

FEES AND CHARGES 2026/27

Water and wastewater fees and charges included on behalf of Waikato Waters Limited

Effective from 1 July 2026

*All Fees and Charges are inclusive of GST,
with the exception of bonds, penalties and residential housing*

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COMPLIANCE	
Description	2026/27 fee or charge (\$)
Building consent fees	
Building Consent cost includes Inspection fee and Code Compliance Certificate. All fees are payable on application.	
Code Compliance Certificate - CCC	180.00
Record of title	35.00
Small Stand-Alone Detached Dwelling (granny flat) Project Information Memorandum	900.00
Production of Project Information Memorandum (PIM)	340.00
Solid Fuel Heaters	
Freestanding (1 inspection)	605.00
Insert (2 inspections)	845.00
Minor Works (1 inspection)	
Garden Sheds	
Basic Warning System	
Marquees	
Plumbing or Drainage	
Swimming pools/Spa pool fence only	705.00
Minor Building Works (2 inspections)	
Carports	
Demolitions	
Decks	
Swimming Pools over 35,000 litre capacity (includes fence)	1150.00
Other Buildings (2 Inspections)	
Garages	
Hay Barns	
Implement Sheds	
Bridges	1150.00
Detached habitable buildings, no plumbing or drainage (5 inspections)	
Sleep Out	
Office	
Studio	
Additions/alterations up to 30m ²	
Internal alterations to dwellings	1875.00
Detached habitable buildings, with plumbing or drainage (6 inspections)	
Sleepout with toilet/shower	
Additions/alterations up to 60m ² with plumbing and drainage	
Internal alterations to dwellings	2220.00
Additions/alterations up to 60m² (6 inspections)	
	2220.00
Other new buildings up to 60m² excluding dwellings and commercial buildings (6 inspections) <i>Note: For other building work over 60m² the below dwelling and commercial/ industrial fees apply.</i>	
	2220.00
Dairy Sheds (3 inspections)	2345.00
Re-sited Dwellings (3 inspections)	2635.00
Re-sited dwellings with additions or alterations (includes 6 inspections)	3795.00
Dwelling Single Storey up to 100m² (8 inspections)	3745.00
Dwelling Single Storey up to 250m² (9 inspections)	4090.00
Dwelling Single Storey larger than 250m² (9 inspections)	4490.00
Dwelling Two Storey or more up to 250m² (9 inspections)	4620.00
Dwelling Two Storey or more larger than 250m² (9 inspections)	5070.00
Commercial /Industrial up to 300m² (9 inspections)	4975.00
Commercial/Industrial - Basic kit-set type building, no services or internal fit-out (3 inspections)	2180.00
Commercial/Industrial larger than 300m² (9 inspections)	5595.00
Commercial - Internal Alterations (3 inspections)	2180.00
Inspection Fee (compliance inspection/ etc.) per inspection	220.00
Travel costs – applies to inspections in excess of 5km from the Waitomo District Council Queen Street office	rate per km 1.17
Inspection fee – swimming / spa pools	215.00
Amendments - project value over \$20,001	540.00
Amendments – minor works with project value up to \$20,000	300.00
Compliance Schedules	
New Compliance Schedule (Section 102 Building Act 2004)	435.00
Amendments to existing Compliance Schedule (Section 106 and 107 Building Act 2004)	320.00
Request for Extension of Time for a Building Consent – work start or CCC	185.00
Application for exemption from requirement to carry out seismic work under section 133AN – includes 1 inspection.	775.00

COMPLIANCE	
Description	2026/27 fee or charge (\$)
Applications for waivers or modifications to means of restricting access to residential pools under section 67A – includes 1 inspection.	775.00
Processing of Section 71/77 Certificate	175.00
Plus on-charge of Solicitors fee to prepare and register certificate. (Actual Cost)	Actual Cost
Certificate of Acceptance - Section 41(c) (1 inspection) Any building work in respect of which a building consent cannot practicably be obtained in advance because the building work has to be carried out urgently.	1070.00
Certificate of Acceptance - Section 96(1)(a) (1 inspection) (i) the work was done by the owner or any predecessor in title of the owner; and (ii) a building consent was required for the work but not obtained. (In addition to the fees that would have been payable had the owner or previous owner applied for a building consent before carrying out the building work)	2130.00
Certificate of Public Use (1 inspection)	740.00
Certificate of Public Use – reissue for extension of time (1 inspection)	380.00
Notice to Fix (1 inspection)	515.00
Accreditation Levy (consents valued over \$20,000) For every building consent with an estimated value of \$20,000 and over, \$1.75 per \$1,000 is payable	1.75 per \$1,000
Building Research Levy For every building consent with an estimated value of \$20,000 and over, \$1.15 per \$1,000 is payable	1.15 per \$1,000
MBIE Levy For every building consent with an estimated value of \$65,000 and over, \$1.75 per \$1,000 is payable	1.75 per \$1,000
Lapsed or Refused Building Consents Refunds will be paid to the person(s) who paid the fees on application. <i>Note: Refund will have an administration fee deducted (see below)</i>	Refund of BRANZ and MBIE levies, ccc and unused inspection fees, and less administration fee
Administration fee for refund on refused or lapsed consents	230.00
Peer Review of Specific Designs by External Agents	Actual Cost
Any additional costs incurred in processing a building consent shall be recoverable on actual and reasonable basis.	185.00
Applying for an exemption from requiring a building consent under schedule 1 clause 2 of the Building Act 2004, project value over \$20,001. <i>Note: this is an application for an exemption only. It is not guaranteed that the exemption will be granted. The application fee is non-refundable.</i>	605.00
Applying for an exemption from requiring a building consent under schedule 1 clause 2 of the Building Act 2004, project value up to \$20,000 <i>Note: this is an application for an exemption only. It is not guaranteed that the exemption will be granted. The application fee is non-refundable.</i>	290.00
Application for an exemption to carry out seismic work (1 inspection) Process application for exemption from requirement to carry out seismic work on a building subject to an earthquake-prone building notice (Section 133AN Building Act 2004)	670.00
Building Control Officer - per hour Hourly rate for any additional inspections, reports, or advice required	195.00
Other Regulatory Fees and Charges	
Overseas investment certificates – for determining and issuing	350.00
Section 348 – Right of way (ROW) application – processing application for ROW under the Local Government Act 1974	750.00
Sale and Supply of Alcohol Certificates for Building Certification	240.00
Record of Title search	35.00
Fee for uplifting building line restrictions. Note: <i>It is not guaranteed that the building line restriction will be approved. The application fee is non-refundable.</i> <i>Note: There are legal fees associated with having the BLR removed from the Record of Title. These legal fees are not included in this fee. Please enquire with your solicitor or conveyancer regarding their fees.</i>	750.00

