



# Agenda

## Audit, Risk and Finance Committee Meeting

**Tuesday 11 August 2020**  
**at 1.30pm**



## NOTICE OF MEETING

A MEETING OF THE WAITOMO DISTRICT COUNCIL AUDIT, RISK AND FINANCE COMMITTEE IS TO BE HELD IN THE COUNCIL CHAMBERS ON TUESDAY 13 AUGUST 2020 COMMENCING AT **1.30PM**

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### COMMITTEE MEMBERS

Mr Bruce Robertson (Chair)  
Cr Phil Brodie  
Cr Janene New

Mayor John Robertson  
Cr Allan Goddard  
Cr Sue Smith

Deputy Mayor Guy Whitaker  
Cr Lisa Marshall

A handwritten signature in blue ink, appearing to read "Michelle Higgie".

MICHELLE HIGGIE  
**MANAGER – GOVERNANCE SUPPORT**

### ORDER PAPER

Item of Business	Page No.
1. Apologies	
<b>File 1 of 2</b>	
2. Declarations of Member Conflicts of Interest	1 – 7
3. Confirmation of Minutes – 5 May 2020	8 – 18
4. Mastercard Expenditure Report December 2019 - June 2020	19 – 49
5. Controller and Auditor-General – Notification of Extension to 30 June 2020 Statutory Timeframes	50 – 53
6. 2021-31 10 Year Plan Project Risks	54 – 68
7. Building Consent Authority Accreditation	69 – 103
8. Progress Report – District Plan Review	104 – 115
9. Progress Report: WDC Resource Consents – Compliance Monitoring	116 - 124
10. Progress Report: Development of Business Continuity Plans	125
11. Progress Report: Review of Council's Investments	126 – 128
12. Unaudited Interim Financial and Non-Financial Report for the Year ended 30 June 2020	129 -189

13. Motion to Exclude the Public 190 - 191

**File 2 of 2 (Public Excluded)**

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|----|---|---------|
| 1. | Progress Report: Risk Management – Procurement/Contract Schedule (January 2020 – June 2020) | 1 – 3   |
| 2. | Inframax Construction Ltd – Half Annual Report to 31 December 2019                          | 4 – 9   |
| 3. | Progress Report: Health and Safety  | 10 – 15 |
| 4. | Resolution to Re-Open to the Public   |         |
14. Consideration of Public Excluded Items for the purpose of making information Public following Council's decision taking

**PLEASE NOTE**

1. The business papers attached to this Order Paper set out recommendations and suggested resolutions only. Those recommendations and suggested resolutions **DO NOT** represent Council policy until such time as they might be adopted by Council resolution.
2. This Order Paper may be subject to amendment either by the addition or withdrawal of items contained therein.