

Document No: A684449

Report To: Council



Meeting Date: 29 August 2023

Subject: **Introduction of 2023 Tuia Programme Rangatahi – Taetia Kopa and Aroha Wehi-King**

Type: Information Only

Purpose of Report

- 1.1 The purpose of this business paper is to advise Council that Taetia Kopa and Aroha Wehi-King will be present at 9.00am to introduce themselves and address the Council on their involvement in the 2023 Tuia Programme to date.

The Tuia Programme

- 2.1 The Tuia programme is an intentional, long term, intergenerational approach to develop the leadership capacity of young Maori in communities throughout New Zealand. The programme involves Mayors selecting a rangatahi (young person) from their district to mentor on a one-to-one basis, to encourage and enhance leadership skills. It is envisaged the rangatahi will be mentored on a monthly basis, involving both informal meetings and formal occasions that will assist the young person's development as a local leader. The relationship also provides both partners with the opportunity to gain a deeper insight into inter-generational issues, cultural values and experiences.
- 2.2 Selected rangatahi are expected to undertake and record a 100 hour community service project in their respective communities. This will provide the young person an opportunity to share their experiences, practice new strategies and demonstrate leadership.
- 2.3 Rangatahi will also have the opportunity to build peer networks with graduates of the Programme, obtain support and receive leadership training by attending four leadership development wānanga over the course of the year.

2.4 How The Programme Works

- Mayors develop a 'one-to-one' mentoring relationship with a rangatahi in their community over a twelve month period (minimum).
- Both parties commit to meet at least once a month to share ideas, engage in local issues and develop a relationship based on trust and respect.
- The Mayor provides opportunities to explore local government and civic leadership (via events/hui and informal training).
- The rangatahi provides opportunities for the Mayor to better understand their world view as a young Maori- growing up in their whanau, hapū, iwi and wider community.
- The Mayor and rangatahi both attend 4 wānanga throughout the year, focused on growing leadership skills and networks (all previous graduates attend with 100+ rangatahi from all over New Zealand).
- In each community, the rangatahi must also engage and/or develop a 'community service' project to pass on the learnings and take action.
- Building good networks between the rangatahi themselves is paramount. Graduates of the programme provide 'Peer support' and ongoing development opportunities with four years of participants (100+) coming together at the wānanga and social media.

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- Leadership development is rangatahi driven and sustainable, with governance and support provided by the TUIA Charitable Trust and Mayors.

2.5 From 2011 to 2020 Tuia have had 56 councils, 19 Participating Iwi & Organisations and over 350 rangatahi participate in the kaupapa.

2.6 Who is eligible for the programme and how will they be selected?

2.7 The Mayor will select a young Maori who meets the following criteria:

- Is aged between 18-25 years
- Is actively involved in contributing to the wellbeing of their community at some level
- Is able to commit to being involved in this part-time programme for a minimum of 12 months
- Has support from others to participate in the programme (whanau/hapu/pakeke/employers/ community etc.)
- Is open minded and willing to contribute to discussions and workshops
- Is well organized and have the ability to manage their time and commitments effectively
- Is innovative, self managing and adaptable.

2.8 The Selection Process

2.9 Each participating Mayor in partnership with their community and past rangatahi participant (where applicable) will select the candidate against the criteria outlined above. Each Mayor will determine what process they deem to be the most effective in order to identify their candidate. These may include but are not limited to the following examples:

- Personal application (e.g. essay / presentation)
- A nomination and selection process
- A personal choice
- In consultation with community groups
- On the advice of iwi and hapu groupings
- On the advice of the council's community development advisors

Suggested Resolutions

The verbal report from Taetia Kopa and Aroha Wehi-King, 2023 Tuia Programme Rangatahi, be received.



MICHELLE HIGGIE
MANAGER – GOVERNANCE SUPPORT

Document No: A679693

Report To: Council



Meeting Date: 29 August 2023

Subject: Presentation - Sport Waikato – Reporting against Multi-Year Community Partnership Grant Agreement

Type: Information Only

Purpose of Report

- 1.1 The purpose of this business paper is to advise Council that Sport Waikato representatives Matthew Cooper, Chief Executive Officer, and Robbie Matthews, Regional Connectivity Coordinator, will be in attendance at 9.00am to present and speak to the Sport Waikato Multi-Year Community Partnership Grant Agreement.

Suggested Resolutions

The Presentation from Sport Waikato – Reporting against Multi-Year Community Partnership Grant Agreement be received.

A handwritten signature in blue ink, appearing to read "H. Beever".

HELEN BEEVER
GENERAL MANAGER – COMMUNITY SERVICES

Attachment: Sport Waikato Report

Waitomo District Report

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Date Range: 1 January – 31 June 2023



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ORGANISATIONAL UPDATE/S – Dr. Amy Marfell, Sport Waikato GM Regional Leadership

The work of Sport Waikato staff is guided by the Regional Strategy for Sport and Recreation in the Waikato – Moving Waikato – which is underpinned by a focus on 3 key areas: Our People; Building Communities; and Regional Leadership.

OUR PEOPLE

A focus on the provision of opportunities that meet the needs of the people of our region

MORE ADULTS, MORE CHILDREN
'OUT THERE AND ACTIVE'

BUILDING COMMUNITIES

A focus on quality local delivery of sport, recreation and physical activity experiences

HELPING COMMUNITIES TO HELP THEMSELVES

REGIONAL LEADERSHIP

A focus on regional and national partners working together to lead change and enhance outcomes

LEADING AND DELIVERING CHANGE




Over the past 6 months, two key regional projects have been instigated by Sport Waikato (with support from our Territorial Local Authority partners) that will have a significant effect on physical activity participation and wellbeing in our region's communities:

- A Natural Bodies of Water Network Plan, co-funded by 10 Local and regional government partners, has begun with the purpose of guiding the way we interact with natural bodies of water and ensures the network of spaces providing opportunities for play, active recreation and sport remains sustainable into the future. The plan, being formed alongside Visitor Solutions, who specialise in large scale marine and freshwater site analysis across New Zealand, will provide valuable information about and recommendations regarding natural bodies of water (lakes, rivers, oceans) accessible for a range of user groups including on-water activities (rowing, kayaking, sailing, waka ama, dragon boating) and will also include information about water quality and site management. The aim of the work is to provide key partners (including Councils) with information to support decision-making and investment in community access to natural bodies of water, particularly given community active recreation in and around water represents one of the most popular ways people and communities in the Waikato region like to be active. The Plan is a recommendation of the Waikato Regional Active Spaces Plan, which has since 2014, been supported by all 10 of our region's TLAs. We would like to take this opportunity to thank all contributing Councils to both pieces of work.
- A Waikato Regional Water Safety Plan is currently being formed by a number of key national and regional partners, with the aim of lowering our region's preventable drowning statistics, which regularly see the Waikato within the top 3 regions for preventable deaths by drowning in New Zealand. The group, comprising Sport Waikato representatives (CE and GM), Water Safety NZ CE, Swimming Waikato CE, a Waikato River Authority and Waikato Tainui representative, 2 Waikato TLA CE Forum representatives (Waikato District Council CE and Hamilton City Council GM Community), Regional Director Ministry of Education – Waikato and a Waikato Regional Council representative, are currently working together in the design of a draft strategy document that focuses on the development of actions under 3 strategic pillars: education, community and advocacy. With a goal to launch on the 25th of July (World Drowning Prevention Day), the strategy will be the first of its kind in the region with a robust set of measurable actions to reduce preventable drownings in the region.







WAITOMO SPORT AND ACTIVE RECREATION PLAN MAJOR PROJECT UPDATES

STATUS	On Track 	Some Challenges 	High Risk 	Complete 
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Focus Areas	Progress	Further Considerations/ Proposed Future Actions	Status
Opportunities for activity in the district are promoted via a central digital hub that is accessible to the community	The new hub for active opportunities around the Waikato region is moving from the Sport Waikato 'Be Active' directory to a newly named and standalone 'Actively' website.	Actively is now into the build phase of the project, with the draft site expected to be completed mid July. A full marketing plan will take place once launched to grow the offerings, with a focus on helping participants overcome known barriers to participation such as cost, location and time.	
Support activity deliverers in the district to better understand the needs of the participant (with a particular focus on target groups of children and young people, women and girls, and deprived communities)	<p>Tū Manawa Sport Waikato continues to support the local education, community and sport and recreation sector in the region to access Tū Manawa funding opportunities to support the delivery of sport and recreation programmes, activations and play for children (tamariki 5-11 years) and youth (rangatahi 12-18). The fund aims to provide quality opportunities in play, active recreation and sport for those who are missing out.</p> <p>Within the Waitomo district during this reporting period \$77,218 has been allocated to a number of key initiatives including:</p> <ul style="list-style-type: none"> • Active Kura Active Kids – Te Kuiti High School • Come Ride BMX - Te Kuiti BMX • Volleyball in all schools & Festival in GRC – Waikato Volleyball • Empower Wahine – I am Yoga (Waitomo & Otorohanga) • Rural Tamariki Wellbeing (Aria & Bennydale) - I am Yoga <p>We are working with future applicants for the next round of funding by providing support and advice through the expressions of interest process.</p> <p>Targeted Participation Sport Waikato have engaged with Abby Keech (Waahine Rugby Development Officer) at King Country Rugby Union to offer our support and explore opportunities to cater to women and girls needs and potential partnership.</p>	<p>Sport Waikato will continue to drive applications from the district, including but not limited to, sports clubs, recreation providers and education settings (e.g., primary and secondary schools).</p> <p>Sport Waikato are actively looking to support delivery to happen in the Waitomo District.</p> <p>We would also invite Council to consider applications to the fund for the purposes of any play, active recreation and sport delivery projects that they may wish to implement.</p> <p>Continue to provide deliverers with connections and links to specific participation data, profiles and trends to assist with modifications in programming and or delivery methods to ensure quality experiences.</p>	
Grow local sector capability through the provision of targeted workshops and education initiatives	<p>Sport Development Sport Waikato partnered with Sport NZ to run a 3 day workshop for Sport sector leaders to better understand what a quality experience in sport looks like, and to consider how they can work together to offer sporting models and structures to provide this. Leaders and managers representing ND Cricket, Waikato Rugby,</p>	Sport Waikato will continue to connect the local sport and recreation sector with opportunities to enhance their capability and sustainability.	





	<p>WBOP and Hamilton City Netball, Waikato Hockey, WBOP Football, Swimming Waikato, Waikato Badminton, NZ Touch and the Waikato Secondary School Sport Association Executive were in attendance.</p> <p>Weekly Secondary School updates and fortnightly Sport Development Sector updates are distributed to secondary schools, regional sports bodies, community sports hubs and clubs. Content focuses on funding and governance support, Balance is Better messaging, coach resources and courses and case studies.</p> <p>Our Youth Engagement Advisors have been working with secondary schools throughout the district to develop strategic sport plans based on student voice (where available) to identify and better meet the needs of students and to address any barriers to participation.</p> <p>Primary Learning WAKA Kahui Ako/ Waitomo School Cluster- Sport Waikato facilitated Professional Development Workshops alongside leaders in the following schools:</p> <ul style="list-style-type: none"> • One on One HPE Planning school-wide – Pukenui and St.Josephs Catholic Schools • Supported St Josephs Catholic School with re-imagined Tryathlon • HPE planning – Mokau and Rangitoto Schools • Sport Waikato provided resources and guidelines to Piopio Primary School Principal for a Parent/Supporter Code of Conduct for Winter Sports. <p>Early Childhood U5 team has built a relationship with Te Kuiti Te Pukeiti Early Childhood Centre which is aligned with Te Nehenehenui Trust. Sport Waikato are supporting this centre, and a koohunga that they work closely with, to formally get physical activity implemented into their annual plan and introduce a physical activity policy.</p> <p>This is Me® Supporting King Country Rugby Union Women and Girls Development officer to promote opportunities for wahine within the King Country region.</p>	<p>We will look to targeted initiatives to support youth sport participation (e.g., Good Sports and Balance is Better), targeted participation (e.g., This is ME), and governance.</p>	
<p>Support Coach Development in the</p>	<p>Sport Waikato partnered with Sport NZ to run a 3 day workshop for sport sector leaders to better understand what a quality experience in sport looks like, and to consider how they can work together to offer sporting models and structures to</p>	<p>Continue to support RSOs in working with their respective game deliverers to encourage the adoption of Good Sports through their channels.</p>	


<p>district in both school and community settings</p>	<p>provide this. Leaders and managers representing ND Cricket, Waikato Rugby, WBOP and Hamilton City Netball, Waikato Hockey, WBOP Football, Swimming Waikato, Waikato Badminton, NZ Touch and the Waikato Secondary School Sport Association Executive were in attendance.</p>	<p>Encourage other codes to adopt a similar philosophy within the district, through this example, to ensure a quality experience.</p> <p>Sport Waikato will continue to work alongside RSOs to support them in their planning for further quality provision for sport across the region.</p>	
<p>Lead the development and review of the district sport and recreation plan, in collaboration with the District Council</p>	<p>Local PARs Plan 2025-2028 The new addition of the plan is currently being developed (alongside Council staff) and will look to align with council's LTP processes. This evidence-based plan combines local and regional insights, including participation and demographic trends from clubs, organisations, and community members. Staff can access the data and trends already outlined in the draft plan.</p>	<p>The Regional Connectivity Coordinator will work alongside the steering group and bring in other staff to form the action plan that comes out of the new edition. Guidance will be sought from council staff on the consultation and adoption process over the next couple of months to ensure the plan aligns with LTP processes.</p>	
<p>Drive key outcomes, alongside District Council staff, as identified in the district sport and recreation plan – including and with specific attention to local facilities projects</p>	<p>King Country Indoor Stadium We congratulate Waitomo District Council on their decision in late 2021, formally entering into a partnership agreement with the Ministry of Education and Te Kuiti High School which saw the progression of the King County Indoor Stadium project – A subregional priority project in the WRASP.</p> <p>Early 2022 saw the start of the construction phase on the High School grounds. Sport Waikato continues to have involvement in this development through the delivery steering group actions, representation on the Game on Charitable Trust and working alongside Council to develop the terms and reference of a Stakeholder Reference Group who will assist owners to ensure future sustainable operations for the Stadium.</p> <p>Regional Connectivity Coordinator has connected with contracted operators 'Belgravia' and provided sporting group and community contact and general information to assist with the court scheduling.</p> <p>Regional Connectivity Coordinator continually promoting the facility and opportunities within the facility to the wider community, including cross district opportunities (Regional).</p>	<p>Sport Waikato will continue to support this project through the various stages as the King Country Indoor Stadium is highlighted as a key infrastructure project in the Waikato Regional Active Space Plan.</p>	
	<p>Vibrant Safe Waitomo Attendance at the regional coalition group. Action items from the Waitomo District Play, Active Recreation and Sport Plan have been developed to link to Vibrant Safe Waitomo. Sport Waikato led action items are in progress including the development of the Sport and Active Recreation Advisory Group.</p>	<p>Continued inclusion of Sport Waikato representatives on the Coalition and local working groups. Continued link to Waitomo District Play, Active Recreation and Sport Plan. Activation of Relevant Action points that are in the 2021-2022 Action plan.</p>	




	<p>Town Concept Planning Review Regional Connectivity Coordinator supported council to connect the Sports Clubs and Active Recreation Providers to attend the TCP consultation meetings to ensure that they understood the voice and contribution they needed to have within this process.</p> <p>Regional Connectivity Coordinator connected with Council Placemaking and Development Lead to consider Play being included within the TCP identified Playground development in Bennydale and passed on potential options to include within the development. Connected also with Parks and Recreation Manager to support Play considerations within other Playground and Green space upgrades.</p> <p>This consultation also included discussion around considering community consultation within the development process.</p>	<p>Sport Waikato – through the Regional Connectivity Coordinator’s presence within this process can provide this neutral stance utilising insights, data, trends and regional and or national examples and case studies to ensure informed decisions are based on need.</p>	
	<p>Hubbing Sport Waikato continues to work alongside both Council and the Community to explore needs and options within and for the community, with current infrastructure, needs and feasibility also being considered. External consultants have been appointed to explore options further.</p> <p>Regional Connectivity Coordinator has used the opportunity to connect with the local sport and recreation sector, through the process of following up survey uptake, to have thought provoking conversations around opportunities to collaborate.</p> <p>Regional Connectivity Coordinator has been in discussions with Council’s Placemaking and Development Lead around the possible Hubbing opportunity at Centennial Park. Potential Community, Sport, Council and Iwi partnership.</p>	<p>Sport Waikato will continue to connect the local sport and recreation sector (e.g. clubs) with opportunities to reflect on and enhance their sustainability.</p> <p>Regional Connectivity Coordinator alongside council to host a ‘State of Sport’ forum in August 2023. Inviting all sports into an environment where they can share what’s happening within their sport. Workshop in small groups to gather shared insights and opportunities going forward. The main purpose will be to showcase and encourage collaboration.</p>	
	<p>King Country Secondary School Sports Coordinator Cluster meeting Attended the Cluster meeting hosted by Sport Waikato Sport Development, Secondary School lead and ‘This is Me’ teams. Representatives from Taumarunui, Piopio, Te Kuiti, Otorohanga and Te Awamutu were at the meeting.</p> <p>These cluster meetings provide an opportunity for the Regional Connectivity Coordinator to present the concept of the Waitomo and Otorohanga District Sport and Active Recreation Advisory Group. Schools to identify youth from respective district school to be a voice within this advisory group.</p> <p>Other topics of discussion included the Rural Travel Fund that is managed by Councils and the need for more support within this Fund for the rural districts. Travel is the biggest barrier for all of the above schools. This Cluster have already been collaborating on a range of actions from the meeting including:</p>	<p>Sport Waikato will continue to connect the local Secondary Schools with opportunities to enhance their participation in local sporting and active recreations opportunities. Sport Waikato will ensure Rangatahi have a voice within Play, Active Recreation and Sport within their local communities.</p>	



	<ul style="list-style-type: none"> • Initiating sharing of players to make up combined sports teams to make sure Rangatahi had an opportunity to participate in their chosen sport • Initiating small game, fun opportunities to be able to have a go at sport within their lunchtime and PE spaces. Sharing concepts and brainstorming in this cluster space • Coordinate King Country winter and summer interschool sport fixtures and programme 		
<p>Provide stakeholders with district specific insights to support decision-making and enable community conversations</p>	<p>Local Plans Three different surveys were conducted to support the development of the Waitomo Play, Active Recreation and Sport Plan. These included surveys of Regional Sporting Organisations, local clubs and organisations, and the local community. The data for the community surveys has been collated and is available at a regional level (which was shared with our council partners at the Regional Spaces and Places Forum at Seddon Park on 17 November), with the local club and organisation data currently being analysed after becoming available early in 2023.</p> <p>Voice of Tamariki (VOT) & Voice of Rangatahi (VOR) VOT and VOR seek to understand the physical activity experiences of tamariki (children) and rangatahi (young people). This information will be collated at a district level and be included as part of district insights for the Waitomo Play Active Recreation and Sport Plan.</p> <p>Active NZ The key measure for our people, the percentage of our people being physically active, is measured through the Active New Zealand Survey. Surveying was completed in 2021 and data is now available to all strategic partners upon request.</p> <p>School Sport Census NZ Census 2022 Every year secondary schools are required to complete the School Sport NZ participation profiles or census. This provides a snapshot of participation rates, top sports, staff engagement and an indication of the coaches/managers that have committed to providing sport opportunities. Profiles have been made for each school, as well as school cluster and district profiles. The cluster profiles have been shared and the school profiles are to go out this term, in total 40 schools took part across all districts.</p> <p>Census 2018 and population projections Demographic data for the district, including population projections, has also been collated and presented to Sport Waikato staff for consideration in decision</p>	<p>Encourage district schools to participate in the VOR surveys to ensure a local perspective and inform Sport Waikato support mechanisms moving forward.</p> <p>Encourage district schools to participate in the VOT surveys to ensure a local perspective and inform Sport Waikato support mechanisms moving forward.</p> <p>Continue to provide deliverers with connections and links to specific participation data, profiles and trends to assist with modifications in programming and or delivery methods to ensure quality experiences.</p> <p>Ensure relevant parties have access to and are aware of these profiles to assist with decision making processes – particularly when organisations are considering applying to external funders.</p>	 

	<p>making. This data will also contribute to the renewal of the district physical activity plan in alignment with the 2024 LTP process.</p>		
<p>Contribute to Council conversations about play, active recreation and sport via regular meetings and collaboration on key projects</p>	<p>Sport Waikato would like to thank the Waitomo District Council for their willingness to allow the Regional Connectivity Coordinator a regular hot desk arrangement within council offices, specifically within the community facilities team, that has allowed for these types of conversations to take place on a regular basis.</p> <p>Season Transition Guidelines – Conversation with staff to raise awareness of this partnership document between council, RSO and Sport Waikato. The guidelines support the idea of limited season lengths, creating a window for field transition and maintenance between seasons and sports, and ultimately increasing players welfare through reducing competing demands for time, and increasing the quality of player experience.</p> <p>Natural Bodies of Water - Access to natural water resources will ensure community physical activity needs are met and the network remains sustainable. Sport Waikato, through recommendations from the Waikato Regional Active Spaces Plan, has developed a proposed methodology for the development of a Regional Natural Bodies of Water Plan. This Plan will seek to gather information that identify any competitive advantages or opportunities for the Waikato region related to its water resources and activities and is a key optimisation initiative highlighted in the Waikato Regional Active Spaces Plan (WRASP).</p> <p>Play – Council staff attended a regional Play Workshop, facilitated by Sport Waikato in Matamata in November, to discuss the role, opportunities, values, and benefits of Play to further promote and meet community wellbeing aims.</p> <p>Waikato Regional Spaces & Places Forum – November forum centred around the development of the next Waikato Regional Active Spaces Plan and involved presentations on insights, accessibility (Be.Lab) and Sport NZ facility updates and environmental sustainability, followed by workshopping on these issues.</p>	<p>Continue to have conversations with and work alongside Council to engage teams within Council to consider and embrace, play, active recreation and sport in their planning and collaborative projects.</p> <p>It is expected a Regional Natural Bodies of Water Network Plan will guide future strategic vision and direction for investment in spaces and places at a local community, district, sub regional and regional level, while highlighting spaces of international significance.</p> <p>Internal Play Champion has been identified and Internal PD workshop to be arranged later in 2023 comprising council staff from across business units who could further develop play concepts within their respective planning, projects, and activities.</p> <p>Follow up has included a questionnaire to Mayors, CEOs and technical staff regarding their understanding and usage of the WRASP document, for further workshopping online in December, and a 4th edition being published in 2023.</p>	
<p>Increase collaboration and connection between key stakeholders in play, active recreation and sport in the district through community partnerships</p>	<p>A key role of Sport Waikato staff is to support connections between key stakeholders in play, active recreation and sport to enhance community outcomes. Key projects where Sport Waikato is supporting this type of action is involvement in the King Country Indoor Stadium project, District Sport and Active Recreation Advisory Group and scoping Hubbing opportunities.</p>	<p>Continue to work alongside key stakeholders who activate play, active recreation and sport opportunities across the district.</p> <p>Continue with membership on this advisory group.</p>	



	<p>Regional Connectivity Coordinator presently working on 3 Hubbing opportunities within the Waitomo District.</p> <ul style="list-style-type: none"> • Piopio Equestrian & Domain Hub – includes Piopio Pony Club, Piopio Adult Riding Club, Piopio Polocrosse Club and Piopio Rugby Club • Centennial Park Community, Sport and Cultural Hub – Working with Council staff to scope out the potential for a Community, Sport, Council and Iwi partnership opportunity to revamp Centennial Park • Waitomo Village Sports & Community Hub – Working with the existing Waitomo Sports Club to support other opportunities to develop the club into a 'Community Sports Hub' <p>The King Country Rugby Union continues to be part of a Good Sports project alongside Thames Valley and Waikato Rugby to message the value of promoting climates of development through appropriate competition structures and delivery.</p> <p>Regional Connectivity Coordinator and Sport Development team met with Te Kuiti Stadium staff to discuss social/participation sport opportunities for secondary school students in the King Country to address the barriers to sport of time, cost and travel. Ideas suggested were Volleyball and Basketball initially through Terms 2 & 3. Now looking at a Turbo Touch activation session.</p> <p>Targeted Participation - This is ME® Supported another ikura workshop in Te Kuiti, where 20 young women received period underwear donated by AWWA and underwent a workshop with Kotahi Aroha's Erina Wehi-Barton. Feedback from the workshop demonstrates increased confidence to participate in physical activity when menstruating and in using the underwear provided. This is ME facilitated the connection but were not as actively involved in this workshop as we strive for locally-led initiatives and sustainability.</p>		
<p>Identify opportunities to appropriately celebrate positive sport and recreation outcomes</p>	<p>In January 2023 – the Waikato Sport & Active Recreation Awards, hosted by Sport Waikato was held at the Claudelands Event Centre.</p> <p>Following the success of the 2022 awards, despite being held under Covid Protection Framework, this community-focused celebration will recognise excellence across seven categories: Community Connection, Sport & Active Recreation Partnership, Outstanding Active Space Initiative, Commitment to Diversity & Inclusion, Community Unsung Hero, Community Coach, and Commitment to Youth Engagement.</p>	<p>Sport Waikato will continue to celebrate these new award categories, not least because they align with our strategic outcomes, but importantly because these individuals, groups and initiatives often go unrecognised without such an awards format.</p>	



REGIONAL SPORT WAIKATO PROGRAMME UPDATES

Programme	Programme Updates
<p>Waikato Regional Active Spaces Plan (WRASP)</p>	<p>Sport Waikato on behalf of the WRASP Advisory Group have engaged Visitor Solutions to develop the Waikato Natural Bodies of Water Network Plan which is a key recommendation of the Waikato Regional Active Spaces Plan (WRASP). This regional piece of work will develop a plan of natural bodies of water (lakes, rivers, oceans) accessible for a range of user groups including on-water activities (rowing, kayaking, sailing, waka ama, dragon boating) and include information about water quality and site management. This work will include developing an inventory of existing facilities and ancillary infrastructure currently supporting water sport, active recreation along with providing recommendations around investment. Territorial Local Authorities, the Waikato Regional Council and Sport NZ (through Sport Waikato’s partnership) have funded the project.</p>
<p>Regional Natural Bodies of Water – Network Plans</p>	<p>Sport Waikato on behalf of the WRASP Advisory Group have engaged Visitor Solutions to develop the Waikato Natural Bodies of Water Network Plan which is a key recommendation of the Waikato Regional Active Spaces Plan (WRASP). This regional wide piece of work will be to develop a plan of natural bodies of water (lakes, rivers, oceans) accessible for a range of user groups including on-water activities (rowing, kayaking, sailing, waka ama, dragon boating) and include information about water quality and site management. This work will include developing an inventory of existing facilities and ancillary infrastructure currently supporting water sport, active recreation along with providing recommendation around investment. Territorial Local Authorities, the Waikato Regional Council and Sport NZ (through Sport Waikato’s partnership) have funded the project. We would like to take this opportunity to thank South Waikato District Council for their support of this work and look forward to sharing the findings to support your future planning discussions.</p>





Presentation to Waitomo District Council

August 2023



ONE VISION

EVERYONE OUT THERE
AND ACTIVE

PURPOSE

A HEALTHY, VIBRANT,
PHYSICALLY ACTIVE
REGION THROUGH PLAY,
ACTIVE RECREATION
AND SPORT

MOVING WAIKATO

GOAL: 75% OF ALL WAIKATO ADULTS
AND YOUNG PEOPLE MEETING THE
PHYSICAL ACTIVITY GUIDELINES BY 2030

PRIORITIES



OUR PEOPLE

A focus on the provision
of quality opportunities
that meet the needs of the
people of our region

MORE PHYSICALLY
ACTIVE TAMARIKI,
RANGATAHI AND
WHAANAU



BUILDING COMMUNITIES

A focus on quality local
delivery of play, active
recreation and sport
experiences

HELPING
COMMUNITIES
TO HELP
THEMSELVES



REGIONAL LEADERSHIP

A focus on regional and
national partners working
together to lead change
and enhance outcomes

LEADING AND
DELIVERING
CHANGE

HORIZON TWO FOCUS AREAS



RANGATAHI

(YOUNG PEOPLE)
AGED 12-17 YEARS



TAMARIKI

(CHILDREN)
AGED 5-11 YEARS



TAMARIKI MOKOPUNA

(PRESCHOOL CHILDREN)
AGED 0-4 YEARS



Our Way of Working

- **Why we exist:** To increase the physical activity levels of people in the Waikato region through play, active recreation and sport.
- **Our Vision:** Everybody Out There and Active
- **How we do this:** By providing high value strategic regional leadership in play, active recreation and sport.
- **What this looks like:** A strategic, collaborative (partnered), regional approach to influencing the play, active recreation and sport system – Sport Waikato not necessarily doing the delivery but influencing those who do.