Building Act 2004 – explanatory note

- These fees and charges become operative on 1 July 2026 and will apply for all work carried out and decisions issued on or after 1 July 2026, irrespective of when the application was lodged with the Council.
- The charges set out in this schedule are pursuant to Subpart 9, Section 281 A, B and C of the Building Act 2004.
- All such charges are stated inclusive of GST at 15%, however should the GST rate be amended, GST will be charged at the prevailing rate.
- Where a fixed charge is in any particular case inadequate pursuant to section 281B to enable the Council to recover its actual and reasonable costs in respect of the matter concerned, the Council will require the applicant to pay an additional charge to the Council.

Charge-out rates for council officers and mileage

Charge out rates for Council officers are set out in this schedule and:

- Are fixed charges;
- If reference is made in the schedule to actual staff time, it will be charged in accordance with the relevant hourly charge-out rates;
- The charge-out rates for Council officers and for mileage will apply to all matters listed in the Schedule so that:
 - if the fixed charge which has been paid in advance is greater by more than \$50.00 than the actual and reasonable costs incurred by the Council relating to that application, a refund will be given when those costs are finally assessed; and
 - if the actual and reasonable costs incurred by the Council relating to that application are inadequate to enable the Council to recover its actual and reasonable costs then additional charges calculated for staff time at the same rate will be payable (as well as any other items of additional charge which may have been incurred).

COMPLIANCE

Description	2026/27 fee or charge (\$)
Land Information Memorandum (LIM)	
Land Information Memorandum (LIM)	360.00
Administration Fee for refund on cancelled LIM (note where substantial work has been completed on the LIM a refund will not be given; where substantial work has not been completed, the LIM fee will be refunded minus the administration fee).	65.00
Hardcopy LIM	40.00
Animal and Dog Control Fees	
<i>All Fees are set in accordance with the Dog Control Act 1996 and by Council Resolution.</i>	
Urban (for dogs in an urban area which comply with the provisions of Dog Control Act 1996)	135.00
Spayed or Neutered Dogs in the Urban Area	102.00
Special Owner (Dog Control Policy) Dogs	80.00
Gold card holders for urban dogs	120.00
Rural Dogs	59.00
Rural Dogs > 5	Multiple rural dog discount
For every 5 rural dogs you register the 6th dog registration is free if paid on or before registration date.	
Late registration	50% of the fee that would have been payable if that dog had been registered on the first day of the registration
Dangerous Dogs registration	150% of the fee that would apply if the dog were not classified as a Dangerous Dog.
Disability Assist Dog registration	No charge
<i>Note: To be eligible, the dog must be certified as a disability assist dog in accordance with Schedule 5 of the Dog Control Act 1996.</i>	
Replacement Registration Tag	5.60
Impounding Fees	
<i>Note: The owner of an impounded dog that is not claimed or signed over to Council remains liable for all impounding and sustenance fees, veterinary costs, irrespective of the fate of the dog.</i>	
Seizure (per dog seized)	85.00
First Impounding (registered dog)	85.00
First Impounding (unregistered dog)	120.00

COMPLIANCE

Description	2026/27 fee or charge (\$)
Second Impounding	160.00
Third and subsequent impounding	237.00
Plus Sustenance fees - per day	22.00
Veterinary charges	Actual cost
Re-Homing	Applicable costs
Re-homing of unwanted/ unclaimed dogs (unregistered) dogs will be the applicable registration fee and micro-chipping fee and all other reasonable associated costs.	
Surrender/disposal (in addition to applicable impounding charges and sustenance)	95.00
Micro-chipping	36.00
Permits	
Consent to keep more than 2 dogs in the urban area. Provided that if more than one inspection is required prior to approval, a further fee of \$30.00 will apply per inspection.	70.00
Special Owner property check	41.00
Dog Collars	
Barking collars	45.00
Batteries for barking collars	8.50
Small	11.00
Medium	12.50
Large	14.50
Extra large	16.50
Stock Impounding Fee - Excluding dogs	
First impounded animal	150.00
Per animal thereafter (impounded at the same time as the first impounded animal)	50.00
Subsequent Impounding – within any 24 month period involving animals owned by the same person/organisation	260.00
Per animal thereafter (impounded at the same time as the subsequently impounded animal)	48.00
Veterinary charges	Actual cost
Driving charges – (per hour, per officer) - leading, driving or conveying stock (pursuant to section 14 of the Impounding Act 1955) plus mileage at local government rates, plus any other reasonable costs incurred, including the full costs of any after-hours response	155.00
Grazing (per day) – horses, cattle, mules, ass, deer, pigs plus costs of any hard/ supplementary feeds i.e. hay, grain	25.00
Grazing (per day) – sheep, goats, and any others plus costs of any hard/ supplementary feeds i.e. hay, grain	10.00
Advertising costs (pursuant to the Impounding Act 1988)	Actual cost
Stock surrender	Actual cost

