



# **Agenda Council Meeting**

**Tuesday 26 August 2025  
9.00am**

**Council Chambers  
Queen Street  
TE KUITI**

Waitomo District Council is committed to conducting its business in a manner that is open, transparent and facilitates accountability and public participation. Any member(s) of the public wishing to address the Council at a Meeting or Workshop are asked to make arrangements through the Mayor's Office at least three clear working days before the scheduled Meeting or Workshop.

All attendees at this meeting are advised that the meeting will be electronically recorded (audio and video) for the purpose of webcasting to the Council's website. Every care will be taken to maintain individuals' privacy; however, attendees are advised they may be recorded as part of the general meeting proceedings.



## NOTICE OF MEETING

**A MEETING OF THE WAITOMO DISTRICT COUNCIL IS TO BE HELD IN  
THE COUNCIL CHAMBERS, QUEEN STREET, TE KUITI ON TUESDAY 26  
AUGUST 2025 COMMENCING AT 9.00AM**

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### COUNCIL MEMBERS

Mayor John Robertson  
Deputy Mayor Allan Goddard

Cr Dan Tasker  
Cr Janene New

Cr Eady Manawaiti  
Cr Janette Osborne

Cr Gavin Todd

MICHELLE HIGGIE  
**MANAGER – GOVERNANCE SUPPORT**

### ORDER PAPER

Items of Business	Page No.
1. Karakia Tuwhera	
2. Apologies	
<b>File One</b>	
3. Declarations of Member Conflicts of Interest	
4. Confirmation of Minutes: 29 July 2025	1
5. Receipt of Unconfirmed Minutes: Audit and Risk Committee – 19 August 2025	10
6. Receipt of Unconfirmed Minutes: Appointments and Chief Executive Relationship Committee – 19 August 2025	15
7. Mayor's Report – August 2025	17
8. Chief Executive's Report – August 2025	19
9. Inframax Construction Limited (Succession Planning)	21
10. Review of Audit and Risk Committee Terms of Reference	23
11. Bi-Monthly Activity Report: Leadership/Governance, Finance and Information Technology	30

Items of Business	Page No.
12. Interim Unaudited Financial Report for the year ended June 2025	34
13. 2024-25 Carry Forwards	65
14. Bi-Monthly Activity Report: Strategy and Environment Group	71
15. Appointment of an additional Alternate Chairperson for the Waitomo District Licensing Committee	74
16. Procurement Policy Review	76
17. Land Transport Procurement Strategy 2025-2028	112
18. Future Stormwater Management	135
19. Motion to Exclude the Public	140

## File Two (Public Excluded)

1. Progress Report – Performance of Recently Install Three Water Infrastructure	1
2. Wet Weather Wastewater Overflows	26
3. Progress Report: Release of Council Property for Housing Development – Eketone Street, Te Kūiti	33
4. Verbal Update: 4-6 Moa Street, Piopio	
5. Consideration of Public Excluded Items for the purpose of making information public following Council’s decision taking	
6. Resolution to Re-Open Meeting to the Public	
20. Public Excluded Items to be made public following Council’s decision taking	
21. Karakia Whakamutunga	

### PLEASE NOTE

- The business papers attached to this Order Paper set out recommendations and suggested resolutions only. Those recommendations and suggested resolutions **DO NOT** represent Council policy until such time as they might be adopted by Council resolution.
- This Order Paper may be subject to amendment either by the addition or withdrawal of items contained therein.
- This Meeting will be **webcast** in real time to the Waitomo District Council website and will also be available for viewing on demand as soon as reasonably practicable following the meeting.