



Agenda

Audit, Risk and Finance Committee Meeting

Tuesday 4 October 2022
at 9.00am

All attendees at this meeting are advised that the meeting will be electronically recorded (audio and video) for the purpose of webcasting to the Council 's website. Every care will be taken to maintain individuals' privacy; however, attendees are advised they may be recorded as part of the general meeting proceedings.

NOTICE OF MEETING

A MEETING OF THE WAITOMO DISTRICT COUNCIL AUDIT, RISK AND FINANCE COMMITTEE IS TO BE HELD IN THE COUNCIL CHAMBERS, QUEEN STREET, TE KUITI ON TUESDAY 4 OCTOBER 2022 COMMENCING AT 9.00AM

COMMITTEE MEMBERS

Mr Bruce Robertson (Chair)
Cr Phil Brodie
Cr Janene New

Mayor John Robertson
Cr Allan Goddard

Deputy Mayor Guy Whitaker
Cr Lisa Marshall



MICHELLE HIGGIE
MANAGER – GOVERNANCE SUPPORT

ORDER PAPER

Item of Business	Page No.
File 1 of 2	
1. Apologies	
2. Declarations of Member Conflicts of Interest	1 – 7
3. Confirmation of Minutes – 16 August 2022	8 – 11
4. Mastercard Expenditure Report (July/August 2022)	12 – 26
5. Progress Report: Health and Safety	27 – 32
6. Progress Report: Risk Management – Monitoring and Reporting	33 – 34
7. Progress Report: WDC Resource Consents – Compliance Monitoring	35 – 39
8. Progress Report: Procurement Summary Schedule (January – March 2022)	40 – 42
9. Draft Annual Report 2021/2022 – Recommendation to Council	43 – 47
<u>Note:</u> The Draft Annual Report 2021/2022 is to be circulated under separate cover prior to the meeting.	
10. Motion to Exclude the Public	48 – 49
File 2 of 2 (Public Excluded)	
1. Inframax Construction Limited: draft Financial Statements - 2021/2022 Financial Year	1 – 41
2. Valuation of Investment in Inframax Construction Limited as at 30 June 2022	42 – 75
3. Consideration of the above Public Excluded Items for the purpose of making information public following Council's decision taking	
4. Resolution to Re-Open Meeting to the Public	
11. Public Excluded Items to be made public following Council's decision taking	

IMPORTANT NOTE

1. The business papers attached to this Order Paper set out recommendations and suggested resolutions only. Those recommendations and suggested resolutions **DO NOT** represent Council policy until such time as they might be adopted by Council resolution.
2. This Order Paper may be subject to amendment either by the addition or withdrawal of items contained therein.
3. This Meeting will be **webcast** in real time to the Waitomo District Council website and will also be available for viewing on demand as soon as reasonably practicable following the meeting.