ENVIRONMENTAL HEALTH AND ALCOHOL LICENSING

Description	2026/27 fee or charge (\$)
Health Act Licence Fees	
Cleansing of premises under Section 41	Actual cost
Abatement of nuisance without notice	Actual cost
Issue of Repair or Closing Order - Section 42 (plus hourly rate of \$235 after the first hour)	235.00
Machinery Act 1950	
Amusement Device Permits (Section 11 Amusement Device Regulations 1978)	
1. First Device (first 7 days or part thereof)	10.00
2. Each additional Device (first 7 days or part thereof)	2.00
3. Each device for further period of 7 days or part thereof	1.00
Fees for Functions under the Food Act 2014	
All administration and verification and Registration Authority activities including but not limited to, annual verification, reporting, non-conformance visits, directions, review of notices etc. (plus hourly rate of \$228 after the first hour)	228.00
Fees applicable to Template Food Control Plans	
Application for new registration of Template Food Control Plan (plus actual staff time at hourly rate of \$228 after the first hour)	450.00
Application for renewal of registration of Template Food Control Plan (plus actual staff time at hourly rate of \$228 after the first hour)	360.00
Application for a significant amendment or change (section 45(3)) of registration of Template Food Control Plan, or move from Template Food Control Plan to National Programme (plus actual staff time at hourly rate of \$228 after the first hour)	180.00
Application for a minor amendment (section 45(2)) of registration of Template Food Control Plan. <i>Note: Minor changes constitute changes to details such as contact information (email, phone, day to day manager, and postal address).</i>	80.00
Voluntary or mandatory suspension of Template Food Control Plan (plus actual staff time at hourly rate of \$228 after the first hour)	95.00
Fees applicable to National Programmes	
Application for new registration of premises under a National Programme (plus actual staff time at hourly rate of \$228 after the first hour)	450.00
Application for renewal of registration of premises under a National Programme. (plus actual staff time at hourly rate of \$228 after the first hour)	360.00
Application for significant amendment or change of registration under a National Programme or move from National Programme to Template Food Control Plan during the registration year. (plus actual staff time at hourly rate of \$228 after the first hour)	180.00
Application for a minor amendment of registration under a National Programme, such as a change in contact information, trading name. (plus actual staff time at hourly rate of \$228 after the first hour)	80.00
Voluntary or mandatory suspension of National Programme. (plus actual staff time at hourly rate of \$228 after the first hour)	95.00
Issue of improvement notice, or review of an improvement notice. (plus actual staff time at hourly rate of \$228 after the first hour)	185.00
Copy of Food Control Plan folder and documents.	30.00
Cancelling an audit or verification within 24 hours of the scheduled date and time of audit.	185.00
Administration fee for refund on cancelled applications pursuant to the Food Act (note where substantial work has been completed on the application a refund will not be given, where substantial work has not been completed, the application fee will be refunded minus the administration fee).	60.00
Late payment of verification and enforcement fees	Additional 10% of total charge
Hawkers, Mobile Shops, and Stalls (Public Places Bylaw Clause 11)	
Hawkers	
Note: Some applicants may be eligible for a fee waiver -to check for eligibility please enquire with WDC Customer Services.	70.00
Street stalls, raffle days, street collections - non commercial	Free
Street Stalls day	22.00
Street Stalls month	64.00
Mobile Shop 1 day rate	43.00
Mobile shop 1 month rate	85.00
Mobile shop annual fee	427.00
Mobile Trader 1 day rate	43.00
Mobile trader 1 month rate	85.00

ENVIRONMENTAL HEALTH AND ALCOHOL LICENSING

Description	2026/27 fee or charge (\$)
Mobile Trader annual fee	427.00
Impounding of Stereo	
Impounding Charges for Stereo (RMA 1991 sec 336). <i>Note: Impounded stereo will be sold after six months if not claimed and impounding fees not paid.</i>	215.00
Noisy alarm deactivation or seizure of other equipment , including vehicles	Actual cost
Licensing – Alcohol (Ref: Sale and Supply of Alcohol (Fees) Regulations 2013 and Sale and Supply of Alcohol (Fee setting Bylaws) Order 2013)	
Existing premises - Section 100(f) certificates certifying that the proposed use of the premises meets the requirements of the RMA	185.00
New or altered premises - Section 100(f) certificates certifying that the proposed use of the premises meets the requirements of the RMA	290.00
Off/On/Club Application Fee – Very Low Risk	625.60
Off/On/Club Application Fee – Low Risk	1036.15
Off/On/Club Application Fee – Medium Risk	1388.05
Off/On/Club Application Fee – High Risk	1739.95
Off/On/Club Application Fee – Very High Risk	2025.75
Annual Fees	
Off/On/Club Application Fee – Very Low Risk	273.70
Off/On/Club Application Fee – Low Risk	664.70
Off/On/Club Application Fee – Medium Risk	1075.25
Off/On/Club Application Fee – High Risk	1759.50
Off/On/Club Application Fee – Very High Risk	2443.75
Managers Certificate – New and Renewal	316.25
Temporary Authority	504.39
Special Licences	
Class 1	977.50
Class 2	351.90
Class 3	107.53
Administration fee for refund on cancelled sale and supply of alcohol applications (note where substantial work has been completed on the application a refund will not be given, where substantial work has not been completed, the application fee will be refunded minus the administration fee)	65.00
Other Applications	
Temporary Licence Under section 74 of the Act to sell alcohol pursuant to a licence from premises other than the premises to which the licence relates during repairs etc.	504.39
Permanent Club Charters The holder of a permanent club charter (as described in section 414 of the Act)	1075.25
Public Notice of application for renewal, new license etc.	160.00
Application for exemption (alcohol ban area)	90.00
Application for waiver pursuant to Section 208	60.00
Extract from Register Under section 66(2) of the Act for an extract from a register	97.75
Licensing – Other	
Transfer of Certificates of Registration or Licence	106.00
Offensive Trades – Registration Fees - new and renewal	285.00
Saleyards – Registration Fees - new and renewal	285.00
Funeral Director – Registration Fees - new and renewal	285.00
Mortuary Premises – Registration Fees - new and renewal	285.00
Camping Grounds – Registration Fees - new and renewal	285.00
Body Piercing and Tattooing - Registration Fees - new and renewal	285.00
Skateboarding impounding fee	70.00
Application for Lease of Airspace	120.00
Lease of Airspace	Charge will be assessed on a site by site basis
Change of occupier/owner - All registration groups	90.00
Replacements or copies of certificates	50.00

