



## **Agenda**

# **Audit and Risk Committee Meeting**

**Tuesday 13 August 2019  
at 9.00am**

**Council Chambers  
Queen Street  
TE KUITI**



## NOTICE OF MEETING

A MEETING OF THE WAITOMO DISTRICT COUNCIL AUDIT AND RISK COMMITTEE IS TO BE HELD IN THE COUNCIL CHAMBERS, QUEEN STREET, TE KUITI ON TUESDAY 13 AUGUST 2019 COMMENCING AT 9.00AM

### COMMITTEE MEMBERS

Mayor Brian Hanna  
Cr Janene New

Deputy Mayor Guy Whitaker  
Cr Sue Smith

Cr Phil Brodie  
Mr Bruce Robertson

Cr Allan Goddard

MICHELLE HIGGIE

**MANAGER – GOVERNANCE SUPPORT**

### ORDER PAPER

Item of Business	Page No.
1. Apologies	
<b>File 1 of 2</b>	
2. Declarations of Member Conflicts of Interest	1 – 7
3. Confirmation of Minutes – 14 May 2019	8 – 13
4. Mastercard Expenditure Report (April to June 2019)	14 – 43
5. Progress Report: Risk Management Framework – Implementation Plan and Monitoring	44 – 61
6. Unaudited Interim Financial Report for the Year ended 30 June 2019	62 – 91
7. Waitomo Sister City Committee – Review of the Waitomo Sister City Relationship Delivery	92 – 95
8. Progress Report: Civil Defence and Emergency Management	96 – 98
9. Progress Report: WDC Resource Consent – Compliance Monitoring	99 – 104
10. Motion to Exclude the Public	105 – 106
<b>File 2 of 2 (Public Excluded)</b>	
1. Progress Report: Risk Management – Procurement/Contract Schedule (May 2019 to July 2019)	1 – 3
2. Progress Report: Health and Safety	4 – 7
3. Elected Members' Interests	8 – 9
4. Progress Report: Carter Holt Harvey (CHH) Litigation	10 – 23

#### **PLEASE NOTE**

1. The business papers attached to this Order Paper set out recommendations and suggested resolutions only. Those recommendations and suggested resolutions **DO NOT** represent Council policy until such time as they might be adopted by Council resolution.
2. This Order Paper may be subject to amendment either by the addition or withdrawal of items contained therein.