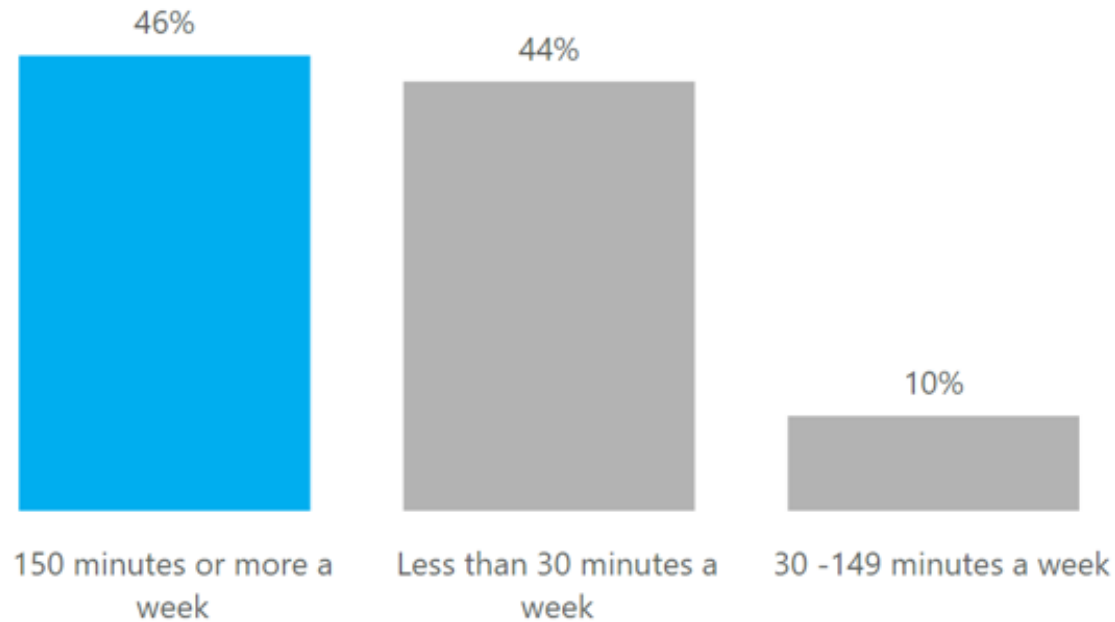


Progress in the Last 12 Months

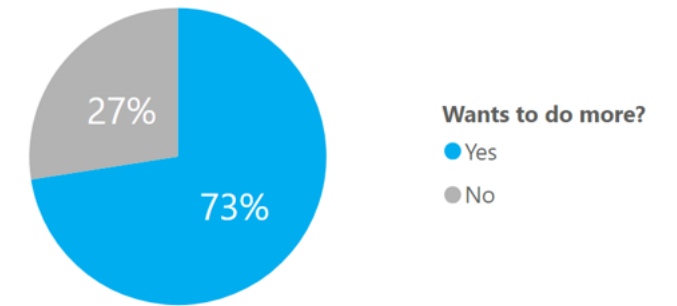
- Work alongside Council in the development of a local Play, Active Recreation and Sport Plan
- Distribution of \$77K of Tu Manawa Active Aotearoa Funding (via Sport NZ) to five groups delivering physical activity in the district
- Embedding Good Sports and inclusion principles alongside King Country Rugby Football Union
- Support for Te Kuiti High School and Pio Pio College to participate in Sport NZ's Active As initiative (including receipt of funding support)
- Support for primary schools and ECE in the area through HAL
- Continued support for the Indoor Stadium operations/programming
- Support for TCP and Centennial Park revitalization projects

Participation Overview

Adults doing the recommended 150 minutes a week or more per week of any intensity



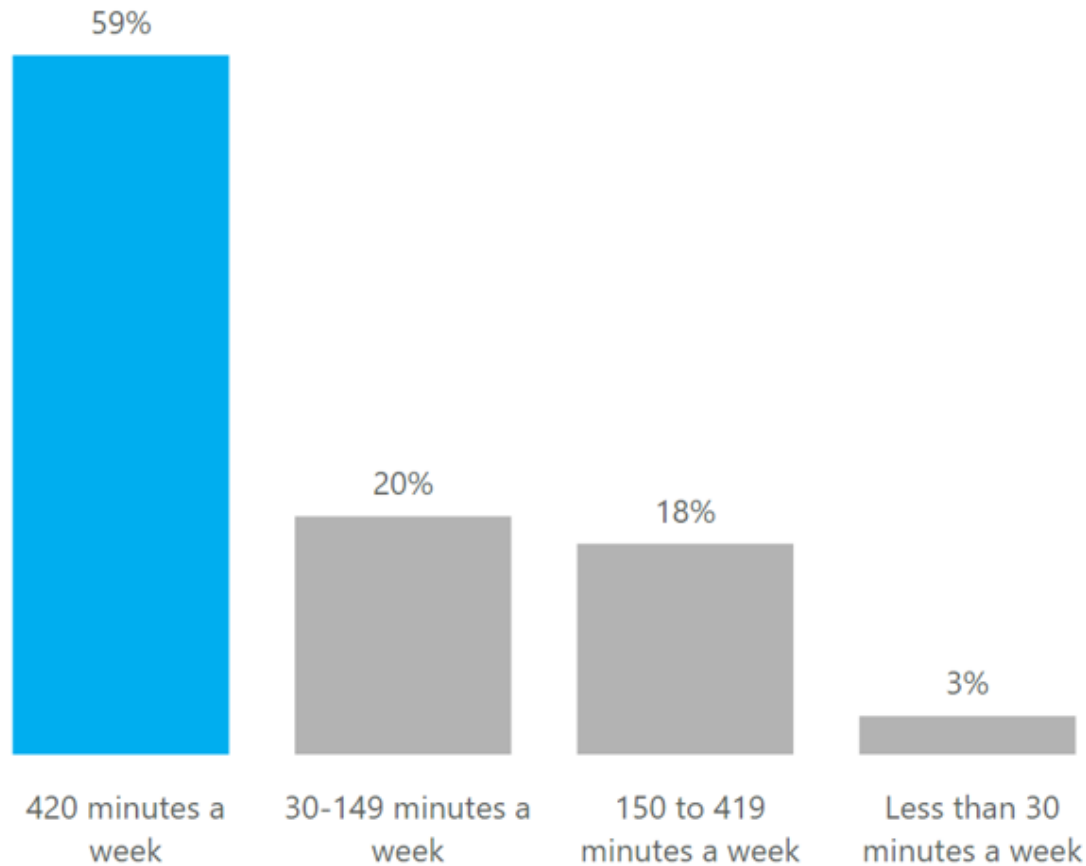
Wanting to do more physical activity



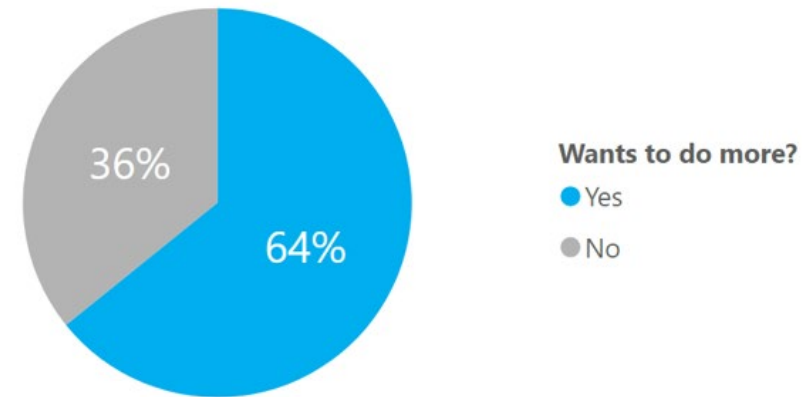
Physical Activity Participation



Young people doing the recommended 420 minutes or more per week of physical activity at any intensity

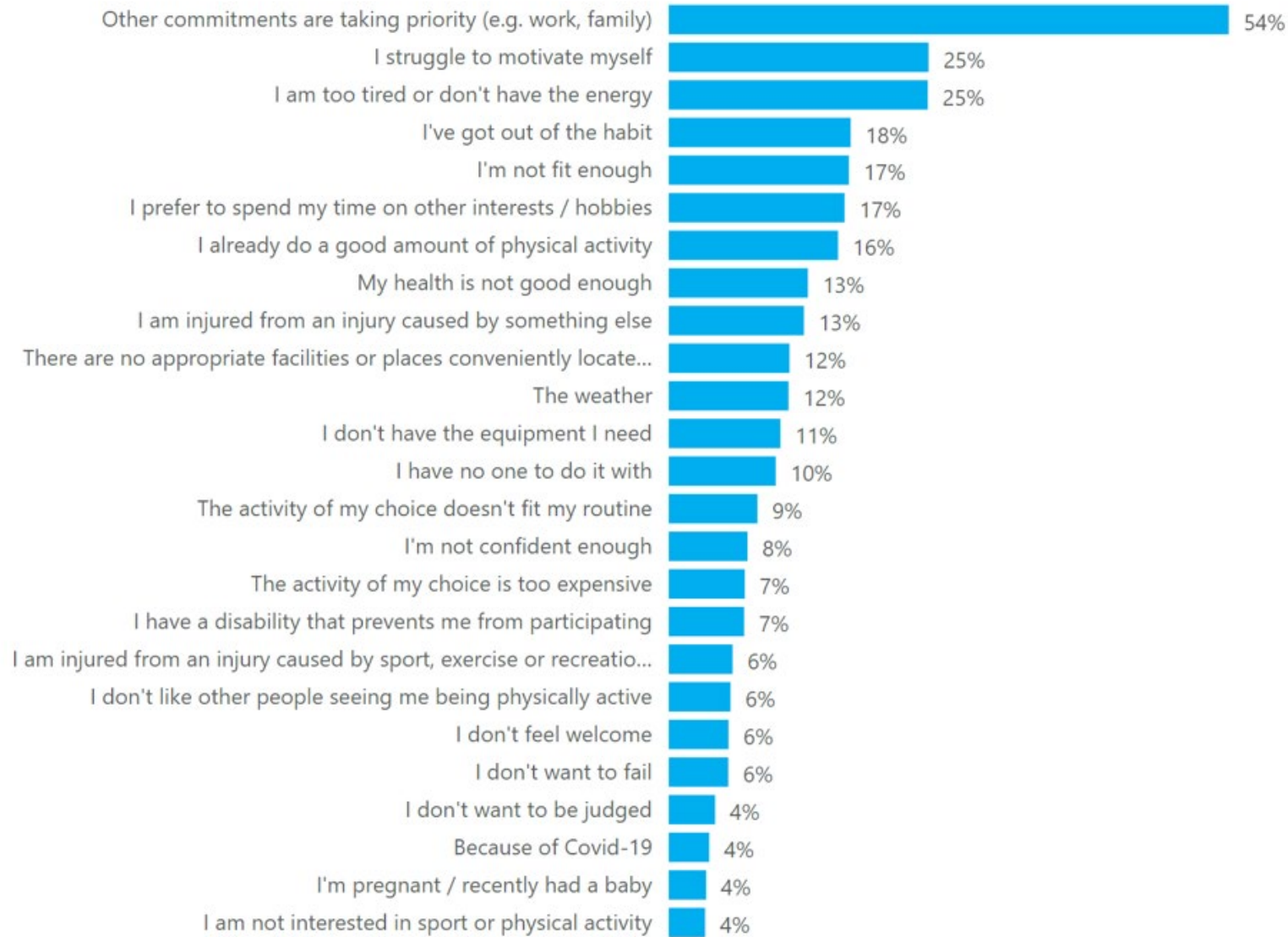


Wanting to more physical activity



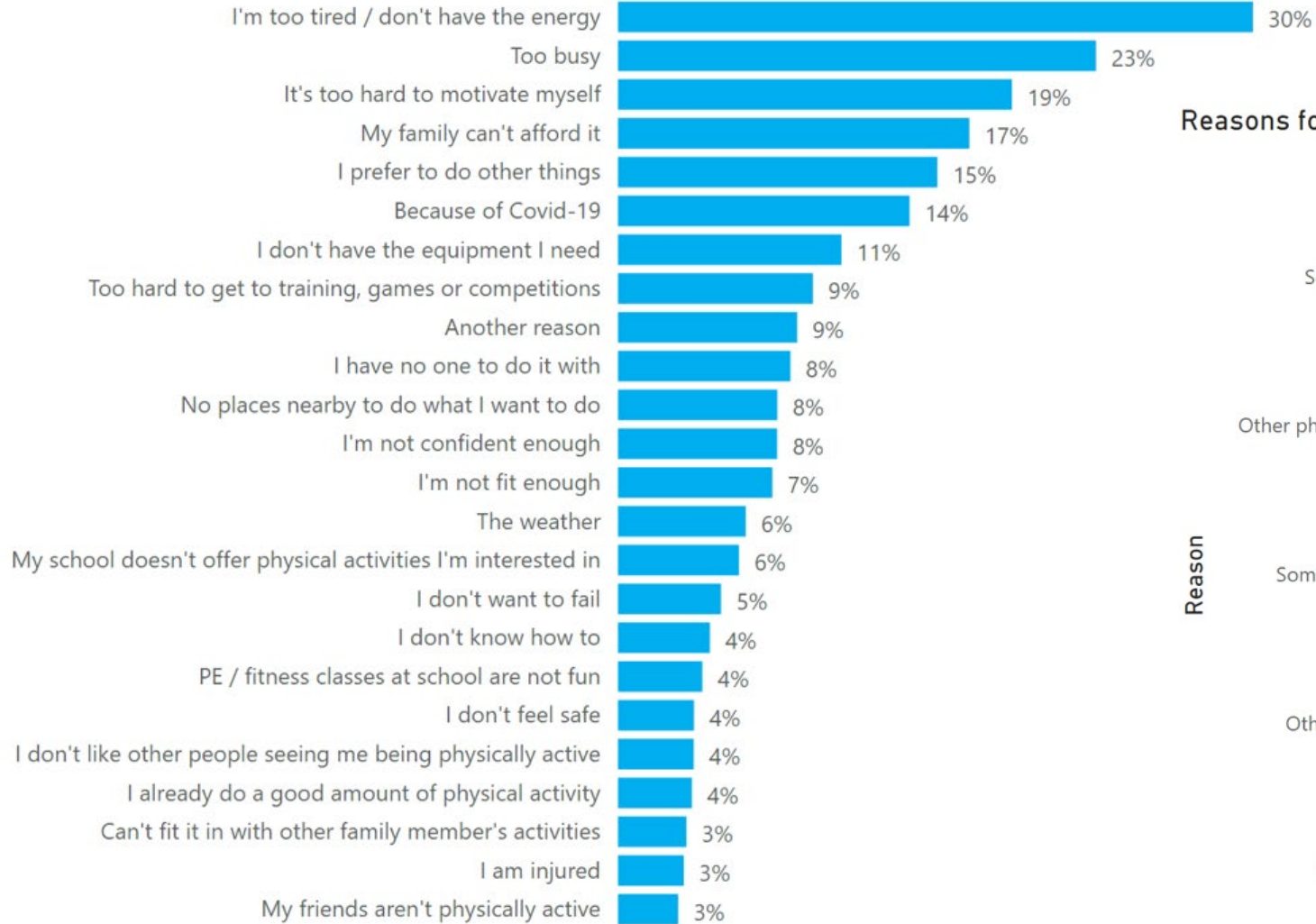
Barriers

Barriers to being physically active

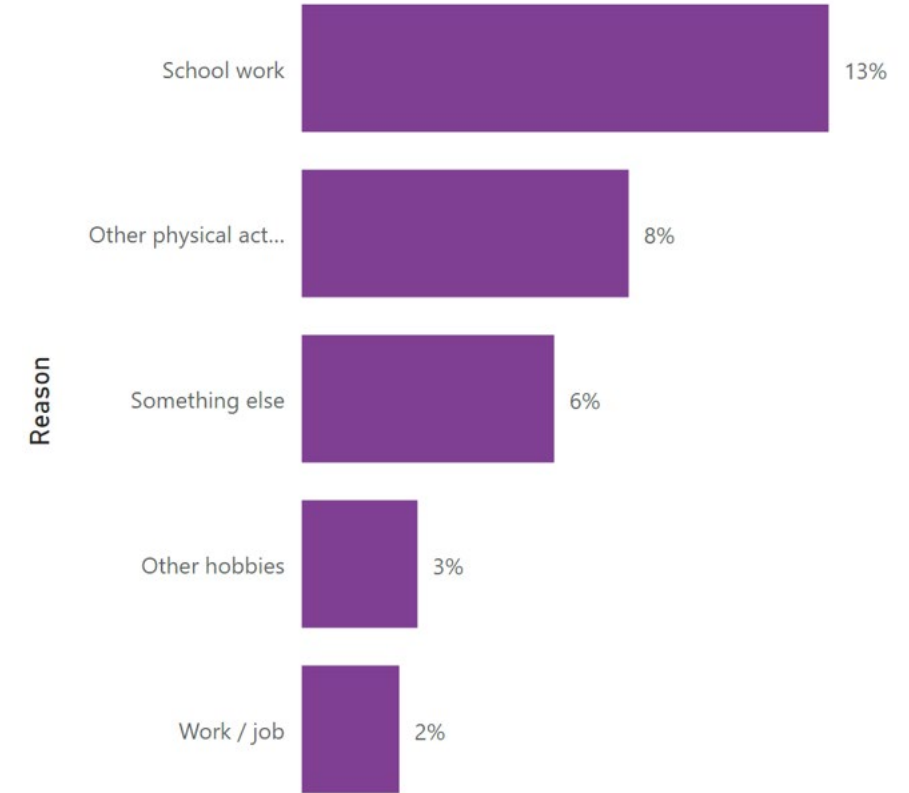


Barriers

Barriers to physical activity



Reasons for being "too busy"





Upcoming Work

- Continued work on the local Play, Active Recreation and Sport Plan to assist Council in their LTP planning
- Hosting 'State of Sport' Forum – workshop focusing on sharing success, challenges, and opportunities with a lens to understand opportunities for sport code collaboration.
- Continued support for Piopio College and Te Kuiti High school to participate in Sport NZ's 'Active As' initiative
- Support for TCP and Centennial Park revitalization projects
- Hubbing: Piopio Equestrian & Domain Hub
- Hubbing: Waitomo (Village) Sports & Community Hub



WAITOMO DISTRICT COUNCIL

MINUTES OF A MEETING OF THE WAITOMO DISTRICT COUNCIL HELD IN THE COUNCIL CHAMBERS, QUEEN STREET, TE KUITI ON TUESDAY 27 JUNE 2023 AT 9.00AM

PRESENT: Mayor John Robertson
Deputy Mayor Allan Goddard
Councillor Eady Manawaiti
Councillor Janette Osborne
Councillor Janene New
Councillor Dan Tasker
Councillor Gavin Todd

IN ATTENDANCE: Nicola Greenwell, Chief Executive of Hamilton & Waikato Tourism

Chief Executive, Ben Smit
Manager – Governance Support, Michelle Higgie
General Manager – Community Services, Helen Beever (for part only)
Chief Financial Officer, Tina Hitchen (for part only)
Manager – Customer Services, Kat Merrin-Brown (for part only)
General Manager – Infrastructure Services, Shyamal Ram (for part only)
Property and Facilities Manager, Liz Riley (for part only)
General Manager – Strategy and Environment, Alex Bell (for part only)
Senior Strategy and Policy Advisor, Alice Tasker (for part only)
Manager – Strategy and Policy, Charmaine Ellery (for part only)

1. Karakia Tuwhera

2. Apologies

No apologies were received.

3. Declarations of Member Conflicts of Interest
--

No Member declarations were made.

4. Confirmation of Minutes: 25 June 2023

Resolution

The Minutes of the Waitomo District Council meeting of 25 June 2023, including the public excluded Minutes, be confirmed as a true and correct record.

Item 8 – MSD Mahi Expo not Money Expo
Item 10 – Cr Osborne declared an interest so did not second motion. Correct to Mayor Robertson as the Seconder.

Robertson/Tasker Carried

5. Verbal Reports: Elected Member Roles and Responsibilities

Elected members gave verbal reports on their individual portfolio roles and responsibilities as follows:

File 1 - Page 24

Councillor Dan Tasker

1. Legendary Te Kuiti
2. The Bench Event in connection of NZ Rugby and KC Rugby

Councillor Janette Osborne

1. Waitomo Caves Museum Discovery Centre Meeting

Councillor Eady Manawaiti

1. Hetet Water Reservoir Location Meeting
2. Consultation with Rereahu
3. Mana Whenua Working Group re Camping Ground

Deputy Mayor Allan Goddard

1. Community Meeting on Crime
2. Benneydale Hall Meeting
3. King Country River Care Meeting

Councillor Janene New

1. Legendary Te Kuiti

Councillor Gavin Todd

1. Piopio Refuse Queries
2. Mokau Transfer Station
3. Aria Domain AGM
4. Bamboo on Troopers Road

Mayor John Robertson

1. Pukenui School Matariki Celebration
2. Mark Rawson

Resolution

The verbal reports be received.

Robertson/New Carried

Nicola Greenwell, Chief Executive of Hamilton & Waikato Tourism and the General Manager – Community Services entered the meeting at 9.20am.

6. Presentation – Hamilton Waikato Tourism – End of Year Report

Nicola Greenwell, Chief Executive of Hamilton & Waikato Tourism was in attendance to present and speak to the Waitomo Caves Discovery Centre’s Multi-Year Community Partnership Grant Agreement.

The Manager – Strategy and Policy entered the meeting at 9.32am.

Resolution

The Presentation from Hamilton Waikato Tourism be received.