ENVIRONMENTAL HEALTH AND ALCOHOL LICENSING

Description	2026/27 fee or charge (\$)
Parking Infringement Fees	
Excess Parking – For parking on a road in breach of the provisions of Waitomo District Council’s Land Transport Bylaw 2025, in excess of a period fixed by the bylaw or otherwise where the excess is:	
Not more than 30 minutes	20.00
More than 30 minutes but not more than 1 hour	25.00
More than 1 hours but not more than 2 hours	36.00
More than 2 hours but not more than 4 hours	51.00
More than 4 hours but not more than 6 hours	71.00
More than 6 hours	97.00
Other Parking Offences	
Parking on designated bus stop	70.00
Parking on designated loading zone	70.00
Parking on a footpath	70.00
Parking contrary to parking signage	70.00
Parking on ornamental verge	70.00
Parking within 1 m of a vehicle entrance	70.00
Parking on or within 6m of an intersection	100.00
Inconsiderate parking	100.00
Double parking	100.00
Parking on a yellow broken line	100.00
Parking in a designated space for disabled persons	750.00
Towage Fees	
Towage fees in respect of parking offence	
If the motor vehicle has a gross weight of 3,500 kilograms or less - a fee not exceeding \$78.43 [+GST], if the towage takes place between the hours of 7am and 6pm on any day other than a Saturday, Sunday, or public holiday; or a fee not exceeding \$104.61 [+GST], if the towage takes place at any other time; or	Actual costs up to 90.20 or 120.30
If the motor vehicle has a gross weight of more than 3,500 kilograms - a fee not exceeding \$194.26 [+GST], if the towage takes place between the hours of 7am and 6pm on any day other than a Saturday, Sunday, or public holiday; or a fee not exceeding \$298.87 [+ GST], if the towage takes place at any other time; or	Actual costs up to 223.40 or 343.70
Towage fees - not associated with parking infringement or offence The registered vehicle owner will be liable for any costs associated with towage and storage of the vehicle towed for any reason other than parking offences	Actual Cost
Litter Infringement Fee	
Litter, of less than or equal to 1 litre, left in a public space, or on private land, without the occupier’s consent – First Offence	115.00
Litter, of less than or equal to 1 litre, left in a public space, or on private land, without the occupier’s consent – Second or Subsequent Offence within a Year	400.00
Litter, of more than 1 litre and less than or equal to 20 litres ¹ , left in a public space, or on private land, without the occupier’s consent – First Offence	170.00
Litter, of more than 1 litre and less than or equal to 20 litres ¹ , left in a public space, or on private land, without the occupier’s consent – Second or Subsequent Offence within a Year	400.00
Litter, of more than 20 litres ¹ and less than or equal to 120 litres ² , left in a public space, or on private land, without the occupier’s consent – First Offence	285.00
Litter, of more than 20 litres ¹ and less than or equal to 120 litres ² , left in a public space, or on private land, without the occupier’s consent – Second or Subsequent Offence within a Year	400.00
Litter, of more than 120 litres ² left in a public space, or on private land, without the occupier’s consent – First Offence	400.00
Litter, of more than 120 litres ² left in a public space, or on private land, without the occupier’s consent – Second or Subsequent Offence within a Year	400.00
Hazardous ³ or offensive litter ⁴ left in a public space, or on private land without the occupier’s consent – First Offence	400.00
Hazardous ³ or offensive litter ⁴ left in a public space, or on private land without the occupier’s consent – Second or Subsequent Offence within a Year	400.00

¹– 20 litres is the approximate maximum capacity of two standard supermarket bags in normal conditions.

²– 120 litres is the approximate maximum capacity of a standard mobile garbage bin in normal conditions (for example the red lid ‘wheelie bin’ used for domestic refuse collection in the Waitomo area).

³– Hazardous litter includes broken glass, barbed wire, jagged metal, medicines, hazardous waste etc.

⁴– Offensive waste includes rotting food, animal remains, faeces including discarded nappies etc.

RESOURCE MANAGEMENT		
Description		2026/27 fee or charge (\$)
General		
Pre application	Pre application meeting	Actual staff time
Lodgment meeting	To lodge any consent	Actual staff time
Pre-hearing meeting	For any meeting or mediation held (s99)	Actual staff time
Deemed Boundary Activity (s87BA)	Consider and issue notice	Fixed 435.00
Marginal or temporary rule breaches / exemptions(s87BB)	Consider and issue notice (if applicable)	Deposit 900.00
<i>Note: please discuss this with Council's Planner prior to application</i>		
Land use consents		
Application or land use consent	All land use consents, except as otherwise provided below	Deposit 1550.00
Notified resource consents		
Limited notified consent	Any resource consent application that requires limited notification	Deposit 6,900.00
Notified consent	Any resource consent application that requires public notification	Deposit 12,400.00
Subdivision Consents		
Application for subdivision consent	Creating 9 lots or less where no road/reserves proposed	Deposit 3,300.00
Application for subdivision consent	Creating 10 lots or more, or any subdivision where a road/reserve is proposed	Deposit 4,800.00
Application for joint subdivision and land use consent	For any joint subdivision and land use consent application	Deposit 4,800.00
Subdivision processes (post approval)		
Section 223 certification	for subdivisions < 2 Lots	270.00
Section 223 certification	For subdivisions > 3 Lots	640.00
Section 224C certification		270.00
Section 241	Cancellation/partial cancellation of amalgamation condition	515.00
Section 221	Consent notice – preparation, authorisation, change or cancellation	350.00
Cross lease	Amendments to flats plans	640.00
Engineering	For inspections of any works for conditions, including checking engineering plans and any amendments	Actual staff time
Other resource management activities		
Section 127	Application to change or cancel condition(s) of consent (non-notified only, notified consents will be charged the relevant notification fee)	Deposit 1600.00
Section 125/126	Applications for extensions of consent periods	Deposit 640.00
Section 124	Exercise of resource consent while applying for new consent	Deposit 1600.00
Section 128-132	Review of consent conditions (non-notified only, notified consents will be charged the relevant notification fee)	Deposit 850.00
Section 134	Transfer of holders interest in a consent (fixed fee)	Deposit 160.00
Section 139A	Existing use right determination	Deposit 2,150.00
Section 138	Application to surrender a resource consent	Deposit 530.00
Section 139	Application for Certificate of Compliance	Deposit 1,060.00
Section 357	Objection pursuant to sections 357(A) or (B)	Deposit 480.00
NES	Confirmation of compliance with National Environmental Standard	Actual staff time
Other	Any application pursuant to the RMA not listed elsewhere	Deposit 1600.00
Designations		
Public or limited notified	Notice of Requirement for Designation	Deposit 12,500.00
Non-notified	Notice of Requirement for Designation	Deposit 6,200.00
Sections 181, 182	Requirement for alteration or removal/partial removal of designation	Deposit 1,600.00
Section 184/184A	Application to determine designation lapsing	Deposit 2,700.00
Section 180	Transfer of rights and responsibilities for designations	Deposit 1,600.00

