and Footpath Maintenance

Programme Summary: The vast majority of road network maintenance activities in the Waitomo District are carried out under the current Roothing Maintenance Contract, which started on the 1 March 2017. The incumbent Contractor is Inframax Construction Ltd (Contract 500/16/028).

Progress: Road network maintenance activities completed as expected.

BAU | Ongoing

Sealed Road Pavement Rehabilitation

Programme Summary: Sealed Road pavement rehabilitation involves rehabilitating and renewing the asset with the correct treatment at the optimum time so that the required level of service is maintained whilst minimising total life cycle costs.

Road pavements which have reached the end of their lives require major rehabilitation - that is strengthening the pavement structure prior to resurfacing. Rehabilitation involves removing the existing chipseal and constructing an additional layer of road metal on top of the existing pavement reconstruction.

Progress: Road Rehabilitation 2019/20 and 2020/21 Physical Works Contract 500/19/004D was awarded to Inframax Construction Ltd on 18 September 2020. The physical works were completed in Q3, with minor items such as road marking and farm fence reinstatement completed by May 2021.

Road Rehab Site	Notes	% Complete
Somerville Rd	Completed	100%
Totoro Rd	Completed	100%
Taharoa Rd	Completed	100%
Hangatiki East Road	Completed	100%

Project Stage: Completed

Sealed Road Resurfacing

Programme Summary: Sealed Road resurfacing is carried out on sections of road with defects in the road surface, where the structural condition of the carriageway is sound.

The program occurs annually. The total length of the sealed network is 459km so in order to achieve a 12-year resurfacing cycle, an annual target of 32km is appropriate. Road resurfacing is carried out by Higgins as a subcontractor to Inframax Construction Ltd under Contract 500/16/028.

Progress: The annual sealing programme of approximately 37km (8% of sealed network) was scheduled to begin in February 2021. Sealing delays were caused by the level 3 Auckland COVID-19 Lockdown 28 February 2021 to 6 March 2021 and there were subsequent restrictions on mobilisation of the contractor's plant and sealing equipment due to wet weather conditions. In total 25 km were resealed (6% of the sealed network). A number of sensitive sites were not resealed (i.e. these sites have been delayed to next season) as late season sealing would likely lead to early life seal failures. The reduced resealing programme was completed in early May 2021.

Programme Stage:

Project Stage	Q1	Q2	Q3	Q4
	Planning		Planning	Delivering

Start date: 1 July 2020 | **End date:** 30 June 2021

Bridge and Structural Renewals

Programme Summary: Bridge and structural renewals is undertaken when parts of the structure have reached the end of their economic life.

Works are programmed based on an economic evaluation with projects being justified when the future saving achieved by doing the work exceeds the cost of the work. Physical Works for Bridge Maintenance 2019/20 and 2020/21 Contract 500/19/003 was awarded to Conspec Construction Ltd on 24 June 2020.

Progress: Physical work completed.

Project Stage	Q1	Q2	Q3	Q4
	Planning		Planning	Delivering

Start date: 1 July 2020 | **End date:** 30 June 2021

Footpath Renewals

Programme Summary: Footpath renewals is a program of work comprising of new footpaths that are constructed where there is a gap in the network and footpath improvements which involves widening existing footpaths (typically < 1m wide) to meet the 1.5m width standard.

Footpaths renewals are prioritised based on proximity to community infrastructure such as schools, medical centres, access to amenities, pedestrian counts and streets where there are no footpaths. Both technical levels of service and customer levels of service are both considered to be very important.

Footpaths should provide a safe, comfortable and efficient network of footpaths catering for pedestrians (including the physically disabled) and mobility scooters. Footpaths provide a valuable service to residents, especially those of lower socio-economic means who cannot afford vehicles and the elderly.

Progress: Footpaths and Associated Works for 2019/20 and 2020/21 Contract 500/19/005 was awarded to Inframax Construction Ltd. Works were completed on Eketone St, Hospital Rd and Rora St in 2020. Planning and stakeholder interactions for the proposed projects at Waitomo Village and Mokau Village were completed in Q3. Mokau Footpaths were substantially completed in May and June 2021. Some minor items will be completed in Q1 of the financial year 21/22, including installation of wheelstops, information signs and pedestrian lighting. The Waitomo Village work will require further planning.