Robertson/New Carried

Nicola Greenwell, Chief Executive of Hamilton & Waikato Tourism and the General Manager – Community Services left the meeting at 9.55am.

The Chief Financial Officer entered the meeting at 9.56am.

7. Mayor's Report – July 2023

Council considered the Mayor's Report for July 2023.

Resolution

The Mayor's Report – July 2023 be received.

Robertson/Manawaiti Carried

8. Adoption of Statement of Intent 2023/2024 for Inframax Construction Limited

Council considered a business paper presenting for adoption the Statement of Intent for Inframax Construction Limited.

The Chief Financial Officer expanded verbally on the business paper and answered members' questions.

Resolution

- 1 The business paper on Adoption of Statement of Intent 2023/2024 for Inframax Construction Limited be received.
- 2 Council adopt the Statement of Intent for year ended 30 June 2024 for Inframax Construction Limited.
- 3 That the Statement of Intent for Inframax Construction Limited be published on Council's website.

Goddard/Osborne Carried

9. Civic Financial Services Ltd – Annual Report 2022 and Statement of Intent to 31 December 2023

Council considered a business paper presenting the Annual Report 2022 and the Statement of Intent to 31 December 2023 for Civic Financial Services Ltd.

The Chief Financial Officer expanded verbally on the business paper and answered members' questions.

Resolution

- 1 The business paper on the Civic Financial Services Ltd Annual Report 2022 and Statement of Intent to 31 December 2023 be received.
- 2 The Civic Financial Services Ltd Annual Report 2022 and Statement of Intent for Civic Financial Services Ltd for the year ended 31 December 2023 be received.

Robertson/Goddard Carried

The General Manager – Community Services and Manager – Customer Services entered the meeting at 10.19am.

10. Statement of Intent 2023/2024 for the Local Government Funding Agency Limited

Council considered a business paper presenting the 2023/24 Statement of Intent for the Local Government Funding Agency for information.

The Chief Financial Officer expanded verbally on the business paper and answered members' questions.

Resolution

- 1 The business paper on the Statement of Intent 2023/2024 for Local Government Funding Agency Limited be received.
- 2 Council note the Statement of Intent for the Local Government Funding Agency.

Tasker/Manawaiti Carried

11. Adoption of Statement of Intent 2023/2024 for Co-Lab

Council considered a business paper Presenting for adoption the Statement of Intent for Co-Lab.

The Chief Financial Officer expanded verbally on the business paper and answered members' questions.

Resolution

- 1 The business paper on Adoption of Statement of Intent 2023/2024 for Co-Lab be received.
- 2 Council adopt the Co-Lab Statement of Intent for year ended 30 June 2024.
- 3 That the Co-Lab Statement of Intent for year ended 30 June 2024 be published on Council's website.

Manawaiti/Osborne Carried

The Chief Financial Officer left the meeting at 10.24am.

12. Adoption of Community and Partnerships Fund Policy

Council considered a business paper present the revised Community and Partnerships Fund Policy for adoption.

Council noted that this business paper will now be an information paper and not a decision paper and the draft Policy will be brought back to the Council at the August Council meeting for adoption.

The General Manager – Community Services expanded verbally on the business paper and answered members' questions.

Resolution

The business paper on Adoption of Community and Partnerships Fund Policy be received.

New/Osborne Carried

13. Community and Partnerships Activity Update Report

Council considered a business paper providing an update on activities that form part of the Community and Partnerships Group, including an update on a range of Council recreation services and activities.

The General Manager – Community Services and Manager – Customer Services expanded verbally on the business paper and answered members' questions.

Resolution

The business paper on Community and Partnerships Performance Reporting be received.

Robertson/New Carried

The General Manager – Infrastructure Services entered the meeting at 10.28am.

The General Manager – Community Services and Manager – Customer Services left the meeting at 10.30am.

The Property and Facilities Manager entered the meeting at 10.31am.

14. Infrastructure Services Group Activity Update Report

Council considered a business paper providing an update on activities that form part of the Infrastructure Services Group.

The General Manager – Infrastructure Services and Property and Facilities Manager expanded verbally on the business paper and answered members' questions.

The General Manager – Strategy and Environment, Senior Strategy and Policy Advisor and Manager – Strategy and Policy entered the meeting at 10.42am.

Council noted paragraph 3.16 of the business paper should read a Council Workshop on 11 July 2023, not a Council meeting.

Resolution

The business paper on Infrastructure Services Group Activity update report be received.

Manawaiti/New Carried

The General Manager – Infrastructure Services and Property and Facilities Manager left the meeting at

15. Motion to Exclude the Public

Council considered a business paper pursuant to Section 48 of the Local Government Official Information and Meetings Act 1987 giving Council the right by resolution to exclude the public and/or staff from the whole or any part of a meeting on one or more of the grounds contained within that Section.

Resolution

- 1 The public be excluded from the following part of the proceedings of this meeting.
- 2 The general subject of each matter to be considered while the public is excluded and the reason for passing this resolution in relation to each matter, as specified by Section 48(1) of the Local Government Official Information and Meetings Act 1987 are as follows:

General Subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Section 48(1) grounds for the passing of this resolution
1. 2023 Residents Survey	Section 7(2)(a) To protect the privacy of natural persons, including that of deceased natural persons.	Section 48(1)(a)(1)

- 3 Council agree the following staff, having relevant knowledge to assist in the consideration of the items of business to be public excluded, remain in attendance to assist the Committee with its decision making:

Staff Member	Reason for Remaining in Attendance
Chief Executive	Council CEO
Manager – Governance Support	Committee Secretary
General Manager – Strategy and Environment	Portfolio Holder
Senior Strategy and Policy Advisor	Portfolio Holder
Manager – Strategy and Environment	Portfolio Holder
General Manager – Community Services	Portfolio Holder
General Manager – Infrastructure Services	Portfolio Holder

- 4 This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in the public.

Robertson/New Carried

16. Consideration of Public Excluded Items to be made public following Council's decision taking

Resolution

Following Council's consideration and decision taking of the public excluded items of business, Council agreed:

1 2023 Residents Survey

The business paper and Resident Survey Report 2023 (excluding the open text responses) and the Minute Resolutions as follows, be made publicly available.

Resolution

- 1 *The business paper on the Resident Survey 2023 be received.*
- 2 *Council notes the results of the survey and Management's response to activities that might require further attention.*
- 3 *Council authorises the release of the Resident Survey Report 2023, excluding the open text responses, for public information.*

Osborne/Todd Carried

17. Karakia Whakamutunga

There being no further business the meeting closed at 11.57am.

Dated this 29th day of August 2023

JOHN ROBERTSON
MAYOR

Confidential Confidential

Confidential Confidential

Confidential

WAITOMO DISTRICT COUNCIL AUDIT AND RISK COMMITTEE

MINUTES OF A MEETING OF THE WAITOMO DISTRICT COUNCIL AUDIT AND RISK COMMITTEE HELD IN THE COUNCIL CHAMBERS, QUEEN STREET, TE KUITI ON WEDNESDAY 22 FEBRUARY 2023 AT 9.00AM

PRESENT: Independent Chairperson Bruce Robertson; Deputy Mayor Allan Goddard, Councillor Gavin Todd; Councillor Janene New and Councillor Janette Osborne

IN ATTENDANCE: Chief Executive, Ben Smit; Manager – Governance Support, Michelle Higgle; Chief Financial Officer, Tina Hitchen; Senior Accountant, Wayne La Roche; General Manager – Community Services, Helen Beever; General Manager – Infrastructure Services, Shyamal Ram; Manager – Strategy and Policy, Charmaine Ellery and Senior Strategy and Policy Advisor, Alice Tasker

1. Apology

Resolution

The apology from Mayor John Robertson be received and leave of absence granted.

B Robertson/Todd Carried

2. Declaration of Member Conflicts of Interest

No declarations made

3. Confirmation of Minutes – 22 February 2023

Resolution

The Minutes of the Waitomo District Council Audit and Risk Committee meeting held on 22 February 2023 be confirmed as a true and correct record.

B Robertson/New Carried

4. Mastercard Expenditure Report (February 2023 to June 2023)

The Committee considered a business paper presenting for the Committee's information and consideration, details of expenditure incurred via Waitomo District Council issued Corporate Mastercard.

The Manager – Governance Support and Chief Executive expanded verbally and answered members questions.

Resolution

The Mastercard Expenditure Report for the period (February 2023 to June 2023) be received.

B Robertson/Goddard Carried

5. Riskpool – Update on Winding Up

The Committee considered a business paper providing a brief on the winding up of Riskpool

The Chief Financial Officer expanded verbally on the business paper and answered Members' questions.

Resolution

The business paper on Riskpool – Update on Winding Up be received.

Osborne/New Carried

6. Treasury Report for the period ended 30 June 2023

The Committee considered a business paper providing an update on Waitomo District Council's debt position and compliance with borrowing limits for the period ending 30 June 2023.

The Chief Financial Officer expanded verbally on the business paper and answered Members' questions.

Resolution

1 The business paper on Treasury Management Report for period ended 30 June 2023 be received.

2 The Committee noted the possible breach in 2026/27 of the interest rate cover and recognises the Committee's acceptance of the position pending the Three Waters outcome.

B Robertson/Osborne Carried

The Chief Financial Officer and Senior Accountant left the meeting at 9.27am

The General Manager – Community Services, General Manager – Infrastructure Services, Manager – Strategy and Policy and Senior Strategy and Policy Advisor entered the meeting at 9.27am

7. Progress Report: Key Performance Indicators - period ended 30 June 2023

The Committee considered a business paper presenting Waitomo District Council's delivery performance on non-financials for the 2022/23 financial year ending 30 June 2023.

The Chief Executive, General Managers and Manager – Strategy and Policy expanded verbally on the business paper and answered Members' questions.

The Independent Chairperson noted, using Water Supply as an example, that response times need to be addressed. The Committee noted that Council will be reviewing the Key Performance Measures as part of the 2024-2034 Long Term Plan development process.

Resolution

The Progress Report: Key Performance Indicators for the period ended 30 June 2023 be received.

B Robertson/Goddard Carried

The Manager – Strategy and Policy and Senior Strategy and Policy Advisor left the meeting at 9.58am

8. Progress Report: Health and Safety

The Committee considered a business paper providing a brief on Waitomo District Council's health and safety performance during the 2022/23 year.

The General Manager – Community Services expanded verbally on the business paper and answered Members' questions.

Cr Osborne suggested that the number of identified hazards for each WDC work site be included in the quarterly reporting.

The Committee noted that the aim is to have another year of self-assessment and then get an external independent assessment completed.

Resolution

The Progress Report: Health and Safety be received.

New/Goddard

Carried

The General Manager – Community Services left the meeting at 10.09am.

9. Progress Report: Procurement Summary Schedule (January 2023 – June 2023)

The Committee considered a business paper presenting a summary of the procurements made in the period January to June 2023 in accordance with Waitomo District Council's Procurement Policy.

The General Manager – Infrastructure Services expanded verbally on the business paper and answered Members' questions.

Resolution

The Progress Report: Procurement Summary Schedule (January 2023 - June 2023) be received.

B Robertson/New

Carried

10. Progress Report: WDC Resource Consents – Compliance Monitoring

The Committee considered a business paper providing a brief on compliance reporting against Resource Consent conditions, due during the third and fourth quarters of 2022/23.

The General Manager – Infrastructure Services and Chief Executive expanded verbally on the business paper and answered Members' questions.

The Committee noted the very good working relationship Waitomo District Council has with Waikato Regional Council and the results in achieving compliance with resource consent conditions.

Resolution

The Progress Report: WDC Resource Consents – Compliance Monitoring be received.

Todd/B Robertson

Carried

There being no further business the meeting closed at 10.20am.

Dated this day of 2023

BRUCE ROBERTSON
INDEPENDENT CHAIRPERSON

Document No: A684434

Report To: Council



Meeting Date: 29 August 2023

Subject: Mayor's Report – August 2023

Our country faces difficult times ahead. In an economic sense, national debt levels are high, inflation has yet to be brought under control, too much public sector reform is in an uncertain state, and primary sector export markets are too dependent on one player, China.

All these concerns impact the well-being of those living in our district. For those with mortgages, interest rates are hurting. For all residents, and particularly those on fixed or low incomes, the costs of food, power and petrol have put enormous strain on budgets. And for our farmers and forest operators, export market returns are poor.

Council operations are impacted directly by the uncertainty of delivery of the Labour Government's reform programme. Legislation with respect to Three Waters and Resource Management replacement legislation have passed through their third readings this month, with both reforms up in the air should a National-led Government be elected in October. And I am worried about where the health reforms are heading and the lack of our local community / council influence over them.

In uncertain and problematic times like these, it is important for our Council to have its own house in order. We need to focus on being an efficient and effective organisation, delivering services of value while imposing as little burden on our residents and ratepayers as possible. It is worth reflecting on our journey as a Council in recent years as we have taken steps towards these ends.

- We have reviewed the way we govern. We have set up Te Raangai Whakakaupapa Koorero, a sub-committee of Council, to engage with Māori on matters of concern to them – in other words to deliver better value to iwi, hapu and whanau. Feedback has been positive.
- We have agreed a clear overall mission to invest in securing population growth to sustain our retail centres, schools and other community amenities, as well as to support local employers. Following decades of decline, we are seeing evidence of growth returning.
- We have reviewed strategies like Vibrant Waitomo with the objective of progressing social well-being initiatives much more effectively than has been the case in past years.
- Our relationship with our subsidiary company Inframax is less "hands on," meaning that responsibility for operational performance sits squarely on the shoulders of the Board.
- We have identified surplus Council land, sold one block for housing, and are reviewing other parcels.
- We have agreed that we should not hold rental properties. Disposal of such properties achieves three objectives – a reduction of Council debt, an increase in revenues from rates on properties sold, and a reduction in the costs of administration.
- We have drilled down into the business units of Council, seeking accountability and transparency for operations that should stand on their own two feet – Council housing, Te Kuiti landfill, holiday parks etc.

There is more to do. A review of the way we manage our roading network has recently been completed. Our next largest area of operational focus is Three Waters, the "review" of which has been dictated by Central Government. Our third largest area of operations is Parks and Reserves, an area that we should review at some time in the future, I hope with an eye on the concept of community caretakers.

A handwritten signature in blue ink, appearing to read "John Robertson".

JOHN ROBERTSON, QSO
MAYOR

Document No: A684314

Report To: Council



Meeting Date: 29 August 2023

Subject: **Adoption of Community and Partnerships Fund Policy**

Type: Decision Required

Purpose of Report

- 1.1 The purpose of this business paper is to present to Council the revised Community and Partnerships Fund Policy for adoption.

Background

- 2.1 At a Workshop held on 27 June 2023, Council reviewed the Community and Partnerships Fund Policy, and a discussion was held on proposed amendments to the Policy.
- 2.2 The Policy was reformatted to bring it into line with WDC's new policy template which included adding a scope and making other minor changes.
- 2.3 The Policy outlines a range of grant categories but was silent on Hall Hire Subsidy contributions. This has now been included in the Policy.
- 2.4 The Policy was amended to allow for the Event Fund to be open to community groups wishing to run a community event that wasn't partnering with Council. Previously the fund had a focus on the Muster and the Christmas Parade.
- 2.5 It was agreed applicants will be able to apply to WDC for more than one fund each year.
- 2.6 To provide greater clarity for the Single-Year Community Assistance and Event Fund categories, the Policy was amended to state funding will need to be reimbursed by the applicant if the project is not completed within the required timeframe, unless grounds for an extension are approved.
- 2.7 It was noted that the draft Policy made reference to Council's proposed new community outcomes which will come into effect on 1 July 2024. The revised Policy comes into effect at the same time.
- 2.8 The draft Policy was presented to Council at the 25 July 2023 meeting for adoption.
- 2.9 At the meeting additional amendments were proposed by Council, and it was agreed staff would revisit the Policy and bring it back to Council for further consideration.
- 2.10 The revised draft Policy was re-presented to Council at a Workshop held on 15 August 2023.

Commentary

- 3.1 A copy of the revised draft Policy is attached for Council's reference.
- 3.2 The additional amendments, as outlined in red font in the attached document, will provide greater clarity to the applicant in regard to legal status and the criteria for financial accounts, operational costs and reimbursement of funding.

Analysis of Options

- 4.1 The Community and Partnerships Fund Policy is reviewed every 3 years in conjunction with the Long Term Plan development process.
- 4.2 At a Workshop held on 27 June 2023 and 15 August 2023, Council reviewed the Policy and minor amendments were agreed, as attached.
- 4.3 The Policy is considered to be fit for purpose and will achieve desired outcomes.

Considerations

- 5.1 **RISK**
- 5.2 No significant risks have been identified.
- 5.3 **CONSISTENCY WITH EXISTING PLANS AND POLICIES**
- 5.4 This decision is consistent with existing plans and policies.
- 5.5 The Policy is consistent with the Council's vision of Waitomo – a vibrant district.
- 5.6 **SIGNIFICANCE AND COMMUNITY VIEWS**
- 5.7 This decision is not a significant decision in terms of Council's Significance and Engagement Policy.

Suggested Resolutions

- 1 The business paper on Adoption of Community and Partnerships Fund Policy be received.
- 2 Council adopt the Community and Partnerships Fund Policy (Effective 1 July 2024).
- 3 The Chief Executive be authorised to make any final editorial amendments to the Community and Partnership Fund Policy document.



HELEN BEEVER
GENERAL MANAGER – COMMUNITY SERVICES

August 2023

Attachment: Revised draft Community and Partnerships Fund Policy (effective 1 July 2024)
(Doc A675189)

Revised Draft

Waitomo District Council

**Community and Partnerships
Fund Policy**

REVISED DRAFT POLICY

REVISED DRAFT POLICY

First Adopted:	August 2009
Review History:	August 2014, May 2018, September 2020, August 2023
Date of Next Review:	August 2026
Responsibility:	General Manager Community Services
Adopted by:	Council

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INTRODUCTION | KUPU ARATAKI

Waitomo District Council (WDC) facilitates strong and sustainable partnerships to support improved outcomes for our community.

The Community and Partnerships Fund Policy (the Policy) sets out the funding allocation process for assistance provided through grants to community organisations.

This Policy does not apply to rates remissions, lease grant, or any other type of assistance provided by WDC.

PURPOSE AND SCOPE | TE ARONGA ME TE KORAHĪ

1. The purpose of this Policy is to provide for fair and equitable distribution of WDC funding to assist organisations who deliver services that benefit communities within the Waitomo District. It ensures funding is distributed in a consistent, efficient, and effective manner which is transparent, fair, and accountable.
2. The scope of this Policy is to outline the Community and Partnerships Fund which WDC administers and the eligibility criteria for each. The Policy determines the process by which these funds are distributed.
3. This Policy is applicable to the following grants:
 - a) Single-Year Community Assistance Grant
 - b) Multi-Year Community Partnership Grant
 - c) Community Events Fund
 - d) Community Halls Grants
 - e) Hall Hire Subsidy Fund
 - f) Special Grants

DEFINITIONS | NGĀ WHAKAMĀRAMATANGA

Capital Expenditure

Expenditure that will provide benefits to the applying organisation for periods greater than one year and considered an asset to the organisation.

Community Organisations

A not-for-profit that's primary objective is to provide programmes, services or activities that benefit the social, cultural, economic and environmental wellbeing of communities in the Waitomo District. A community organisation must **also** be a legal entity as defined below.

Contestable Fund

Applications are invited during scheduled funding rounds, with publicly advertised opening and closing dates. Any eligible organisation has an equal opportunity to be considered for a grant. Clearly defined processes will be applied to all applications. Final allocation decisions are made in a public forum.

Financial Reserves

These are cash reserves held by an organisation which are not tagged for any specific expense.

Legal Entity

A legal entity is an organisation that has its own legal identity separate from its members. Legal entity status includes incorporated societies, trusts registered under the Charitable Trusts Act 1957, companies with charitable purposes, local authorities, school boards of trustees, and Māori trust boards. ~~To be eligible for funding, community groups must have a legal structure. These can include incorporated societies, trusts, charitable trusts, and Māori trust boards.~~

Long Term Plan

Council's adopted Long Term Plan (LTP) as defined by the Local Government Act 2002.

Umbrella Organisation An umbrella group is usually a larger, incorporated organisation which can provide resources and backing to smaller groups that work in a similar area or share similar goals.

WDC's Community Outcomes WDC's community outcomes are determined by the Council as part of the Long Term Planning process. These outcomes form the Council's vision and priorities over the next ten years.

POLICY | KAUPAPA HERE

1. Funding Allocation

1.1 The total funding assistance provided to the community through grants and funding, in accordance with this Policy, is confirmed by the Council at the adoption of the Long Term Plan (LTP).

1.2 Funding should be made available to organisations or projects which are making a positive contribution to the Community Outcomes confirmed by Council at the adoption of the LTP:

A district for all people

Our district is a great place to live because it is accessible, safe, affordable, and inclusive. We promote health, wellbeing, and participation.

A prosperous district

We enable a thriving and sustainable economy to create greater benefits for everyone.

A district that values culture

We value the whakapapa of our district, and we promote cultural, creative, and recreational activities where traditions, heritage, and arts are celebrated.

A district that cares for its environment

We ensure the wise use and management of all land and resources now and for future generations.

2. Decision Making

2.1 Grants will be awarded through a contestable process (excluding Community Halls Grants, Special Grants, and the Hall Hire Subsidy Fund). This process is the best process to enable decision-makers to compare the relative merits of the funding applications they receive and to allocate grants from the funding pools as fairly as possible.

2.2 In this context contestable means that:

- a) Applications are invited during scheduled funding rounds, with publicly advertised opening and closing dates.
- b) Any eligible organisation has an equal opportunity to be considered for a grant.
- c) Clearly defined processes will be applied to all applications.
- d) Final allocation decisions are made in a public forum.

3. Eligibility Criteria

3.1 WDC grants are available for application by community organisations who align with, or contribute to, WDC's Community Outcomes.

3.2 Applicants may apply to WDC for more than one fund each year, but other funding received from WDC will be taken into consideration when assessing subsequent applications.

3.3 **Legal Structure**

3.4 Groups with no formal legal structure may apply for grants via nominating an 'umbrella' non-profit incorporated organisation which has agreed to receive and administer the grant on their behalf. The umbrella organisation would be legally accountable to WDC for the expenditure of the grant.

3.5 **Financial Reserves**

3.6 It is acknowledged that it is prudent for organisations to carry financial reserves for their operations. However, if an organisation is carrying reserves greater than a year of operating expenses with funding not tagged for specific projects, Council might not approve a grant to the organisation or group.

3.7 **Ineligible Applicants**

3.8 The below groups are ineligible for any WDC administered grants:

- a) For-profit groups
- b) Individuals
- c) Political organisations
- d) Social clubs
- e) Internal applicants
- f) Other local authorities, government agencies or public sector entities

3.9 WDC grants will not fund education-based activities which should, in the view of a reasonable person, be the responsibility of their primary funder e.g., Ministry of Education. The fund only supports projects sponsored by education providers where there is a clear general community benefit that will be derived from such a project.

4. **Grant Misuse by Recipients**

4.1 Grants are to be spent in accordance with the purpose for which they are allocated.

4.2 Failure to account for the use of a past grant will be sufficient cause for any subsequent application to be declined.

4.3 Using a past grant for any purpose other than that approved, may result in future applications being declined.

4.4 WDC reserves the right to request the repayment of any funds allocated to a group or organisation where grant misuse is identified.

5. **Application Process**

5.1 All applications:

- a) Must be made via the appropriate WDC Application Form.
- b) Be fully completed with all accompanying information attached.
- c) Must be submitted before the closing date.

5.2 Incomplete or late applications will be deemed ineligible and therefore not considered for funding.

5.3 All applications to the Single-Year and Multi-Year Grants must include the following:

- a) Proof of legal entity (or support from an umbrella organisation).
- b) The applicants latest annual financial accounts, the equivalent of a profit and loss statement and balance sheet.
- c) Verified bank account details for the applicant.

5.4 In addition to the above, any other information required as outlined in the relevant application form.

SCHEDULE 1 | Single-Year Community Assistance Grant

1. Scope

- 1.1 Waitomo District Council's Single-Year Community Assistance Grant focuses on providing assistance for community organisations that support community led projects. These projects are aligned with Council plans and strategies and contribute to the social, cultural, economic, and environmental wellbeing of communities in the Waitomo District.
- 1.2 Priority for funding will be given to community organisations that are delivering projects in collaboration with other organisations.
- 1.3 The Single-Year Community Assistance Grant is for one-off projects or initiatives that will be completed within the 12-month period after receiving the grant.

2. Funding Allocation

Indicative Timeline:	Fund Opens: 1 July Fund Closes: 1 August
Applicants advised:	Applicants will be advised in September or October.
Funding allocation:	Up to a maximum of \$10,000.

- 2.1 Applications for the Single-Year Community Assistance Grant are assessed by the Council.

3. Funding Priorities

- 3.1 The following costs will be considered for funding:
 - a) Resources that support the project or organisation.
 - b) Programme development and implementation.
 - c) Applications for capital projects may be accepted for grant requests over \$2,000.
- 3.2 The following will not be considered for funding:
 - a) Projects that have commenced or have been completed.
 - b) Loan/debt repayment.
 - c) ~~e) Wages or salaries~~ Ongoing operational costs (e.g. wages/salaries, rent, utilities, etc.).
 - d) Organisations with outstanding projects from previous funding rounds (unless still within the 12 month delivery period **or an extension has been** approved).