RESOURCE MANAGEMENT		
Description		2026/27 fee or charge (\$)
Sections 177, 178	Request to the requiring authority responsible for an earlier designation. Application to do anything which would prevent or hinder the public work or project	Deposit 640.00
Section 176	Application for outline plan	Deposit 850.00
Section 176A (2)	Waiver of requirement for outline plan	Deposit 270.00
Heritage orders		
Sections 189/189A, 196, 177	Requirement for a heritage order. Requirement for removal of heritage order. Request to requiring authority responsible for the earlier heritage order.	Deposit 1,600.00
Plan Change application (to amend the District Plan)		
1st schedule	Processing, considering and determining a private plan change application.	Deposit 32,000.00
Compliance and monitoring		
General	Administration, review, correspondence.	Actual staff time
Inspections (excluding engineering)	To monitor progress with giving effect to any resource consent, and compliance with consent conditions.	160.00 per inspection
Engineering	For any inspection required.	Actual staff time
Miscellaneous charges		
Legal instruments	Search for easement documents, covenants, encumbrances, or any other document registered on Certificates of Title.	Actual staff time + LINZ costs
Affixing council's seal/authorising document	For administrative costs incurred in affixing council's seal and/or signature to any document where a charge is not otherwise listed.	Fixed 270.00
Variation/cancellations	Variation or cancellation of any legal document/ instrument not otherwise listed.	Fixed 480.00
Public notice	Costs associated with public notices.	Actual staff time + advertisement fees
Delegated approvals	Staff decision on application, acting under delegated authority.	Actual staff time
Bonds – excluding engineering	Preparation, release and signing of any bond (excluding engineering).	Fixed 1060.00
Bonds - engineering	Preparation, release and signing of any bond - engineering (roading and servicing works).	Fixed 1060.00
Consultants	The applicant will reimburse council for any fees paid by council to any consultants.	Actual consultant costs + actual costs
Noise control (for the return of equipment seized under the RMA)	For the return of equipment seized under the RMA.	Fixed 200.00
Hearings		
Attendance	A charge will be made for the costs of all staff and/ or consultants required to attend a hearing.	Actual staff/ consultant time
Hearing by commissioner(s)	Where independent commissioner(s) preside.	Actual costs
Hearings by commissioner(s) where requested pursuant to s100A of the RMA	1. Where applicant requests (whether or not also requested by a submitter(s)) 2. Where requested by a submitter(s): (a) The applicant shall pay the amount WDC estimates it would cost for the applicant to be heard and decided if the request was not made. (b) The submitter(s) who made the request will pay equal shares of any amount by which the cost of the application being heard/decided exceeds the amount payable by the applicant (i.e. in (a) above).	Actual costs to be paid by applicant Actual costs As per 2(a) and (b)
Note: applies to applicants and Requiring Authorities		
Hearing by Council	A charge will be made per Councillor, as set by the Remuneration Authority, including time spent on site visits, preparation time and chair's reporting time.	\$130 for Hearing Chair \$104 for Hearing Member
Postponement/withdrawal or cancellation	If the applicant fails to give a minimum of 5 working days written notice of a request for cancellation, withdrawal or postponement of a scheduled hearing.	Actual Costs
Venue	Hiring a venue for the hearing	Actual Costs

RESOURCE MANAGEMENT		
Description		2026/27 fee or charge (\$)
Request for information/supply of resource management documents		
Providing information	Any request to provide information in respect of the District Plan or any consent.	Actual staff time
Providing copies	Copying information relating to consents and Council's functions under section 35 of RMA and the supply of any document.	Actual staff time + photocopying costs
Waitomo District Plan	Full printed copy of text and planning maps.	215.00 per copy
Photocopying – charged as per Council's corporate rate		set rates
Officer's hourly charge out rates		
General Manager – Strategy and Environment		230.00 per hour
Managers – any other		215.00 per hour
Principal / Senior Planner		220.00 per hour
Planner		195.00 per hour
Engineer		185.00 per hour
Technical staff – any other		185.00 per hour
Team Leader Monitoring and Compliance/ Officer		210.00 per hour
Administrator (any) and any other staff member not listed		110.00 per hour
Consultant		Actual costs
Mileage		
For each kilometer travelled		1.17 per km
Hazardous Activities and Industries List (HAIL) determinations		
Investigation fee		170.00

Resource Management - explanatory notes

These fees and charges become operative on 1 July 2026 and will apply for all work carried out and decisions issued on or after 1 July 2026, irrespective of when the application was lodged with the Council.

Fixed charges

- The charges set out in this schedule are charges which are fixed pursuant to Section 36 of the Resource Management Act 1991 (RMA).

All such charges are stated inclusive of GST at 15%, however should the GST rate be amended, GST will be charged at the prevailing rate.

- All fixed charges are payable in full in advance. Pursuant to Section 36AAB (2) of the RMA, the Council will not perform the action or commence processing the application to which the charge relates until it has been so paid.

Note: Documentation or certificates will not be issued until payment of charges have been cleared.

Additional charges

Where a fixed charge is in any particular case inadequate to enable the Council to recover its actual and reasonable costs in respect of the matter concerned, the Council will require the applicant to pay an additional charge to the Council.

The following may also be included as additional charges:

- If it is necessary for the services of a consultant to be engaged by the Council (including their attendance at any hearing or meeting) then the consultant's fees will be charged in full to the applicant as an additional charge;
- If any legal fees are incurred by the Council in relation to legal advice obtained for any particular application, including any fees incurred if Council's solicitor is required to be present at any hearing, mediations or meetings, these fees will be charged in full to the applicant as an additional charge;
- If any Commissioner hearing fees and associated costs are incurred in considering and determining any particular application, these fees will be charged in full to the applicant as an additional charge.

