

1. About your Organisation

Full Name

Postal Address

Physical Location

Contact Numbers
Phone Mobile Fax

Email

GST Number

Legal Status

- Trust
 Formally Constituted Society
 Incorporated Society
 Informal Group or Committee
 Other (Please Describe)

Years of Operation

Organisational Categories

Please identify which of the following areas your organisation supports. Tick as many, or as few, as appropriate.

- Culture and Recreation
 Environmental and Animal Protection
 International Organisations, Aid and Relief
 Education and Research
 Development and Housing
 Religious Congregations and Associations
 Health
 Civic and Advocacy Groups
 Not elsewhere classified
 Social Services and Emergency Relief
 Philanthropic Organisation, Aid and Relief

Purpose

What is the organisations main purpose and objectives?

Contact Persons

Two contact names are required. These must be the same people who make the declaration on behalf of your organisation on page 6 of the application.

Name	<input type="text"/>	Name	<input type="text"/>
Position	<input type="text"/>	Position	<input type="text"/>
Phone(day)	<input type="text"/>	Phone(day)	<input type="text"/>
Email	<input type="text"/>	Email	<input type="text"/>

Referee Details

Name	<input type="text"/>	Name	<input type="text"/>
Position	<input type="text"/>	Position	<input type="text"/>
Phone(day)	<input type="text"/>	Phone(day)	<input type="text"/>
Email	<input type="text"/>	Email	<input type="text"/>

Which of the following Community Categories will benefit from the project or initiative?
(Tick as many, or as few, as appropriate)

- Urban Rural All of District

2. Basis of Application

Describe your Funding Needs

Please identify what the funding will be used for in the 2018-2021 triennium. Will this grant fund operational costs for a service? e.g. rates, power, phone, minor items, or will this grant fund the development of existing facilities or services?

Community Benefit

How do you expect the Community to benefit from your organisations services over the 2018-2021 triennium?

3. Community Outcomes and Funding Priorities

The basis of this Community Development Fund Triennial Grant is to ensure recipients are undertaking projects and services that make a positive contribution to achieving the Council's Strategic Community Outcomes over the 2018-2021 triennium. Below is a list of Community Outcomes that contribute to the Community Development Group. Please identify which outcomes your organisation will contribute to over this period. (Tick as many or as few as appropriate)

Vibrant Communities

- A place where the multicultural values of all its people and, in particular, Maori heritage and culture is recognised and valued.
- A place where all age groups have the opportunity to enjoy social, cultural and sporting activities within our District.
- A place where young people have access to education, training, and work opportunities.
- A place where young people feel valued and have opportunities for input into the decisions for the District.

Thriving Business

- A place that attracts more people who want to live, work and play, and raise a family.

Effective Leadership

- A place where the development of partnerships for the delivery of programmes and services is encouraged and pursued.

4. Funding for your Services

- Please include annual funding - the level of funding requested annually over the 2018-2021 period.
- If you are GST registered please do not include GST in these costs.
- Please round all figures to the nearest dollar.
- Please list separate costs (attached written estimates for verification) and not just a total figure.

Expenditure		Income	
Cost of the Project	\$	How do you plan to fund the project	\$
A Total Cost of Project/Service		B Funds for Project/Service	

Total Amount Applied for(A - B)	\$
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5. Funding from other Parties

Have you applied to, or do you intend to apply for funding from any other source for the services identified in this application?

No Yes

If Yes, please detail below:

Name of Group	\$

6. Previous Council Funding

Have you received financial assistance from Waitomo District Council during the last three years for any purpose? (i.e. rates relief, reduced rental, previous annual grants/discretionary grants)

No Yes

If Yes, please detail below:

What was the purpose of funding?	\$

7. Financial Accounts

Please supply a copy of your organisations last Annual Financial Report, or, in the absence of the Financial Report, a statement of income and expenditure for the past 12 months. If neither of these documents is available, please explain why below and attach a copy of your organisations most recent bank statement.

8. Volunteer Support

What level of volunteer support does your organisation currently receive?

Number of volunteer workers involved?

Describe the work volunteers undertake

Please identify any resources supplied by volunteers

9. Further Information

Please add any further information you may wish to provide including letters of support, strategies and business plans.

10. Declaration and Consent

In making this funding application I/we declare that:

1. I/We are authorised to do so and to the best of my/our knowledge the information contained herein is true and correct.
2. Any funding received will be used for the purpose for which it was approved.
3. If the application is successful, I/we agree to provide an accountability report to the Waitomo District Council annually for the 2018-2021 triennium period.
4. I/we also consent to the Waitomo District Council collecting, retaining and using the contact details of our organisation that have been listed in this application.
5. I/we agree to repay Waitomo District Council all funding that is not used for the purposes outlined in this application.

Name

Name

Signature

Signature

Date

Date

11. Checklist

Please read and complete the following before submitting your application. Incomplete or late applications will not be accepted.

Have you:

Office Use	Applicant Use
<input type="radio"/>	<input type="radio"/> Completed ALL sections of the application?
<input type="radio"/>	<input type="radio"/> Checked all figures within the application?
<input type="radio"/>	<input type="radio"/> Attached a copy of your Financial Report/Accounts?
<input type="radio"/>	<input type="radio"/> Attached Referee Details?
<input type="radio"/>	<input type="radio"/> Attached a Bank Deposit Slip (If a donation is approved, payment will be direct credited into your nominated account)
<input type="radio"/>	<input type="radio"/> Attached additional information - any applicable letters of support, strategies or business plans?

Please send completed applications to:

Waitomo District Council
PO Box 404
Te Kuiti 3941

Ph: 07 878 0800
Fax: 07 878 7771

info@waitomo.govt.nz