4. Requirements

- 4.1 A Grant Agreement between WDC and the successful applicant will be in place where the grant value exceeds \$5,000. Conditions of the grant will be outlined in the Agreement.
- 4.2 Projects must be completed within a 12-month period from receiving the grant.
- 4.3 Successful applicants will be required to complete an accountability report upon completion of the project.
- 4.4 Failure to complete the project within the 12-month period will result in funding being reimbursed to WDC, unless grounds for an extension are approved.
- 4.5 **When circumstances occur beyond the recipient's control which prevent the delivery of a project, Council may choose, at their discretion, to not seek reimbursement of funding.**

SCHEDULE 2 | Multi-Year Community Partnership Grant

1. Scope

- 1.1 Waitomo District Council's Multi-Year Community Partnership Grant supports community organisations whose work aligns with Council plans and strategies and contributes to the social, cultural, economic, and environmental wellbeing of communities in the Waitomo District.
- 1.2 The Multi-Year Community Partnership Grant is for a three-year period.

2. Funding Allocation

Indicative Timeline:	Fund Opens: 1 July Fund Closes: 1 August
Applicants advised:	Applicants will be advised in September or October.

- 2.1 Applications for the Multi-Year Community Partnership Grant are assessed by the Council.

3. Funding Priorities

- 3.1 Operational costs relating to services or facilities that complement WDC's Long Term Plan objectives.
- 3.2 The following costs will not be considered for funding:
 - a) Capital projects.
 - b) Loan/debt repayment.

4. Requirements

- 4.1 Applicants will need to demonstrate within the application process how they will:
 - a) Strengthen participation across diverse communities.
 - b) Build the capability of communities to become sustainable.
 - c) Work collaboratively across the community sectors.
- 4.2 Applicants must have a proven record of accomplishment in their area of service and a previous history of service delivery.
- 4.3 Applicants must be financially sustainable and be able to demonstrate a history of working collaboratively with other organisations.
- 4.4 A Grant Agreement between WDC and the successful applicant will be in place. Conditions of the grant will be outlined in the Agreement.

SCHEDULE 3 | Community Events Fund

1. Scope

- 1.1 Waitomo District Council's Community Events Fund supports community led events and cultural celebrations that create opportunities to build and celebrate community pride, and for the community to connect and celebrate.

2. Funding Allocation

Indicative Timeline:	Fund Opens: 1 July Fund Closes: 1 August
Applicants advised:	Applicants will be advised in September or October.

- 2.1 Applications for the Community Events Fund are assessed by the Council.

3. Funding Priorities

- 3.1 Costs relating to the delivery of community events, where the event is to take place within the Waitomo District.
- 3.2 The following costs will not be considered for funding:
- a) Capital costs.
 - b) Loan/debt repayment.
 - c) Applications for events that have already taken place.

4. Requirements

- 4.1 A grant agreement between WDC and the successful applicant will be in place. Conditions of the grant will be outlined in the agreement and will include Health and Safety requirements where applicable.
- 4.2 Events must be held within 12-months from receiving the grant.
- 4.3 Successful applicants will be required to complete an Accountability Report upon completion of the event.
- 4.4 Failure to hold the event within the 12-month period will result in funding being reimbursed to WDC, **unless grounds for an extension are approved.**
- 4.5 **When circumstances occur beyond the recipient's control which prevent the delivery of an event, Council may choose, at their discretion, to not seek reimbursement of funding.**

SCHEDULE 4 | Community Halls Grant –~~Non-Contestable~~

1. Scope

1.1 Council currently supports 12 community halls within the Waitomo District by way of an annual grant, with each hall receiving \$1,000. Hall grants are paid in August of each year and are non-contestable.

1.2 Community Halls that receive funding are:

- a) Aria
- b) Awakino
- c) Benneydale
- d) Kinohaku
- e) Mahoenui
- f) Mairoa
- g) Marokopa
- h) Mōkau
- i) Mokauiti
- j) Mapiu
- k) Waitanguru
- l) Rangitoto

2. Requirements

2.1 An accountability report is required to be submitted annually by June of the following year. Hall Committees/Trusts are required to report on expenditure of the grant.

REVISED DRAFT POLICY

SCHEDULE 5 | Hall Hire Subsidy Fund

1. Scope

- 1.1 Waitomo District Council's Hall Hire Subsidy Fund focuses on providing financial assistance for community organisations that support community led projects and initiatives. These projects and initiatives must be aligned with Council's adopted plans and strategies and contribute to the social, cultural, economic, and environmental wellbeing of communities in the Waitomo District.

2. Funding Allocation

- 2.1 This fund is available to community organisations to apply for a subsidy towards hall hireage fees. Applicants are advised to apply at least two weeks prior to the proposed hire date.
- 2.2 Following assessment of the application, WDC may grant a full or partial contribution to the hall hireage fee. A community organisation may be granted up to two subsidies per year.

Indicative Timeline:	Applicants are advised to apply at least two weeks prior to proposed hire date.
Applicants advised:	Applicants will be advised within one week of submitting an application.

3. Funding Priorities

- 3.1 The fund is available for the hireage of the following WDC owned buildings:
- a) Les Munro Centre
 - b) Piopio Memorial Hall
 - c) Te Kuiti Railway Station Buildings
- 3.2 The fund is not available for the following:
- a) Private hall hire.
 - b) Hall hire which has commenced or been completed at time of application.
 - c) Organisations with overdue accountability reports from other WDC grant funding.

4. Requirements

- 4.1 Following confirmation of a WDC venue booking applicants must complete the 'Waitomo District Council Hall Hire Subsidy' form at least two weeks prior to the hireage date.
- 4.2 Applicants should ensure any accountability reports due for other WDC funding have been submitted.

SCHEDULE 6 | Special Grants

The following grants are administered by WDC on behalf of external organisations.

1. Creative Communities Scheme

- 1.1 Creative Communities NZ provides a grant to Council to encourage promotion of the arts within the district. Organisations may apply to Council's Creative Communities Scheme Assessment Committee for funds based on the criteria supplied by Creative Communities NZ. The fund's objective is to support arts and cultural activities that encourage participation in a wide range of arts activities.
- 1.2 WDC administers two Creative Community Scheme funding rounds per year. They fall in May and November of each year. The Creative Communities Scheme Assessment Committee consists of two Councillors, one iwi representative and up to eight community representatives. WDC provides administrative support.

2. Sport NZ – Rural Travel Fund

- 2.1 Sport NZ provides a grant to Council.
- 2.2 The Fund's objective is to assist youth within the District who live in a rural area with the cost of travel to local sports competitions.
- 2.3 The allocation of the Fund is based on a population density formula for territorial authorities that have fewer than 10 people per square kilometre.
- 2.4 WDC administers one Sport NZ Rural Travel Fund per year. This falls in October each year. Applications to the Sport NZ Rural Travel Fund are determined by an Assessment Committee which comprises of two Councillors, a community representative, and a representative from Sport Waikato. WDC provides administrative support.

3. DC Tynan Grant

- 3.1 The late Daniel Circuit Tynan left a bequest to the Borough of Te Kuiti for the purpose of supporting organisations within the Te Kuiti Urban Ward that are involved with social, cultural, educational or recreational activities. The priority of this funding is given to projects of a capital nature.
- 3.2 The funds of the Trust are held and administered by Forgeson Law and WDC provides the administrative support associated with the funding application process. Applications are considered by the DC Tynan Trust Committee.
- 3.3 The income from the Trusts capital investment is available for distribution. Distribution occurs in July/August each financial year.

Document No: A684232

Report To: Council



Date: 29 August 2023

Subject: **Joint Management Agreement - Te Nehenehenui**
Information only

Purpose of Report

- 1.1 The purpose of this business paper is to brief Council on the development of the Joint Management Agreement (JMA) with Te Nehenehenui (TNN).

Background

- 2.1 Pursuant to section 135 of the Maniapoto Claims Settlement Act 2022 (the Act), Waitomo District Council, Otorohanga District Council and the Waikato Regional Council are required to enter into a JMA no later than 12 months after the commencement date of the Act (27 September 2022) for the area Marked M in **Attachment 1**.
- 2.2 The relevant provisions of the Act in relation to the JMA are set out in sections 135-139. Section 136(2) sets out the scope of the JMA and 136(3) sets out responsibilities under the JMA with how the councils and the trustees are to work together when exercising powers, functions, duties etc under the Resource Management Act 1991 (RMA).
- (2) *The Agreement must—*
- (a) *contain mechanisms and processes that recognise and reflect the mana of Maniapoto and the relationship of Maniapoto with Ngā Wai o Maniapoto; and*
- (b) *provide for the management of the following matters within area M:*
- (i) *Ngā Wai o Maniapoto; and*
- (ii) *activities within the catchments affecting Ngā Wai o Maniapoto; and*
- (iii) *any other matters, as provided for in subsection (3), that the councils and the trustees may agree.*
- (3) *The Agreement must provide for the councils and the trustees to work together to exercise or perform the following functions, powers, and duties under the Resource Management Act 1991:*
- (a) *monitoring and enforcement (see section 139); and*
- (b) *preparation, review, variation, or change of a planning document (see section 140); and*
- (c) *the functions, powers, and duties under Part 6 of the Resource Management Act 1991 in relation to resource consents (see section 141).*
- 2.3 During the initial JMA governance meeting, it was discussed and agreed that the new JMA should be combined with the existing JMA, which was developed under the Nga Wai O Maniapoto (Waipa River) Act 2012. The Waipa River JMA provides for a JMA for the co-management of the Waipa River and its catchment to be developed between Council and the Maniapoto Māori Trust Board (now TNN). The purpose of combining the two was to ensure that all parties could be involved with one JMA.
- 2.4 To assist with the JMA process, Council agreed to the establishment of a technical working group involving staff from all the Councils, TNN staff and legal Counsel for TNN. This work group was established to draft the JMA with the intention of meeting the required 27 September 2023 deadline.

- 2.5 It was agreed by all parties that the collaborative approach would provide a number of efficiencies and provide a coordinated model for the management of natural and physical resources.
- 2.6 A draft JMA has been developed by the technical working group and is enclosed as **Attachment 2**.
- 2.7 The draft JMA specifies how the parties will work together in carrying out the functions, duties and powers provided for in the Act, and to also give effect to the Nga Wai o Maniapoto (Waipa River) Act 2012.
- 2.8 The draft JMA also contains 7 schedules, which will be developed over the 12-month period after the JMA is approved. The schedules address Maps, Engagement Strategy, Sites and Areas of Significance, Transfer or powers, RMA planning processes, RMA monitoring and enforcement and RMA resource consent process. These were matters that the working group considered would take additional time and resource to develop and should not restrict the JMA from proceeding to meet the 27 September 2023 deadline. Council will be required to approve the schedules once completed.
- 2.9 It should be noted that the JMA has been drafted to give effect to the requirements of the Act.

Commentary

- 3.1 A draft of the JMA was presented to elected members at a Workshop on 8 August 2023.
- 3.2 Additional drafting has now been undertaken on the draft JMA since that workshop on the vision statements. The most recent version of the JMA is attached as **Attachment 1**.

Considerations

- 4.1 **RISK**
- 4.2 There are no risks associated with this paper, as it is information only, and Council will be provided with the final JMA document once it is ready for execution. A governance meeting will be held on 23 August 2023 to review the JMA. An update from that hui will be presented to Council and the final JMA for Council approval will go to Council's September meeting.
- 4.3 **CONSISTENCY WITH EXISTING PLANS AND POLICIES**
- 4.4 A decision by Council to consider this matter is in accordance with Council's plans and policies.
- 4.5 **SIGNIFICANCE AND COMMUNITY VIEWS**
- 4.6 This decision is not a significant decision in terms of the Council's Significance and Engagement Policy.

Suggested Resolution

The business paper on the Joint Management Agreement - Te Nehenehenui be received.



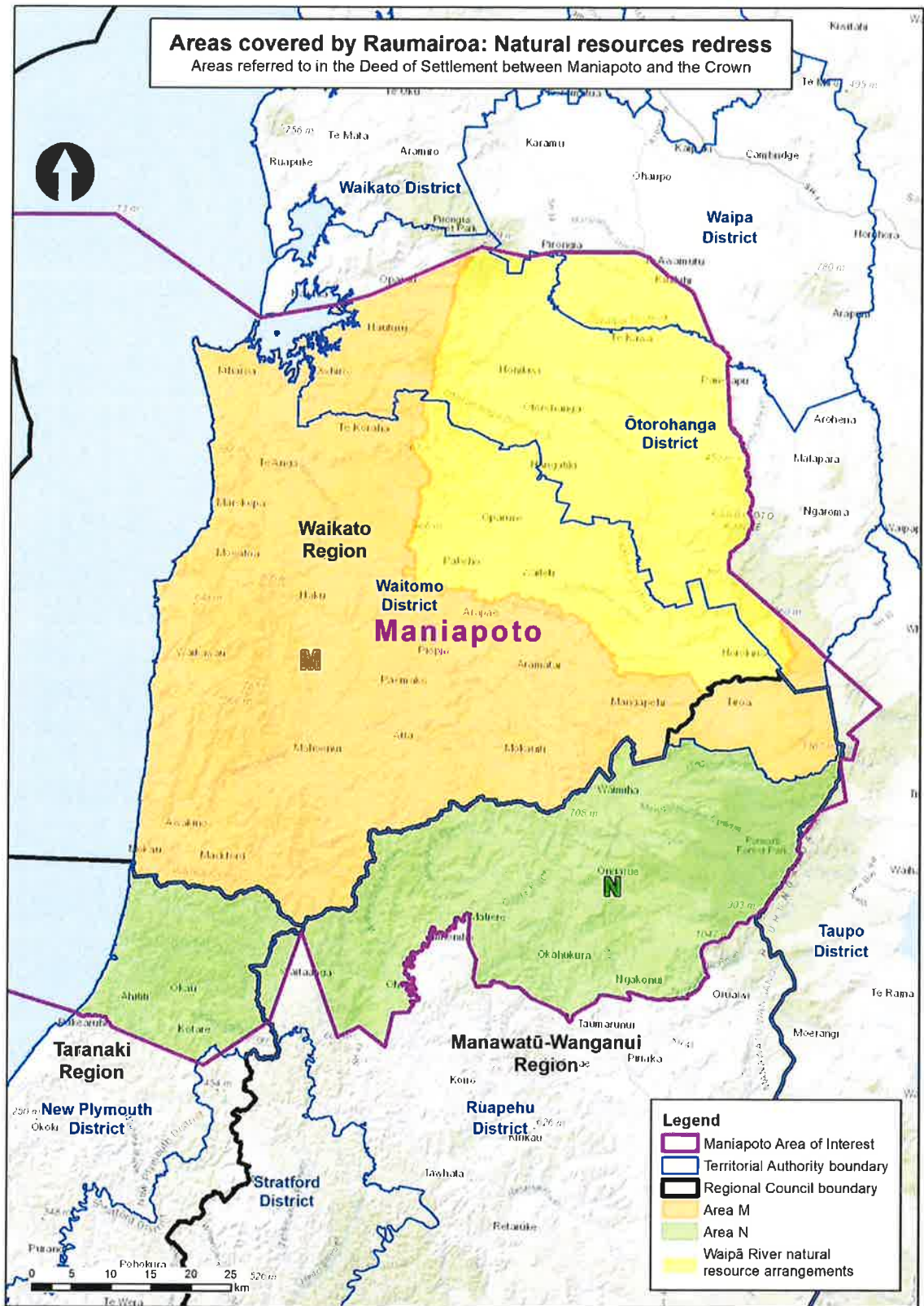
ALEX BELL
GENERAL MANAGER – STRATEGY AND ENVIRONMENT

Attachments:

- 1 Area M (Doc A680990)
2 Draft Joint Management Agreement (Doc A684232)

ATTACHMENTS

4: AREAS COVERED BY RAUMAIROA: NATURAL RESOURCES REDRESS



**[JOINT MANAGEMENT
AGREEMENT¹]**

[draft]

TE NEHENEHENUI

AND

OTOROHANGA DISTRICT COUNCIL

WAIKATO DISTRICT COUNCIL

WAIKATO REGIONAL COUNCIL

WAIPA DISTRICT COUNCIL

WAITOMO DISTRICT COUNCIL

[new text highlighted in grey]

¹ Name to be confirmed

[insert Maniapoto whakatauki / imagery]

DATED:

PARTIES

Te Nehenehenui

and

Otorohanga District Council

Waikato District Council

Waikato Regional Council

Waipa District Council

Waitomo District Council

(together, the **councils**)

(all together, the **parties**).

MANIAPOTO

Maniapoto have since time immemorial, maintained their mana whakahaere including exercising rights and responsibilities in relation to their rohe in accordance with their kawa and tikanga.

The Maniapoto rohe includes their whenua, maunga, awa, wai and other taonga (lands, mountains, rivers, waters, flora and fauna). These natural and traditional resources have their own mauri, which represents the spiritual and physical well-being of Maniapoto.

It is critical that Maniapoto are able to exercise their mana whakahaere within their rohe, particularly over the wai within their rohe, for the benefit of present and future generations.

NGĀ WAI O MANIAPOTO

In the Maniapoto Claims Settlement Act 2022, the Crown acknowledged the statement by Maniapoto of the significance of Ngā Wai o Maniapoto, including the following statement:

Ngā Wai o Maniapoto are awa tūpuna and living taonga to Ngāti Maniapoto. The relationship between Ngāti Maniapoto and Ngā Wai o Maniapoto is historic, cultural, physical, and spiritual. Generations of the tribe have long exercised their kaitiakitanga responsibilities and other tikanga in relation to the waterways and the associated beds, banks, fisheries, plants, taniwha, and mauri (life force) of Ngā Wai o Maniapoto;

[further elements of that statement could be potentially included as well?]

PART A: OVERARCHING PROVISIONS

BACKGROUND

1. Te Nehenehenui is the post settlement governance entity established through the Maniapoto Treaty settlement process and the Maniapoto Claims Settlement Act 2022.
2. Otorohanga District Council is a local authority established under the Local Government Act 2002, with functions in the Otorohanga district.
3. Waikato District Council is a local authority established under the Local Government Act 2002, with functions in the Waikato district.
4. Waikato Regional Council is a local authority established under the Local Government Act 2002, with functions in the Waikato region.
5. Waipa District Council is a local authority established under the Local Government Act 2002, with functions in the Waipa district.
6. Waitomo District Council is a local authority established under the Local Government Act 2002, with functions in the Waitomo district.
7. The Nga Wai o Maniapoto (Waipa River) Act 2012 provides for joint management agreements to be entered into between Maniapoto and the councils. A joint management agreement was entered into between those parties on 3 April 2013.
8. The Maniapoto Claims Settlement Act 2022 provides for joint management agreements to be entered into between Maniapoto and the councils.
9. The parties have agreed to enter into one combined joint management agreement to provide for the obligations under both the Nga Wai o Maniapoto (Waipa River) Act 2012 and the Maniapoto Claims Settlement Act 2022.
10. The parties commit to the implementation of this joint management agreement in the spirit of respect, partnership and good faith.

PURPOSE OF AGREEMENT

11. The purpose of this agreement is to:
 - (a) implement in one document the joint management agreement provisions in the Nga Wai o Maniapoto (Waipa River) Act 2012 and the Maniapoto Claims Settlement Act 2022; and
 - (b) provide a constructive and effective basis for Te Nehenehenui and the councils to build partnerships and work together.

MANIAPOTO: VISION, PRINCIPLES AND ASPIRATIONS

12. The vision of Maniapoto as set out in the Maniapoto Claims Settlement Act 2022 is:²

The vision of Maniapoto is for a constructive ongoing relationship between Maniapoto, the Crown, and local authorities in relation to Ngā Wai o Maniapoto in a way that:

(a) respects Maniapoto tikanga; and

(b) supports the relationship of Maniapoto and their culture and traditions with their ancestral lands, waters, sites, wāhi tapu, and other taonga.

Maniapoto seek to develop relationship agreements with the Crown to enhance the oranga (well-being) of their people, including developing relationship agreements that will contribute to the social, economic, and cultural aspirations of the individuals, whānau, and hapū of Maniapoto, including their health, well-being, and success.

13. The Maniapoto vision as set out in the Maniapoto Claims Settlement Act 2022 is underpinned by the following principles:³

Te Mana o te Wai: *the quality and integrity of the waters sustaining the physical and spiritual well-being of Maniapoto, and the continuing health and well-being of current and future generations and all living things that depend on water are important to Maniapoto.*

Ngā Wai o Maniapoto: *the deeply felt obligation of Maniapoto to restore, maintain, and protect the waters within Ngā Wai Maniapoto. Maniapoto participation in decision-making arrangements will ensure that Ngā Wai o Maniapoto are enhanced and protected.*

Te mana tuku iho o Waiwaiā: *Waiwaiā is the spiritual kaitiaki of the Waipā and other rivers within the Maniapoto rohe. Maniapoto has a deeply felt obligation to care for and protect te mana tuku iho o Waiwaiā and to instil knowledge and understanding in Maniapoto and Ngā Wai o Maniapoto communities about the nature and history of Waiwaiā, and for that reason it is important that Maniapoto are consulted on all matters that impact on Maniapoto.*

Kaitiakitanga: *kaitiakitanga is integral to the mana of Maniapoto and requires:*

- (a) the restoration of the relationship of Maniapoto with wai; and*
- (b) the restoration and maintenance of the ability of Ngā Wai o Maniapoto to provide for the practice of manaakitanga; and*
- (c) the recognition and respect for the kawa, tikanga, and kaitiakitanga of Maniapoto; and*
- (d) the encouragement and empowerment of active involvement of Maniapoto in the expression of their kaitiaki responsibilities.*

² Section 134(2) and 134(3) of the Maniapoto Claims Settlement Act 2022.

³ Section 134(4) of the Maniapoto Claims Settlement Act 2022.

Recognition of the mana of Maniapoto: *respect for the mana of Maniapoto and recognition of the significance of Ngā Wai o Maniapoto and the wider environment to the mana of Maniapoto.*

Recognition of Maniapoto as kaitiaki and rangatira: *recognition of the status and role of Maniapoto as rangatira and kaitiaki within resource management and decision making.*

Te Tiriti o Waitangi/the Treaty of Waitangi: *recognition and respect for Maniapoto and the Crown as Treaty partners under te Tiriti o Waitangi/the Treaty of Waitangi, and the roles and responsibilities of local authorities to act in accordance with provisions that refer to the principles of te Tiriti o Waitangi/the Treaty of Waitangi.*

14. The Maniapoto aspirations as set out in the Maniapoto Claims Settlement Act 2022 are as follows:⁴

That resource users and decision makers will collaborate with the people of Maniapoto to ensure that any adverse effects on Maniapoto or the environment arising from resource use are appropriately avoided or mitigated to the extent agreed by Maniapoto, the users, and the decision makers.

That Maniapoto and the Crown and Maniapoto and local authorities will develop and strengthen 2-way building of capacity and capability in reviewing, regulating, and managing activities that have an impact on Ngā Wai o Maniapoto so as to promote the vision of Maniapoto:

That Maniapoto perspectives and the strategic documents of Maniapoto, such as the environmental plan, and any that may be developed and implemented in the future for the Maniapoto rohe, will be appropriately recognised and incorporated into the functions and decisions of public agencies:

That Maniapoto will work with local authorities to co-design and co-govern programmes for:

- (a) developing appropriate data resources, research services, and Maniapoto data capability; and*
- (b) designing programmes and supporting investment in innovation and research to improve the skills that provide for a process designed by Maniapoto to deliver positive outcomes for Maniapoto; and*
- (c) establishing monitoring and accountability methods for measuring equitable outcomes for Maniapoto and assessing progress towards those outcomes.*

15. In the context of the Waipa River, appropriate weight must also be given to the relevant matters and documents provided for under the Nga Wai o Maniapoto (Waipa River) Act 2012 including:

⁴ Section 134(5) of the Maniapoto Claims Settlement Act 2022.

- (a) the overarching purpose of the Waipa River Act, being to restore and maintain the quality and integrity of the waters that flow into and form part of the Waipa River for present and future generations and the care and protection of the mana tuku iho o Waiwaia;
- (b) Te Ture Whaimana;
- (c) the Waipa River integrated river management plan;
- (d) the Maniapoto objectives for the Waipa River;
- (e) Ko Tā Maniapoto Mahere Taiao (the Maniapoto Iwi environmental management plan); and
- (f) the principles for the development and operation of the joint management agreement as set out in section 20 of that Act.

THE COUNCILS: VISION, PRINCIPLES AND ASPIRATIONS

16. The councils:

Commented [A1]: From the councils

- (a) deeply respect and acknowledge the Maniapoto vision, principles and aspirations;
- (b) both individually and collectively, and in a commitment to a robust partnership, aim to collaborate with Maniapoto in a respectful, constructive and mutually advantageous manner;
- (c) are united in the pursuit of positive outcomes for our communities, reflecting the aspirations and strategic directions set out in councils' strategic documents; and
- (d) confirm that this statement serves as our commitment to this agreement and the subsequent collaborative efforts that will arise from it.

~~46.~~17. The councils may, individually or collectively, give notice to Te Nehenehenui that a further statement of council vision, principles and aspirations will be added to this agreement through the process set out in clause 41.