Purpose

The purpose of each fixed charge and any additional charge is to recover the actual and reasonable costs incurred by the Council in receiving and processing applications and in issuing decisions and monitoring performance of conditions.

Charge out rates for council officers and mileage

Charge out rates for Council officers are set out in this schedule and:

- Are fixed charges;
- If reference is made in the schedule to actual staff time, it will be charged in accordance with the relevant hourly charge-out rates;
- The charge-out rates for Council officers and for mileage will apply to all matters listed in the Schedule so that:
 - if the fixed charge which has been paid in advance is greater by more than \$20.00 than the actual and reasonable costs incurred by the Council relating to that application, a refund will be given when those costs are finally assessed; and
 - if the actual and reasonable costs incurred by the Council relating to that application are inadequate to enable the Council to recover its actual and reasonable costs then additional charges calculated for staff time at the same rate will be payable (as well as any other items of additional charge which may have been incurred)

Remission of fees

Staff with delegated authority may decide to reduce any charges Section 36AAB(1) of the RMA.

Fast-track Approvals Act 2024

The Officer's hourly charge out rates above apply to any applications received under the Fast-track Approvals Act 2024.

RECREATION AND PROPERTY	
Description	2026/27 fee or charge (\$)
Cemeteries (Public Amenities Bylaw Clause 8)	
Te Kūiti Cemetery	
Plot Purchase (Berm and Lawn Cemetery)	
Adult	1900.00
Child (under 12 years)	800.00
Ashes Plot	
Ashes Wall	404.00
Garden of Memories	540.00
RSA	
Interment Fees Te Kūiti	
Adult	1463.00
Child (under 12 years)	758.00
Ashes interment	307.00
Stillborn	163.00
Rural Cemeteries: Piopio, Mōkau, Te Waitere and Aria	
Plot Purchase	
Adult	1411.00
Child (under 12 years)	591.00
Ashes Plot	245.00
Interment Fees	
Adult	1556.00
Child (under 12 years)	770.00
Ashes interment	428.00
Stillborn	241.00
Sundry (for all cemeteries in the District)	
Extra for breaking concrete	192.00
Additional depth	783.00
Extra Saturday	258.00
Extra Public Holiday	515.00
Fixing of Plaque	192.00
Disinterment Fees (all Cemeteries)	
An estimate will be provided to customer, actual cost will be charged	
Burial	Actual Cost Plus 10% Administration
Ashes	Actual Cost Plus 10% Administration
Non-Residents (out of district burials)	
	Add 60% to plot purchase
Research Fees	
	67.00
Hall Hire – Les Munro Centre	
Full day - Commercial	992.00
Full Day - Non Commercial*	496.00
Hourly Rate - Commercial	124.00
Hourly Rate - Non Commercial*	62.00
Full Day - Supper Room - Commercial	480.00
Full Day - Supper Room - Non-commercial*	240.00
Hourly Rate - Supper Room - Commercial	60.00
Hourly Rate - Supper Room - Non-commercial*	30.00
Funeral Rate	494.00
Booking Fee	5.20
Bond - Credit card hold	
<i>Bookings of less than 50 people - card holder bond \$50.00. Bookings of more than 50 people and less than 100 people - card holder bond \$250.00. Bookings of more than 100 people - card holder bond of \$500.00</i>	50.00
	250.00
	500.00
<i>Cancellation Fee - 50% of the hire cost if canceled within 5 working days</i>	50% of hire cost
<i>A minimum hire duration of 2 hours applies to Les Munro Centre, Railway Building 3 and Piopio Hall, a fee of \$50.00 will be imposed for pre-inspections if hirer fails to attend within 15 minutes of agreed meeting time.</i>	50.00
*Non-Commercial means a not-for-profit organisation that has the primary objective to provide programmes, services or activities that benefit any or all of the social, cultural, economic, and environmental wellbeing of communities.	

RECREATION AND PROPERTY	
Description	2026/27 fee or charge (\$)
Community Halls	
Piopia Hall	
Complex hire	
Full day	168.00
Hourly rate	21.00
PA system	No charge
Bond – Credit card hold of \$100.00	100.00
Te Kūiti Railway Station Buildings 3	
Full day	153.00
Hourly rate	34.00
Bond - Credit card hold of \$100.00	100.00
Elderly Persons Housing - Tenancy arrangement	
Small single bedroom - per week	196.00
Large single bedroom - per week	206.00
Bedsit - per week	186.00
Rental Housing - Tenancy arrangement	
4 Moa Street House	330.00
4 Moa Street Garage	124.00
Parks and Reserves	
Community Group*	Free
Commercial Users Only – All Parks	
Ground Hire (per day)	377.00
Bond	540.00
Application fee for an Activity Requiring Authorisation pursuant to the Reserve Management Plan	173.00
Application fee for a variation to an existing Activity Requiring Authorisation pursuant to the Reserve Management Plan	173.00
Application fee for an allowed activity pursuant to the Reserves Management Plan	32.00
*Community Group means a not-for-profit organisation that has the primary objective to provide programmes, services or activities that benefit any or all of the social, recreational, cultural, economic, and environmental wellbeing of communities.	
District Aquatic Centre	
Adult	5.00
Adult swimmer with an under 5	3.50
Seniors	3.50
Disability/health (green script of letter from health professional required)	2.10
Child	2.50
Students	3.50
Under 5's	Free
Spectators	1.00
Learn to Swim Classes (per lesson)	13.50
Hire of whole complex (per hour) under 50 swimmers + 31.00 for lifeguard per hour	110.00
Hire of whole complex (per hour) over 50 swimmers + 31.00 per lifeguard per hour e.g. 300 people would require 6 lifeguards	110.00
Lane Hire (per lane per hour)	17.50
Lane Hire for Swimming Club (per lane per hour)	13.20
Schools Base Fee (per hour)	39.00
31.00 per lifeguard per hour	
BBQ Hire (per hour) a refundable cleaning bond of 22.00	33.00
Te Kūiti Aerodrome	
Visiting Aircraft Landing Fee	15.50
Touch and Go Practice Landings Circuit - treated as one landing	15.50
Te Kūiti Aeroclub Members Landing Fee	15.50
Commercial Users	20.60
Annual Plane Storage (casual)	680.00
Ground lease fees (annual) >200sqm	\$3.40/sqm
Ground lease fees (annual) <200sqm	\$7.00/sqm

