



# Agenda

## Audit and Risk Committee Meeting

**Tuesday 15 August 2023**  
**at 9.00am**

All attendees at this meeting are advised that the meeting will be electronically recorded (audio and video) for the purpose of webcasting to the Council 's website. Every care will be taken to maintain individuals' privacy; however, attendees are advised they may be recorded as part of the general meeting proceedings.



## NOTICE OF MEETING

**A MEETING OF THE WAITOMO DISTRICT COUNCIL AUDIT AND RISK COMMITTEE IS TO BE HELD IN THE COUNCIL CHAMBERS, QUEEN STREET, TE KUITI ON WEDNESDAY 15 AUGUST 2023 COMMENCING AT 9.00AM**

### COMMITTEE MEMBERS

Mr Bruce Robertson (Chair)  
Cr Gavin Todd

Mayor John Robertson  
Cr Janene New

Deputy Mayor Allan Goddard  
Cr Janette Osborne

MICHELLE HIGGIE  
**MANAGER – GOVERNANCE SUPPORT**

### ORDER PAPER

Item of Business	Page No.
<b>File 1</b>	
1. Apologies	
2. Declarations of Member Conflicts of Interest	
3. Confirmation of Minutes – 22 February 2023	1 – 4
4. Mastercard Expenditure Report (February 2022 to June 2023)	5 – 29
5. Riskpool – Update on Winding Up	30 – 32
6. Treasury Report for the period ended 30 June 2022	33 – 44
7. Progress Report: Key Performance Indicators - period ended 30 June 2023	45 – 57
8. Progress Report: Health and Safety	58 – 64
9. Progress Report: Procurement Summary Schedule (January 2023 – June 2023)	65 – 68
10. Progress Report: WDC Resource Consents – Compliance Monitoring	69 – 78

#### **IMPORTANT NOTE**

1. The business papers attached to this Order Paper set out recommendations and suggested resolutions only. Those recommendations and suggested resolutions **DO NOT** represent Council policy until such time as they might be adopted by Council resolution.
2. This Order Paper may be subject to amendment either by the addition or withdrawal of items contained therein.
3. This Meeting will be **webcast** in real time to the Waitomo District Council website and will also be available for viewing on demand as soon as reasonably practicable following the meeting.