RELATIONSHIP PRINCIPLES

~~47.~~18. The parties commit to the following relationship principles in working together under this agreement:⁵

- (a) of promoting the overarching purpose of the Raumaioa (natural resources redress), which is:
 - (i) to care for and protect Ngā Wai o Maniapoto; and

⁵ Section 138(2) of the Maniapoto Claims Settlement Act 2022.

- (ii) to restore and maintain, for present and future generations, the quality and integrity of the waters that flow into, and form part of, Ngā Wai o Maniapoto;
- (b) of acting in a manner consistent with the principles of te Tiriti o Waitangi/the Treaty of Waitangi;
- (c) of recognising the statutory functions, powers, and duties of the local authorities within the area where the Agreement applies;
- (d) of respecting the mana of Maniapoto; and
- (e) of jointly committing:
 - (i) to work together in good faith and in a spirit of co-operation;
 - (ii) to recognise and acknowledge that the parties benefit from working together by sharing their respective vision, knowledge, and expertise;
 - (iii) to participate effectively in co-management;
 - (iv) to communicate in an open, honest, and transparent way;
 - (v) to ensure that they work together from an early stage;
 - (vi) to make their best endeavours to ensure that the purpose of the Agreement is achieved and enduring;
 - (vii) to recognise that the relationship between the parties will evolve;
 - (viii) to recognise that the Agreement operates within statutory frameworks and the importance of complying with those statutory frameworks; and
 - (ix) to meeting statutory time frames and minimising costs and delays associated with those time frames.

~~48-19.~~ In relation to the Waipa River, the parties also acknowledge and commit to acting consistently with the guiding principles as set out in section 20 of the Nga Wai o Maniapoto (Waipa River) Act 2012.

PART B: GENERAL PROVISIONS

SCOPE AND STATUS OF AGREEMENT

~~19-20~~ This agreement:

- (a) constitutes the joint management agreement provided for in the Nga Wai o Maniapoto (Waipa River) Act 2012;
- (b) replaces the current joint management agreed on 3 April 2013 pursuant to the Nga Wai o Maniapoto (Waipa River) Act 2012;
- (c) constitutes the joint management agreement provided for in the Maniapoto Claims Settlement Act 2022;
- (d) provides an overarching framework for the relationship between Maniapoto, Te Nehenehenui and the councils (individually and collectively); and
- (e) provides for a range of mechanisms to enhance the relationship between Maniapoto, Te Nehenehenui and the councils (individually and collectively).

~~20-21~~ The parties acknowledge that they will work together to explore how the scope of this agreement can be extended:

- (a) to other statutory functions of the councils beyond those provided for in the legislation (such as the Reserves Act 1977); and
- (b) to cover all of the areas of the Maniapoto rohe.

CO-GOVERNANCE FORUM

~~21-22~~ A co-governance forum will be established to be the guardian of this agreement.⁶

~~22-23~~ The role of the co-governance forum will be to keep this agreement under review to determine whether the agreement is being implemented to the satisfaction of all the parties and in accordance with the principles set out in clauses 18 and 19.

~~23-24~~ Unless otherwise agreed, the co-governance forum will be made up of equal numbers of representatives appointed by Te Nehenehenui and the councils as follows:

- (a) Te Nehenehenui will appoint five members; and
- (b) each of the councils will appoint one member.

~~24-25~~ There will be two co-chairs presiding over the meetings:

- (a) one co-chair will be appointed by Te Nehenehenui; and

⁶ [Sec 15 TNN JMA 2013]

(b) one co-chair will be appointed by the councils.

~~25-26.~~ The co-governance forum will meet at least once each year, or more frequently if the co-governance forum considers it necessary.

~~26-27.~~ The parties will develop and agree a terms of reference for the co-governance forum, and may agree to amend that document from time-to-time.

~~27-28.~~ Staff members will attend the governance forum meetings to provide advice and technical support as required.

~~28-29.~~ The parties will each appoint a senior staff member to be the key contact person and to oversee the implementation of this agreement.

KO TĀ MANIAPOTO MAHERE TĀIAO – MANIAPOTO ENVIRONMENTAL MANAGEMENT PLAN

~~29-30.~~ Maniapoto has prepared an environmental management plan (**MEMP**) in relation to the Maniapoto rohe.

~~30-31.~~ The MEMP is:

- (a) a high-level direction setting document and describes issues, objectives, policies and actions to protect, restore and enhance the relationship of Maniapoto with the environment including their economic, social, cultural and spiritual relationships;
- (b) a tool to support the leadership of Maniapoto at the forefront of kaitiakitanga and rangatiratanga within the Maniapoto rohe; and
- (c) intended to raise awareness and understanding of Maniapoto values, interests and aspirations in the management of physical and natural resources.⁷

~~31-32.~~ The parties acknowledge that the MEMP is a key guiding document for:

- (a) processes undertaken by councils in the Maniapoto rohe; and
- (b) applicants and other stakeholders in processes in the Maniapoto rohe.

MANIAPOTO ENGAGEMENT STRATEGY

~~32-33.~~ The parties acknowledge that best practice and early engagement and consultation with Maniapoto is to work with the right people on the right issues when exercising its responsibilities of kaitiakitanga. This approach is required in assessing potential environmental effects, including effects on Maniapoto cultural values for natural and physical resources within the Maniapoto rohe.

Commented [A2]: From TNN

⁷ Part 1.0, 1.1.2, 1.1.5, 1.1.8, Maniapoto Environmental Management Plan.

~~33-34.~~ Te Nehenehenui ~~will develop a Te Nehenehenui~~ ~~is developing a Maniapoto~~ engagement strategy to guide the councils and others on how to engage with Maniapoto on matters affecting its rohe.

Commented [A3]: From TNN

~~34-35.~~ That ~~Maniapoto~~ engagement strategy will be agreed with the councils and added as a schedule to this agreement as part of the process set out in clause 41.

~~35-36.~~ The 12-month timeframe for the development of schedules under clause 41 does not apply to the preparation and agreement of the ~~ate Maniapoto~~ engagement strategy.

ANNUAL WORK PROGRAMME

37. Each year the parties will work together to develop and agree an annual joint work programme for the implementation of this agreement.

38. Each annual work programme will:

(a) be developed in a manner that aligns with the timeframes for the preparation and approval of the councils' annual plan process;

(b) be submitted to the co-governance forum for approval; and

(c) take effect from 1 July each year.

Commented [A4]: As discussed in 14 August hui

~~36-39.~~ The first annual work programme:

- (a) will be agreed no later than ~~three~~ six months after the signing of this agreement;
- (b) will include provisions addressing the work to be undertaken to develop and agree the further schedules to this agreement in accordance with the process set out in clause 41; and
- (c) may identify matters for Te Nehenehenui and individual (or collectives of) councils to work on.

Commented [A5]: As above

~~37-40.~~ Each subsequent annual work programme will cover the following matters:

- (a) any remaining work required to develop and agree the further schedules to this agreement in accordance with the process set out in clause 41;
- (b) implementation of the matters set out in this agreement and the schedules;
- (c) collaborative projects between Te Nehenehenui and the councils (collectively or individually) for that year;
- (d) areas of focus between Te Nehenehenui and the councils (collectively or individually) for that year;
- (e) if agreed, matters for Te Nehenehenui and individual (or collectives of) councils to work on; and

- (f) other matters as agreed.

PROCESS TO DEVELOP FURTHER SCHEDULES

~~38.41.~~ In addition to the provisions of this agreement, the parties commit to completing or updating the following schedules of this agreement within 12 months of the signing of this agreement (or such longer period as agreed in writing):

- (a) Schedule Two: Maniapoto engagement strategy;⁸
- (b) Schedule Three: sites of significance;
- (c) Schedule Four: transfer of powers;
- (d) Schedule Five: RMA planning processes;
- (e) Schedule Six: RMA monitoring and enforcement processes;
- (f) Schedule Seven: RMA resource consent processes;
- (g) Schedule Eight: Local Government Act processes;
- (h) Schedule Nine: other statutory frameworks;
- (i) Schedule Ten: resourcing and capacity building; and
- (j) Other schedules as agreed.

INFORMATION SHARING⁹

~~39.42.~~ The parties recognise the benefit of mutual information exchange.

~~40.43.~~ The councils will make available to Te Nehenehenui all information held by the councils (subject to the Local Government and Official Information and Meetings Act 1987) where that information is requested by Te Nehenehenui for the purposes of assisting it to exercise its mana in respect of the Maniapoto rohe and to enable Te Nehenehenui to exercise its rights fully under this agreement.

~~41.44.~~ Te Nehenehenui may make available to the councils information, where appropriate, and when requested by a particular council, to enable the council to fulfil its statutory obligations and obligations under this agreement.

COMMUNICATION¹⁰

~~42.45.~~ Te Nehenehenui and the councils will establish and maintain effective and efficient communication with each other on a continuing basis by:

⁸ The 12-month period does not apply to this schedule.

⁹ [From section 13 of the 2013 JMA.]

¹⁰ [From section 14 of the 2013 JMA.]

- (a) Te Nehenehenui providing, and the councils maintaining, contact details for Te Nehenehenui personnel responsible for engagement under this agreement;
- (b) the councils providing, and Te Nehenehenui maintaining, contact details for council personnel responsible for engagement under this agreement; and
- (c) identifying and educating staff who will be working closely with each other from each respective party and informing them of the obligations under this agreement.

REVIEW AND AMENDMENT OF AGREEMENT

~~43-46.~~ Te Nehenehenui and the councils may at any time agree in writing to undertake a review of this agreement.

~~44-47.~~ There will be a review undertaken not later than two years after the signing of this agreement, and biennially after that. ~~[would the parties like regular reviews specified?]~~

Commented [A6]: From TNN

~~45-48.~~ As a result of the review, or otherwise, Te Nehenehenui and the councils may agree in writing to amend the agreement.

~~46.~~ ~~[Note: more detail could be provided as follows: review of JMA clauses and relationship – assess performance outcomes, reflect joint work programme outcomes, reflect on working relationship and operational matters, potential for an independent review every 2-4 years, recommendations for enhancement].~~

DISPUTE RESOLUTION¹¹

~~47-49.~~ The parties agree and acknowledge that for, this agreement to be effective, the resolution of issues between them must be addressed in a constructive, co-operative and timely manner that is consistent with the principles set out in clauses 18 and 19.

~~48-50.~~ The dispute resolution process is as follows:

- (a) if the parties cannot reach agreement or if one party considers that there has been a breach of this agreement, then that party may give notice to the other party or parties that they are in dispute;
- (b) as soon as practicable upon receipt of the notice, the council concerned will meet with the other council (if appropriate) and Te Nehenehenui representatives in good faith to resolve the dispute;
- (c) if the dispute has not been resolved within 20 working days after receipt of the notice, the chief executive of Te Nehenehenui and the chief executive of the relevant council(s) will meet to work in good faith to resolve the issue; ~~and~~

¹¹ [From section 8 of the 2013 JMA.]

(d) if the dispute has still not been resolved within 30 working days after a meeting between the chief executives, and as a matter of last resort, the respective mayor/chair (or nominee) or the governance forum will meet to work in good faith to resolve the issue; and

~~(d)~~(e) at any point in the dispute resolution process, the parties may agree to refer the matter to mediation or another form of alternative dispute resolution.

Commented [A7]: Concept suggested by Gary, drafted by Paul

TERMINATION AND SUSPENSION¹²

~~49~~51. Te Nehenehenui and the councils may, at any time, agree in writing to suspend, in whole or in part, the operation of this agreement.

~~50~~52. The scope and duration of any suspension must be specified in that written agreement.

~~51~~53. There is no right to terminate this agreement.

WAIVER OF RIGHTS UNDER AGREEMENT

~~52~~54. Te Nehenehenui may, at any time, notify the councils in writing that:

- (a) it waives any rights provided for in this agreement; or
- (b) it revokes a notice of such a waiver.

~~53~~55. The notice given by Te Nehenehenui must specify the nature and duration of the waiver.

EXERCISE OF POWERS IN CERTAIN CIRCUMSTANCES

~~54~~56. A council may exercise or perform a statutory power or function that is affected by the agreement on its own account and not in accordance with the agreement:

- (a) if the statutory time frame for the exercise or performance of that power or function cannot be complied with under this agreement; or
- (b) in the event of an emergency.

~~55~~57. However, a council must use its best endeavours to work with Te Nehenehenui and comply with the agreement if practicable in the circumstances.

EFFECT OF AGREEMENT

~~56~~58. This agreement constitutes:

- (a) the joint management agreement referred to in section 17 of the Nga Wai o Maniapoto (Waipa River) Act 2012; and
- (b) the joint management agreement referred to in section 135 of the Maniapoto Claims Settlement Act 2022.

¹² Section 146 of the Maniapoto Claims Settlement Act 2022.

~~57-59.~~ This agreement supersedes the joint management agreement entered into on 3 April 2013 under the Nga Wai o Maniapoto (Waipa River) Act 2012.

~~58-60.~~ The parties acknowledge and agree that:

- (a) this agreement gives effect to commitments under two different statutes: the Nga Wai o Maniapoto (Waipa River) Act 2012 and the Maniapoto Claims Settlement Act 2022;
- (b) if there is an inconsistency between a provision in this agreement and a provision in one or both of those statutes, the provisions of the relevant statute prevails; and
- (c) depending on the area concerned, the statutory basis for the agreement with either be the Nga Wai o Maniapoto (Waipa River) Act 2012 or the Maniapoto Claims Settlement Act 2022, and the provisions of the relevant statute will apply accordingly.

DEFINITIONS AND INTERPRETATION

Definitions

~~59-61.~~ In this agreement, unless the context requires otherwise:

- (a) [to insert].

Interpretation

~~60-62.~~ In this agreement, unless the context requires otherwise:

- (a) [to insert].

SIGNED BY THE PARTIES

SIGNED for and on behalf of

TE NEHENEHENUI by its authorised signatory

Signature

Name

Position

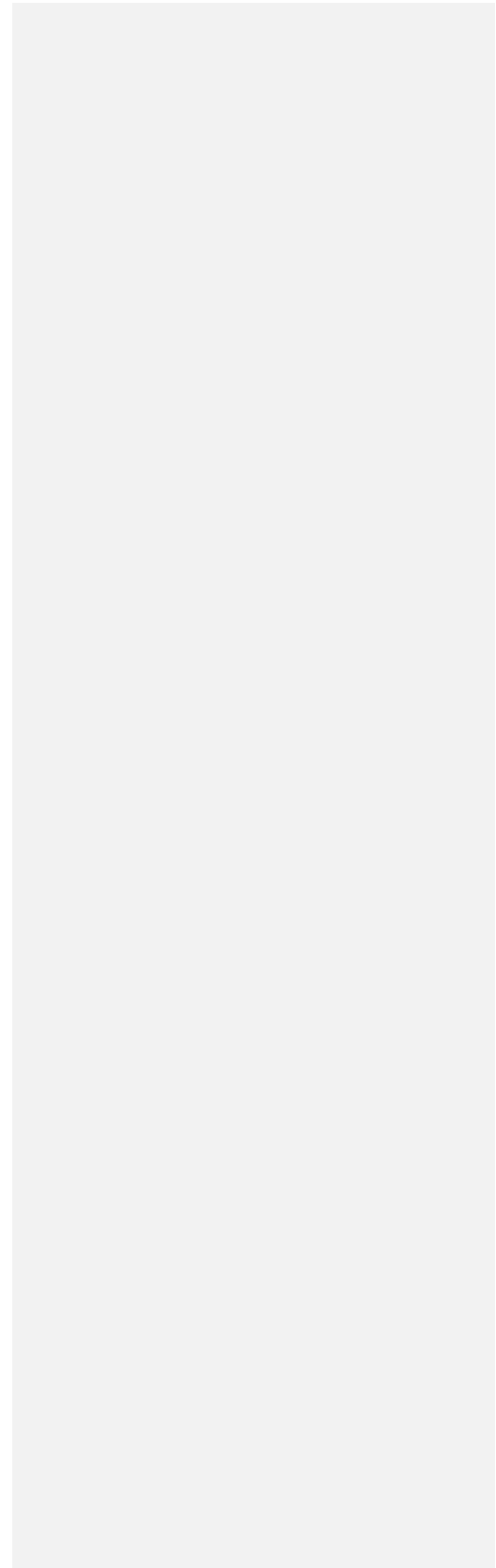
SIGNED for and on behalf of

[EACH COUNCIL SEPARATELY] by its authorised signatory acting under delegated authority

Signature

Name

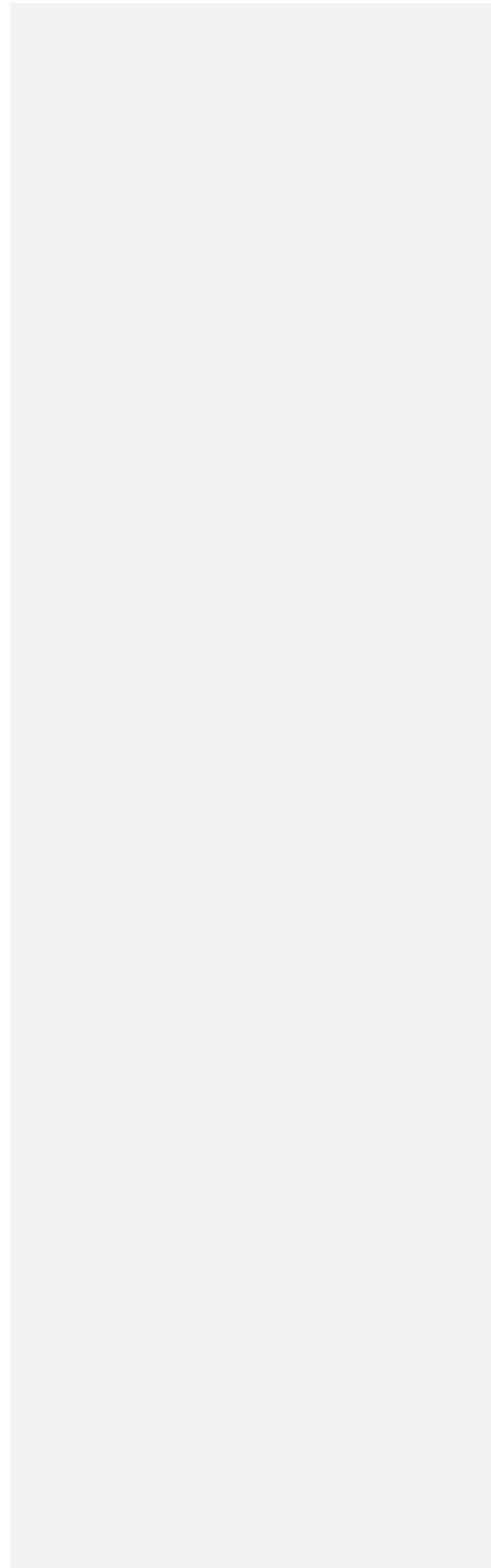
Position



SCHEDULE ONE

MAP

[to be included for signing]



SCHEDULE TWO

MANIAPOTO ENGAGEMENT STRATEGY

To be developed and agreed as part of the process referred to in clause 41 of this agreement (but the 12-month time limit does not apply to this schedule)

SCHEDULE THREE
SITES OF SIGNIFICANCE

To be developed and agreed as part of the 12-month process referred to in clause 41 of this agreement

SCHEDULE FOUR TRANSFERS OF POWERS

To be developed and agreed as part of the 12 month process referred to in clause 41 of this agreement

SCHEDULE FIVE

RMA PLANNING PROCESS

1. This part applies to preparing, reviewing, changing, or varying any planning document as referred to in:
 - (a) section 22 of the Nga Wai o Maniapoto (Waipa River) Act 2012; and
 - (b) section 140 of the Maniapoto Claims Settlement Act 2022.
2. If, as a result of emerging issues, any one of the councils is prompted to consider the preparation, review, change or variation of an RMA planning document (including requests for private plan changes), key personnel from the council concerned will as soon as reasonably practicable, contact key personnel from Te Nehenehenui for initial discussions on the issues and whether there is a need to participate in the processes by convening a Joint Working Party (JWP).
3. The parties will review and as necessary update this schedule in accordance with the process set out in clause 41 of this agreement.
4. Before beginning the process to prepare, review, change, or vary a planning document, a relevant council and Te Nehenehenui must convene a JWP to discuss and recommend to the councils:
 - (a) the process to be adopted for the preparation, review, change, or variation; and
 - (b) the general form and content of any document to be drafted for the purposes of consultation or notification under clause 5 of Schedule 1 of the Resource Management Act 1991.
5. Te Nehenehenui and the relevant council considering the preparation, review, change or variation of an RMA planning document will:
 - (a) meet at an appropriate time to convene the JWP;
 - (b) determine the composition of the JWP;
 - (c) discuss whether to include other parties to this agreement in the JWP; and
 - (d) confirm how the parties to the JWP will work together and how they will resolve disputes.
6. When working together the JWP will adopt the principles as outlined in clause 18 and 19 of this agreement.
7. Te Nehenehenui and the relevant council and must decide jointly on the final recommendation to the council on whether to commence a review of, or to amend, a planning document.

Commented [A8]: Suggestion from TNN (from existing JMA)

8. Te Nehenehenui and the relevant council must decide jointly on the final recommendation to the council on the content of a planning document to be notified under clause 5 of Schedule 1 of the RMA.
9. Te Nehenehenui and the relevant council must discuss the potential for Te Nehenehenui to participate in making decisions on the provisions and matters raised in submissions on a planning document under clause 10 of Schedule 1 of the RMA.
10. In clause 7, a final recommendation may, if necessary, include a recommendation that reflects different views on the matter.
11. Any recommendation to review or amend a planning document is subject to compliance with:
 - (a) any statutory requirement to review or amend the planning document; and
 - (b) any relevant statutory time frames.
12. The parties will further discuss a mechanism for Te Nehenehenui to participate in processes under Parts 2 and 4 of Schedule 1 of the RMA.
13. If a request is made under Clause 21 of Schedule 1 of the RMA (in relation to a private plan change), and relates to the area covered by this agreement, the council concerned will provide a copy of the request to key personnel from Te Nehenehenui as soon as practicable.
14. Te Nehenehenui will advise the council concerned whether it wishes to participate in the process, and if that is the case, the council concerned will convene a meeting between the council and Te Nehenehenui to discuss the statutory and internal processes for considering a request.
- ~~13-15.~~ _____ If Te Nehenehenui confirms it wishes to participate in considering a request, a JWP will be convened to develop and agree upon a process for Te Nehenehenui to be involved.
- ~~14-16.~~ _____ Te Nehenehenui and the councils will each bear their own costs of the processes under this schedule.
- ~~15-17.~~ _____ Schedule 7 of the Local Government Act 2002 does not apply to Te Nehenehenui or a council or when, under this agreement, they perform the duties and functions or exercise the powers described in this schedule.
- ~~16-18.~~ _____ If there is an inconsistency between the provisions of the Nga Wai o Maniapoto (Waipa River) Act 2012 and the Maniapoto Claims Settlement Act 2022 in relation to this schedule, the provision of the relevant statute will prevail in relation to the area covered by that statute.

Commented [A9]: As discussed in 14 August hui

SCHEDULE SIX

RMA MONITORING AND ENFORCEMENT

~~1.~~ ~~This part applies to monitoring and enforcement relating to Ngā Wai o Maniapoto and activities within their catchments affecting Ngā Wai o Maniapoto. This part applies to RMA monitoring and enforcement as referred to in:~~

~~(a)~~ section 21 of the Nga Wai o Maniapoto (Waipa River) Act 2012; and

~~(a)(b)~~ section 139 of the Maniapoto Claims Settlement Act 2022.

Commented [A10]: Paul change (for consistency)

~~17-2.~~ The parties will review and as necessary update this schedule in accordance with the process set out in clause 41 of this agreement.

~~18-3.~~ The parties will:

- (a) meet at least twice each year to:
 - (i) discuss and agree the priorities for the monitoring and enforcement of the matters set out in section 35(2)(a) to (e) of the RMA;
 - (ii) discuss and agree the methods for, and the extent of, the monitoring of those matters; and
 - (iii) discuss the opportunities for the trustees to participate in the monitoring of those matters;
- (b) meet at least twice each year to discuss appropriate responses to deal with the outcomes of the monitoring of those matters, including:
 - (i) the potential for review of planning documents; and
 - (ii) enforcement under the RMA, including criteria for the commencement of prosecutions, applications for enforcement orders, the service of abatement notices, and the service of infringement notices; and
- (c) agree appropriate procedures for reporting back to Te Nehenehenui on the enforcement action taken by the councils;
- (d) discuss and agree the role of the trustees in the 5-yearly review provided for in section 35(2A) of the RMA; and
- (e) discuss the opportunities for persons nominated by Te Nehenehenui to participate in enforcement action under the RMA.

~~19-4.~~ Te Nehenehenui and the councils will each bear their own costs of the processes under this schedule.

~~20-5.~~ Schedule 7 of the Local Government Act 2002 does not apply to Te Nehenehenui or a council or when, under this agreement, they perform the duties and functions or exercise the powers described in this schedule.

~~21-6.~~ If there is an inconsistency between the provisions of the Nga Wai o Maniapoto (Waipa River) Act 2012 and the Maniapoto Claims Settlement Act 2022 in relation to this schedule, the provision of the relevant statute will prevail in relation to the area covered by that statute.

