

1. Applicant Details

Name in Full	<input type="text"/>		
Postal Address	<input type="text"/>		
	<input type="text"/>		
Contact Numbers	<input type="text"/>	<input type="text"/>	<input type="text"/>
	Phone	Mobile	Fax
Email	<input type="text"/>		

2. Registration Details

Type of Registration

☐ New Premise ☐ New Operator/Owner - Transfer of Registration

☐ Body Piercing ☐ Funeral Director ☐ Campground

☐ Hairdressing ☐ Saleyards ☐ Mortuary/Funeral Parlour

☐ Tattooists

☐ Offensive Trade

specify type of trade

Food Premises - Transfer of Registration Only

☐ New Operator/Owner - Transfer of Registration

Site Address of Premise (Mobile Shops - Please provide make, model and registration of vehicle)	<input type="text"/>
	<input type="text"/>
	<input type="text"/>
Trading Name	<input type="text"/>
Previous Trading Name	<input type="text"/>
Business Manager	<input type="text"/>

3. Applicant's Declaration

I understand that Waitomo District Council (WDC) will send all invoices for registration fees and all correspondence related to the application to the holder of the registration and that the information provided on the application form is true and correct.

Name	<input type="text"/>	
Signature	<input type="text"/>	Date <input type="text"/>

4. Office Use Only

Date Received	<input type="text"/>	Amount Paid	<input type="text"/>
Received by	<input type="text"/>	Receipt No	<input type="text"/>

Health Act Registration

The Health Act 1956 and Regulations made thereunder, the Health (Registration of Premises) Regulations 1966, requires occupiers of premises used for hairdressing, mortuary/funeral parlour, camping grounds, saleyards and offensive trades to obtain a registration before the activity commences. In order to obtain the registration, the premise must comply with the standards and requirements set down by the Health Act and all other relevant legislation.

Hairdressers

Hairdressers are required to be registered under the Health (Hairdressers) Regulations 1980. The regulations set out the structural criteria for hairdressers' shops, the conduct and practices of hairdressers.

Funeral Directors

Funeral Directors are required to be registered and inspected under the Health (Burial) Regulations 1946.

Mobile Shop

A Mobile Shop means a vehicle, whether self-propelled or not, from which goods and/ or services, wares or merchandise are offered or exposed for sale in a public place.

The holder of a Mobile Shop Licence is required to abide by the Waitomo District Council's Public Places Bylaw 2023 and any conditions set in their licence. Failure to comply with the Bylaws or any conditions of a Mobile Shop Licence can result in the revoking of the licence. Mobile Shops selling food are also required to meet appropriate health requirements.

Body Piercing Body

Body piercing is any process involving piercing, cutting and puncturing the skin or any other part of the human body, or applying a dye or other substance for the purposes of colouring part of the skin. Body piercing includes such processes as acupuncture, pedicure, epilating (hair removal), body piercing, hair restoration and tattooing.

Offensive Trader

An offensive trader is any person who is trading in any offensive trade as outlined in Schedule 3 of the Health Act 1956.

Registration Fees

Registrations are renewed annually. A renewal notice will be sent to prior to your registration expiring. Application fees are payable upon renewal. The registration year is from 1 July to 30 June the following year. The current fees and charges schedule can be found on our website www.waitomo.govt.nz.