Footpath Site	Notes	Q1 % Complete	Q2 % Complete	Q3 % Complete	YE % Complete
Eketone St	Completed	100%	100%	100%	100%
Hospital Rd	Completed	90%	100%	100%	100%
Rora St	Completed	90%	100%	100%	100%
Waitomo Village	Further planning required	10%	20%	20%	50%
Mokau Village	Substantially complete	5%	10%	20%	90%

Project Stage	Q1	Q2	Q3	Q4
	Delivering		Delivering	Delivering

Start date: 24 June 2020
End date: 30 September 2021


Minor Improvements Local Roads

Programme: This programme of works includes projects that are considered to be low cost, low risk (LCLR) capital works. A number of projects are considered to fall within this category.

Improvements can be made to any of the roading assets (drainage, footpaths etc.) and are not restricted to only the carriageway.

Taharoa Road Drainage (LCLR)

Project Summary: An open drain on the Taharoa Road 2019 road rehabilitation site was identified as requiring safety improvement. Designed and construction by Inframax Construction Ltd under Contract 500/16/028, this work is now complete.

Project Stage: Completed 

Unsealed Road Metalling

Programme Summary: This programme of works is a seasonal activity and is best completed in the wet winter months. The recognised average life for metalling is about 30 years and depending on the actual need, the KPI target is to re-metal a minimum of 10% each year, which is about 83km or 348,000m² per year. Structural metalling is occasionally undertaken to strengthen the base-course of unsealed roads.

Unsealed Road Metalling is carried out by Inframax Construction Ltd under Contract 500/16/028.

Progress: The programme of work for Unsealed Road Metalling was completed as expected.

BAU | Ongoing 

Te Ara Tika

Project Summary: Replacement of the pedestrian overbridge in Te Kuiti.

Progress: Completion of the new pedestrian overbridge replacing the previous bridge across the rail corridor at Te Kuiti is near completion.

The work by contractor Fulton Hogan on Stage 1 started on site on 12 January 2021. Since then, removal of the old bridge has been completed, all foundation work constructed, and new columns installed ready for installation of the bridge superstructure (pre-stressed concrete beams and ramps and steel handrails/stairs).

The most recent period of work entailed craning the new precast concrete bridge beams and ramps into position on top of the columns, coordinated with the construction of the new basketball half-court alongside the existing skatepark, landscaping, picnic areas and a small carpark. The former commenced on 17 July 2021, with the two large beams across the main span and the ramps on the Rora Street side installed by 19 July 2021. The remaining ramps forming the spiral section were installed by 10 August 2021.

Overall project completion is tracking for 14 September 2021.

Project Stage:

Project Stage	Q1	Q2	Q3	Q4
	Planning 	Delivering 	Delivering 	Delivering 

Marokopa Road-End Protection

Project Summary: The work entails maintenance repairs to the existing concrete block structure constructed in 2014 at the end of Marokopa Road, plus installation of a timber stairway. Project completion is scheduled for end of August 2021 due to tidal impacts and reduced daylight hours.

Progress: Consenting, design work and procurement stages have been completed. Physical repair works commenced early April 2021. Grouting above the foundation beam, concrete underpinning of eroded sections of the foundation beam, rock revetment and pile driving for the new stairway was completed by mid-June. A short walkway from the formed end of Marokopa Road to the top of the block wall has also been prepared.









The final stage of work involving construction of a new timber stairway from the top of the wall to the beach is currently under construction.