SCHEDULE SEVEN

RMA RESOURCE CONSENT PROCESS

~~1.~~ ~~This part applies to the applications for resource consents identified in section 141 of the Maniapoto Claims Settlement Act 2022.~~ This part applies to the resource consent process as referred to in:

(a) section 23 of the Nga Wai o Maniapoto (Waipa River) Act 2012; and

~~(a)~~(b) section 141 of the Maniapoto Claims Settlement Act 2022.

Commented [A11]: Paul change (for consistency)

~~22-2.~~ The parties will review and as necessary update this schedule in accordance with the process set out in clause 41 of this agreement.

~~23-3.~~ Each council will provide Te Nehenehenui with a summary of applications for resource consents received by the council.

~~24-4.~~ The information provided under clause 3 will be:

- (a) the same as would be given to affected persons through limited notification under section 95B of the RMA or as the council and Te Nehenehenui agree otherwise; and
- (b) provided as soon as is reasonably practicable after the application is received and before a determination is made under sections 95A or 95B of the RMA.

~~25-5.~~ The councils and Te Nehenehenui must jointly develop and agree criteria to assist council decision making under the following processes or sections of the RMA:

- (a) best practice for pre-application processes;
- (b) best practice for the circumstances in which to commission cultural impact and similar assessments;
- (c) section 87D: (request that an application be determined by the Environment Court rather than the consent authority);
- (d) section 88(3): (incomplete application for resource consent);
- (e) section 91: (deferral pending additional consents);
- (f) section 92: (requests for further information);
- (g) sections 95 to 95F: (notification of applications for resource consent); and
- (h) sections 127 and 128: (change, cancellation, or review of consent conditions).

~~26-6.~~ The criteria developed and agreed under clause 5:

- (a) are additional to, and must not derogate from, the criteria that the local authorities must apply under the RMA; and

(b) do not impose a requirement on a consent authority to change, cancel, or review consent conditions.

~~27-7.~~ Te Nehenehenui and the councils will each bear their own costs of the processes under this schedule.

~~28-8.~~ Schedule 7 of the Local Government Act 2002 does not apply to Te Nehenehenui or a council or when, under this agreement, they perform the duties and functions or exercise the powers described in this schedule.

~~29-9.~~ If there is an inconsistency between the provisions of the Nga Wai o Maniapoto (Waipa River) Act 2012 and the Maniapoto Claims Settlement Act 2022 in relation to this schedule, the provision of the relevant statute will prevail in relation to the area covered by that statute.

SCHEDULE EIGHT
LOCAL GOVERNMENT ACT PROCESSES

To be developed and agreed as part of the 12 month process referred to in clause 41 of this agreement

SCHEDULE NINE
OTHER STATUTORY PROCESSES

To be developed and agreed as part of the 12 month process referred to in clause 41 of this agreement

SCHEDULE TEN
RESOURCING AND CAPACITY BUILDING

To be developed and agreed as part of the 12 month process referred to in clause 41 of this agreement

Document No: A683879

Report To: Council



Meeting Date: 29 August 2023

Subject: **Regulatory Activity Update Report**

Type: Information Only

Purpose of Report

- 1.1 The purpose of this business paper is to update Council on work programmes that form part of the regulatory activity.

Background

- 2.1 At its meeting of 28 February 2023, Council adopted a new reporting framework detailing bi-monthly financial reporting and Council group activity reporting.
- 2.2 A reporting schedule was agreed, with Infrastructure and Community reporting on the same bi-monthly agenda and Business Support and Leadership / Governance and Regulatory reporting on the other month.
- 2.3 The Regulatory Activity report incorporates commentary on its present activities, short term planned work and the associated gains and or risks involved with this work.

Commentary

- 3.1 The activities undertaken by the Regulatory Services are governed and directed by legislation, national, regional and local policies and bylaws. We undertake many activities that contribute to keeping our Community and District a safe place to be.
- 3.2 Day to day operations include building control, alcohol licensing, environmental health, bylaw administration, animal and dog control, planning and district planning (Proposed District Plan). The functions of these activities were set out in the business paper on 27 June 2023 (A672658).
- 3.3 The activities of these units are 'business as usual' in that the activities undertaken are prescribed in the various legislation and planning / policy documents, which control the day to day operations.
- 3.4 **RISKS AND OPPORTUNITIES**
- 3.5 In terms of risks and opportunities, the risks relate to our ability to perform our regulatory functions in line with the various statutes that the group administers. In terms of the regulatory staff capacity, we are supported through a shared services agreement with Waipa District Council for animal control and Environmental Health (which includes liquor licencing). We are also currently providing support to Waipa District Council for building inspections 2 - 3 days a week.
- 3.6 We are currently working with Colab to recruit an additional part time resource in the communications and engagement area, as the demands on this area of Council business are ever increasing, and we have an opportunity to partner with Colab to obtain a resource. Interviews have been completed, and an offer has been made to the preferred candidate.

3.7 **LOOKING FORWARD NEXT 3 MONTHS**

- 3.8 The Spatial Planning Bill and the Natural and Built Environment Bill are both going to receive royal assent before the end of August. There will be a range of matters that will have immediate legal effect or will be transitional provisions. Once these Bills have received royal assent and staff have an opportunity to review all of the relevant information, a briefing will be provided to elected members on the changes and implications.
- 3.9 We received 28 further submissions on the PDP. Council staff will now commence drafting hearing reports with the aim of starting the hearings mid 2024.
- 3.10 The date has now been set for the hearing on the resource consent application by Taumatotara Wind Farm Limited to be heard by the Independent Hearing Commissioner, Stephen Daysh on 13 and 14 November 2023.
- 3.11 Freshwater gold clam (*Corbicula fluminea*) has been detected in the Waikato River. The freshwater gold clam is native to eastern Asia and is widely established in North and South America and Europe. These clams reproduce rapidly and form large populations that can clog water-based infrastructure such as electricity generation plants, irrigation systems, and water treatment plants. They are filter feeders that can potentially compete with native species for food. We do not yet know how this species will respond in New Zealand conditions.
- 3.12 Adult clams have been visually detected at Lake Maraetai on the Waikato River at Mangakino. This is the furthest upriver they have been found.
- 3.13 The furthest downriver freshwater gold clams have been visually detected is at Wellington Beach in Hamilton. Freshwater gold clams have not been detected by any means outside the Waikato River. There have been no reports of the clams being located in the Waitomo District.
- 3.14 Currently, surveillance is being undertaken on 20 sites along the length of the Waikato River and five sites in Lake Taupō. It included visual surveillance and water sampling for environmental DNA (eDNA) testing.

Suggested Resolution

The business paper on the Regulatory Activity Performance Reporting be received.



ALEX BELL
GENERAL MANAGER – STRATEGY AND ENVIRONMENT

Document No: A684020

Report To: Council



Meeting Date: 29 August 2023

Subject: Information Services, Finance and Leadership/
Governance Activity Update Report

Type: Information Only

Purpose of Report

- 1.1 The purpose of this business paper is to update Council on activities of Finance, Information Services and Leadership/Governance.

Background

- 2.1 The Finance, Information Services and Leadership/Governance report incorporates commentary and its activities, along with commentary on the Information Services, Finance, Inframax Construction, CoLab, Council Owned Quarries and Fleet.

Finance, Information Services and Risk

- 3.1 The group of activities incorporates –

- Finance
- Information Management
- Information Technology
- Risk Management

3.2 CURRENT ACTIVITY

3.3 Finance

- 3.4 The focus of the Finance team over the last two months has been on the migration to the new payroll software, development of the Long Term Plan, maintenance of the rating information database in readiness for the rates strike, and the preparation of the Annual Report.

- 3.5 With the change in financial reporting schedule, finance staff continue to undertake training sessions to assist budget managers and administrators on the monthly reporting process and development of budgets for the Long Term Plan.

3.6 Information Technology

Three major projects are progressing:

- **Cloud Migration**
 - Payroll migration has been completed and is in use.
 - MagiQ (financial system) User Acceptance Testing (UAT) is work in progress. It has a preliminary go-live date set for early October.
 - Objective migration to MagiQ Docs will commence in November 2023 and is planned to be completed in April 2024.
- **Council Chamber Audio Visual upgrade**
 - This project was completed June 2023.

- **Les Munro Centre Audio Visual installation**

- The installment of AV system in LMC was completed in June 2023.

3.7 **RISK AND OPPORTUNITIES**

3.8 **Finance**

3.9 The implementation of a new payroll system has been completed. Preparation for the user acceptance testing for MagiQ Enterprise, especially in the Rates module, in preparation for the move to the cloud has been time consuming and preparing and reviewing information for the National Transition Unit for 3 waters is ongoing. The development of the Long Term Plan is a major piece of work. A new Management Accountant started in early August which will greatly help the preparation of the LTP.

3.10 The Annual Report process is underway and consuming a large amount of time. Capitalisation of assets has been a focus with our Finance and Assets teams.

3.11 **LOOKING FORWARD – THE NEXT 3 MONTHS**

3.12 **Finance**

3.13 The preparation of the end of year financials and Annual Report as well as the development of the Long Term Plan budgets will be a major focus for the Finance Team.

3.14 The final audit is scheduled to commence in mid-September, with adoption of the annual report in October.

3.15 Insurance cover information will be reviewed, and declarations completed in preparation for the insurance renewals in October.

3.16 The rates strike was completed in July and now payment arrangement and direct debit recalculations will be completed during August with letters to be sent out to customers.

3.17 A review of accounts in arrears will also be undertaken during the July-September quarter, with final notice letters to be sent out and accounts progressed to external debt collection agency where required.

3.18 **Information Technology**

3.19 Cloud migration, the development of improved Information management structures and processes, the development of the Business Improvement activity (now that we have Business Analysis staff) the implementation of new systems (such as a new payroll system) will be a focus for the Information Services team.

3.20 Staff we look at the current strategic risks and develop staff and Councillor workshops to consider the practical impact and mitigation of these risks.

Leadership/Governance

4.1 **CURRENT ACTIVITY**

4.2 **Other Leadership and Governance**

4.3 A heavy workload with the development of the Long Term Plan, workshop and Council agendas, the development of systems and quality improvement activities post the realignment of staff has kept this area busy.

4.4 Significant organization-wide projects ('3 Waters' Reform, Waitomo District Landfill, Te Kuiti Aerodrome Business Plan, Speed Management, Quarries, Māori Representation and Service Reviews) have meant a lot of work for the wider Senior Management Team.

4.5 **RISK AND OPPORTUNITIES**

4.6 There is always a risk of starting too many change processes at once. This is a fine balancing act as staff look to improve service delivery and try to reduce costs.

4.7 **LOOKING FORWARD – THE NEXT 3 MONTHS**

- 4.8 Completion of a number of the organization-wide projects including the Waitomo District Landfill and the Marokopa Campground future.
- 4.9 An analysis of options for the future operational and financial management of Council owned quarries is being undertaken now in preparation of a new tendering round for the roading services contracts. These new roading contracts start in July 2024.

Suggested Resolution

The business paper on Information Services, Finance and Leadership/Governance Activity Update Report be received.



TINA HITCHEN
CHIEF FINANCIAL OFFICER



SAEED JOUZDANI
CHIEF INFORMATION OFFICER



BEN SMIT
CHIEF EXECUTIVE

Document No: A684488

Report To: Council



Meeting Date: 29 August 2023

Subject: Additional Carpark Sealing Projects from Better-Off Fund

Type: Decision Required

Purpose of Report

- 1.1 The purpose of this business paper is present the opportunity, and get approval to proceed, to use funding from the "Better-Off (BOF) - Town Amenities Projects" for more carpark sealing works at Mokau Museum and Te Kuiti Bowling Club.

Background

- 2.1 Better-Off funding is approved for four Town Amenity projects – Piopio carpark, Maniaiti / Benneydale hall, Maniaiti / Benneydale SH30 shop-side and non shop-side. Total Value approved \$525,000.
- 2.2 The forecasted costs, after approving tender, for these four projects, including contingencies, is \$465,792. It would appear possible that there will be budget available in the BOF sealing projects to undertake the Mokau Museum (\$16,039) and Te Kuiti Bowls (\$44,460) potential sealing works. This projects estimates do not include any contingency. This would create a \$1,291 overspend so the Te Kuiti Bowling sealing would be dependent on the total project contingency not being completely used.
- 2.3 Staff feel very confident that the Mokau sealing can be accommodated in the approved budget so, if approved, will plan to do that work when the other sealing work at Mokau is being undertaken. Then, if approved, when staff are sure there is enough funding available the Te Kuiti Bowling project could be undertaken.
- 2.4 DIA, who administer the BOF, will be engaged with regarding the change in scope of the project.

Commentary

- 3.1 Rationale for the two new sealing projects:

3.2 Mokau Museum

The sealing works we are undertaking on SH3 will leave a small area between the State Highway and the Museum unsealed. This will make this very un-user friendly. It would be good to support the Mokau Museum after all the great works they have undertaken upgrading the Museum.

3.3 Te Kuiti Bowling Club

There has been a request from the Te Kui Bowling Club to seal the area between the clubrooms and the road. There is an ongoing problem with loose metal being displayed and causing a nuisance.

Analysis of Options

4.1 Three options exist:

- 1 Allocate the funding to these two sealing projects to gain community benefit.
- 2 Allocate the funding to other amenity projects in the future. The two sealing projects are similar in nature to the current BOF projects being funded and provide good community benefits.
- 3 Not spend the funding and return this to DIA. This would mean there is a lost opportunity for our community to use this funding productively.

Considerations

5.1 Risk

There are limited risks with undertaking this work. Staff will clear the funding with DIA first, not spend the funding until it is clear that the surplus project funding is available and the risk of community reaction is low given the similarities of the projects and the value they will generate.

5.2 Consistency with Existing Plans and Policies

Staff will ensure that BOF funding protocols are followed.

5.3 Significance and Community Views

Staff can see no significant issues with undertaking this project extension.

Recommendation

- 6.1 Council approve unused funding from the "Better-Off (BOF) - Town Amenities Projects" be applied for more carpark sealing works at Mokau Museum and Te Kuiti Bowling Club.

Suggested Resolutions

- 1 The business paper on Additional Carpark Sealing Projects from Better-Off Fund be received.
- 2 Council approve unused funding from the "Better-Off (BOF) - Town Amenities Projects" be applied for more carpark sealing works at Mokau Museum and Te Kuiti Bowling Club within the total funding available of \$525,000.



BEN SMIT
CHIEF EXECUTIVE

18 August 2023

Mokau Museum Carpark



Te Kuiti Bowling Club Carpark



Document No: A684385

Report To: Council



Meeting Date: 29 August 2023

Subject: **Interim Unaudited Financial Report - period ended 30 June 2023**

Type: Information Only

Purpose of Report

- 1.1 The purpose of this business paper is to provide an overall progress report on WDC's financial activities for the year ended 30 June 2023.
- 1.2 A copy of the Interim Unaudited Financial Report for the period ending 30 June 2023 is enclosed separately and forms part of this business paper.

Background

- 2.1 The financial report provides financial oversight and accountability of the Council's financial performance in delivering core services to the Waitomo District and community. It presents an overview of council operations for the period including significant variance commentary against budget and updates on significant capital expenditure.
- 2.2 This business paper outlines a high-level summary of progress on the key aspects of the financial activities as detailed fully in the Financial Report.
- 2.3 The financial information presented in the Interim Unaudited Financial Report is prepared based on information available at the time of preparation. The information contained within the report is subject to change as a result of finalising the financial result for the year and the associated audit process. Any changes will be incorporated in the Draft Annual Report for 2022/23.

Commentary

3.1 **INCOME STATEMENT HIGHLIGHTS**

3.2 **NET OPERATING SURPLUS**

3.3 The net operating surplus of \$4.9 million was \$4.3 million less than budget for the period ended 30 June 2023.

3.4 **Expenditure**

3.5 Total Expenditure was \$0.9 million more than budget for the period ended 30 June 2023.

3.6 The additional expenditure was mostly for depreciation expense which was \$1.2 million more than budget due to the revaluation of most asset classes at 30 June 2022 which increased the value of these assets and the corresponding depreciation expense.

3.7 Other expenditure was \$0.3 million less than budget due to the following:

- Landfill operational expenditures, regulatory services and district plan review costs, and consultant's expenditure for the LTP development were less than budget.
- These underspends were offset in part by the increased roads expenditure related to emergency first response costs and professional fees. Expenditure for water supply was

also more mainly for acquiring additional resource to facilitate the delivery of Three Waters projects and the completion of management plans for the new waters regulator. Losses on asset disposals were also recognised for the year.

3.8 **Revenue**

3.9 Total Revenue was \$3.3 million less than budget for the period ended 30 June 2023.

- Subsidy revenue from Waka Kotahi was less than budget. As capital expenditure was less for the period, particularly for Cyclone Dovi road renewals, the associated subsidy was also below budget.
- Contributions from Ministry of Education and Te Kuiti High School Board of Trustees that were budgeted as subsidy revenue have been accounted for as an offset to the Service Concession Asset.
- Fees and charges revenue and income from construction were more than budget due to the recognition of construction services revenue. Other fees and charges were less than budget due to a reduction in refuse charges, building control, learn to swim programmes and reduced hireage of the Les Munro Centre.
- A gain on the disposal of fleet vehicles was recognised and increased waste minimisation levy revenue was received.

3.10 **CAPITAL EXPENDITURE**

3.11 Capital Expenditure was **\$16.5** million for the period ended 30 June 2023 against a revised budget of \$26.6 million.

3.12 Of the total spend to date, \$2.8 million (17%) relates to the recognition of the service concession asset for the right to use the Gallagher Recreation Centre, \$1.5 million (9%) relates to Wastewater and \$7.6 million (46%) relates to Roads and Footpaths.

3.13 The most significant underspends are for the roading reinstatement work after Cyclone Dovi storm damage, with this work continuing into the 2023/24 year for Taumatotara West Road and four sites on Mangatōa Road.

3.14 Budgets provided for new cell development and installation of gas flaring equipment at the landfill, these projects are on hold pending the review of the landfill.

3.15 As some projects within the revised capital expenditure programme were delayed or are in progress, the unspent capital budgets for these projects will be carried over to the 2023/24 year.

3.16 The carryovers will be finalised as part of the year end process after any final entries are processed for the annual report. The carryovers will be incorporated into the first financial report for 2023/24 year.

3.17 **BORROWINGS**

3.18 At 30 June 2023 public debt was \$28.3 million against a budgeted year end position of \$35 million. At 30 June 2022 public debt was \$28.2 million.

3.19 **ADJUSTMENTS AND OTHER CONSIDERATIONS FOR THE ANNUAL REPORT**

3.20 The following adjustments have yet to be made to the accounts and will be completed as part of development of the Annual Report.

3.21 Roads, solid waste assets revaluation and investment properties revaluation: These valuations are underway, but draft results have not yet been received for review and inclusion into the accounts.

3.22 Valuation of Council's Investment in Inframax Construction Limited: The annual valuation of the company is underway, however the revaluation report is due mid-September.

- 3.23 Provision for doubtful debt has been estimated for the purposes of this report and will be further refined for the final report.
- 3.24 Completion of the asset ledger which involves finalising asset additions, disposals and depreciation expense for the year.
- 3.25 Other minor adjustments: Through finalising the annual report minor adjustments may be required. These changes may impact on the results reported in this interim report however are not expected to materially alter the financial result reported in this report.

Suggested Resolution

The business paper on Interim Unaudited Financial Report for period ended 30 June 2023 be received.



TINA HITCHEN
CHIEF FINANCIAL OFFICER

Attachment: Interim Unaudited Financial Report for the period ending 30 June 2023 (A683892)

INTERIM UNAUDITED FINANCIAL REPORT

FOR THE PERIOD 1 JULY 2022 TO 30 JUNE 2023



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INTRODUCTION

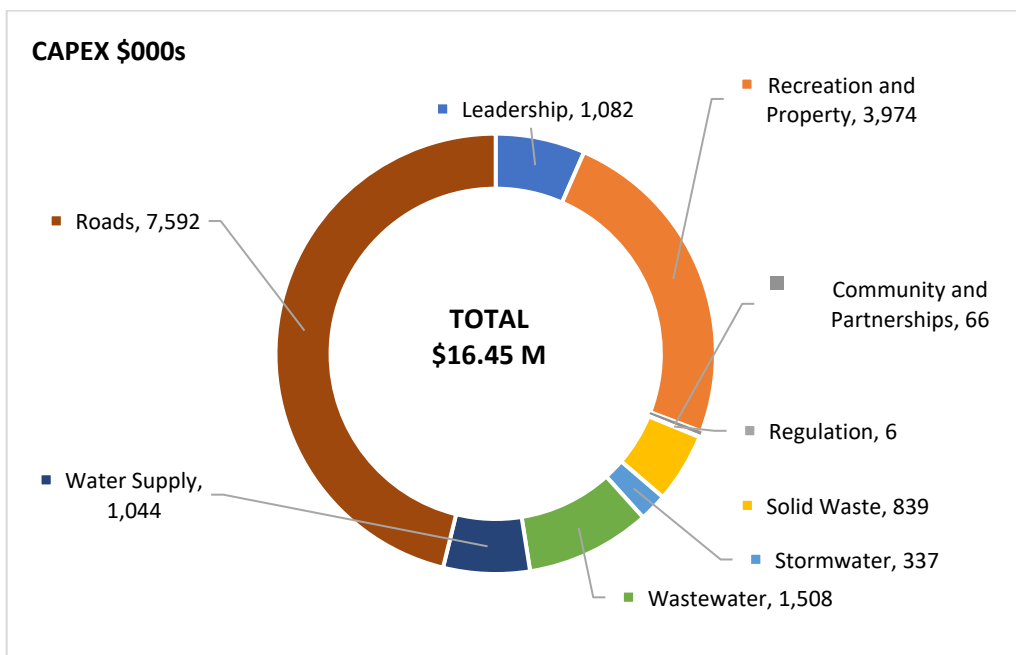
The 2021-31 10 Year Plan (10YP) was adopted in June 2021. It sets out outcomes we aim to deliver for our community, through the activities we undertake. Council also uses Activity/Asset Management Plans to outline the detailed work programme and further communicate an annual programme of work at a high level through the Annual Plans 2022/23 and 2023/24.

Progress on the 10YP and Annual Plans are reported back to the community at the year-end through Council's Annual Reports.

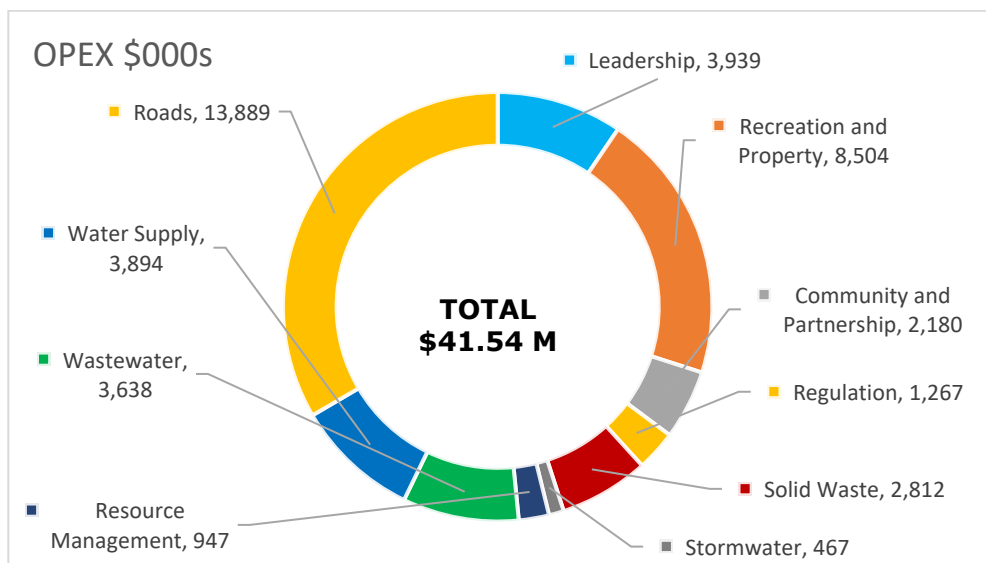
The purpose of this report is to provide high-level financial update of these Council activities for the period July 2022 to June 2023.

SUMMARY

CAPITAL EXPENDITURE SUMMARY AS AT 30 JUNE 2023



OPERATIONAL EXPENDITURE SUMMARY AS AT 30 JUNE 2023



FINANCIALS

All figures in the tables, except percentages, are expressed in thousands of dollars (\$000s). Budgets referred to as revised includes the 2022/23 budget, carryovers and any additional budgets approved. All figures are the interim unaudited results and subject to change as the draft annual report is finalised and through the audit process.

INCOME STATEMENT HIGHLIGHTS

Set out below is the summary of financial information for the year ending 30 June 2023 (A cost of service statement and commentary on significant variances can found within each Group of Activities).

