



# **Agenda Council Meeting**

**Tuesday 26 October 2021  
at 9.00am**

All attendees at this meeting are advised that the meeting will be electronically recorded (audio and video) for the purpose of webcasting to the Council 's website. Every care will be taken to maintain individuals' privacy; however, attendees are advised they may be recorded as part of the general meeting proceedings.



## NOTICE OF MEETING

**A MEETING OF THE WAITOMO DISTRICT COUNCIL IS TO BE HELD IN THE COUNCIL CHAMBERS, QUEEN STREET, TE KUITI (OR VIA ZOOM IF COVID-19 LEVEL 3 RESTRICTIONS ARE IN PLACE) ON TUESDAY 26 OCTOBER 2021 COMMENCING AT 9.00AM**

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### COUNCIL MEMBERS

Mayor John Robertson  
Cr Allan Goddard  
Cr Sue Smith

Deputy Mayor Guy Whitaker  
Cr Lisa Marshall

Cr Phil Brodie  
Cr Janene New



**CHRIS RYAN**  
**CHIEF EXECUTIVE**

## ORDER PAPER

### Items of Business

### Page No.

### File 1 of 2

1. Council Prayer  
  
*Almighty God we give thanks for the blessings which have been bestowed on Waitomo District.*  
  
*Laying aside all personal interests, we pray for guidance in our deliberations, that we may conduct the affairs of this Council with wisdom and humility, for the public welfare.*
2. Apologies
3. Declarations of Member Conflicts of Interest 1 - 6
4. Confirmation of Minutes: 28 September 2021 (adjourned) 7 - 21
5. Confirmation of Minutes: 12 October 2021 (reconvened) 22 - 31
6. Receipt of Unconfirmed Audit, Risk and Finance Committee Minutes - 12 October 2021 32 - 35

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7. Adoption of 2020/2021 Annual Report <a href="#">Representatives from Deloitte will attend the meeting via Zoom at 10.30am to present the Audit Report for the 2020/2021 Annual Report</a>	36 – 45
8. Verbal Reports: Elected Member Roles and Responsibilities	
9. Progress Report: Delivery against Communications Strategy	46 – 51
10. Adoption of the Strategic Risk Register and Risk Management Framework	52 – 78
11. Receipt of Civic Financial Services Half Yearly Accounts	79 – 84
12. Receipt of Local Government Funding Agency – Annual Report	85 – 88
13. Review of the Dangerous and Insanitary Buildings Policy	89 – 125
14. Reappointment of District Licensing Committee	126 – 129
15. Motion to Exclude the Public	130 – 131

### **File 2 of 2 – Public Excluded**

1. <a href="#">Waitomo District Landfill – Harvest of Mature Production Forest</a>	1 – 6
2. <a href="#">Inframax Construction Ltd – 2021 Annual General Meeting</a>	7 – 43
3. <a href="#">Consideration of Public Excluded Items for the purpose of making information public following Council’s decision taking</a>	
4. <a href="#">Resolution to Re-Open Meeting to the Public</a>	
16. Public Excluded Items to be made public following Council’s decision taking	

#### **PLEASE NOTE**

1. The business papers attached to this Order Paper set out recommendations and suggested resolutions only. Those recommendations and suggested resolutions **DO NOT** represent Council policy until such time as they might be adopted by Council resolution.
2. This Order Paper may be subject to amendment either by the addition or withdrawal of items contained therein.
3. This Meeting will be **webcast** in real time to the Waitomo District Council website and will also be available for viewing on demand as soon as reasonably practicable following the meeting.