



Agenda

Audit and Risk Committee Meeting

**Tuesday 12 May 2026
at 9.00am**

**Council Chambers
15 Queen Street
Te Kuiti**

Waitomo District Council is committed to conducting its business in a manner that is open, transparent and facilitates accountability and public participation. Any member(s) of the public wishing to address the Council at a Meeting or Workshop are asked to make arrangements through the Mayor's Office at least three clear working days before the scheduled Meeting or Workshop.

All attendees at this meeting are advised that the meeting will be electronically recorded (audio and video) for the purpose of webcasting to the Council 's website. Every care will be taken to maintain individuals' privacy; however, attendees are advised they may be recorded as part of the general meeting proceedings.



NOTICE OF MEETING

A MEETING OF THE WAITOMO DISTRICT COUNCIL AUDIT AND RISK COMMITTEE IS TO BE HELD IN THE COUNCIL CHAMBERS, 15 QUEEN STREET, TE KUITI ON TUESDAY 12 MAY 2026 COMMENCING AT 9.00AM

COMMITTEE MEMBERS

Jaydene Kana (Independent Chair)
Cr Olivia Buckley

Mayor John Robertson
Cr Janette Osborne

Deputy Mayor Eady Manawaiti

A handwritten signature in blue ink, appearing to read "Michelle Higgie".

MICHELLE HIGGIE

MANAGER – GOVERNANCE SUPPORT

ORDER PAPER

Item of Business	Page No.
1. Apologies	
2. Declarations of Member Conflicts of Interest	
3. Confirmation of Minutes – 10 February 2026	1
4. Chair Report – May 2026	6
5. Mastercard Expenditure Report (January to March 2026)	19
6. Policy and Bylaw Reviews	24
7. Risk Management and Mitigation	43
8. Progress Report: Waters – Transition to Waikato Waters Ltd	70
9. Annual Report and Summary Annual Report 2025/26 – Audit Engagement, Plan and Timeline	73
10. Top Twenty Suppliers by Value	78
11. Annual Insurance Update Report (2025/2026 Insurance Arrangements)	To be circulated separately
12. Treasury Management Report for the quarter ended 31 March 2026	80

Item of Business	Page No.
13. Treasury Management Policy Review	92
14. Progress Report: Health and Safety (Quarter 3 – January to March 2026)	109
15. Artificial Intelligence (AI) Policy	115
16. Quarterly Report: Key Performance Indicators for the period ended 31 March 2026	125
17. Progress Report: Procurement Summary Schedule (February 26 – April 26)	145
18. Progress Report: WDC Resource Consents – Compliance Monitoring (January to March 2026)	149

IMPORTANT NOTE

1. The business papers attached to this Order Paper set out recommendations and suggested resolutions only. Those recommendations and suggested resolutions **DO NOT** represent Council policy until such time as they might be adopted by Council resolution.
2. This Order Paper may be subject to amendment either by the addition or withdrawal of items contained therein.
3. This Meeting will be webcast in real time to the Waitomo District Council website and will also be available for viewing on demand as soon as reasonably practicable following the meeting.