WHOLE OF COUNCIL \$000's	Actual 2021/22	Annual Plan	Revised Budget	Unaudited Interim Actual June 2023	Var to Revised Budget	%Var and Note Ref
Revenue						
Rates	(20,665)	(21,247)	(21,247)	(21,261)	14	A
Subsidies and Grants	(14,610)	(21,712)	(24,163)	(16,936)	(7,227)	B
Interest Revenue	(34)	(12)	(12)	(83)	71	C
Fees and Charges	(8,288)	(4,176)	(4,256)	(7,846)	3,590	D
Other Revenue incl Gains/Losses	(627)	(190)	(190)	(368)	178	E
Total Revenue	(44,224)	(47,337)	(49,868)	(46,494)	(3,374)	7%
Operating Expenditure						
Other Expenditure	28,811	25,667	31,731	31,412	319	F
Depreciation	7,075	7,580	7,580	8,818	(1,238)	G
Finance Costs	978	1,257	1,257	1,307	(50)	H
Total Operating Expenditure	36,864	34,504	40,568	41,537	(969)	-2%
Net (Surplus)/Deficit	(7,360)	(12,833)	(9,300)	(4,957)	(4,343)	47%

Net Operating Surplus: The interim net operating surplus of \$4.96 million was \$4.3 million less than budget for the year ending 30 June 2023. It is noted that there are a number of adjustments and transactions that are still to be processed as part of finalising the accounts and these will be reflected in the draft annual report.

Total Revenue was \$3.3 million less than budget for the year ending 30 June 2023.

A Subsidy revenue from Waka Kotahi was less than budget. As capital expenditure for Cyclone Dovi damage repairs were less for the period, the associated subsidy was also below budget.

Contributions from Ministry of Education and Te Kuiti High School Board of Trustees which were budgeted as subsidy revenue have been accounted for as an offset to the Service Concession Asset.

B Fees and charges revenue and income from construction were more than budget due to the recognition of construction services revenue. This was offset by less revenue for refuse charges, building control, learn to swim programmes and hireage of the Les Munro Centre.

C A gain on the disposal of fleet vehicles was recognised and increased waste minimisation levy revenue was received.

Total Operating Expenditure was \$0.9 million more than budget for the year ending 30 June 2023.

D Other expenditure was \$0.3 million less than budget primarily for reduced LTP consultant fees, district plan review costs, landfill operational expenditures and lower regulatory services. This was partly offset by the increased roads expenditure related to emergency first response costs and professional fees. Expenditure for water supply was also more mainly for additional resource to facilitate the delivery of Three Waters projects and the completion of water plans for the new waters' regulator. Losses on asset disposals were also recognised.

E Depreciation expense was more than budget due to the revaluation of building assets, water, wastewater, stormwater assets, roads and solid waste assets at 30 June 2022 which increased the value of these assets and the corresponding depreciation expense.

F Finance costs were more due to rising interest rates that apply to debt on a floating profile.

BALANCE SHEET HIGHLIGHTS

Balance Sheet highlights presented below show the movement in Council's financial position from 1 July 2022 to 30 June 2023.

BALANCE SHEET HIGHLIGHTS (Amounts in \$000's)	Actual Position 30 Jun 2022	Unaudited Interim Actual Position 30 Jun 2023	Movement from 30 Jun 2022
Assets			
- Cash and cash equivalents	2,352	1,553	(799)
- Receivables	6,145	5,309	(836)
- Other current assets	120	451	331
- Other financial assets	6,924	7,025	101
- Non-current assets	491,793	498,730	6,937
TOTAL ASSETS	507,334	513,068	5,734
Liabilities			
- Other Liabilities	7,574	7,789	215
- Total Borrowings	28,194	28,260	66
- Derivative financial instruments	31	0	(31)
Total Liabilities	35,799	36,049	250
Equity			
- Equity	471,535	477,019	5,484
TOTAL LIABILITIES AND EQUITY	507,334	513,068	5,033

Total Assets have increased from \$507.3 million to \$513.1 million.

- Cash and cash equivalents have reduced by \$799,000 from \$2.3 million to \$1.5 million.
- Receivables decreased by \$0.8 million since 30 June 2022 from \$6.1 million to \$5.3 million mostly for the reduction in accrued receivable under the service concession arrangement for the GRC that was recognised at June 2022 and no longer a receivable at June 2023.
- Other current assets includes the recognition of the derivative financial instrument (asset) for the swap valuation at 30 June 2023.
- Non-current assets have increased by \$6.9 million, which includes asset additions of \$16.4 million, less depreciation of \$8.8 million and asset disposals. Included also is the non-current portion of the derivative financial instrument (asset) for the swap valuation at 30 June 2023.

Total Liabilities increased from \$35.8 million to \$36.0 million.

- Other liabilities increased by \$0.2 million for general payables and retention monies owing.
- Total Borrowings were \$28.3 million, an increase of \$66,000 from June 2022.

Total equity increased from \$471.5 million to \$477.0 million, which was the net surplus of \$4.96 million plus \$527,000 for the movement in other reserves.

CAPITAL EXPENDITURE

Set out below is the full year Capital Expenditure budget for the year compared to actual expenditure for the year ending 30 June 2023.

(Amounts in \$000's)	Annual Plan	Plus Carryover from prior year	Plus additional approved budget	Stadium transferred to Opex	Revised Budget	Unaudited Interim Actual June 2023	Var - Actuals vs Revised Budget
Leadership	765	1,113	0	0	1,878	1,082	796
Recreation and Property	4,072	1,042	54	-3,732	1,436	1,207	229
Intangible asset – stadium right of use	0	0	0	0	0	2,767	-2,767
Community and Partnerships	0	0	0	0	0	66	-66
Regulation	10	10	0	0	20	6	14
Solid Waste	2,708	209	0	0	2,917	839	2,078
Stormwater	128	115	230	0	473	337	136
Wastewater	579	342	683	0	1,604	1,508	96
Water Supply	353	377	581	0	1,311	1,044	266
Roads	14,999	1,941	50	0	16,990	7,592	9,398
Total	23,614	5,149	1,598	-3,732	26,629	16,448	10,180

The capital expenditure budget was revised to incorporate unspent carryovers (\$5.1 million) from the 2021/22 year and additional capital budget approved by Council (\$1.6 million). The budgeted capital expenditure for the construction of the GRC has been transferred to operational expenditure to match the accepted accounting for this project. After these adjustments the total expenditure budget is \$26.6 million.

The significant project budgets carried over from the prior year include the Mokau toilet renewal, seismic strengthening of the Administration Building, road improvements and renewals and information services capital and fleet vehicle renewals.

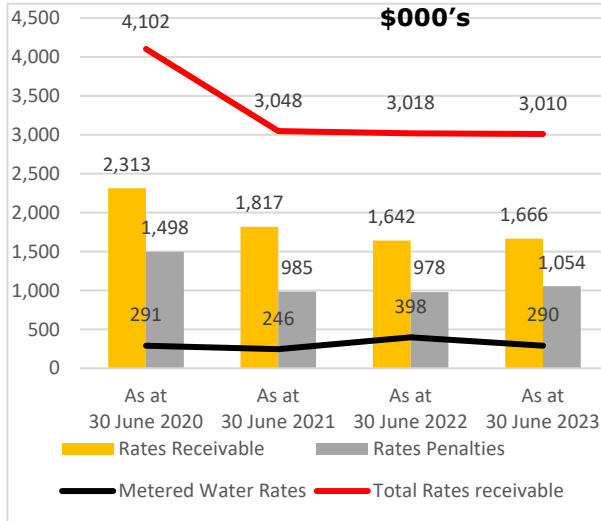
Total actual capital expenditure was \$16.45 million for the year ending 30 June 2023, of which \$7.6 million (46%) relates to Roads and Footpaths, \$2.8 million (17%) relates to the recognition of the Service Concession Asset Intangible asset for the right of use GRC and \$1.5 million (9%) relates to Wastewater.

Further detail on the significant capital expenditure projects is included within each Group of Activities. A number of capital projects are still in progress and the unspent budget will be carried over into the 2023/24 year. The carryovers will be finalised and presented in the first financial report for the 2023/24 year.

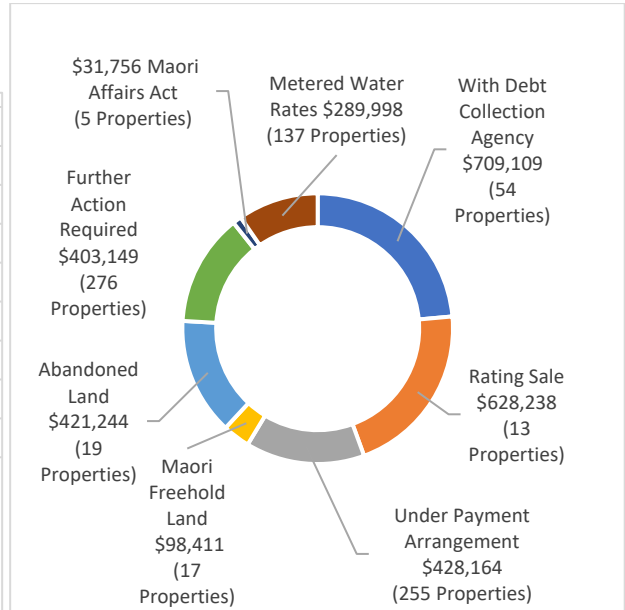
RATES RECEIVABLES

TOTAL RATES RECEIVABLES

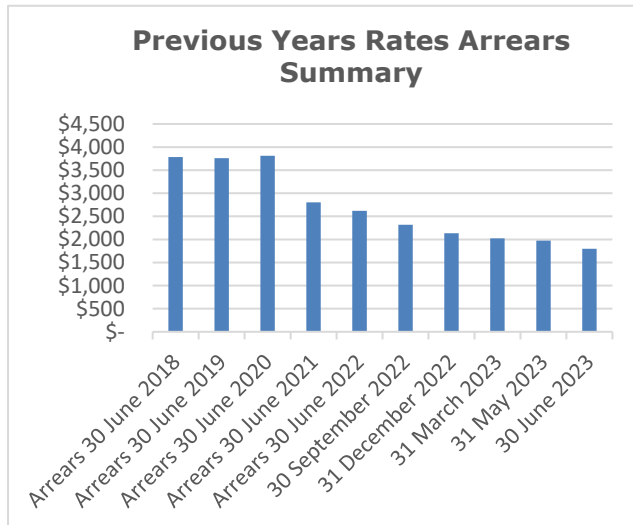
Set out below is the summary of Rates Receivables as at 30 June 2023.



RATES ARREARS AS AT 30 JUNE 2023



PREVIOUS YEARS RATES ARREARS SUMMARY*



*excludes metered water rates

Progress:

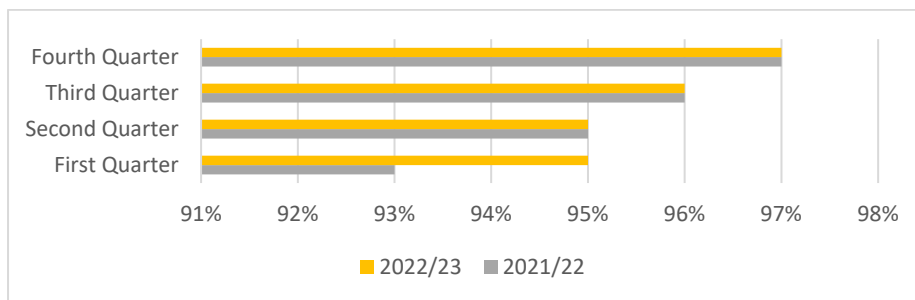
335 rates rebates applications (2022: 300) were processed by the customer services team during the year totaling \$206,641 (2022: \$193,176).

June was a very busy period, completing amendments to the Rating Information Database due to revaluations for building consents, apportionments, and subdivisions. The rates team also processed rates remission applications for the coming rating year, supported the finalisation of the Annual Plan for 2023/24 and completed end of year write-offs.

A write off of \$107,031 was processed in June for rates arrears which cannot be reasonably recovered under Section 90A of the LGRA as well as a write off of \$132,136 for arrears that are statute barred (52 Properties).

With the completion of the rates strike and new rating year procedures, staff focus will move to debt collection, encouraging customers on to payment arrangement and recovery of long term debt via abandoned land or rating sale.

RATES INSTALMENT COLLECTION TRACKER



Rates Remissions

A total of \$164,333 in rates and penalty remissions were granted against a full year budget of \$268,000. The breakdown per remission category is detailed in the following table:

Remission Category	22/23	22/23	21/22	21/22
	Actual	No	Actual	No
Clubs, Societies and Community Organisations	60,954	24	64,108	26
Maori Freehold Land	8,361	8	7,507	7
Organisations providing care for the Elderly	28,240	2	25,303	2
Penalties	34,175	129	28,947	109
Properties used joint as a single unit	29,666	41	55,531	57
New residential subdivisions	0	0	0	0
Cases of genuine financial hardship	760	1	850	1
New Businesses	0	0	0	0
Natural Calamity	1,685	2	936	1
Abandoned Land Sale	0	0	0	0
Total remissions under policy	160,103	207	183,182	203
Remissions granted by Council resolution	492	1	477	1
Total remissions granted	164,333	208	183,659	204

The following clubs, societies and community organisations were granted rates remission during the 2022/23 year:

- Aria Toy Library
- Awakino Bowling Club Incorporated
- Hamilton Tomo Group Incorporated
- Mahoenui Hall Committee
- Maniapoto Rugby Sub-Union Incorporated
- Otorohanga Club (Incorporated)
- Piopio Bowling Club Incorporated
- Piopio Lawn Tennis Club Incorporated
- Piopio-Aria Golf Club Incorporated
- Tainui Historical Society Incorporated
- Te Kuiti & District Historical Charitable Trust
- Te Kuiti Bowling Club Incorporated
- Te Kuiti Indoor Bowling Club Inc
- Te Kuiti Lyceum Club Incorporated
- Te Kuiti Motorcycle Club Incorporated
- Te Kuiti Pig Hunting Club Incorporated
- Te Kuiti Trapshooters Club
- Te Waitere Boating Club Incorporated
- The Order of St John Central Region Trust Board
- The Piopio Senior Citizens Club Inc
- Waikato Diocesan Trust Board
- Waitete Rugby Football Club Inc
- Waitomo Caves Museum Soc Incorporated
- Waitomo Christian Fellowship Trust Board

LEADERSHIP

FINANCIAL UPDATE

LEADERSHIP \$000's	Actual 2021/22	Annual Plan	Revised Budget	Unaudited Interim Actual June 2023	Var to Revised Budget	%Var and Note Ref
Revenue						
Rates	(3,473)	(3,675)	(3,675)	(3,746)	71	A
Subsidies and Grants	(1)	(20)	(394) ¹	(381)	(13)	B
Interest Revenue	(33)	(12)	(12)	(83)	71	C
Fees and Charges	(104)	(119)	(119)	(89)	(30)	D
Other Revenue incl Gains/Losses	0	0	0	(159)	159	E
Total Revenue	(3,611)	(3,826)	(4,200)	(4,458)	258	-6%
Operating Expenditure						
Other Expenditure	2,695	3,197	3,665 ²	3,125	540	F
Depreciation	536	665	665	606	59	G
Finance Costs	23	116	116	208	(92)	H
Total Operating Expenditure	3,254	3,978	4,446	3,939	507	11%
Net (Surplus)/Deficit	(357)	152	246	(519)	765	200%

Variance comments:

- A Rates penalties revenue was more than forecast.
- B Subsidies and grants revenue was less than budget for the Water Reform transition funding. Transition funding was not fully spent and will be carried over to the 2023/24 year.
- C Interest revenue was more than budget, only a very conservative interest revenue budget was forecasted.
- D Fees and charges were less than budget mainly due to no contribution received for the Quarry Safety Fencing work as this workstream is being reviewed and reduction in Quarry Royalties revenue. This was partly offset by contributions received towards the maintenance work in Brook Park.
- E Gains on the sale of vehicles were recognised for the year.
- F Other expenditure was less due to unspent budgets for remuneration for district plan hearings, reduced asset management consultant fees and LTP consultant fees. These reductions were offset by increased costs related to cloud migration work, IT costs and additional audit fees associated with the previous year's audit.
- G Depreciation costs for IT assets and motor vehicles were less than forecast. Delays in completing capital renewal projects for both functions were experienced due to supply chain issues for motor vehicles and delays in completing information services capital projects. This was partly offset by additional depreciation expense for the administration building as a result of the revaluation of building assets at 30 June 2022.
- H Finance costs were more than forecast for the leadership activity however this is partly offset by additional interest received.

¹ The revised budget includes \$374,000 of additional funding to be received for TWR Transition Tranche 1. An equivalent amount has also been included in Other Expenditure.

² The revised budget includes \$374,000 of additional expenditure for TWR Transition costs, \$170,500 carryover from prior year for consultants fees, LTP development costs and quarry assessments and reduced allocated costs budgets to reflect the current organisational structure.

CAPITAL EXPENDITURE

Leadership \$000's	AP 2023	Revised Budget 2023	Unaudited Interim Actual June 2023s	Var to Revised Budget	%Var and Note Ref
Information Services Projects	389	633	368	265	A
Fleet Vehicles	303	581	522	59	B
Administration Building Renewals	6	364	22	343	C
Customer Services Relocation	0	210	152	58	D
Other Minor Projects	67	90	18	72	
Total Capital Expenditures	765	1,878	1,082	796	42%

Variance comments:

The revised budget includes carryover budgets of \$1,113,000.

- A Included in the revised budget is a carryover of \$243,900. Three significant projects for Information Services have been initiated.

The replacement of the existing Honeywell security system is underway. Out of seven sites, two completed and remaining scheduled for the new financial year.

The Magiq cloud migration and other associated system automation for the successful migration to the cloud work is underway. Due to the end of financial year, MagiQ cloud user acceptance training is partially completed. The infrastructure migration to cloud has been completed.

The installation of the Zoom Room in the council chamber and the installation of the audio visual system in the Les Munro Centre was also completed.

- B All fleet vehicles ordered for the current financial year have now been received.

- C Included in the revised budget is a \$358,300 carryover from prior years. The cost estimate for the Administration Building Renewal project has come in higher than budgeted. The primary scope included seismic strengthening and fire system upgrades to meet the current standards. The renovation is on hold pending further concept designs and cost estimation. Approximately additional \$30,000 worth of costs will incur for these works in July.

- D Included in the revised budget is a carryover of \$210,000 from prior years. This project is for the relocation of customer services to the I-site building in the town centre. Most of the renovation work has been completed. The canopy at the new entrance will be installed in the next few months.

COMMUNITY AND PARTNERSHIPS

FINANCIAL UPDATE

COMMUNITY AND PARTNERSHIP \$000's	Actual 2021/22	Annual Plan	Revised Budget	Unaudited Interim Actual June 2023	Var to Revised Budget	%Var and Note Ref
Revenue						
Rates	(1,720)	(1,635)	(1,635)	(1,634)	(1)	
Subsidies and Grants	(505)	0	(450) ³	(818)	368	A
Interest Revenue	0	0	0	0	0	
Fees and Charges	(4)	(4)	(4)	(7)	3	B
Other Revenue incl Gains/Losses	0	0	0	0	0	
Total Revenue	(2,229)	(1,639)	(2,089)	(2,459)	370	-18%
Operating Expenditure						
Other Expenditure	1,611	1,768	2,284 ⁴	2,164	120	C
Depreciation	2	4	4	16	(12)	D
Finance Costs	0	0	0	0	0	
Total Operating Expenditure	1,613	1,772	2,288	2,180	108	5%
Net (Surplus)/Deficit	(616)	133	199	(279)	478	240%

Variance comments:

- A Subsidies and grants revenue was more than budget. Better Off Funding (BoF) revenue was recognised from the Department of Internal Affairs for the Rangatahi Pathways project and development of the Waitomo Housing Strategy. Additional funding was received for MTFJ community recovery program. A grant was also received from the Sport New Zealand Tu Manawa Fund for the Waitomo Bikes in Schools project.
- B I-site shop sales and commission on bookings were more than budget.
- C Expenditure was less than budget for the year largely due to the district/regional promotion, events expenditure and rates remissions costs tracking below budget. This was partly offset by additional expenditure for Better Off Funding for Rangatahi Pathways and development of a District Housing Strategy. The projects are fully funded through BoF.
- D Depreciation expense was more than budget due to the revaluation of I-site building which increased the asset value and the corresponding depreciation expense.

CAPITAL EXPENDITURE

COMMUNITY PARTNERSHIPS \$000's	AP 2023	Revised Budget 2023	Unaudited Interim Actual June 2023s	Var to Revised Budget	%Var and Note Ref
Waitomo Bikes in Schools	0	0	23	(23)	A
Rangatahi Pathway Project	0	0	44	(44)	B
Total Capital Expenditures	0	0	66	(66)	

Variance comments:

- A The Waitomo Bikes in Schools project is well underway. Bicycles have been purchased and the trailer to transport the bicycles is on order. This project is fully funded by grant revenue.
- B The Rangatahi Pathway Project is funded through the governments 'Better off Funding' package. A vehicle has been purchased to support delivery of the project, including transporting Rangatahi to workshops and employer/tertiary exposure visits.

³ The revised budget includes \$450,000 of additional revenue for Mayors Taskforce for Jobs.

⁴ The revised budget includes \$435,000 of additional expenditure for Mayors Taskforce for Jobs, \$100,000 carryover to fund the operating cost component of Town and District Entrance Statements and reduced allocated costs budgets to reflect the current organisational structure.

RECREATION AND PROPERTY

FINANCIAL UPDATE

RECREATION AND PROPERTY \$000's	Actual 2021/22	Annual Plan	Revised Budget	Unaudited Interim Actual June 2023	Var to Revised Budget	%Var and Note Ref
Revenue						
Rates	(3,467)	(3,545)	(3,545)	(3,540)	(5)	
Subsidies and Grants	(2,267)	(3,611)	(3,741) ⁵	(2,868)	(873)	A
Interest Revenue	0	0	0	0	0	
Fees and Charges and Income from Construction	(4,955)	(508)	(508)	(4,450)	3,942	B
Other Revenue incl Gains/Losses	(390)	(1)	(1)	(2)	1	
Total Revenue	(11,079)	(7,665)	(7,795)	(10,860)	3,065	-39%
Operating Expenditure						
Other Expenditure	7,281	3,046	7,009 ⁶	7,167	(158)	C
Depreciation	1,065	1,195	1,195	1,219	(24)	D
Finance Costs	76	135	135	118	17	
Total Operating Expenditure	8,422	4,376	8,339	8,504	(165)	-2%
Net (Surplus)/Deficit	(2,657)	(3,289)	544	(2,356)	2,900	533%

Variance comments:

A Grant revenue of \$2.6 million was received from the funding partners for the construction of the Gallagher Recreation Centre (GRC). Contributions were received from Trust Waikato, Crown Infrastructure (Ministry of Business and Innovation), Lotteries Grants Board and Grassroots Trust. (Contributions were also received from the Ministry of Education and Te Kuiti High School Board of Trustees, however these are accounted for as an offset to the amount of the Service Concession Asset, included in capital expenditure below).

Included in the grant revenue was partial fund from Trust Waikato for operational purposes. Better off Funding for the Te Kuiti walkways improvement project, and Piopio and Benneydale parking projects have also been recognised for the year. Grant revenue was also received for the Brook Park native tree planting project and for the construction of Mokau toilets.

B Included in the table above is revenue of \$3.9 million from construction services provided for the construction of the GRC. The amount recognised is equivalent to the cost of construction. Naming rights sponsorship revenue was also received against a nil budget.

There was some offset to the increased revenue, as income from Learn to Swim revenue, parks and reserves lease revenue and Les Munro Centre hireage were less.

C Other expenditure was more due to the recognition of construction services expenditure of \$3.9 million. Cleaning costs for public toilets were more than budget due to an increase in contract costs. This was partly offset by reduced electrical repairs and maintenance expenditures for aerodrome.

D Depreciation was more than budget due to the revaluation of building assets at 30 June 2022 which increased the asset value and the corresponding depreciation expense.

⁵ The revised budget includes additional revenue of \$130,000 to part fund the construction of Mokau Toilets.

⁶ The revised budget includes \$3,732,000 for the stadium construction which was originally budgeted in capital expenditure but is now recognised in operating expenditure, \$11,000 carryover for the Aquatic centre pool painting and repairs and a transfer of budgets for allocated costs to reflect the current organisational structure. \$132,500 additional budget was approved for power relocation and electrical improvements at the aerodrome.

CAPITAL EXPENDITURE

RECREATION AND PROPERTY \$000's	AP 2023	Revised Budget 2023	Unaudited Interim Actual June 2023s	Var to Revised Budget	%Var and Note Ref
Parks and Recreation	98	177	50	127	A
Housing and Property	87	115	58	57	B
Les Munro Centre Renewals	21	201	124	77	C
Intangible Asset-Stadium Right To Use	3,732	0	2,767	(2,767)	D
Community Facilities Projects	94	186	109	77	E
Town Amenity Improvements	0	0	72	(72)	F
Mokau Toilets	0	474	594	(120)	G
Public Facilities Projects	41	283	199	84	H
Total Capital Expenditures	4,072	1,436	3,974	(2,538)	-177%

Variance comments:

The revised budget includes carryover budgets of \$1,042,000 and additional approved budgets of \$54,000 for the aerodrome electrical work (see note E below).

