



## **Agenda**

# **Appointments and Chief Executive Relationship Committee Meeting**

**Tuesday 12 November 2024  
at 9.00am**

Note:

As the business to be considered at this meeting is public excluded,  
this Meeting will **NOT** be recorded or webcast.



## NOTICE OF MEETING

A MEETING OF THE WAITOMO DISTRICT COUNCIL APPOINTMENTS AND CHIEF EXECUTIVE RELATIONSHIP COMMITTEE IS TO BE HELD IN THE WAITOMO DISTRICT COUNCIL CHAMBERS, QUEEN STREET, TE KUITI ON TUESDAY 12 NOVEMBER 2024 COMMENCING AT 9.00AM

### COUNCIL MEMBERS

Mayor John Robertson  
Deputy Mayor Allan Goddard

Cr Dan Tasker  
Cr Janene New

Cr Eady Manawaiti  
Cr Janette Osborne

Cr Gavin Todd

MICHELLE HIGGIE

**MANAGER – GOVERNANCE SUPPORT**

### ORDER PAPER

Items of Business	Page No.
1. Karakia Tuwhera	
2. Apologies	
➤ Councillor Dan Tasker	
3. Confirmation of Minutes – 11 June 2024 (Public Section only)	3
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3. Consideration of Public Excluded Items for the purpose of making information public following Council's decision taking	10
4. Resolution to Re-Open Meeting to the Public	
5. Public Excluded Information to be made public following Council's decision taking	
6. Karakia Whakamutunga	

#### **PLEASE NOTE**

1. The business papers attached to this Order Paper set out recommendations and suggested resolutions only. Those recommendations and suggested resolutions **DO NOT** represent Council policy until such time as they might be adopted by Council resolution.
2. This Order Paper may be subject to amendment either by the addition or withdrawal of items contained therein.
3. As the majority of business to be considered at this meeting is public excluded, this Meeting will **NOT** be recorded or webcast.

**WAITOMO DISTRICT COUNCIL**  
**Appointments and Chief Executive Relationship Committee**

**MINUTES OF A MEETING OF THE WAITOMO DISTRICT COUNCIL APPOINTMENTS AND CHIEF EXECUTIVE RELATIONSHIP COMMITTEE HELD IN THE COUNCIL CHAMBERS, QUEEN STREET, TE KUITI ON TUESDAY 11 JUNE 2024 AT 9:00AM**

**PRESENT:** Mayor John Robertson  
 Deputy Mayor Allan Goddard  
 Dan Tasker  
 Gavin Todd  
 Janene New  
 Janette Osborne  
 Eady Manawaiti

**IN ATTENDANCE:** Greg Tims (Greg Tims & Associates)  
 Chief Executive, Ben Smit

<b>1.</b>	<b>Prayer</b>
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<b>2.</b>	<b>Apologies</b>
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**Resolution**

The apology for lateness from Cr Eady Manawaiti be received and leave of absence granted.

Robertson/Osborne      Carried

<b>3.</b>	<b>Confirmation of Minutes: 12 December 2023</b>
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**Resolution**

The Minutes of the Waitomo District Council Appointments and Chief Executive Relationship Committee meeting of 12 December 2023, including the public excluded minutes, be confirmed as a true and correct record.

Robertson/Osborne      Carried

<b>4.</b>	<b>Terms of Reference – Appointments and Chief Executive Relationship Committee</b>
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The Committee considered a business paper presenting the Terms of Reference adopted by Council on 29 November 2022 for the Committee's review.

**Resolution**

The business paper on Terms of Reference – Appointments and Chief Executive Relationship Committee be received.

Robertson/Todd      Carried

<b>5.</b>	<b>Motion to Exclude the Public</b>
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The Committee considered a business paper enabling the Committee to consider whether or not the public should be excluded from the consideration of Council business.

**Resolution**

- 1 The public be excluded from the following part of the proceedings of this meeting.
- 2 The general subject of each matter to be considered while the public is excluded and the reason for passing this resolution in relation to each matter, as specified by Section 48(1) of the Local Government Official Information and Meetings Act 1987 are as follows:

General Subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Section 48(1) grounds for the passing of this resolution
1. Chief Executive's Performance Review for 2022/2023 and Setting of Remuneration for 2023/2024	Section 7(2)(a) - To protect the privacy of natural persons, including that of deceased natural persons	Section 48(1)(a)(1)

- 3 Council agree the following staff, having relevant knowledge to assist in the consideration of the items of business to be public excluded, remain in attendance to assist the Committee with its decision making:

Staff Member	Reason for Remaining in Attendance
Chief Executive	Council Chief Executive
Greg Tims	Human Resource Consultant

- 4 This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in the public.

Tasker/Todd      Carried

<b>6. Public Excluded Items to be made public following Council's decision taking</b>
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**Resolution**

Following Committee's consideration and decision taking of the public excluded items -

- 1 *Chief Executive's Annual Performance Review for 2023/2024 and Setting of Remuneration for 2024/2025***

*Resolutions 1 and 2 only be made public as follows:*

- 1 The business paper on Chief Executive's Annual Performance Review for 2023/2024 and Setting of Remuneration for 2024/2025 be received.*
- 2 The Committee acknowledged the commitment of the Chief Executive to the organisation and thanked him for his service.*

Robertson/Goddard      Carried

There being no further business the meeting closed at 12:28pm

Dated this                      day of                      202

JOHN ROBERTSON  
**MAYOR**

Document ID: 792283

**Report To: Appointments and Chief Executive Relationship Committee**

**Meeting Date:** 12 November 2024

**Subject:** Motion to Exclude the Public

**Type:** Decision Required

**Author(s):** Michelle Higgle  
Manager – Governance Support

**1. Purpose of Report**

- 1.1 The purpose of this business paper is to enable the Committee to consider whether or not the public should be excluded from the consideration of Council business.

**2. Suggested Resolutions**

- 1 The public be excluded from the following part of the proceedings of this meeting.
- 2 The general subject of the matters to be considered while the public is excluded and the reason for passing this resolution are specified by Section 48(1) of the Local Government Official Information and Meetings Act 1987, as follows:

General Subject of matter to be considered	Reason for passing this resolution in relation to each matter	Section 48(1) grounds for the passing of this resolution
1. Confirmation of Minutes: 11 June 2024 (Public Excluded Section only)	Section 7(2)(a) - To protect the privacy of natural persons, including that of deceased natural persons	Section 48(1)(d)
2. Chief Executive's Performance Review (6 Month)	Section 7(2)(a) - To protect the privacy of natural persons, including that of deceased natural persons	Section 48(1)(d)

- 3 Council agree the following staff, having relevant knowledge to assist in the consideration of the items of business to be public excluded, remain in attendance to assist the Committee with its decision making:

Staff Member	Reason for Remaining in Attendance
Chief Executive	Council Chief Executive
Greg Tims	Greg Tims & Association (HR Consultant)

- 4 This resolution is made in reliance on Section 48(1)(d) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in the public.

<b>3.    Commentary</b>
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- 3.1    Section 48 of the Local Government Official Information and Meetings Act 1987 gives the right, by resolution, to exclude the public from the whole or any part of the proceedings of any meeting, only on one or more of the grounds contained within that Section.