



# **Agenda Council Meeting**

**Tuesday 29 March 2022  
at 9.00am**

In accordance with WDC's COVID-19 requirements, this will be a ZOOM Meeting and will be recorded for webcasting to Council's Website as soon as reasonably practicable following the meeting.

All attendees at this meeting are advised that the meeting will be electronically recorded (audio and video) for the purpose of webcasting to the Council 's website. Every care will be taken to maintain individuals' privacy; however, attendees are advised they may be recorded as part of the general meeting proceedings.



## NOTICE OF MEETING

**A MEETING OF THE WAITOMO DISTRICT COUNCIL IS TO BE HELD BY  
WAY OF ZOOM ON TUESDAY 29 MARCH 2022 COMMENCING AT 9.00AM**

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### COUNCIL MEMBERS

Mayor John Robertson  
Cr Allan Goddard  
Cr Sue Smith

Deputy Mayor Guy Whitaker  
Cr Lisa Marshall

Cr Phil Brodie  
Cr Janene New

**MICHELLE HIGGIE**  
**MANAGER – GOVERNANCE SUPPORT**

## ORDER PAPER

### Items of Business

### Page No.

### File 1 of 2

1. Council Prayer  
*Almighty God we give thanks for the blessings which have been bestowed on Waitomo District. Laying aside all personal interests, we pray for guidance in our deliberations, that we may conduct the affairs of this Council with wisdom and humility, for the public welfare.*
2. Apologies
3. Presentation: Waitomo Caves Discovery Centre – Reporting against Multi-Year Community Partnership Grant Agreement 1  
*Dr Bridget Mosley, Museum Director, Waitomo Caves Discovery Centre will attend the meeting via Zoom at 9.00am*
4. Presentation: Hamilton & Waikato Tourism – Six Monthly Report 2 – 17  
*Nicola Greenwell, Development Manager and Interim General Manager of Hamilton & Waikato Tourism will attend the meeting via Zoom at 9.15am*
5. Declarations of Member Conflicts of Interest 18 – 23
6. Verbal Reports: Elected Member Roles and Responsibilities
7. Confirmation of Minutes: 22 February 2022 24 – 34
8. Receipt of Unconfirmed Audit, Risk and Finance Committee Minutes: 15 February 2022 35 – 39
9. Mayor's Report – March 2022 40

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10. Inframax Construction Limited – Board Governance	41 - 46
11. Inframax Construction Limited – Half Yearly Report to 31 December 2021	47 – 52
12. Inframax Construction Limited – Draft Statement of Intent for year ending 30 June 2023	53 – 68
13. Co-Lab – Half-yearly Report to 31 December 2021	69 – 86
14. Co-Lab – Draft 2022 Statement of Intent for year ended 30 June 2023	87 – 114
15. New Zealand Local Government Funding Agency: Half Year Report to 31 December 2021	115 – 119
16. New Zealand Local Government Funding Agency – Draft Statement of Intent for year ended 30 June 2023	120 – 125
17. Novation Crown Infrastructure Partners Grant – King Country Indoor Sport and Recreation Centre	126 – 139
18. Risk Management: Use of Waitomo District Council Community Facilities under the COVID-19 Protection Framework	140 – 142
19. Cyclone Dovi – Infrastructure Damage	143 – 149
20. Adoption of Statement of Proposal for Consultation of Rates Remission Policy	150 – 202
21. 2022/23 Draft Annual Plan - Significance of Variations	203 – 208
22. Review of Local Easter Sunday Shop Trading Policy	209 – 218
23. Communications Strategy Review 2022	219 – 241
24. Motion to Exclude the Public	242 - 243

### **File 2 of 2 – Public Excluded**

1. Animal Control Services: Duke Street Dog Attack	1 – 2
2. Lawrence Street, Te Kuiti – Kainga Ora Proposal	3 – 5
3. Raukawa Resource Consent Strategy - Co-design and Co-funding Proposal	6 – 22
4. Consideration of Public Excluded Items for the purpose of making information public following Council’s decision taking	
5. Resolution to Re-Open Meeting to the Public	
25. Public Excluded Items to be made public following Council’s decision taking	

#### **PLEASE NOTE**

1. The business papers attached to this Order Paper set out recommendations and suggested resolutions only. Those recommendations and suggested resolutions **DO NOT** represent Council policy until such time as they might be adopted by Council resolution.
2. This Order Paper may be subject to amendment either by the addition or withdrawal of items contained therein.
3. This Meeting will be **webcast** in real time to the Waitomo District Council website and will also be available for viewing on demand as soon as reasonably practicable following the meeting.