



# **Agenda**

## **Audit, Risk and Finance Committee Meeting**

**Tuesday 17 August 2021  
at 9.00am**

All attendees at this meeting are advised that the meeting will be electronically recorded (audio and video) for the purpose of webcasting to the Council 's website. Every care will be taken to maintain individuals' privacy; however, attendees are advised they may be recorded as part of the general meeting proceedings.



## NOTICE OF MEETING

**A MEETING OF THE WAITOMO DISTRICT COUNCIL AUDIT, RISK AND FINANCE COMMITTEE IS TO BE HELD IN THE COUNCIL CHAMBERS ON TUESDAY 17 AUGUST 2021 COMMENCING AT 9.00AM**

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### COMMITTEE MEMBERS

Mr Bruce Robertson (Chair)  
Cr Phil Brodie  
Cr Janene New

Mayor John Robertson  
Cr Allan Goddard  
Cr Sue Smith

Deputy Mayor Guy Whitaker  
Cr Lisa Marshall

A handwritten signature in blue ink, appearing to read 'Michelle Higgie'.

MICHELLE HIGGIE  
**MANAGER – GOVERNANCE SUPPORT**

### ORDER PAPER

<b>Item of Business</b>	<b>Page No.</b>
1. Apologies	
<b>File 1 of 2</b>	
2. Declarations of Member Conflicts of Interest	1 – 7
3. Confirmation of Minutes – 11 May 2021	8 – 16
4. Mastercard Expenditure Report (April – June 2021)	17 – 41
5. Progress Report: Procurement Summary Schedule (April 2021 – June 2021)	42 – 45
6. Staff Submission to the Construction Contracts (Retention Money) Amendment Bill	46 – 48
7. Local Government Funding Agency Quarterly Report to Shareholders for the year ended June 2021	49 – 68
8. Progress Report for Year Ended 30 June 2021	69 – 83
<u>Separate Enclosure:</u> Progress Report (Interim) for period 1 July 2020 to 30 June 2021	
9. Risk Management Framework	84 – 91
10. Progress Report: Three Waters Reform Project Delivery 30 June 2021 and Preparation for Reform - Tranche 2	92 – 125
11. Progress Report: WDC Resource Consents – Compliance Monitoring	126 – 132
12. Progress Report: Health and Safety	133 – 137

<b>Item of Business</b>	<b>Page No.</b>
13. Motion to Exclude the Public	138 - 139

### **File 2 of 2 (Public Excluded)**

1. Presentation – King Country Indoor Sport and Recreation Centre – Steering Group	1 – 22
<u>Note:</u> Steve Bramley, Chairperson of King Country Indoor Sport and Recreation Centre – Steering Group will be in attendance at 11.30am to present to the Committee	
2. Bank Deposit – 8 June 2021	23 - 25
3. Consideration of the above Public Excluded Items for the purpose of making information public following Council's decision taking	
4. Resolution to Re-Open Meeting to the Public	
14. Public Excluded Items to be made public following Council's decision taking	

#### **IMPORTANT NOTE**

1. The business papers attached to this Order Paper set out recommendations and suggested resolutions only. Those recommendations and suggested resolutions **DO NOT** represent Council policy until such time as they might be adopted by Council resolution.
2. This Order Paper may be subject to amendment either by the addition or withdrawal of items contained therein.
3. This Meeting will be **webcast** in real time to the Waitomo District Council website and will also be available for viewing on demand as soon as reasonably practicable following the meeting.