Project Stage:

Project Stage	Q1	Q2	Q3	Q4
	Planning 	Delivering 	Delivering 	Delivering 

SERVICE PERFORMANCE MEASURES

		Overall result for GOA (as at 30 June 2021)						
Roads and Footpaths								
	You can expect	Measure	Q1	Q2	Q3	Target/Result	YE	Commentary
	Monitor safety of local roads to assist in planning and prioritising works required to upgrade, maintain or change the condition of the roading environment in order to reach and maintain a specified level of safety.	The change from the previous financial year in the number of fatalities and serious injury crashes on the local road network.	1	1	2	Target: 1 (or maintain at 0) Result: Serious Injury crashes YTD: 14 Fatal crashes YTD: 2 Change in serious injury: 6 Change in fatality: 1	2	There have been 14 serious crashes and 2 fatal crashes on the Waitomo District Council network this reporting year (Last year: 8 "severe injury" and one fatal.
	Maintain the overall condition of local roads to a specified adequate standard. * NAASRA is a generally acceptable measure of road roughness. A NAASRA count of less than 150 indicates an acceptable level of ride comfort.	The average quality of ride on a sealed local road network, measured by smooth travel exposure, in a financial year. (Percentage of measured sealed road lane kilometres not exceeding a NAASRA* roughness count rating of 150 to be at least 90%.)	●	●	●	Target: 90% (of total) Result: 91.92%	●	This is measured every three years. The latest NAASRA roughness count from 2019 was 91.92%. This is due to be re-measured in 2022.
	Maintain the overall condition of the unsealed roads to a specified adequate standard.	Percentage of unsealed road metalled each year.	○	○	○	Target: 10% (of total) Result: 10%	●	Achieved.
Maintain the overall condition of sealed roads to a specified adequate standard	Percentage of the sealed local road network that is resurfaced each year	●	●	●	Target: 7% (of total) Result: 6%	●	25 km resealed. Some sensitive sites were not resealed (delayed to next season) as late season sealing would lead to early life seal failures.	

You can expect	Measure	Q1	Q2	Q3	Target/Result	YE	Commentary
Maintain the overall condition of footpaths to a specified adequate standard	The percentage of footpath network that falls within a condition rating of 3.				Target: 90% Result: 94.34		Achieved. Result from 2018 survey - 2019 report. Surveys are undertaken every 3 years. Next survey delayed until Oct 2021 (was expected June 2021). Changed scope, will capture mobility access along with standard rating data.
Manage the timeliness and appropriateness of responses to problems and service requests	The percentage of customer service requests relating to roads and foot paths responded to within 10 working days.				Target: 85% Result: 87%		528 service requests were handled by the WDC Roading team. 460 were responded to in 10 days or less, 68 were responded to in more than 10 days.

