



Agenda Council Meeting

**Tuesday 26 May 2026
9.00am**

**Council Chambers
Queen Street
TE KUITI**

Waitomo District Council is committed to conducting its business in a manner that is open, transparent and facilitates accountability and public participation. Any member(s) of the public wishing to address the Council at a Meeting or Workshop are asked to make arrangements through the Mayor's Office at least three clear working days before the scheduled Meeting or Workshop.

All attendees at this meeting are advised that the meeting will be electronically recorded (audio and video) for the purpose of webcasting to the Council's website. Every care will be taken to maintain individuals' privacy; however, attendees are advised they may be recorded as part of the general meeting proceedings.



NOTICE OF MEETING

A MEETING OF THE WAITOMO DISTRICT COUNCIL IS TO BE HELD IN THE COUNCIL CHAMBERS, QUEEN STREET, TE KUITI ON TUESDAY 26 MAY 2026 COMMENCING AT 9.00AM

COUNCIL MEMBERS

Mayor John Robertson
Councillor Dan Tasker
Councillor Isaiah Wallace

Deputy Mayor Eady Manawaiti
Councillor Allan Goddard

Councillor Olivia Buckley
Councillor Janette Osborne

MICHELLE HIGGIE
MANAGER – GOVERNANCE SUPPORT

ORDER PAPER

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1. Karakia Tuwhera	
2. Apologies	
3. Declarations of Member Conflicts of Interest	
File One	
4. Presentation: New Zealand Police	1
5. Confirmation of Minutes: 28 April 2026	2
6. Confirmation of Minutes: 13 May 2026	11
7. Receipt of Unconfirmed Audit and Risk Committee Minutes – 12 May 2026	13
8. Mayor's Report – May 2026	20
9. Local Government New Zealand – 2026 Annual General Meeting: Nominations for President and Vice President	21
10. Simplifying Local Government - Head Start Process	23
11. Adoption of Waitomo District Council Risk Management Framework and Guideline – Recommendation from Audit and Risk Committee	27
12. Bi-Monthly Activity Report: Roading, Solid Waste and Water Services	56

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14. Adoption of Artificial Intelligence Policy – Recommendation from Audit and Risk Committee	69
15. Policy Reviews:	81
➤ Psychoactive Substances	
➤ Local Easter Sunday Shop Trading Policy	
➤ Gambling Policy	
16. Deliberation of Submissions to Draft Annual Plan 2026/27 and Proposed Fees and Charges 2026/27	109
17. Adoption of Council's Strategy Direction, Community Outcomes and Focus for the 2027-2037 Long Term Plan	221
18. Motion to Exclude the Public	227

File Two (Public Excluded)

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| <ol style="list-style-type: none"> 1. Chief Executive – Section 35 Review 2. Consideration of Public Excluded Items for the purpose of making information public following Council’s decision taking 3. Resolution to Re-Open Meeting to the Public | Distributed Separately |
| <ol style="list-style-type: none"> 19. Public Excluded Items to be made public following Council’s decision taking 20. Karakia Whakamutunga | |

PLEASE NOTE

1. The business papers attached to this Order Paper set out recommendations and suggested resolutions only. Those recommendations and suggested resolutions **DO NOT** represent Council policy until such time as they might be adopted by Council resolution.
2. This Order Paper may be subject to amendment either by the addition or withdrawal of items contained therein.
3. This Meeting will be **webcast** in real time to the Waitomo District Council website and will also be available for viewing on demand as soon as reasonably practicable following the meeting.