- A The revised budget for Parks and Recreation carryover budgets includes budget carryover of \$79,200 for Mokau Surfers track for emergency vehicles. Expenditure includes emergency renewals to strengthen Mokau jetty, reinstatement of the Tokopapa Street (Mokau) walking track and installation of bollards at Centennial Park. The budget for playground renewals will be carried over to 2023/24 year.
- B The revised budget for Housing and Property includes \$79,000 budget for campground renewals. Expenditure includes the purchase of 88 Rora Street land, minor property renewals and the purchase of seedlings for the forestry replanting.
- C The revised budget for Community Facilities includes \$180,000 carryover budget for the replacement of the main air-conditioning unit at the Les Munro Centre (LMC). The HVAC unit for the LMC has been ordered from the overseas supplier. Delay in delivery is anticipated as it is a long lead item with lengthy delivery period. It is anticipated to arrive in September 2023.
- D Council through facilitating the construction of the Gallagher Recreation Centre, recognises an intangible asset which represents Council's access rights to the asset to provide recreational services to the district. The amount recognised is equal to the total cost of construction as defined in the Development Agreement that Council has with the Te Kuiti High School Board of Trustees and the Ministry of Education, less contributions received by Council from those two parties.
- E Included in Community Facilities Projects is the aerodrome power relocation and improvement works. The total additional budget approved by Council was \$186,000, with \$53,500 recognised as capital expenditure, and the remainder \$132,500 recognised as operational expenditure. All electrical work has been completed under a revised scope and at a cost of \$33,000. The Runway Resurfacing renewal work has been deferred to 2023/2024 financial year and will incorporate the unspent electrical work budget.
- F Included in BoF projects work are walkways improvements across Te Kuiti area and improvement of Benneydale Hall parking area. The track in Brook Park was completed at the end of May. The tracks in Esplanade and to Mangaokewa reserve are in the process of getting regional resource consents.
- G The construction of the Mokau public toilets is now complete with the official opening ceremony held on the 14 November 2022 with a small group of elected members, mana whenua, Mōkau Primary School staff and Council staff in attendance. This project was part funded by grant revenue.
- H The revised budget for Public Facilities Projects includes budget carryovers of \$242,500 for the improvements for Te Ara Tika amenity areas which will be completed with the Town Centre Concept projects. Expenditure includes renewal of the access-way at Te Kuiti cemetery, installation of security cameras, installation of the Flagtrax system for Mokau, Piopio, Benneydale and Waitomo village, installation of the shearing plaque and table and bin renewals.

REGULATORY SERVICES

FINANCIAL UPDATE

REGULATORY SERVICES \$000's	Actual 2021/22	Annual Plan	Revised Budget	Unaudited Interim Actual June 2023	Var to Revised Budget	%Var and Note Ref
Revenue						
Rates	(826)	(948)	(948)	(948)	0	
Subsidies and Grants	0	0	0	0	0	
Interest Revenue	0	0	0	0	0	
Fees and Charges	(512)	(449)	(529) ⁷	(450)	(79)	A
Other Revenue incl Gains/Losses	(20)	(9)	(9)	(10)	1	
Total Revenue	(1,358)	(1,406)	(1,486)	(1,408)	(78)	5%
Operating Expenditure						
Other Expenditure	1,148	1,399	1,462 ⁸	1,255	207	B
Depreciation	7	8	8	12	(4)	
Finance Costs	0	0	0	0	0	
Total Operating Expenditure	1,155	1,407	1,470	1,267	203	14%
Net (Surplus)/Deficit	(203)	1	(16)	(141)	125	-781%

Variance comments:

- A Revenue was less than forecast for building control due to reduced building activity and dog registrations and impounding fees. This was partly offset by Health Act fees and alcohol licencing fees which were more than budget for the period.
- B Other expenditure was below budget for animal control contractor costs, earthquake prone building consultancy costs, noise control, legal fees for animal and building control and reduced allocated costs.

CAPITAL EXPENDITURE

REGULATORY SERVICES \$000's	AP 2023	Revised Budget 2023	Unaudited Interim Actual June 2023s	Var to Revised Budget	%Var and Note Ref
Animal and Dog Control Pound Renewals	10	20	6	14	A
Total Capital Expenditures	10	20	6	14	69%

Variance comments:

- A The capital renewal work is likely to take place over the next 12-18 months and will be carried forward to next financial year.

⁷ The revised budget includes \$80,000 of additional building revenue expected to be received.

⁸ The revised budget includes a transfer of budget for allocated costs to reflect the current organisational structure.

RESOURCE MANAGEMENT

FINANCIAL UPDATE

RESOURCE MANAGEMENT \$000's	Actual 2021/22	Annual Plan	Revised Budget	Unaudited Interim Actual June 2023	Var to Revised Budget	%Var and Note Ref
Revenue						
Rates	(398)	(437)	(437)	(436)	(1)	
Subsidies and Grants	0	0	0	0	0	
Interest Revenue	0	0	0	0	0	
Fees and Charges	(207)	(180)	(180)	(153)	(27)	A
Other Revenue incl Gains/Losses	0	0	0	0	0	
Total Revenue	(605)	(617)	(617)	(589)	(28)	5%
Operating Expenditure						
Other Expenditure	801	1,427	1,469 ⁹	906	563	B
Depreciation	0	0	0	0	0	
Finance Costs	31	43	43	41	2	
Total Operating Expenditure	832	1,470	1,512	947	565	37%
Net (Surplus)/Deficit	227	853	895	358	537	60%

Variance comments:

- A Revenue was less than forecast for resource consents due to reduced applications being received.
- B Other expenditure was less during the period for consultancy services and allocated costs. District Plan Development expenditure was less than expected for the year. Due to the involved and complex nature of this project. It is not unexpected to have variations in the timing of expenditure.

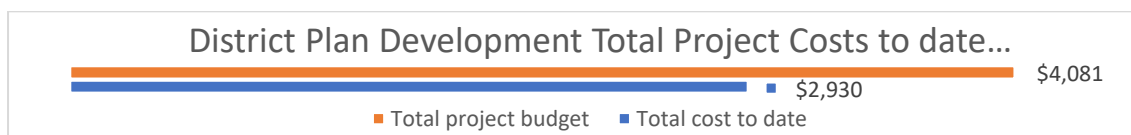
PROJECTS AND PROGRAMME UPDATES



Programme Summary: A review of the Operative Waitomo District Plan in accordance with statutory requirements.

The Proposed Waitomo District Plan (PDP) must be legally robust and provide guidance for long term resource management issues in the District and is inherently complex with many associated workstreams. This project will continue through 2023/24.

Progress: The summary of submissions was notified on 6 July 2023 with the submission period closing on 28 July 2023. A total of 28 further submissions were received. Staff will now begin drafting the hearing reports with the aim of commencing the hearings mid-2024.



Next steps: Draft hearing reports and hearings.
End date: Mid 2024

⁹ The revised budget includes a transfer of budget for allocated costs to reflect the current organisational structure.

SOLID WASTE

FINANCIAL UPDATE

SOLID WASTE \$000's	Actual 2021/22	Annual Plan	Revised Budget	Unaudited Interim Actual June 2023	Var to Revised Budget	%Var and Note Ref
Revenue						
Rates	(1,150)	(1,108)	(1,108)	(1,112)	4	
Subsidies and Grants	0	0	0	0	0	
Interest Revenue	0	0	0	0	0	
Fees and Charges	(1,498)	(1,923)	(1,923)	(1,660)	(263)	A
Other Revenue incl Gains/Losses	(61)	(35)	(35)	(75)	40	B
Total Revenue	(2,709)	(3,066)	(3,066)	(2,847)	(219)	7%
Operating Expenditure						
Other Expenditure	2,662	2,876	2,996 ¹⁰	2,587	409	C
Depreciation	95	92	92	105	(13)	D
Finance Costs	110	120	120	120	0	
Total Operating Expenditure	2,867	3,088	3,208	2,812	396	12%
Net (Surplus)/Deficit	158	22	142	(35)	177	125%

Variance comments:

- A Revenue received at the landfill was less for general refuse charges as waste volumes deposited at the landfill were reduced. This was partly offset by an increase in revenue from the sale of rubbish bags.
- B Other revenue for the period was more for the waste minimisation levy. The revenue amount is distributed based on population within the district and is to be used for waste minimisation initiatives.
- C Other expenditure was less for emissions trading scheme, landfill operational costs, reduced allocated costs and less waste minimisation levy expenditure from lower waste volumes. These reductions were partly offset by increased landfill bin movement and increased contract costs for the rural transfer stations and increased kerbside collection and disposal costs.
- D Depreciation expense was more than forecast due to the revaluation of solid waste assets at 30 June 2022 resulting in an increase in asset value and a corresponding increase in depreciation.

CAPITAL EXPENDITURE

SOLID WASTE \$000's	AP 2023	Revised Budget 2023	Unaudited Interim Actual June 2023s	Var to Revised Budget	%Var and Note Ref
Cell Development and Highwall Shaping	1,900	2,056	51	2,005	A
Carbon Credits Purchase	656	709	708	1	
Solid Waste Other Minor Projects	152	152	80	72	B
Total Capital Expenditures	2,708	2,917	839	2,078	71%

Variance comments:

The revised budget includes carryover budgets of \$209,000.

- A The first stage of the landfill development plan is the installation of the gas collection system. Modelling and design of an appropriate gas capture system has been completed with design of the gas flare still to be finalised. The project is currently on hold until the review on landfill operations has been completed.
- B Solid Waste Other Minor Projects includes \$67,200 for the installation of water tanks at Te Kuiti Landfill for firefighting purposes. The water tanks installation is complete.

¹⁰ The revised budget includes a transfer of budget for allocated costs to reflect the current organisational structure.

STORMWATER

FINANCIAL UPDATE

STORMWATER \$000's	Actual 2021/22	Annual Plan	Revised Budget	Unaudited Interim Actual June 2023	Var to Revised Budget	%Var and Note Ref
Revenue						
Rates	(458)	(474)	(474)	(479)	5	
Subsidies and Grants	0	0	0	0	0	
Interest Revenue	0	0	0	0	0	
Fees and Charges	(7)	0	0	(4)	4	
Other Revenue incl Gains/Losses	0	0	0	0	0	
Total Revenue	(465)	(474)	(474)	(483)	9	-2%
Operating Expenditure						
Other Expenditure	170	247	300 ¹¹	208	92	A
Depreciation	219	219	219	252	(33)	B
Finance Costs	7	7	7	7	0	
Total Operating Expenditure	396	473	526	467	59	11%
Net (Surplus)/Deficit	(69)	(1)	52	(16)	68	158%

Variance comments:

- A Costs for stormwater were tracking less than budget for catchment assessments and studies and stormwater sampling and monitoring. This was partly offset by increased drain clearing and maintenance costs after the significant rain events that occurred earlier this calendar year.
- B Depreciation expense was more than forecast due to the revaluation of stormwater assets at 30 June 2022 resulting in an increase in asset value and a corresponding increase in depreciation.

CAPITAL EXPENDITURE

Stormwater \$000's	AP 2023	Revised Budget 2023	Unaudited Interim Actual June 2023s	Var to Revised Budget	%Var and Note Ref
Te Kuiti Renewals	123	463	337	126	A
Rural Renewals	5	10	0	10	
Total Capital Expenditures	128	473	337	136	29%

Variance comments:

- A The 2-year renewals contract was awarded to Cambridge Excavators in April 2023 and is progressing well with the view to completing this project in the next financial year.

¹¹ The revised budget includes a carryover budget of \$50,000 for stormwater catchment plans and a transfer of budget for allocated costs to reflect the current organisational structure.

WASTEWATER

FINANCIAL UPDATE

WASTEWATER \$000's	Actual 2021/22	Annual Plan	Revised Budget	Unaudited Interim Actual June 2023	Var to Revised Budget	%Var and Note Ref
Revenue						
Rates	(2,183)	(1,982)	(1,982)	(1,993)	11	A
Subsidies and Grants	(570)	0	0	0	0	
Interest Revenue	0	0	0	0	0	
Fees and Charges	(821)	(855)	(855)	(836)	(19)	B
Other Revenue incl Gains/Losses	(23)	0	0	0	0	
Total Revenue	(3,597)	(2,837)	(2,837)	(2,829)	(8)	0%
Operating Expenditure						
Other Expenditure	2,146	2,075	2,244 ¹²	2,321	(77)	C
Depreciation	913	946	946	1,110	(164)	D
Finance Costs	191	215	215	207	8	
Total Operating Expenditure	3,250	3,236	3,405	3,638	(233)	-7%
Net (Surplus)/Deficit	(347)	399	568	809	(241)	-47%

Variance comments:

- A Rates revenue was tracking more than budget.
- B Fees and charges for trade waste revenue was less than budget. This was partly offset by increased sewerage connection fees revenue for Piopio and Te Kuiti.
- C Other expenditure includes increased electricity costs, retic routine operations and maintenance costs in Te Kuiti, chemicals, sampling and consultant fees. The increase is partly offset by reduced routine maintenance costs for the other three schemes.
- D Depreciation expense was more than forecast due to the revaluation of wastewater assets at 30 June 2022 resulting in an increase in asset value and a corresponding increase in depreciation.

CAPITAL EXPENDITURE

Wastewater \$000's	AP 2023	Revised Budget 2023	Unaudited Interim Actual June 2023s	Var to Revised Budget	%Var and Note Ref
Te Kuiti Wastewater Reticulation and Plant Renewals	419	695	529	166	A
Te Kuiti West Catchment Improvements	120	802	906	(104)	B
Te Waitere Soakage Field	35	102	21	80	C
Wastewater Other Minor Projects	5	5	52	(47)	D
Total Capital Expenditures	579	1,604	1,508	96	6%

Variance comments:

The revised budget includes carryover budgets of \$342,000 and additional budget of \$682,000 approved for Te Kuiti west catchment improvements.

- A Reticulation and plant renewals includes carryover budgets of \$276,000 for reticulation renewals in Te Kuiti. The 2021/2022 Te Kuiti Reticulation Renewal work has been completed as well as the renewals for the 2022/2023 programme.

¹² The revised budget includes a carryover of \$18,000 for wastewater consent compliance, an additional budget of \$65,000 approved to fund increased costs associated with the reticulation maintenance contract and a transfer of budget for allocated costs to reflect the current organisational structure.

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- B The revised budget for Te Kuiti West catchment improvements includes additional budget approved of \$682,000 for a new sewer main and rising main, Hillview pump station purchase and SCADA improvements. Work has been completed.
- C Te Waitere soakage field includes a carryover budget of \$66,700 for the renewal and extension of the soakage field. A contractor has been awarded however this project is currently on hold due to weather conditions. This project will resume in 2023/24 financial year.
- D Minor other projects includes the installation of septic tanks in Piopio for new customers to connect to the scheme.

WATER SUPPLY

FINANCIAL UPDATE

WATER SUPPLY \$000's	Actual 2021/22	Annual Plan	Revised Budget	Unaudited Interim Actual June 2023	Var to Revised Budget	%Var and Note Ref
Revenue						
Rates	(2,642)	(2,969)	(2,969)	(2,899)	(70)	A
Subsidies and Grants	(2,579)	0	0	0	0	
Interest Revenue	0	0	0	0	0	
Fees and Charges	(26)	(3)	(3)	(16)	13	B
Other Revenue incl Gains/Losses	0	0	0	0	0	
Total Revenue	(5,247)	(2,972)	(2,972)	(2,915)	(57)	2%
Operating Expenditure						
Other Expenditure	2,454	2,102	2,263 ¹³	2,712	(449)	C
Depreciation	759	891	891	912	(21)	D
Finance Costs	238	275	275	270	5	
Total Operating Expenditure	3,451	3,268	3,429	3,894	(465)	-14%
Net (Surplus)/Deficit	(1,796)	296	457	979	(522)	-135%

Variance comments:

- A Rates revenue was less than budget for Te Kuiti for metered water rates.
- B Included in the Fees and Charges is revenue for water connection in Te Kuiti and Piopio.
- C Reactive maintenance work under the Reticulation Maintenance Contract was more than budget due to recent weather events. Consultant costs, water sampling and monitoring, and electricity costs have also been higher than budgeted, due in some part to the weather events as well, but mainly due to the increased costs that are being passed on from the suppliers.

Costs also include an increase for additional resource for managing program delivery, development of the Water Safety Plan (WSP) and Source Water Risk Management Plan (SWRMP) and additional treatment plant operator capacity.

As part of asset capitalisations, several assets have been disposed resulting in a loss on disposal of \$327,500.
- D Depreciation was tracking more than revised budget by \$22,000. The increase is mainly due to asset valuation at 30 June 2022 resulted in a valuation increase and a resulting increase in depreciation for 2022/23. This was partly offset by the significant value of work in progress assets being capitalised (and subsequently depreciated) being less than budget.

¹³ The revised budget includes additional budget approved for \$65,000 to fund increased costs associated with the reticulation maintenance contract and a transfer of budget for allocated costs to reflect the current organisational structure.

CAPITAL EXPENDITURE

Water Supply \$000's	AP 2023	Revised Budget 2023	Unaudited Interim Actual June 2023s	Var to Revised Budget	%Var and Note Ref
Te Kuiti Reticulation and Plant Renewals	245	653	719	(66)	A
Te Kuiti Water Resilience Project	25	300	10	290	B
Mokau Plant Upgrade and Reticulation Renewals	6	231	233	(1)	
Water Supply - Other Minor Projects	77	127	82	44	C
Total Capital Expenditures	353	1,311	1,044	267	20%

Variance comments:

The total revised budget includes carryover budgets of \$377,000 and additional approved budgets of \$581,000 for Te Kuiti water resilience project, Mokau plant upgrade and Te Kuiti west catchment improvement project.

- A The revised budget for Te Kuiti reticulation and plant renewals includes carryover budgets of \$310,800, of which \$122,000 is attributed to the Lawrence St watermain replacement. Additional budgets approved of \$72,000 have also been included for the Te Kuiti West Catchment project. The Te Kuiti West Catchment project and the Lawrence Street watermain contract are complete. Work has commenced on Lusk and Butler Street.
- B The revised budget for Te Kuiti Water resilience project includes an additional approved budget of \$300,000. The procurement plan has been approved and the scope design consultants have been appointed.
- C Included in other minor projects is the revised budget for Piopio and Benneydale. The carryover budgets of \$50,000 allocated to plant and reticulation renewals and the renewal of the Piopio resource consent. The Piopio water take and discharge consent has been completed. Minor renewals include Piopio reticulation and water treatment plant and will be completed in the 2023/24 year.

ROADS AND FOOTPATHS

FINANCIAL UPDATE

ROADS AND FOOTPATHS \$000's	Actual 2021/22	Annual Plan	Revised Budget	Unaudited Interim Actual June 2023	Var to Revised Budget	%Var and Note Ref
Revenue						
Rates	(4,349)	(4,474)	(4,474)	(4,474)	0	
Subsidies and Grants	(8,688)	(18,081)	(19,578) ¹⁴	(12,869)	(6,709)	A
Interest Revenue	0	0	0	0	0	
Fees and Charges	(154)	(135)	(135)	(181)	46	B
Other Revenue incl Gains/Losses	(133)	(145)	(145)	(122)	(23)	C
Total Revenue	(13,324)	(22,835)	(24,332)	(17,646)	(6,686)	27%
Operating Expenditure						
Other Expenditure	7,843	7,530	8,039 ¹⁵	8,967	(928)	D
Depreciation	3,479	3,560	3,560	4,586	(1,026)	E
Finance Costs	302	346	346	336	10	
Total Operating Expenditure	11,624	11,436	11,945	13,889	(1,944)	-16%
Net (Surplus)/Deficit	(1,700)	(11,399)	(12,387)	(3,757)	(8,630)	70%

Variance comments:

- A Subsidy revenue is based on both maintenance and capital expenditure and for most work categories the subsidy rate is 75%, with some emergency works expenditure receiving 95%. As capital expenditure was less than budget, the subsidy associated was also less than budget. This was partly compensated by more subsidy recognised for operational expenditures.
- B Fees and charges were more for the capitation fees received and contributions towards road maintenance.
- C Petrol tax proceeds were less than budget.
- D Other expenditure was more than forecast for emergency re-instatement first response expenditure, sealed pavement maintenance and professional services. This was partly offset by reduced allocated roading business unit costs, structural maintenance costs, and administration services for roading costs.
- E Depreciation for roading assets has increased due to a significant increase in asset values at 30 June 2022. The road components most affected were sealed surface, pavement base and bridges and major culverts. The valuation increase was due to a significant increase in construction costs of road components and is the key basis for the valuation. Not all the depreciation is funded due to Council's policy to fund depreciation only to the extent of internal loans repayments and local share of renewal expenditure.

¹⁴ The revised budget includes additional subsidy revenue due to the increased roading programme from carryover budgets.

¹⁵ The revised budget includes \$55,000 of carryover budget for routine drainage maintenance; an additional budget of \$350,000 for truck parking on SH3 Mokau and \$70,000 for Ailsa St extension expenditure which is recognised as an operational expense; and a transfer of budget for allocated costs to reflect the current organisational structure.


CAPITAL EXPENDITURE

Roads \$000's	AP 2023	Revised Budget 2023	Unaudited Interim Actual June 2023s	Var to Revised Budget	%Var and Note Ref
Sealed Road Pavement Rehabilitation	3,087	3,759	2,813	946	A
Footpath Renewals	498	766	33	733	B
Minor Improvements	1,215	1,768	590	1,178	C
Bridge and Drainage Renewals	938	1,375	273	1,102	D
Cyclone Dovi and Emergency Reinstatements	8,301	8,301	3,006	5,295	E
Unsealed Road Metalling	719	730	697	33	F
Traffic Services Renewals	65	65	166	(101)	G
Unsubsidised Roads	176	226	13	213	H
Total Capital Expenditures	14,999	16,990	7,592	9,398	55%

Variance comments:

The total revised budget of \$16.99 million includes \$1.941 million of carryover budgets and additional approved budget of \$50,000 for minor costs associated with the Mokau truck parking project (see Note H below).

- A All projects for Sealed Road Pavement Rehabilitation have been tendered and awarded, works are either complete or underway. Waimiha and Taharoa Road rehabilitation sites have been deferred due to weather and resource related issues. Works programmed to start Oct 1 onwards.
- B Footpath renewals tender has been awarded. The work started in July and likely to be completed in 2023/24 financial year.
- C Bulk of the minor improvement works have been awarded to contractors and are about to commence construction. Plan to complete budget expenditure before the end of the financial year. The site that was included as part of the pavement rehabilitations will now be deferred to 2023/24. Taharoa Flooding Section (900k) has also been deferred with the pavement rehabilitation.
- D Bridge renewal contract has been awarded but works have been deferred to next financial year due to resourcing issues, construction commenced in August. Drainage renewals are underway, there is a portion of this funding that has been allocated to the pavement rehabilitations projects which have been deferred to 2023/24.
- E View Terrace has been completed, Kopaki Road retreat is underway and on track to be completed in September. The four sites on Mangatoa Road have been awarded and works are due to start in early September. The Taumatotara West Road contract has been awarded and will be completed in 2023/24. This is the extent of the year one Cyclone Dovi works.
- F The physical work of the Unsealed Road Metalling is ongoing to be completed by Inframax Construction Ltd.
- G There is insufficient budget to meet contract needs for Traffic Services Renewals as it is anticipated that further costs will be incurred for this project in this financial year. Part of the overspend will be offset by Waka Kotahi subsidy from another underspent project within the capital expenditure work stream.
- H Included in unsubsidised roads capital is part of the Mokau truck parking project. The majority of the total project of \$350,000 is recognised in operations as it relates to the state highways, however \$50,000 of minor costs (signage and footpath) are recognised in capital. This project has been initiated and currently on hold due to the wet winter season. Work scheduled to resume in early September.

Document No: A684485	
Report To: Council	
	Meeting Date: 29 August 2023 Subject: Motion to Exclude the Public for the Consideration of Council Business Type: Decision Required

Purpose

1.1 The purpose of this business paper is to enable Council to consider whether or not the public should be excluded from the consideration of Council business.

Note: It is Council's choice whether to consider any of the items listed below in the public or public excluded portion of the meeting.

Commentary

2.1 Section 48 of the Local Government Official Information and Meetings Act 1987 gives the right, by resolution, to exclude the public from the whole or any part of the proceedings of any meeting, only on one or more of the grounds contained within that Section.

Suggested Resolutions

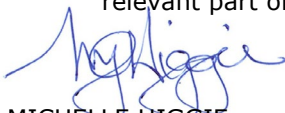
- 1 The public be excluded from the following part of the proceedings of this meeting.
- 2 The general subject of each matter to be considered while the public is excluded and the reason for passing this resolution in relation to each matter, as specified by Section 48(1) of the Local Government Official Information and Meetings Act 1987 are as follows:

General Subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Section 48(1) grounds for the passing of this resolution
1. Kodiak Consulting Limited	Section 7(2)(g) to maintain legal privilege	Section 48(1)(a)(1)

- 3 Council agree the following staff, having relevant knowledge to assist in the consideration of the items of business to be public excluded, remain in attendance to assist the Committee with its decision making:

Staff Member	Reason for Remaining in Attendance
Chief Executive	Council CEO
Manager – Governance Support	Committee Secretary
General Manager – Strategy and Environment	Portfolio Holder
Manager – Strategy and Environment	Portfolio Holder

- 4 This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in the public.



MICHELLE HIGGIE
MANAGER – GOVERNANCE SUPPORT