



# Agenda

## Audit, Risk and Finance Committee Meeting

**Tuesday 11 May 2021  
at 9.00am**

All attendees at this meeting are advised that the meeting will be electronically recorded (audio and video) for the purpose of webcasting to the Council 's website. Every care will be taken to maintain individuals' privacy; however, attendees are advised they may be recorded as part of the general meeting proceedings.



## NOTICE OF MEETING

A MEETING OF THE WAITOMO DISTRICT COUNCIL AUDIT, RISK AND FINANCE COMMITTEE IS TO BE HELD IN THE COUNCIL CHAMBERS ON TUESDAY 11 MAY 2021 COMMENCING AT 9.00AM

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### COMMITTEE MEMBERS

Mr Bruce Robertson (Chair)  
Cr Phil Brodie  
Cr Janene New

Mayor John Robertson  
Cr Allan Goddard  
Cr Sue Smith

Deputy Mayor Guy Whitaker  
Cr Lisa Marshall

A handwritten signature in blue ink, appearing to read "Michelle Higgie".

MICHELLE HIGGIE  
**MANAGER – GOVERNANCE SUPPORT**

### ORDER PAPER

Item of Business	Page No.
1. Apologies	
<b>File 1 of 2</b>	
2. Declarations of Member Conflicts of Interest	1 – 6
3. Confirmation of Minutes – 16 February 2021	7 – 14
4. Presentation: Bancorp Treasury Services Limited	15 – 38
5. Quarterly Report for period ended 31 March 2021	39 – 54
6. Mastercard Expenditure Report – February/March 2021	55 – 73
7. Progress Report: Procurement Summary Schedule (January 2021 – March 2021)	74 – 77
8. 2021 General Revaluation	78 – 81
9. Inframax Construction Ltd - Half Annual Report to 31 December 2020	82 – 87
10. New Zealand Local Government Funding Agency: Half Year Report to 31 December 2020	88 – 121
11. Waikato Local Authority Shared Services Limited – Half-yearly Report to 31 December 2020	122 – 140
12. Insurance Update Report for the Insurance Year to 31 October 2021	141 – 148

<b>Item of Business</b>	<b>Page No.</b>
13. Progress Report: Three Waters Reform Project Delivery – 31 March 2021 – Preparation for Reform – Tranche 2	149 – 172
14. Progress Report: WDC Resource Consents – Compliance Monitoring	173 – 179
15. Motion to Exclude the Public	180 – 181

### **File 2 of 2 (Public Excluded)**

1. Annual Report and Summary Annual Report 2020/21 – Audit Engagement, Plan and Timeline	1 – 7
2. Progress Report: Health and Safety	8 – 14
3. Consideration of the above Public Excluded Items for the purpose of making information public following Council's decision taking	
4. Resolution to Re-Open Meeting to the Public	
16. Public Excluded Items to be made public following Council's decision taking	

#### **IMPORTANT NOTE**

1. The business papers attached to this Order Paper set out recommendations and suggested resolutions only. Those recommendations and suggested resolutions **DO NOT** represent Council policy until such time as they might be adopted by Council resolution.
2. This Order Paper may be subject to amendment either by the addition or withdrawal of items contained therein.
3. This Meeting will be **webcast** in real time to the Waitomo District Council website and will also be available for viewing on demand as soon as reasonably practicable following the meeting.