FINANCIAL UPDATE

OPERATING EXPENDITURE

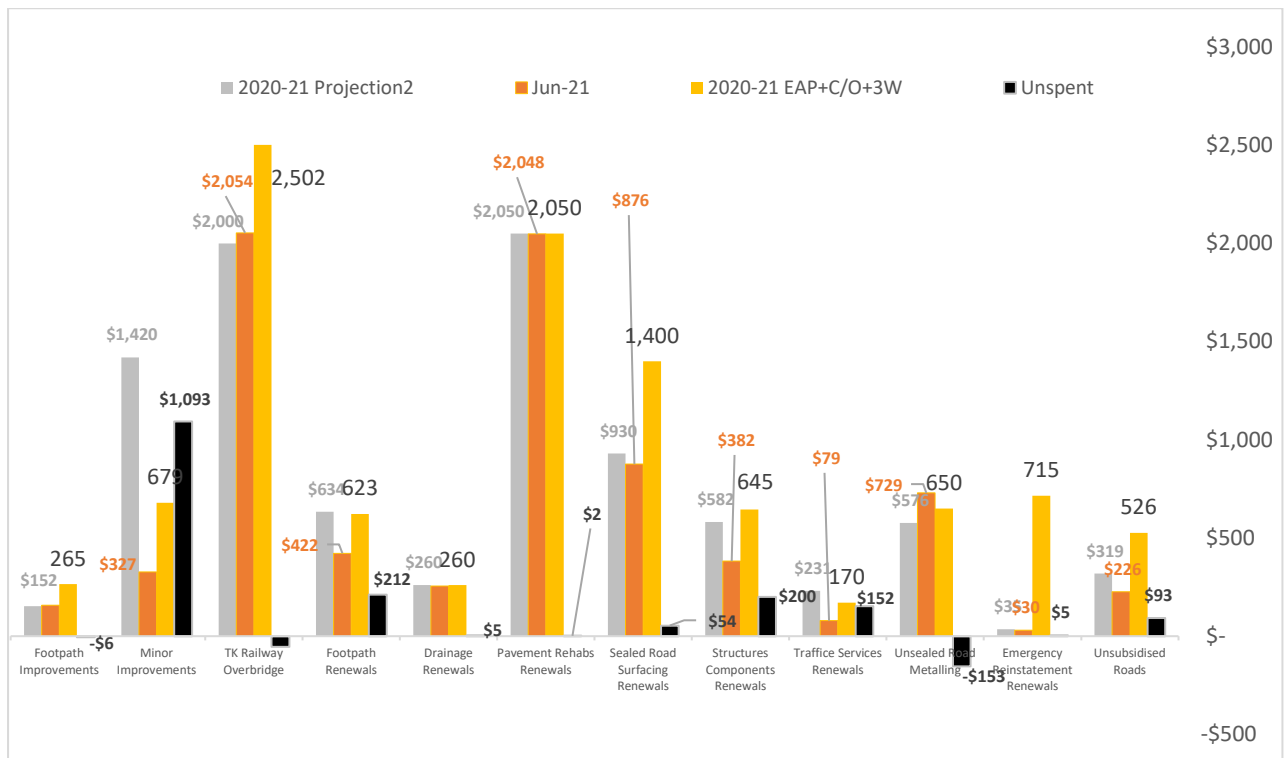
ROADS AND FOOTPATHS (Amounts in \$000's)	Actual 2019/20	EAP Budget 2020/21	Interim Unaudited Actual Jun 2021	Variance June 2021	% Var and Reference
Direct Expenditure					
- Subsidised Roads	6,841	6,492	6,374	(118)	A
- Unsubsidised Roads	62	131	117	(14)	
Total Direct Expenditure	6,903	6,623	6,491	(132)	-2%
- Allocated Costs	156	16	60	43	
- Interest	451	411	384	(27)	
- Depreciation	2,906	2,838	3,331	493	B
Total Expenditure	10,416	9,888	10,266	377	4%
Operating Revenue					
- Subsidised Roads	(8,078)	(9,871)	(10,241)	(370)	C
- Unsubsidised Roads	(102)	(100)	(104)	(4)	
Total Operating Revenue	(8,180)	(9,971)	(10,345)	(374)	4%
Net Operating Cost/(Surplus)	2,236	(83)	(79)	3	-4%
Subsidised Roads Maintenance (Excluding losses on asset disposals)	6,841	6,398	6,302	(96)	
Subsidised Road Capital	4,009	6,802	7,359	557	
Combined Maintenance and Capital	10,850	13,200	13,661	461	3%
Subsidy Revenue for Subsidised Roads	(7,944)	(9,658)	(9,965)	(306)	3%

Variance comments:

- A A significant proportion of the variance is caused by sealed and unsealed pavement maintenance spend being less than budget for the period. A number of smaller budgets (emergency reinstatement and footpath maintenance) are spent in a reactionary manner, and lower than expected spend reflects network need. Professional services and roading business unit costs have low spend due to a temporary reduction in capacity in the roading team. These underspends are partly offset by an increase in routine drainage maintenance, traffic services maintenance and environmental maintenance. The additional expenditure in environmental maintenance was required for an unexpected large number of hazardous trees identified and removed during the period. A contributing factor of the variance is attributed to the ongoing impact of the COVID-19 lockdown catch up and capacity within the roading team.
- B Depreciation expense was more than budget due to the revaluation of roads assets at 30 June 2020. The reason for the increase in depreciation is due to two drivers; the unit rate for the sealed surface asset component increased significantly due to an increase in contract unit rates applicable to reseal work; and the increase in the size and quantity of rural road culverts being included in the valuation.
- C Subsidy revenue is based on both maintenance and capital expenditure and for most work categories the subsidy rate is 73%. As capital expenditure was more than budget, the associated NZTA subsidy was also more than budget.

CAPITAL EXPENDITURE

000's



Total expenditure for year end was \$7.585 million against a projection of (including carryovers) of \$9.188 million. Refer to projects and programme updates section for progress on key capital projects.

