



Agenda Council Meeting

**Thursday 9 October 2025
9.00am**

**Council Chambers
Queen Street
TE KUITI**

Waitomo District Council is committed to conducting its business in a manner that is open, transparent and facilitates accountability and public participation. Any member(s) of the public wishing to address the Council at a Meeting or Workshop are asked to make arrangements through the Mayor's Office at least three clear working days before the scheduled Meeting or Workshop.

All attendees at this meeting are advised that the meeting will be electronically recorded (audio and video) for the purpose of webcasting to the Council's website. Every care will be taken to maintain individuals' privacy; however, attendees are advised they may be recorded as part of the general meeting proceedings.



NOTICE OF MEETING

**A MEETING OF THE WAITOMO DISTRICT COUNCIL IS TO BE HELD IN
THE COUNCIL CHAMBERS, QUEEN STREET, TE KUITI ON THURSDAY 9
OCTOBER 2025 COMMENCING AT 9.00AM**

COUNCIL MEMBERS

Mayor John Robertson
Deputy Mayor Allan Goddard

Cr Dan Tasker
Cr Janene New

Cr Eady Manawaiti
Cr Janette Osborne

Cr Gavin Todd

MICHELLE HIGGIE
MANAGER – GOVERNANCE SUPPORT

AMENDED ORDER PAPER

Items of Business

Page No.

1. Karakia Tuwhera
2. Apologies
 - Councillor Janene New

File One

3. Declarations of Member Conflicts of Interest
4. Confirmation of Minutes: 26 August 2025 1
5. Receipt of Unconfirmed Minutes: Appointments and Chief Executive Relationship Committee – 2 September 2025 12
Note: For confidentiality reasons, the public excluded portion of these Minutes will be distributed to elected members as a separate enclosure to the Agenda
6. Receipt of Unconfirmed Minutes: Audit and Risk Committee – 7 October 2025 To be circulated following the 7 October 2025 Audit and Risk Committee Meeting
7. Receipt of Unconfirmed Minutes: Te Raangai Whakakaupapa Koorero (Māori Relations Committee) – 8 October 2025 To be circulated following the 8 October 2025 Te Raangai Whakakaupapa Koorero Meeting

Items of Business	Page No.
8. Mayor's Report – October 2025	14
9. Bi-Monthly Activity Report: Community and Partnerships	16
10. Inframax Construction Ltd - Governance Matters for 2025 AGM	20
11. Delegations to the Chief Executive during Interim Election Period	53
12. Review of Waitomo District Comprehensive Reserve Management Plan	55
13. Annual Residents Survey - Benchmarking Report 2024/2025	To be circulated separately
14. Proposed Land Transport Procurement Strategy 2025-2028	58
15. Temporary Traffic Management Transition	85
16. Bi-Monthly Activity Report: Infrastructure Services	87
17. Progress Report: Better off Funding Projects	93
18. NZ Mutual Liability Riskpool – Trust Deed Variation	97
19. Adoption of Annual Report 2024/2025	To be circulated separately
20. (Amended) Motion to Exclude the Public	Circulated separately

File Two (Public Excluded)

1. Waitomo District Council Proposed District Plan	To be circulated separately
2. Proposed Lease of Recreation Reserve Land	To be circulated separately
3. Inframax Construction Ltd: Financial Statements for the year ended 30 June 2025	1
4. Valuation of Investment in Inframax Construction Ltd at 30 June 2025	5
5. Proposed Sale of Property – Te Kūiti	Circulated separately
6. Update - Performance of Recently Installed Three Waters Infrastructure	48
7. Awarding of Waste Services Contract (Contract No. 500/25/023)	To be circulated separately

Items of Business	Page No.
8. Chief Executive's Annual Performance Review – Setting of Remuneration for 2025/2026	Circulated separately
9. Consideration of Public Excluded Items for the purpose of making information public following Council's decision taking	
10. Resolution to Re-Open Meeting to the Public	
21. Public Excluded Items to be made public following Council's decision taking	
22. Karakia Whakamutunga	

Information Note

As this is the last meeting of the 2022-2025 triennium, the Minutes from this meeting will be signed off by the Chief Executive and current Mayor as provided for in Standing Orders Clause 28.4.

PLEASE NOTE

1. The business papers attached to this Order Paper set out recommendations and suggested resolutions only. Those recommendations and suggested resolutions **DO NOT** represent Council policy until such time as they might be adopted by Council resolution.
2. This Order Paper may be subject to amendment either by the addition or withdrawal of items contained therein.
3. This Meeting will be **webcast** in real time to the Waitomo District Council website and will also be available for viewing on demand as soon as reasonably practicable following the meeting.