COMMUNITY AND PARTNERSHIPS

Description	2026/27 fee or charge (\$)
Waitomo District Library	
Rentals (Fiction) – Books up to 2 years old (Rental 21 Days)	0.60
Rentals (Fiction) – Books over 2 years old (Rental 21 Days)	No charge
Bestseller Collection - 14 day hire	2.50
DVDs - 1 week hire	No charge
Magazines - 1 week hire	1.70
Jigsaw Puzzles (21 days)	2.40
Children's Wooden Puzzles (21 days)	No charge
Rental Talking Books	1.90
Board games	2.60
Kit Collection (3 Days) – low value kits	2.00
Kit Collection (1 week) – low value kits	2.00
Kit Collection (3 Days) – Mid value	6.50
Kit Collection (1 week) – Mid value	6.50
Kit Collection (3 Days) – high value kits	11.50
Kit Collection (1 week) – high value kits	11.50
Lost or Damaged Items Replacement Cost	Actual Cost
Books by Mail - postage fee (per item)	6.70
Requests to other Libraries (per item) where reciprocal agreement exists	6.50
Requests to other Libraries (per item) where no reciprocal agreement exists	28.00
International Requests to other Libraries (per item)	58.50
Aotearoa Peoples Network (APNK) internet/computer charges	No charge
Items requests/hold, per request	No charge
Annual Non-Resident Fee (excluding Ōtorohanga and Ruapehu District)	52.50
Membership Card (initial)	No charge
Temporary membership bond	23.00
Lost Membership Card replacement	6.00
Covering Books (Small)	5.90
Covering Books (Large)	7.00
Scanning (per request)	No charge
Binding documents	5.90
Sale of Books	0.90
Sale of Books - Fill a Bag/Stock-up	3.50
Library Bags	6.70
Overdue Charges	
Overdues – (per day per book) Book collection	No charge
Overdues - All DVDs and E-games (per day, per item)	No charge
Magazines – Overdues – Magazine (per day)	0.10 per day
Overdues - Board Games (per day)	0.50 per day
Overdues - Kit Collection per day	1.50 per day
3D printing service	
3D printing – service fee	2.00
- per gram of filament 1 colour	0.10
- per gram of filament 2 colours	0.20
- per gram of filament 3+ colours	0.30
Photocopying	
A4 Black and White printing/photocopying – Per side	0.20
A4 Colour printing/photocopying – Per side	0.40
Laminating	
A4, per page	3.60
A3, per page	7.10

CORPORATE SERVICES	
Description	2026/27 fee or charge (\$)
Official Information	
Handling of enquiries - charge per half hour plus actual and reasonable costs (first hour free of charge)	38.00
Photocopying or printing on standard A4 (first 20 pages no charge)	0.20
Supply of property records (Hardcopy property files accessed by a customer)	12.00
Record of Title	32.00
GIS System – Generating and Printing of Maps/ Plans	
A4 (Plan)	0.50
A4 (Aerial)	0.70
A3 (Plan)	1.10
A3 (Aerial)	2.30
A2 Plotter (plan)	5.70
A2 Plotter (aerial)	12.00
A1 Plotter (plan)	9.30
A1 Plotter (aerial)	14.50
A0 Plotter (plan)	17.50
A0 Plotter (aerial)	22.00
Creation of non-standard maps / plans (cost is per half hour plus printing fees)	56.00
Supply of data in digital form by email (cost is per half hour)	56.00
Property number, allocation only (urban and rural RAPID number)	No charge
Email and digital	
Supply of data in digital format by email. Includes producing a document by computer and sending via email to customer. (per half hour plus actual and reasonable costs)	56.00
Supply of information regarding Rating Information Database to commercial entities (per half hour plus actual and reasonable costs – minimum charge one hour)	56.00
Community Owned Facility Insurance	
Administration fee	117.00

ASSETS	
Description	2026/27 fee or charge (\$)
Roading	
Traffic Management Plans (TMP) – Processing Fee	
Vehicle crossing and minor works	170.00
Major works 5+ days or pavement excavation	335.00
Event minor less 1000 people <i>Does not include Road Closure Fee - Traffic Management Coordinator may use discretion to waive Road Closure Fee dependent on complexity of TMP.</i>	170.00
Urban/CBD major works / Major Events (1000+ people) <i>Does not include Road Closure Fee - Traffic Management Coordinator may use discretion to waive Road Closure Fee dependent on complexity of TMP.</i>	561.00
Road Closure Application Fee <i>Fee includes administration and the cost of one advertisement; two adverts are required. Council will cover the cost of one advertisement</i>	608.00
Entrance way Inspection	294.00
Annual License to Occupy a Roding Reserve or Encumbrance for Stock Underpass (minimum)	294.00
Application fee to process a License to Occupy a Roding Reserve	258.00
Corridor Access Request – formerly Road Opening Notice	515.00
Road Encroachment	283.00
Road Damage Deposit	
Bond (deposit refundable)	6664.00
Rapid Number	
New	191.00
Replacement	94.00

ASSETS	
Description	2026/27 fee or charge (\$)
Overweight	
Overweight Permit	324.00
Overweight Permit Renewal	278.00
No Spray Zone Application	283.00
Roading Information	
Land Information Request	79.00
Engineering Consent	92.00
High Productivity Motor Vehicle (HPMV) Permit	
HPMV Permit	412.00
HPMV Permit up to 10 identically configured HPVM vehicles, belonging to the same company	422.00
HPMV Permit Renewal	278.00
Stormwater	
Administration fee for new connections	259.00
Connection Approved Contractor to send all engineering design, supply and installation cost (plant, labour, material, as built and Traffic Management) to Council for review and approval.	Quote to be provided by Council approved Contractor
Kerb Connection Approved Contractor to send all engineering design, supply and installation cost (plant, labour, material, as built and Traffic Management) to Council for review and approval.	Quote to be provided by Council approved Contractor
Other Charges	
For identification of underground services or any other operation deemed to differ from the normal fees and charges line item	Cost Recovery Basis Plus 10% administrative costs
Solid Waste Management	
Kerbside Collection	
Purchase of WDC Rubbish Bags - Residents (each)	5.50
Purchase of Recycle Bin (each)	17.00
Transfer stations	
Te Kūiti Transfer Station	
<i>(Note: most charges are per 1 tonne (1,000kgs). There is no charge to dispose of official WDC Refuse Bags at Te Kūiti Transfer Station)</i>	
General Refuse (per tonne), 30kgs and above (see below)	365.00
General refuse minimum charge (under 30kgs) <i>*Note: refer to example of weighbridge charges below</i>	14.50
Green and Timber Waste (per tonne) 30kgs and above (see below)	245.00
Green and timber waste minimum charge (under 40kgs) <i>*Note: refer to example of weighbridge charges below</i>	11.50
Special Refuse	
Concrete and Bricks (per tonne)	106.00
Whiteware - each	37.00
Television - each	26.00
Computer - each	23.00
Household kitchen appliances	10.00
Oil, paint - per litre	8.00
Lead Cell Batteries (each)	38.00
Gas Cylinders (each)	18.00
Metal (scrap only, per tonne)	242.00
Tyres	
Car	22.00
4x4	25.00
Light Truck	35.00
Truck	40.00
Tractor	100.00
Contaminated Soils will not be accepted	
Contaminated Waste will not be accepted	
Bulk Liquid Wastes will not be accepted	

ASSETS

Description	2026/27 fee or charge (\$)
Rural Transfer Stations	
<i>Charges are per refuse item: Bags/Bins/Vehicle/Trailer (each). If the amount of general refuse is over and above the standard item, additional charges will be applied.</i>	
General Refuse	
Disposal of Unofficial rubbish bags - (if the size of the unofficial bag used is similar or smaller than WDC rubbish bag)	5.50
Wheelie Bin	39.00
Car boot	42.00
Van	74.00
Ute	85.00
Trailer	85.00

* Te Kūiti Transfer Station - example of general waste weighbridge charges:

0kg to 30kg- \$14.50 40kg - \$14.60 50kg -\$18.25 60kg - \$23.03

Te Kūiti Transfer Station - example of green and timber weighbridge charges:

0kg to 40kg- \$11.50 50kg - \$12.25 75kg -\$18.40 100kg - \$24.50

WATER AND WASTEWATER – Waikato Waters Limited (WWL)

Description	2026/27 fee or charge (\$)
Water Services Connection Fees	
Administration fee for new connections – fee per application (includes water supply and wastewater)	266.00
Wastewater Treatment and Disposal	
Connection (Te Kūiti, Te Waitere, Maniaiti/Benneydale - All Council supplies excluding Piopio) Approved Contractor to send all engineering design, supply and installation cost (plant, labour, material, as built and Traffic Management) to Council for review and approval.	Quote to be provided by WWL approved Contractor
Disconnection	Quote to be provided by WWL approved Contractor
Piopio Wastewater	
Connection involving retrofitting of an existing approved septic tank Approved Contractor to send all engineering design, supply and installation cost (plant, labour, material, as built and Traffic Management) to Council for review and approval.	Quote to be provided by WWL approved Contractor
Connection (including new septic tank as specified by Council) Approved Contractor to send all engineering design, supply and installation cost (plant, labour, material, as built and Traffic Management) to Council for review and approval.	Quote to be provided by WWL approved Contractor
Water Supply (Water Services Bylaw 2015)	
Water Supply Rates	
Cost per m ³ above 292m ³ -Water rates set by RFP new rate calculated annually through rate setting process.	
Te Kūiti	4.89
Piopio	5.33
Maniaiti/Benneydale	5.87
Mōkau	7.81
Connection Fee Te Kūiti, Piopio, Mōkau, Maniaiti/Benneydale (All council supplies) Approved Contractor to send all engineering design, supply and installation cost (plant, labour, material, as built and Traffic Management) to Council for review and approval.	Quote to be provided by WWL approved Contractor
Disconnection	Quote to be provided by WWL approved Contractor
Reconnection	Quote to be provided by WWL approved Contractor
Toby/ Valve locates	
Te Kūiti	169.00
Mōkau	415.00
Maniaiti/Benneydale	275.00
Piopio	245.00
Testing Meters Fee	
Domestic 15 mm and 20 mm	518.00
40 mm large connection	615.00
50 mm and 100 mm bulk	945.00
Water Meter Reading Fee*	
• Te Kūiti	133.00
• Mōkau	228.00
• Maniaiti/Benneydale	155.00
• Piopio	136.00
*For final meter reads on extraordinary water use accounts	
Other Charges	
For identification of underground services or any other operation deemed to differ from the normal fees and charges line item.	Cost Recovery Basis Plus 10% administrative costs

Bulk Water (tankers/hydrant etc.)	
Bulk Water take (tankers/hydrant etc.) Cost per m ³	13.50
General Administration fee cover cost per invoice received	37.00
Water Permit (standpipe) Hire	252.00
Water Take Application Fee	187.00
Trade Waste	
Administrative Charges	
Required Trade Waste Application Fee (Must reapply after 5 years)	187.00
Non-compliance Re-inspection Fee	144.00
Annual Trade Waste Consent Charges	
Exempt Trade Waste Licence	142.00
Permitted Trade Waste Licence	282.00
Conditional Trade Waste licence (includes disposal from cleaning of separator unit x2 per annum)	793.00
Conditional Trade Waste licence (non-food)	278.00
Tankered Trade Waste Charges	
Receipt treatment and disposal of liquid trade wastes per m ³ (1,000 litres) at Te Kūiti Wastewater Treatment Plant:	
Septage disposal from within Waitomo District per m ³ (1,000 litres) <i>Septage is septic tank waste including partially treated sludge that accumulates in a septic tank</i>	283.00
Greywater per m ³ (1,000 litres)	44.00
Grease Trap waste per m ³ (1,000 litres)	312.00
All out of Waitomo District tankered waste per m ³ (1,000 litres) casual users	366.00
<i>Note: Tankered trade waste compromising a mixed waste load will be charged at the higher rate</i>	